



# City of Rowlett, Texas Annual Operating Budget Fiscal Year 2005-2006



**CITY OF ROWLETT**  
**ANNUAL OPERTING BUDGET**

**FISCAL YEAR**  
**OCTOBER 1, 2005 - SEPTEMBER 30, 2006**

**CITY COUNCIL**

C. Shane Johnson, Mayor

Al Alberts, Mayor Pro-Tem

David Bryan, Deputy Mayor Pro-Tem

Steve Maggiotto, Councilmember

Dennis Alsup, Councilmember

Becky Sebastian, Councilmember

Cindy Rushing, Councilmember

**CITY STAFF**

Craig Owens, City Manager

George Harris, Deputy City Manager

Susie Quinn, City Secretary

Rodney Bland, Library Director

Brian Funderburk, Director of Finance

Larry Wright, Fire Chief

Matt Walling, Police Chief

Robert Hager, City Attorney

Keri Samford, Economic Development Director

Jim Browne, Parks Director

Janet Goad, Human Resources Director

Pat Baugh, Public Works Director

Owen Lokken, Municipal Judge

Pam Liston, City Prosecutor

# Rowlett

T E X A S

## **CITY OF ROWLETT CITY COUNCIL**



Left to Right: Cindy Rushing, Steve Maggiotto, Mayor Pro-Tem Al Alberts, Mayor C. Shane Johnson, Deputy Mayor Pro-Tem David Bryan, Becky Sebastian, Dennis Alsup

### **ROWLETT'S VISION**

A unique community where families enjoy life and feel at home.

### **ROWLETT'S MISSION**

To provide high quality services, utilize best practices, and promote well-planned growth while enhancing our community's sense of home.

CITY OF ROWLETT  
FY 2005-2006 BUDGET



GOVERNMENT FINANCE OFFICERS ASSOCIATION

*Distinguished  
Budget Presentation  
Award*

PRESENTED TO

**City of Rowlett  
Texas**

For the Fiscal Year Beginning

**October 1, 2004**

  
President

  
Executive Director

The Government Finance Officers Association of the United States and Canada (GFOA) presented a Distinguished Budget Presentation Award to the City of Rowlett, Texas for the Annual Budget beginning October 1, 2004. In order to receive this award, a governmental unit must publish a budget document that meets program criteria as a policy document, as an operations guide, as a financial plan, and as a communications device.

This award is valid for a period of one year only. We believe our current budget continues to conform to program requirements, and we are submitting it to GFOA to determine its eligibility for another award.

**CITY OF ROWLETT  
FY 2005-2006 APPROVED BUDGET  
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# Rowlett

T E X A S



September 21, 2005

Honorable Mayor and City Council  
City of Rowlett  
4000 Main Street  
Rowlett, TX 75088

**SUBJECT: Financial State of the City and Approved Fiscal Year 2005-2006 Budget**

Honorable Mayor and Members of the City Council:

**INTRODUCTION**

In accordance with the City Charter of the City of Rowlett and the ordinances and policies of the City Council, I am pleased to present the Approved Budget for the 2005-2006 Fiscal Year and the Five Year Capital Improvements Program. As part of the City's ongoing strategic planning efforts, the Approved Budget is intended to serve the community, elected officials, management, and staff as:

1. A financial plan of operations estimating the proposed expenditures necessary for the next fiscal year and the proposed revenue stream for financing those expenditures.
2. An operational plan for the use and deployment of human resources, materials, equipment and other resources during the next fiscal year.

The Approved Budget reflects considerable effort to achieve these goals. Specific policy directions in the Approved Budget include continued improvement in financial stability and improved efficiency and effectiveness of City operations. By evaluating opportunities and emphasizing strategic long-term planning through a realistic Five Year Capital Improvements Program, the Approved Budget will meet the City Council's goals.

The Approved Budget represents staff's best effort to interpret the policy direction of the City Council and translate it into an effective plan to provide services, projects and programs that best deliver the expected goals and service levels. The elements of this budget bring to bear the advice and analysis of seasoned professionals in each respective field and the input of staff at all levels of the organization. These are our best strategies to take the community where we believe the citizens and City Council desire it to go. The review and approval process by the City Council of this plan will help fine tune the budget to make it most closely hit the target. Though we hope to have been successful in our estimation of this direction, this will not be a successful plan unless and until it is validated by City Council understanding, input, adjustment and approval. We are anxious to explain, clarify and modify this proposed budget to make it "our" budget and plan for the year.

**A STRATEGIC APPROACH**

The Approved Budget presents a plan for the upcoming fiscal year that represents our first formalized effort to adhere to the general long-term financial strategy of the City. This long-term financial strategy allows us to deliver a responsible and thorough strategic plan that includes all of the anticipated infrastructure needs of the city and achieves the lowest "cost of ownership" at approximately the same time that our growth cycle has ended.

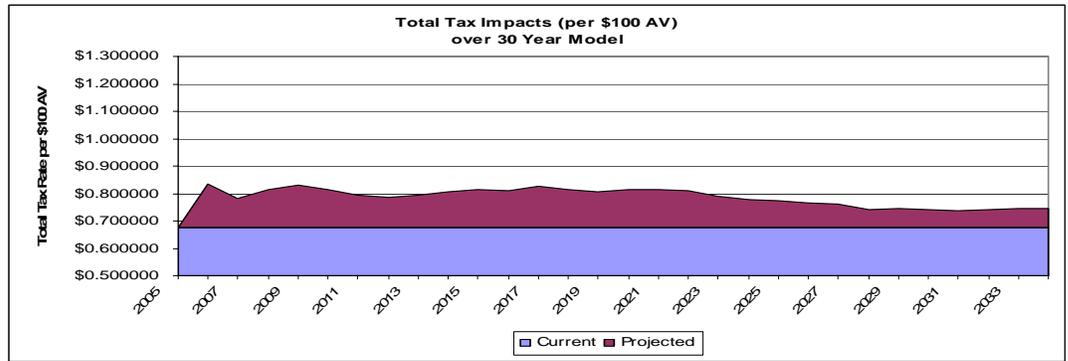
This long-range strategy will deliver not just on capital needs for the citizens and visitors, but also provides an operating plan to deliver at a sustained level of service defined by the strategic plan and the expectations of the customers we serve. The presented annual budget for FY06 follows the expenditure models and is in line with the revenue predictions in that model. By following the plan, over time, we expect all of the ambitious visions for the city over the next two decades and beyond can realistically be achieved. This kind of strategic planning method requires monitoring and adjustment, but also requires discipline and commitment over the long run.

Expenditures and revenues in this model do not always track together. With the anticipation of an ultimate balance of revenue coming from commercial beginning to offset residential tax burden, the long-range plan, as envisioned, will require property tax increases over the next few years before stabilizing. In the long run, the tax rate will decline as commercial development accelerates and the City's catches up on current infrastructure deficiencies.

This approach enables the City to be more proactive in planning for rate adjustments and more consistent in the funds available to meet the needs of the City, particularly as we realign our funding strategies with the lowest cost of ownership principle.

At the June 9, 2005 City Council Work Session, staff presented a long-range strategic funding model that attempted to capture both operating and capital investment needs over the next 30 years. Integrating growth projections from the City's Econometric Model and updated expenditure projections, staff projected that overall tax rate should hit a maximum cap of around 80+/- cents per \$100 assessed valuation before beginning to decline sometime in 2025. These projections will be influenced by the pace future commercial development occurs, how aggressive the City is in meeting existing operational and infrastructure deficiencies, as well as the cyclical ups and downs of the national and local economy.

The tax impacts from the model presented on June 9<sup>th</sup> were as follows:



The Approved Budget has been developed with the following goals in mind:

1. Deliver types and quality of service defined by the Citizens, City Charter, City Council, and Federal and State Laws.
2. Meet the goals and objectives of the City Council as defined in its Strategic Plan approved on July 5, 2005.
3. Initiate a disciplined multi-year investment strategy to address critical equipment and infrastructure deficiencies outlined in the June 9, 2005 Work Session.
4. Improve efficiency and effectiveness of City operations.
5. Limit new initiatives, unless defined in the Strategic Plan, to those able to pay for themselves.

6. Preserve critical services.
7. Maintain appropriate and acceptable operating fund balances.

### **STRATEGIC PLAN**

*Vision and Mission:*

In recent years, the City Council has been more strategically focused and taken action to move the City to a well-planned position to address service needs of a rapidly growing city. As part of this initiative, the Council officially adopted a vision and mission in the fall of 2001 and reaffirmed them in 2002, 2003 and 2004.

The Vision of Rowlett is to create:

*A unique community where families enjoy life and feel at home.*

The Mission of Rowlett is:

*To provide high quality services, utilize best practices, and promote well-planned growth while enhancing our community's sense of home.*

*Strategic Plan:*

In Fiscal Year 2001-2002 the City Council established nine key strategies to incorporate community priorities and citizen needs into a focused direction for the community, both short term and long-term. As part of the strategic planning process, the Council updated and reaffirmed its strategies in February 2004 and again in June 2005:

The strategies approved in July 2005 included goals and objectives developed in cooperation with the city's management team with 5-10-20 year timetables.

The Approved Budget, both in baseline and in recommended improvements, is aligned with the Council's Vision and Mission, and its purpose is to move us forward in achieving the Strategies to benefit the community. In order to continue providing quality services, and to have the capability to enhance services to our citizens, we need to continue, at a more aggressive pace, the economic development and diversification efforts we have recently begun.

### **MAJOR CHALLENGES AND INITIATIVES**

The City faces a number of challenges over the next few years and decade. The Proposed Budget addresses the following challenges:

*Cost Allocation:*

Several significant changes have been made to enhance accountability and control over our funds resulting in the creation of new funds and the modification of our cost allocation model. With the more accurate cost allocation models now built and available, the proposed budget this year reflects a significant correction. Though the net impact of these changes is neutral across all funds, it has posed challenges to wean some funds off of fund subsidies and shown higher balances in other funds that will stand out. We believe setting the accounting up right and charging costs and revenues where the actual costs and income are hitting will yield much better accountability, management and policy-making benefit in the future.

*Personnel:*

As a service organization the largest cost to the operating budget is personnel. The long-range financial strategy presented on June 9 contemplates the ultimate staffing levels of a built-out city and outlines a plan to gradually "ramp up" to fulfill the expectations and demands of the served population. The costs associated with these increases, as well as

the "maintenance" of existing staff by funding a market-based classification and compensation plan has had a significant impact on the Approved Budget.

A staffing study completed by Ray Associates, Inc., on October 15, 2004 indicated that the City had a staffing deficiency of approximately 28 employees. Due to fiscal constraints expected during last year's budget discussions, the City added only 2.5 employees to the FY 2004-2005 Budget which addressed only one critical need within the organization. While more positions are still needed, budget constraints affect the City's ability to add more than the proposed staffing change.

The study conducted by Ray Associates, Inc., also included a comprehensive compensation, benefits and staffing analysis. The purpose was to analyze the City's position in the employment marketplace and to provide a plan of adjustments and continuing programs to address employee compensation so the City can recruit and retain the highest qualified candidates available and take care of employees who are working so diligently in understaffed conditions.

The long-term value to the city of such a plan is in reduced turn-over, ability to recruit and retain qualified talent, and establish accurate minimum and maximum levels of compensation to plan for and control payroll expansion over time.

Last fiscal year, the City Council made a decision to adopt and implement the recommended pay plan, but to delay the implementation and only fund a portion of the cost. This decision, however, recognized the obligation that would follow in this, the next fiscal year, to fund the full cost for a full year. The Fiscal year 2005-2006 Approved Budget includes the additional 6 months of compensation totaling approximately \$527,501 on top of the continuation of the compensation plan, approximating \$666,986.

*Health Insurance and Benefits:*

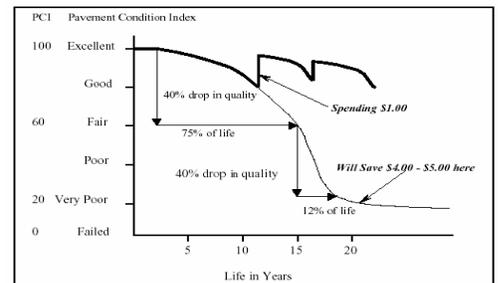
Another significant challenge last fiscal year that again has posed a particular challenge for the City and its employees, but is shared with other cities and U.S. employers in general are health care costs. Without losing sight of why employers provide health care benefits, this proposed budget offers our employees relief that was not able to be provided last year. The benefit levels proposed in this budget keep care for employees and their families at the same or higher level.

Using input from an employee committee we have worked to spread dollars and plan benefits to areas and plans that will deliver the best value and keep employees focused on work and service to our citizens. The personal commitment I made to this budget was to find a way to fund the full impact of the continued health insurance increases all employers face, and if possible offer a slight reduction in basic plan premiums for the employee and family share.

With aggressive bidding and negotiation and with the input of our employee committee to direct dollars in areas that really make a difference; this budget includes a plan to accomplish these goals while holding the increase to approximately 12%. As a manager, I am confident that this is a good investment that will pay the citizens back with a more focused, motivated and service-oriented group of employees.

*Equipment and Infrastructure:*

On June 9<sup>th</sup>, staff presented a comprehensive assessment of equipment and infrastructure assets. The presentation covered a myriad of needs relating to facilities, equipment, long-term roadway and utility improvements to meet adopted master plans, and short to mid-term roadway and alley improvements to bring the Pavement Condition Index (PCI) up to acceptable standards.



The PCI chart (seen on right) demonstrated the value in repairing and renovating roadways and alleys before they drop below a PCI of 60.

As the City has grown, new equipment, facilities and land have been added. Much of the associated annual operating cost in recent years has been absorbed in departmental budgets, afforded through valuation growth and without a change in the tax rate. Moving forward the City will be challenged to continue effectively funding repair, maintenance and renovation costs, and equipment replacement in the future.

As a result, given the size of the City and its existing and projected needs, staff is proposing internal service funds to cover the replacement of vehicles and equipment. The two new funds entitled Fleet Services Fund and Information Technology Fund, establishes a funding mechanism, through cost allocation, to pay for both ongoing services and capital replacement.

It should also be noted that the period of growth experienced by the City of Rowlett from the 1980s, continuing through current years, to the expected build out around 2020, has established the need for capital upkeep for the City that will continue perpetually into the future. Infrastructure dedicated by developers during the 1980s is now approaching or surpassing its useful life.

Roads, water lines, wastewater lines and drainage systems built 25 years ago are now showing wear and require substantial maintenance, and in many cases reconstruction. For every mile of road built per year in new subdivisions, 20-25 years later we now face replacement expenses on the same per mile basis. Application of some maintenance standards can delay these large capital expenditures, but the cycle of reconstruction or major overhaul of the transportation, water, wastewater and drainage systems is now beginning for Rowlett.

This upkeep brings new perpetual costs to the City that has never been experienced here before. Just as the City experienced residential growth between 300 and 1,000 homes per year every year since the early 1980s, so too will the expenditures on these capital items come steadily, inevitably and perpetually every year into the future. This is the first time these expenditures have had to be absorbed by the City, thus a significant challenge is before this City Council and those in the future as we transition from a residential growth city to a maintenance city.

*Balanced growth:*

Over the past ten years, the City's primary source of growth has come from residential development. Based on valuations of new development, residential development has exceeded 80% of total development in each of the past 10 years and 90% for 4 of the past 5 years. Except for higher-end homes, residential development does not typically "pay its own way" in terms of the revenue contributed for public services versus the cost of providing those services.

We anticipate a better balance in our future development outlook. It has been well documented that commercial growth follows residential rooftops. Rowlett's recent residential surge has attained a "critical mass," with the community's population now at over 50,000, and this is beginning to pay off in the form of additional commercial growth. We expect this trend to continue in the future and commercial growth is expected to accelerate as a percentage of total development in the next 5-10 years.

It is important that commercial development begin to accelerate to bolster a residential base that will begin to rely mostly on new valuations instead of new construction. This may be partly to blame for the assessed valuation increase for the next fiscal year which is at a thirteen year low of 3.94%. Overall, while still representing a positive increase, it is viewed as an unusually low increase. However, a large increase as experienced in prior years was not projected due to the reduction in residential building permits over the past three years. Even so, it was somewhat of a surprise. Overall, commercial and business personal

property values did increase significantly as expected at 8.14% and 4.08% respectively but residential valuations were comparatively low at 3.44%.

Commercial, retail and industrial development are important segments of the community's growth because they contribute significantly to property tax and sales tax revenues to the City. Jobs created in the community also contribute revenue in an indirect way through a multiplier effect. Jobs at home also mean more leisure time for our residents, which affect the City in several other ways, including increased use of and demand for city facilities and services.

It is important to note that taxable assessed valuation of all commercial properties in the City, including new construction, have increased from \$207.8 million in 1997 to \$324.6 million in 2004. This represents a 56.2% increase in the past 7 years indicative of the City's economic development success.

*Long-range Fiscal Planning:*

With the extraordinary growth of commercial and residential development over the past few years, fiscal planning has never been more important. One goal in the City's Strategy for Financial Management is to develop a series of long-range projections through a multi-year budget forecasting model used to strategically identify operating and capital needs and the funds required to meet those needs.

Such projections are normally more accurate in the earlier years because changing factors begin to assert themselves in the projections for later years. Many of these factors are beyond the City's control. However, a fair and reasonable effort to ensure that adequate resources are available in the future can assist the City in identifying weak spots or gaps in funding and the means to fill those gaps. In addition, such planning can also recognize unsustainable initiatives that could otherwise cause the City to abandon an initiative or cause costly delays.

On a limited scale, the Approved Budget reflects the results of the Strategic Funding Model presented to the City Council on June 9, 2005. However, more work is needed to integrate this valuable tool with the Council's strategic objectives. Even so, the model does provide some hope for the future. Even with the operating and capital needs of the City, the overall tax rate should hit a maximum cap of around 80 cents per \$100 assessed valuation before declining at some point in the future. Though this is not comparatively a low tax rate peak, it does have a relatively short duration. The value of this investment plan over this period of time will yield tremendous benefits to current and future residents, and give Rowlett the best shot at realizing its full potential as a community seeking to fulfill the Vision and Mission.

**FUND OVERVIEW**

Overall, total revenues in the Approved Budget for Fiscal Year 2005-2006, including all funds and interfund transfers, are \$88,344,285 reflecting an increase of \$20,166,085 or 29.6% in comparison to the 2004-2005 Fiscal Year Approved Budget of \$68,178,200. The primary reasons for the increase are due to projected increases in property tax assessed valuations totaling \$589,767; increased proceeds from bond sales to fund the capital improvements program totaling \$9,991,786; new revenue sources totaling \$688,700; increases in transfers from other funds totaling \$903,258; and proposed tax/rate increases of \$2,074,839, net of other changes. This amount is somewhat distorted by the creation of two internal service funds which count revenues paid by the City totaling \$2.6 million. If the internal service fund revenues and increased proceeds from bonds sales were excluded, the total increase would be \$7,434,110 or 10.9%. Property Tax and Sales Tax revenues continue to dominate the City's financial picture, accounting for 61.2% of total General Fund revenues (net of reserves).

The following table summarizes these changes.

Description	Dollar Change	Percent Change
Net change in revenues	\$20,166,086	29.6%
Less internal service funds	(2,740,089)	4.0%
Less increase in bond proceeds	(9,991,786)	14.7%
Sub-total	\$7,434,211	10.9%
Projected growth	3,144,165	4.6%
New revenue sources	688,700	1.0%
Inc in interfund transfers	903,255	1.3%
Proposed rate/fee increases	2,211,140	3.2%
Other	486,951	0.7%
Sub-total changes	\$7,434,211	10.9%

Overall, total expenditures in the Approved Budget, including all funds and interfund transfers, are \$88,898,443 reflecting an increase of \$20,356,755 or 29.7% in comparison to the 2004-2005 Fiscal Year Approved Budget of \$68,541,688. The primary reasons for the increase are due to personnel related changes, including the implementation of the previous years pay plan, totaling \$1,842,173; an increase in debt service due to the issuance of new bonds totaling \$2,198,408; an increase in bonded capital improvements totaling \$10,299,653; and increased fees from contractors (sewer/refuse) totaling \$217,651, net of other changes. This amount is somewhat distorted by the creation of two internal service funds which count expenditures paid by the City totaling \$2.6 million. If the internal service fund costs and increased bonded capital improvements were excluded, the total increase would be \$7,359,363 or 10.7%. Personnel costs continue to dominate the General Fund budget, accounting for 68.5% of the total (net of reserves).

The following table summarizes these changes. A more detailed reconciliation on the change in proposed revenues may be found in the budget workbook after the Combined Summary page.

Description	Dollar Change	Percent Change
Net change in expenditures	\$20,265,951	29.5%
Less internal service funds	(2,584,709)	3.8%
Less increase in bonded CIP	(10,299,659)	15.0%
Sub-total	\$7,381,589	10.8%
Absorb ½ yr prior pay plan	527,501	0.8%
Add new pay plan	666,986	1.0%
Net staffing changes	811,514	1.2%
Adj pass thru costs (sewer/refuse)	217,651	0.3%
Inc debt service due to new bonds	2,198,408	3.2%
Inc in interfund services	1,027,315	1.5%
Inc in capital outlay	458,958	0.7%
Other	1,473,256	2.1%
Sub-total changes	\$7,381,589	10.8%

Due to the City's growth, Rowlett has had the same property tax rate from Fiscal Year 1998-1999 through Fiscal Year 2003-2004, at \$.064 cents per \$100 valuation. A property tax rate increase of \$0.036945 was approved for Fiscal Year 2004-2005, bringing the tax rate to \$0.0676945 per \$100 valuation. The current year Approved Budget includes an additional tax increase for operating and maintenance purposes of \$0.027645 and \$0.042583 tax increase for debt service. This will result in a total property tax rate of \$0.747173 per \$100 valuation or an increase of \$0.070228 or 10.4%. Compared to the current total tax rate of all taxing jurisdictions of \$2.868200, this increase totals 2.4%.

As previously stated, the primary reason for the operating and maintenance portion of the tax increase is the initial phases of implementation of the staffing plan in Fiscal Year 2004-2005, for which personnel costs were funded for only one-half of the year. In Fiscal Year 2005-2006, the personnel costs are funded for a full year. In addition, the operating budget includes a number of previously unfunded needs, including funding needed to maintain the level of services expected by our citizens in basic services, and enhance some services such as public safety and recreation. Overall, the Approved Budget represents a conservative approach to maintain existing services at prescribed levels, provide some minor service enhancements, and execute the strategic plan objectives.

Although the City was unable to fund every request, this budget maintains the same basic level of service and enables the City to embark upon a few initiatives that will improve services and address goals and objectives outlined by the City Council through its strategic planning initiatives. Some specific requested changes over the prior year budget are:

- A net increase in staffing of 13.75 positions is proposed this year at a net cost of \$811,514.
  - Sixteen new full-time, four part-time and five seasonal positions are requested in ten departments.
    - Three positions were added to the Police Department to upgrade traffic enforcement and one Property Detective was added to bolster efforts in this area.
    - An Emergency Medical Service Coordinator and an Emergency Management Coordinator were added to the Fire Department.
    - Two positions were added to Municipal Court to provide support for juvenile casework and a warrant officer for the court. Both of these positions are substantially funded through increased revenue from grants and/or collection efforts.
    - One full-time position was added to Public Works to enhance fleet services.
    - One part-time Purchasing Technician added to assist with increased workload.
    - Three full-time positions added to Parks and Recreation provide for management of capital projects and enhanced program management and one full-time and five seasonal positions were added to the Wet Zone to improve supervision and administer concessions.
    - One full-time position was added to Neighborhood Services for a health officer to increase sanitation inspections over the existing contracted service and two part-time positions were added to code enforcement to improve compliance efforts.
    - One part-time position was added to Library Services to increase professional staff and enhance library programs.
    - One full-time position was added to GIS for permanent technical support to replace contract labor.
    - One Systems Administrator position was added to Information Technology to support the increased number of systems that have been added.
  - Six full-time and two part-time positions were eliminated as follows:
    - One Assistant City Manager position was eliminated and one Assistant City Manager title changed to Deputy City Manager.
    - Four meter reader and one utility customer service representative positions were eliminated with the automation of the meter reading function.
    - Two part-time skate zone positions were eliminated.
- Seven positions were upgraded in six departments at a cost of \$97,837.
  - One position in the City Secretary's Office to reflect level of work performed.
  - One position was upgrade from Assistant City Manager to Deputy City Manager as part of a reorganization to streamline the organization.

- One position was upgraded in Financial Services to reflect the complexity of the work assigned.
- One position was upgraded in the Library to Assistant Director to improve oversight.
- One position was upgraded to Code Enforcement Supervisor to reflect additional oversight responsibilities.
- Two positions were upgraded in Public Works to Crew Leader to provide additional supervision in the field.
- The Approved Budget moves the operations of the Wet Zone Water Park to the General Fund. The Wet Zone Fund has been identified as a challenge in proposed budgets over the past two years, and has struggled to meet its financial commitments under the constraints of an enterprise fund. The original construction was funded through the sale of general obligation bonds and the debt service is currently paid by the existing tax rate. This change would indicate that the original purpose of the water park was that of a municipal park rather than a business.
- Two new funds are established in the current budget. They are the Fleet Services Fund and the Information Technology Fund. Both of these funds will be categorized as internal service funds and will operate as services to other departments and other funds within the City. Overall, the change in accounting for these former departments as funds does not represent a significant increase to the overall City budget, but represents a tool or technique to increase control over expenditures in these areas. The new funds will charge a fee to other departments within the City for services provided and new equipment purchased.
  - The Fleet Services Fund will be established by moving funds previously budgeted in the Vehicle Maintenance Division/Public Works Department from the General Fund. The Fund will be funded at a level necessary to build a replacement fund for vehicles over time. The current year budgeted fund balance is \$41,229.
  - The Information Technology Fund will be established by moving funds previously budgeted in the Information Technology Division budget in the Utility Fund as well as the computer hardware and software budgets that were budgeted in individual department budgets across the various general and enterprise funds. The Fund will be funded at a level necessary to break even with no fund balance established for equipment replacement at this time. Consideration will be given in future years as to whether this fund should carry a fund balance for contingencies. There is an operating budget impact overall of \$361,252 to cover the first year of a four year equipment replacement plan, enhanced data processing capabilities, website updates, software enhancements and to move telecommunication and computer related costs from individual departments.
- The implementation of allocation of general and administrative overhead (G&A) costs to the Drainage Fund and Refuse Fund as recommended by the recent cost allocation study.

City staff prepared the proposed Fiscal Year 2004-2005 budget request in two parts: base and supplemental needs. The base budget is defined as the cost to perform the same services to customers at the same level as current operations. The base portion of the budget request includes existing staffing levels and purchases of selected replacement capital equipment. Each department was given a target budget of prior year actual plus 2.5% for all non-personnel, non-one-time, non-contractual items. If overall base budget exceeded the target budget, additional review was performed and explanation was required by the budget team.

The supplemental needs portion of the budget request includes any new services, improved service levels, and additional staff and equipment. The additional needs were prioritized through a team effort by city management and finance staff, as well as the management team as a whole.

The approved budgets for General Fund and Utility Fund include funds for a reasonable number of needs identified by the departments and management, which have been deferred for several years in some instances, such as increased traffic enforcement, on-going acquisition of books and media for the library and additional parts for our aging inventory of vehicles and equipment.

Although the Approved Budget funds a number of the identified needs, not all of the departments' requests can be accommodated in any given year, no matter how deserving. A list of requested but unfunded needs is provided for your information. Depending on additional resources that may be identified or a reallocation of existing resources, the City Council may want to review the list for additions you would like to make to the Proposed Budget before its adoption in September.

### **CAPITAL IMPROVEMENTS**

In Fiscal Year 2004-2005, the City adopted a \$146.0 million Five Year Capital Improvements Plan ("CIP") for all funds. The plan included equipment and capital projects encompassing streets and roadways, water and sewer lines, fire station renovations and costs associated with the President George Bush Turnpike. The plan called for a significant amount of debt totaling \$132.3 million in governmental and utility revenue bonds over five years.

The revised Five Year CIP included in the Approved Budget represents a major change based on the strategic funding model presented on June 9<sup>th</sup>. Based on the City's various master plans and other infrastructure needs, the model envisions issuing approximately \$12-\$17 million in governmental bonds and \$4-\$7 million for utility revenue bonds in each of the next 5 years plus \$23.2 million in governmental bonds for the TIF district.

As approved, the City would begin a program to bring all streets and alleys with a <69 Pavement Condition Index (PCI) to a B grade ranking over the next 10 years at a cost of \$3.0 million per year. The Refuse Fund will convert a portion of its annual contribution to the General Fund for alley improvements to help pay for the debt service on the bonded alley improvements in the CIP.

Given the relative short-term nature of equipment, the CIP has dropped all equipment other than fire trucks in favor of a separate multi-year equipment schedule. At the advice of the City's financial advisor, fire trucks would be financed through certificates of obligation on a 10 year basis.

The TIF is included in Fiscal Year 2006-2007 with a proposed bond issuance of \$23.2 million. \$20 million of this amount represents the right-of-way costs that the City is considering contracting with the North Texas Tollway Authority ("NTTA") for the President George Bush Turnpike ("PGBT"). The remaining amount represents water lines along the right-of-way necessary to serve the North Shore Development sub-area. These bonds are scheduled to be paid by the TIF fund; however, since the fund is still in its infancy, it will not have adequate funds to pay the bonds. Therefore, the City will need to back the bonds and enter into an agreement with the TIF to be reimbursed in the future as funds are available.

Other highlights in the proposed \$137.9 million Five Year CIP include \$54.2 million in street and alley improvements; \$10.8 million in park improvements to begin meeting the goals outlined in the Parks Master Plan; \$5.5 million to expand the municipal library; \$1.2 million to expand and renovate fire station #2; and \$40.5 million in water and sewer improvements.

### **LONG-TERM DEBT**

#### *Governmental Debt:*

The City's main Debt Service Fund is used to pay principal and interest on General Obligation (GO's), Certificates of Obligation (CO's), and other long-term tax-supported debt. As a result of the scheduling of this year's bond sale, we can only calculate estimated debt

payments at this time. The debt is paid from property taxes, specifically from the interest and sinking (I&S) portion of the ad valorem tax rate.

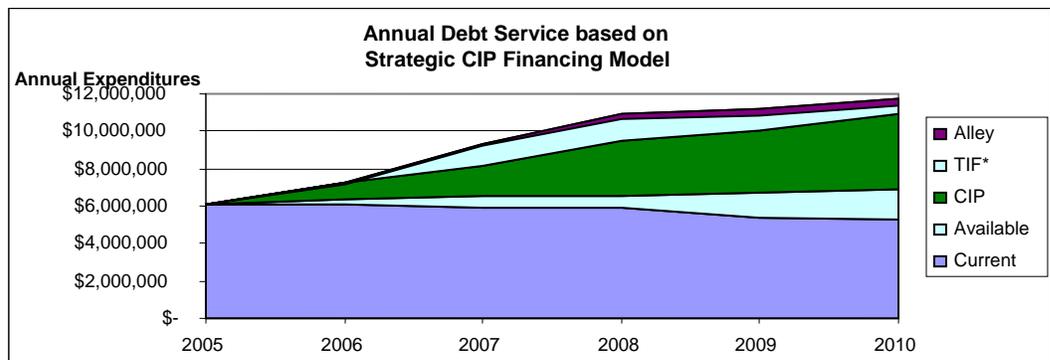
The Five Year CIP includes a bond issue of \$15.3 million in certificates of obligation for projects listed in 2006. The City anticipates an average interest rate of 4.5% on these bonds with an average annual principal and interest payment of \$1,189,000. The tax impact of these bonds is \$0.028069 per \$100 assessed valuation, lower than normally needed due to free up capacity in the debt service fund as a result of the bond refunding approved this past spring and the approved amortization schedule.

Based on the Approved Five Year CIP, the annual debt service and tax rate would be as follows:

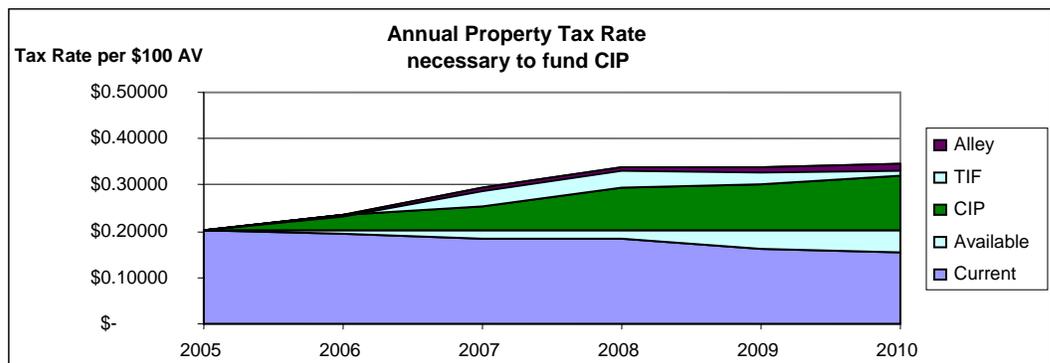
Year	Bonds Issued	Net Debt Service	Cum. Tax Rate
2005	n/a	\$6,108,284	\$0.202811
2006	15,350,000	7,159,633	0.230880
2007	12,450,000	9,185,132	0.288439
2008	17,200,000	10,626,845	0.329737
2009	12,350,000	10,811,716	0.325868
2010	12,725,000	11,325,903	0.331422

\*Note: Net Debt Service is based on the amount of debt service paid by taxes and excludes debt service paid by other sources.

Based on the Proposed Five Year CIP, the annual debt service would be as follows:



The resultant property tax rate, on the debt service portion only, would be as follows:



During budget discussions last summer, the City developed a strategy to reduce the existing fund balance in the Debt Service Fund over a four year period to a more appropriate level. The estimated fund balance at September 30, 2005, is \$1.0 million. The Approved Budget would reduce this amount to \$730,312 in Fiscal Year 2005-2006 with another adjustment in

Fiscal Year 2006-2007. The effect of this strategy is that it reduces the tax rate otherwise needed to pay the existing debt service schedule through 2007.

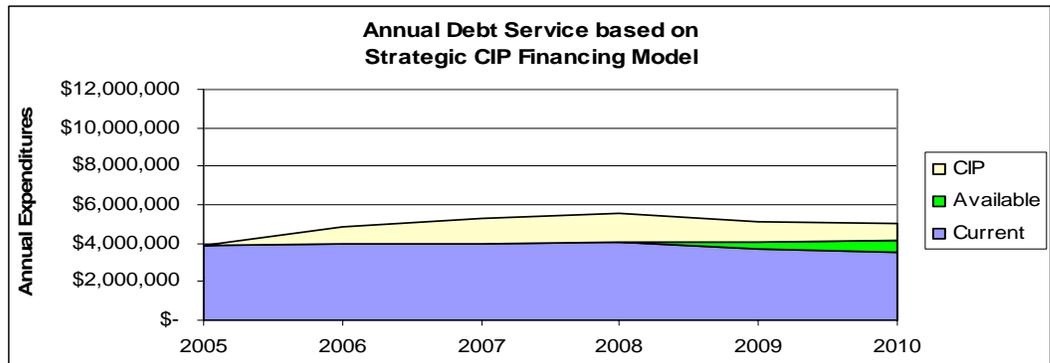
**Utility Revenue Debt:**

The Five Year CIP includes approximately \$7.0 million in revenue bonds for projects listed in 2006. The City anticipates an average interest rate of 4.5% on these bonds with an average annual principal and interest payment of \$544,000. This amount is able to be absorbed within the water and sewer rate due to freed up capacity in the debt service fund as a result of the bond refunding approved this past spring and the emphasis on a user rate with a five year rate.

Based on the Approved Five Year CIP, the annual debt service would be as follows:

Year	Bonds Issued	Net Debt Service
2005	n/a	\$3,908,344
2006	7,000,000	4,821,583
2007	6,150,000	5,282,582
2008	4,675,000	5,524,671
2009	4,750,000	5,137,238
2010	4,270,000	5,040,847

Based on the Approved Five Year CIP, the annual debt service would be as follows:



**RESERVES**

Total ending reserves (fund balances) are projected at approximately \$9,963,835 at the end of Fiscal Year 2004-2005 and are expected to total \$9,216,048 for Fiscal Year 2005-2006. While this represents an overall decrease of \$747,787 or 7.4%, this decrease is primarily due to intentional, planned drawdown of the fund balance in the Debt Service Fund and spending down capital bond funds net of other increases. If the Debt Service and Capital Project Funds are excluded, ending reserves actually increase by \$88,779 or 1.0%, from \$8,461,958 to \$8,550,737.

The Utility Fund fund balance policy of 15% has been met; however, the General Fund fund balance is currently proposed at 6.8%, representing a 2.3% decrease from the current Fiscal Year adopted budget of 9.1%, and still short of the 10% policy outlined in the Fiscal Responsibility Plan. The balance of \$2,062,421 is \$310,020 lower than the current fiscal year adopted budget of \$2,372,441 and \$134,015 lower than the current year estimated fund balance. The main reason for the percentage drop is an increase in revenues totaling \$4.0 million due to moving the Wet Zone into the General Fund, among other increases. This increase alone would have required an additional \$400,000 to cover the new revenues. Staff's recommended strategy is to continue to make progress and reach the 10% mark over the next few years.

## **POLICY IMPLICATIONS**

The Approved Budget includes a myriad of items that have specific policy implications. For discussion purposes, these items are as follows:

1. Adds the Refuse and Drainage Funds to the cost allocation model representing operating transfers to the General and Utility Fund of \$242,228 and \$281,207 respectively. This was a recommendation of the City's user fee consultant, PROS Consulting, in the model they developed last year.
2. Moves the Wet Zone into the General Fund, converting it from an enterprise fund to a governmental fund. This means that the General Fund will be responsible for any shortfalls but the program will still be run in a business-like manner.
3. Creates two new internal service funds to improve tracking and funding capacity for fleet services and replacement and information technology. While the mere creation of these funds does not affect the budget as a whole, it provides the ability to set aside funds over time to replace equipment at the optimum time instead of being at the mercy of budget factors.
4. Includes a proposed reduction of \$462,716 in the water rate to offset the budgeted cost of service to NTMWD and a sewer rate increase of \$680,367 to cover a projected rate increase from the City of Garland.
5. Includes a proposed drainage rate increase of \$190,000 in which staff is still evaluating the best mechanism to assess that change before making a recommendation to the City Council.
6. Includes a proposed tax rate increase of 7.0228 cents per \$100 assessed valuation, 2.7645 cents in the General Fund to cover operational needs and 4.2583 cents in the Debt Service Fund to finance \$21.78 million in certificates of obligation.

This final policy implication relating to property tax rate increase is especially important. The desire of any local government is to provide good services and keep taxes low. The 2.7645 cent increase in property tax to support the operating budget is not a casual recommendation made lightly. Though I believe strongly in the importance of aligning with and staying on the long-range plan we have outlined and this increase is consistent with that plan, the request we make for property tax increase is absolutely necessary to maintaining the quality of life and safety of the community we have been charged to provide.

The pledge we as public servants make is that for each dollar invested by the taxpayer we will deliver a dollar or more of real value to the community through safer neighborhoods, better emergency service if and when needed, high quality parks and recreation opportunities that young and old throughout our community really use, enjoy and appreciate, safe drinking water, efficient wastewater systems to protect the environment, and safe and good quality roads and alleys. We made our best efforts to examine all responsible alternatives to tax increase, but without putting the priorities of the city or needed operations in jeopardy, we cannot responsibly find an alternative. As we set to work with the budget that is adopted for the next fiscal year, we will do everything we can to conserve and use these precious resources wisely and efficiently in every department.

## **CONSIDERATION OF ADDITIONAL NEEDS**

The Approved Budget includes a series of needs that are funded in Fiscal Year 2005-2006. During the budget development process, each department prepared separate sheets briefly describing each of their requested needs. The combined list was then distributed to and prioritized by department directors as a team. This list has been summarized and is provided for your information, including the highest priority unfunded needs, particularly in the General Fund. We have prepared a summary list of those needs for quick reference and

comparison, and which the City Council can use to identify, discuss and prioritize any additional needs as we proceed through the budget review work sessions.

### **LOOKING FORWARD**

Quality of life remains one of the highest priorities of the City as we strive for creative and innovative solutions to enhance and protect the heritage of the community and the unique multi-faceted lifestyle we enjoy. Preserving the natural environment, protecting the health, safety and welfare of our citizens and visitors, and providing quality programs and facilities that enhance the community continue to be the City's most important goals. The City Council and City staff have pledged to work together as a team, and with other agencies, private enterprises, citizens and customers to plan for the future, preserve our past, and safeguard the way of life that makes Rowlett unique.

Accomplishing all of the goals and objectives that have been set will not be easy. Uncertainties with the national and regional economy, the need to effectively meet compensation and staffing needs, and the challenge to strengthen the tax base by bringing in more commercial, retail and select industrial businesses will continue to focus our efforts and work plan for many years to come. However, planning for the future remains vitally important. As the City Council and City staff address the impact of past successes and failures, the future appears bright and the prospects for long-term sustainable development very strong.

The Rowlett City Council and City staff are proud of our accomplishments, made possible through the assistance and cooperation of our active and concerned citizens and partners. We will strive to continue to expand this successful public/private partnership and look forward to the future. This document reflects the resources and program of work to support the City's overall vision, mission, strategies and goals.

### **CONCLUSION**

I would like to extend my thanks to the City Council for its leadership of the community and for the positive direction and support it has provided to the City organization and staff. I would also like to acknowledge the contributions and teamwork of the entire management team and all City employees who have worked so hard to provide quality services to our citizens and who are committed to the success of our great City.

I would like to specifically recognize the contributions and teamwork of the Budget Team and department heads in preparing the Fiscal Year 2005-2006 Proposed Budget. Budget Officer Eric Olmedo, Director of Financial Services Brian Funderburk, Deputy City Manager George Harris, Assistant Director of Financial Services Ann Honza and Assistant to the City Manager Katie Corder have taken on difficult tasks related to this budget, and they have improved the City's fiscal capabilities.

As you read through this document for the first time and as it is referenced by City Council, Staff, Citizens and others throughout the year (as amended and adopted), we hope it serves the ultimate purpose of bringing better value to the citizens and greater understanding of how this government is funded, operates, is structured, and is accountable to the citizens of Rowlett.

Respectfully Submitted,

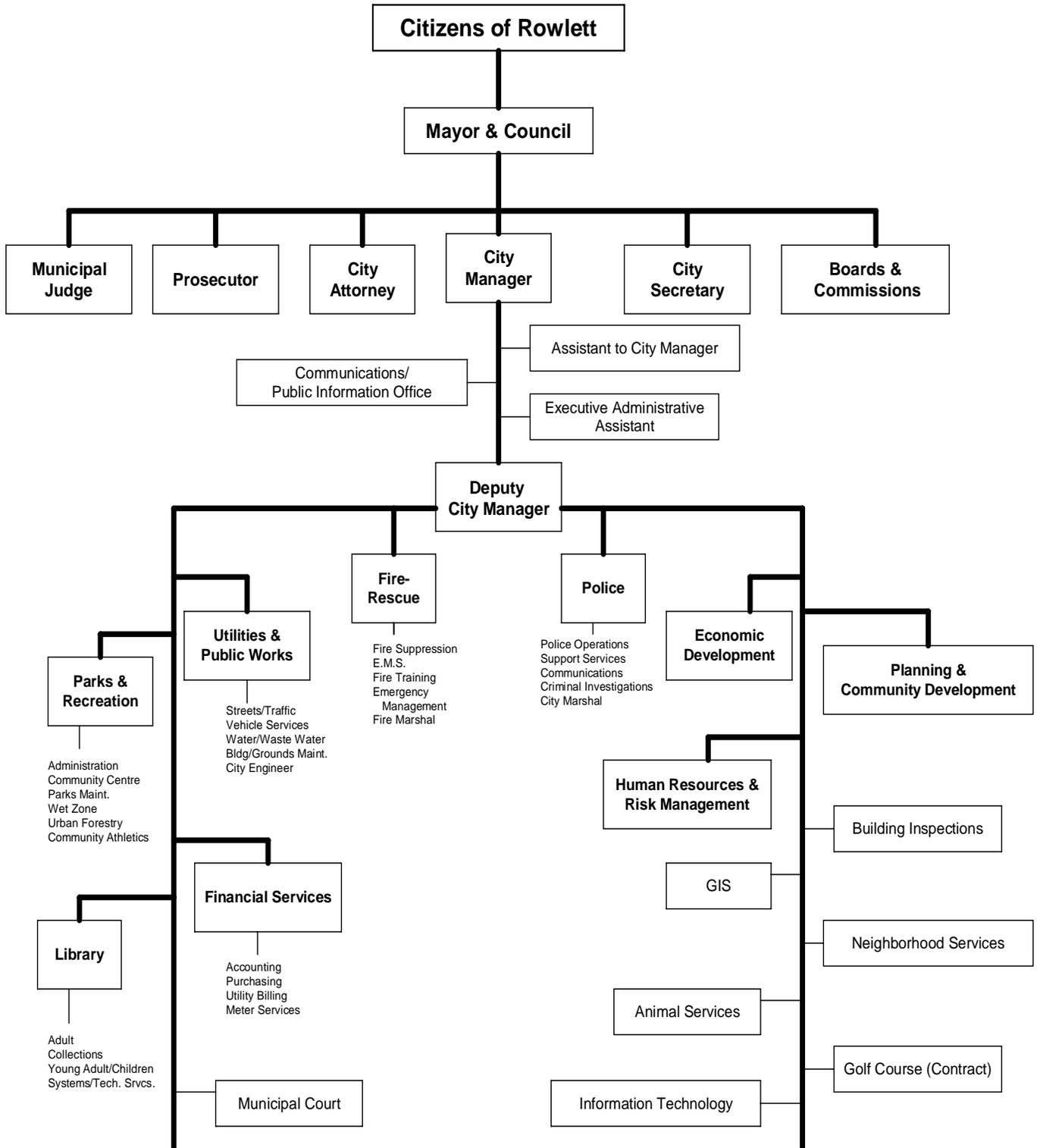


Craig S. Owens  
City Manager

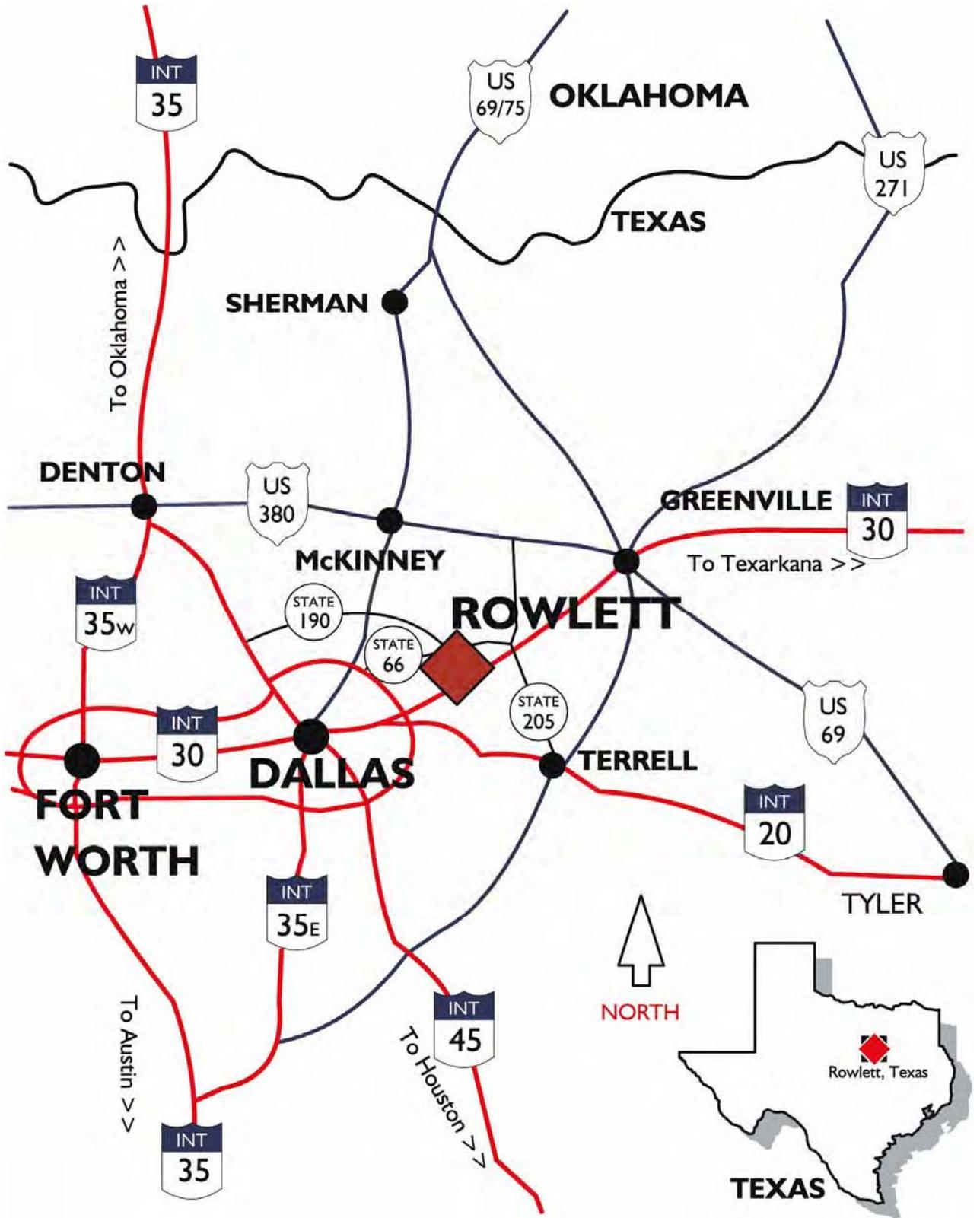
# City of Rowlett

## TABLE OF ORGANIZATION

(Current as of 10/01/2005)



# CITY OF ROWLETT LOCATION MAP



# CITY OF ROWLETT FISCAL RESPONSIBILITY PLAN

## I. STATEMENT OF PURPOSE

The City recognizes that the community of Rowlett is a unique, dynamic environment with a rich, cultural history and desires to enhance and protect that environment through the adoption of fiscally responsible policies that will maintain or improve the financial health and well being of the City. In order to accomplish this, it is critical to understand the external economic factors operating in the community, identify existing and/or emerging problems before they reach serious proportions, and consider the financial impact decisions have on the City's financial condition. The objectives of the "Rowlett Fiscal Responsibility Plan" are as follows:

- A. To protect the City's policy-making ability by ensuring that policy decisions are not hindered by financial problems or emergencies.
- B. To assist sound management of the City by providing accurate and timely information on financial condition.
- C. To provide sound principles to guide the important decisions of the City Council and of management which have significant fiscal impact.
- D. To establish operational principles that minimize the cost of local government, to the extent consistent with services provided by the City, and which minimize financial risk.
- E. To employ revenue policies that prevent undue or unbalanced reliance on certain revenues, which distribute the costs of municipal services fairly, and which provide adequate funds to operate desired programs.
- F. To provide funding capacity for the ongoing maintenance of the City's essential public facilities and infrastructure.
- G. To protect and enhance the City's credit rating and prevent default on any municipal debts.
- H. To insure the legal use of all City funds through a good system of financial security and internal control.

The scope of these policies generally spans, among other issues, accounting, auditing, financial reporting, internal controls, operating and capital budgeting, revenue management, cash and investment management, expenditure control, debt management, and planning concepts, in order to:

- Present fairly and with full disclosure the financial position and results of financial operations of the City in conformity with generally accepted accounting principles (GAAP).
- Determine and demonstrate compliance with finance-related legal and contractual issues in accordance with provisions of the Texas Local Government Code, Home Rule Charter, and other pertinent legal documents and mandates.
- Demonstrate good fiscal administration of the City's funds and promote accountability to its citizens.

## II. GENERAL IMPLEMENTATION AND COMPLIANCE GUIDELINES

- A. **FINANCE COMMITTEE.** A committee designated as the Finance Committee will be appointed by the Mayor and consist of 3 members of the City Council. The Finance Committee will meet as requested with the City Manager and the Director of Financial Services for these purposes:
  - 1. Fiscal policy review.
  - 2. Auditor selection recommendation.
  - 3. Investment policy review and guidance.
- B. **PERIODIC REVIEW.** Based upon the results and recommendations of the Finance Committee, on a periodic basis, the City Council will approve the fiscal policies as reviewed and refined to reflect current laws in effect at the time, as well as significant changes in the City, which will impact the prevailing policy.

## **CITY OF ROWLETT FISCAL RESPONSIBILITY PLAN**

- C. IMPLEMENTATION, COMPLIANCE, ACCOUNTABILITY AND REVIEW. The Director of Financial Services will be accountable for implementing these policies and will to the best of his or her knowledge make the Finance Committee and the City Council aware of any variances in practice from these policies or any other deviation from prudent financial practices in accordance with GAAP, the City Charter, state laws or ethics of the profession. Any variances will be presented at meetings of the Finance Committee with notification sent to the City Council in writing.

### **III. ACCOUNTING, AUDITING, AND FINANCIAL REPORTING**

- A. ACCOUNTING. The City is solely responsible for the reporting of its financial affairs, both internally and externally. The Director of Financial Services is the City's Chief Fiscal Officer and is responsible for establishing the Chart of Accounts and for properly recording financial transactions.
- B. EXTERNAL AUDITING.
1. Qualifications of the External Auditor. In conformance with Section 6.01 of the City's Charter and according to the provisions of Texas Local Government Code, Title 4, Chapter 103, the City will be audited annually by outside independent accountants ("external auditor").
  2. External Auditor Repute. The external auditor must be a CPA firm of regional reputation and must demonstrate that it has the breadth and depth of staff to conduct the City's audit in accordance with generally accepted auditing standards and contractual requirements. The external auditor must be registered as a partnership or corporation of certified public accountants, holding a license under Article 41a-1, Section 9, of the Civil Statutes of Texas, capable of demonstrating that it has sufficient staff which will enable it to conduct the City's audit in accordance with generally accepted auditing standards as required by the City Charter and applicable state and federal laws.
  3. Timing. Pursuant to Section 103.003(a) of the Texas Local Government Code, the annual financial statement, including the external auditor's opinion on the City's financial statements, shall be filed in the office of the City Secretary within 120 days of the City's fiscal year end. In the event that it is impossible to complete the audit within the specified timeframe, an unaudited financial report, certified by the Director of Financial Services, shall be filed with the City Secretary by the 120<sup>th</sup> day deadline to be replaced by the final audited financial statements when completed.
  4. Management Letter. The external auditor will prepare and will review the Management Letter with the City Council within 60 days of its receipt and in accordance with the City Charter. The Director of Financial Services shall respond in writing to the City Manager and City Council regarding the external auditor's Management Letter, addressing the issues contained therein and will meet with the Audit Committee to discuss the findings and response. The City Council shall schedule its formal acceptance of the external auditor's report upon the resolution of any issues resulting from its review. Pursuant to Section 6.01 of the City's Charter, the written report will be presented to City Council in a regular meeting.
  5. Responsibility of External Auditor to City Council. The external auditor is accountable to the City Council and will have access to direct communication with the City Council if City Staff is unresponsive to external auditor recommendations or if the external auditor considers such communication necessary to fulfill its legal and professional responsibilities.
  6. Rotation of External Auditor. Pursuant to Section 6.01 of the Home Rule Charter, no firm or certified public accountant shall complete more than five (5) consecutive annual audits. Year to year authorization to continue shall be done no later than 60 days prior to the beginning of the fiscal year to facilitate audit planning purposes.
  7. External Auditor Requirements. The external auditor will provide the following to City Staff:
    - a. Detailed invoices accounting for time spent both by audit phase and level of auditor will be submitted to the City with each invoice.
    - b. Copies of all work papers, including diskettes and schedules, will be furnished to the City upon completion of the audit.

## **CITY OF ROWLETT FISCAL RESPONSIBILITY PLAN**

### **C. FINANCIAL AND FISCAL REPORTING.**

1. External Financial Reporting.
  - a. Scope. A final financial report, either a general purpose financial statement (GPFS) or a Comprehensive Annual Financial Report (CAFR), shall be prepared in accordance with generally accepted accounting principles (GAAP) and recommended practices of the Government Finance Officers Association (GFOA).
  - b. Timing. The report shall be presented to the City Council within 120 calendar days of the City's fiscal year end (see IIB3 above).
2. Internal Fiscal Reporting. Pursuant to Section 3.13(6) of the Home Rule Charter, the City Council shall require quarterly financial reports, sufficient to plan, monitor, and control the City's fiscal affairs. Internal financial reporting objectives are addressed throughout these policies.
  - a. Timing. Pursuant to Section 4.03(10) of the Home Rule Charter, on a quarterly basis the Finance Department shall prepare a written report of the City's financial affairs. The City Manager shall orally present said report at a public meeting of the City Council. Each report shall accurately reflect the City's current position in regards to revenue and expenditure performance, as well as any additional information that reflects the City's current and future fiscal position. Said report shall also include a status report of the City's capital improvements program.

### **IV. OPERATING BUDGET**

- A. PREPARATION. Budgeting is an essential element of the financial planning, control, and evaluation process of municipal government. The City's "operating budget" is the City's annual financial operating plan. The City shall attempt to balance the budget consistent with the needs and desires of the community and available resources and will not generally rely upon one-time measures to balance the budget. The budget shall be prepared and presented to meet the requirements of Section 102 of the Texas Local Government Code.
  1. Scope. The scope of the budget includes the following funds for which the City will adopt a formal budget: General Fund, General Debt Service, Utility Fund, Economic Development Fund, Refuse Fund, Drainage Fund, Golf Fund and Wet Zone Fund.
  2. Budgetary Process. The budget is prepared by the City Manager or designee who is responsible to transmit the document to the City Council. In order to meet the requirements of Section 102.005 of the Texas Local Government Code, the budget shall be delivered to the City Council 45 days prior to the beginning of each fiscal year end, filed with the City Secretary, and should be approved by the City Council prior to the fiscal year end. In the event that a budget is not adopted prior to October 1<sup>st</sup>, the preceding fiscal year budget shall be deemed adopted, which may be amended or supplemented, as the City Council deems appropriate pursuant to Section 6.02 of the Home Rule Charter.
  3. Basis of Budgeting. The basis of budgeting will be the same as the basis of accounting; that is, that budgets for the General Fund and the Special Revenue Funds are prepared on the modified accrual basis of accounting, and budgets for the Utility (Proprietary) Funds are prepared on a full accrual basis, except that capital purchases and depreciation are not adjusted until year-end financial reporting.
  4. Proposed Budget Format. A proposed budget shall be prepared by the City Manager, within the provisions of Section 102 of the Texas Local Government Code. The budget shall include five basic segments for review and evaluation. These segments are: (1) personnel costs, (2) operations and maintenance costs, (3) capital and other (non-capital) project costs, (4) debt service, and (5) revenues. At minimum, a four-column format should be used such that prior year actual, current year budget and revised, and next year proposed are all clearly shown. The budget format should also clearly indicate an opening fund balance, the operating results of each fund, and a closing fund balance, carried over to each subsequent year of the budget. Where possible, the budget should be

## **CITY OF ROWLETT FISCAL RESPONSIBILITY PLAN**

defined by programs and services provided to the budget and the corresponding costs and benefits of each. In order to meet the Texas Local Government Code, the proposed budget shall also contain the outstanding obligations of the City; the cash on hand to the credit of each fund; and the estimated tax rate required to cover the proposed budget.

5. **City Council Participation.** The budget review process shall include City Council participation in the review prior to the budget adoption. The budget process will span sufficient time to address policy and fiscal issues by the City Council. The budget process will be coordinated so as to identify major policy issues for City Council consideration prior to the budget approval date so that proper decision analysis can be made.
  6. **Filing and Adoption.** Upon the presentation of a proposed budget document acceptable to the City Council, the City Council shall call and publicize a public hearing and adopt by Ordinance such budget as the City's Official Budget, effective for the fiscal year beginning October 1<sup>st</sup>. A copy of the proposed budget shall be filed with the City Secretary in accordance with the provisions of Section 102 of the Texas Local Government Code. Within 45 days after the adoption of the budget or a budget amendment, the budget officer shall provide for the filing of a true copy of the approved budget or amendment in the office of Dallas and Rockwall counties.
  7. **Amending the Official Budget.** Amendments to the Official Budget shall be made at regularly scheduled City Council meetings. Budget transfers shall be made at the discretion of the City Manager, as outlined and defined in Section VI.A of these policies.
  8. **Encumbrances.** Encumbrances outstanding at the end of each fiscal year that the City intends to pay during the succeeding fiscal year shall be appropriated in that subsequent year's official budget by means of budget amendment as appropriations expire at year-end.
    - a. **BALANCED BUDGET.** The operating budget will be balanced where the proposed resources (prior year fund balance plus current year revenues) are equal to or greater than the proposed expenditures.
    - b. **FORECASTING.** The budgeting process for the annual budget necessitates the preparation of future projections of both revenues and expenditures. It should be recognized that the balanced budget requirement forces the conservative estimate of revenues and expenditures. Inherent in the forecasting process is the identification of assumptions used in the forecasting calculations. A statement of assumptions should be included in the presentation of forecasts.
    - c. **CONTROL.** Operating Expenditure Control is addressed in Section VI.A. of these Policies.
- B. PERFORMANCE MEASURES AND PRODUCTIVITY INDICATORS.** Where appropriate, performance measures and productivity indicators will be used as guidelines and reviewed for efficiency and effectiveness. This information will be included in the annual budgeting process.
- C. MULTI-YEAR PLANNING MODEL.** As part of the annual budget process, beginning with fiscal year 2004-2005, the City will develop a five-year operating plan to model the effect of significant changes over time. Said model should include major components such as (1) personnel costs, (2) operations and maintenance costs, (3) capital and other (non-capital) project costs, (4) debt service, and (5) revenues and will identify basic assumptions used in the model.

### **V. REVENUE MANAGEMENT.**

- A. The City will strive for the following optimum characteristics in its revenue system:
1. **SIMPLICITY.** The City, where possible and without sacrificing accuracy, will strive to keep the revenue system simple in order to reduce compliance costs and to make it more understandable to the taxpayer or service recipient. The City will avoid nuisance taxes or charges as revenue sources.
  2. **CERTAINTY.** Knowledge and understanding of revenue sources increases the reliability of the revenue system. The City will understand its revenue sources and enact consistent collection policies to provide assurances that the revenue base will materialize according to budgets and plans.

## **CITY OF ROWLETT FISCAL RESPONSIBILITY PLAN**

3. **EQUITY.** The City shall make every effort to maintain equity in its revenue system structure; i.e., the City shall seek to minimize or eliminate all forms of subsidization between entities, funds, services, utilities, and customers. The City shall strive for a balance in the revenue system; i.e., the revenue base will have the characteristics of fairness and neutrality as it applies to cost of service, willingness to pay, and ability to pay.
  4. **ADMINISTRATION.** The benefits of a revenue will be expected to exceed the cost of producing the revenue. The cost of collection will be reviewed annually for cost effectiveness as a part of the indirect cost and cost of services analysis. Where appropriate, the City will use the administrative processes of State or Federal collection agencies in order to reduce administrative costs.
  5. **DIVERSIFICATION AND STABILITY.** In order to protect the City from fluctuations in a revenue source due to fluctuations in the economy and variations in weather, a diversified revenue system will be maintained which will provide stability of income. This stability is also achieved by a balance between elastic and inelastic sources of revenues.
  6. **GRANTS AND RESTRICTED REVENUES.** In order to maintain flexibility in the revenue system, restricted revenues will be closely monitored. Any potential grants will be examined for matching requirements.
- B. The following considerations and issues will guide the City in its revenue policies concerning specific sources of funds:
1. **COST/BENEFIT OF ABATEMENT.** The City will use due caution in the analysis of any tax or fee incentives that are used to encourage development. Ideally, a cost/benefit (fiscal impact) analysis will be performed as a part of such caution.
  2. **NON-RECURRING REVENUES.** One-time or non-recurring revenues will not be used to finance current ongoing operations. Nonrecurring revenues should be used only for one-time expenditures such as long-lived capital needs. They will not be used for budget balancing purposes.
  3. **PROPERTY TAX REVENUES.** All real and business personal property located within the City shall be valued at 100% of the fair market value for any given year based on the current appraisal supplied to the City by the Dallas Central Appraisal District. Reappraisal and reassessment shall be done regularly as required by State law. A 98% collection rate shall serve each year as a goal for tax collections. All delinquent taxes shall be aggressively pursued each year by the County's Tax Assessor/Collector. Delinquent tax accounts shall be submitted for collection each year to an attorney selected by the City Council. A penalty shall be assessed on all delinquent property taxes, which shall include all court costs, as well as an amount for compensation of the attorney as permitted by State law and in accordance with the attorney's contract with the City.
  4. **INTEREST INCOME.** Interest earned from investment of available monies, whether pooled or not, will be distributed to the funds in accordance with the operating and capital budgets. Wherever possible, the distribution will be in accordance with the equity balance of the fund from which monies were provided to be invested.
  5. **USER-BASED FEES AND SERVICE CHARGES.** For services associated with a user fee or charge, a fee should offset the direct and indirect costs of that service where possible or appropriate. There will be a periodic review of fees and charges to ensure that fees provide adequate coverage of costs of services.
  6. **UTILITY RATES.** The City will review and adopt utility rates periodically that will generate revenues required to fully cover operating expenditures, meet the legal restrictions of all applicable bond covenants, and provide for an adequate level of working capital needs. At a minimum, this review should be conducted every 2 years. This policy does not preclude drawing down cash balances to finance current operations. However, it is best that any extra cash balance be used instead to finance capital projects. Components of Utility Rates will include transfers to the General Fund as follows:

## CITY OF ROWLETT FISCAL RESPONSIBILITY PLAN

- a. General and Administrative Charge. An administrative fee will be charged to the Utility Fund for services of general overhead, such as administration, finance, personnel, data processing, and legal counsel.
  - b. Franchise payment (in lieu of tax). A rate of 5% of gross sales will be charged to the Utility Fund, consistent with the rates charged to private utilities operating within the City.
  - c. Payment in lieu of Property Tax (PILOT). A fee will be charged to the Utility Fund to equate to property taxes lost due to municipal ownership. Gross book value will be used as a basis, barring absence of known market value. The existing tax rate will be applied to this base to determine the PILOT charge.
7. REVENUE MONITORING. Revenues actually received will be regularly compared to budgeted revenues and variances will be investigated. This process will be summarized in the appropriate budget report.
8. INTERFUND COST ALLOCATION. The expenditures of all funds of the City, except for debt service and capital project funds, shall be evaluated on an annual basis to identify and allocate the general and administrative overhead costs between operating funds. The model for this allocation shall be developed by the Finance Department and approved by the City Manager.

### VI. EXPENDITURE CONTROL

- A. APPROPRIATIONS. The level of budgetary control is at the department level budget in the General, Utility and Wet Zone Funds, and the fund level in all other funds.
1. BUDGET ADJUSTMENTS. Budget adjustments are transfers of approved funds from one line-item within a department or from one department to another within a fund. Budget transfers never increase the total appropriation of a given fund. Budget adjustments within the same department under \$10,000 may be approved by the Department Director and Director of Financial Services with notification to the City Manager. Budget adjustments exceeding \$10,000 or between departments within the same fund shall be made at the discretion and approval of the City Manager.
  2. BUDGET AMENDMENTS. Budget amendments increase or decrease the total appropriation of a given fund. The City Council shall approve all budget amendments at a regularly scheduled City Council meeting.
- B. PURCHASING. All purchases should be in accordance with the City's purchasing policies as defined in the Purchasing Manual and Chapters 252 and 271 of the Texas Local Government Code. Purchases and any contracts over \$25,000 will conform to a formal bidding process outlined in the Purchasing Manual. Recommendations on purchases and contracts of \$25,000 or more will be made to the City Council for its approval. Purchases under \$25,000 but exceeding \$15,000 require the approval of the City Manager in addition to the Department Director.

The purchase of goods or services at a total cost of \$1,000 or more shall be made through purchase orders. Written purchase orders shall also be used for vendors requiring formal City authorization regardless of the dollar amount.

Any payment for the purchase of goods or services by the City at a total cost of less than \$1,000 may be made via a field purchase order (FPO) by the applicable Department Director to the City's Finance Department.

All documentation for the disbursement of funds by the Finance Department exceeding \$25,000 shall require the signature of the City Manager and the Director of Financial Services or designee in addition to the respective Department Director or designee prior to processing.

## **CITY OF ROWLETT FISCAL RESPONSIBILITY PLAN**

### **C. CONTRACT MODIFICATIONS.**

1. Once a contract is approved by the City Council, minor modifications (Administrative Modifications) that change the scope of work and increases the original contract amount by less than \$25,000, may be approved by the City Manager with written notification to the City Council listing the purpose and cause of such change order and certifying the availability of funds.
2. Major modifications (Change Orders) that change the scope of work and increase the original contract amount by more than \$25,000 must be approved by the City Council.
3. Pursuant to Texas Local Government Code, Article 252.048, contract modifications over 25% of the original amount awarded will be re-advertised for bids.

### **D. PROMPT PAYMENT.** All invoices approved for payment by the proper City authorities shall be paid by the Finance Department within thirty (30) calendar days of receipt in accordance with the provisions of Article 601f, Section 2 of the State of Texas Civil Statutes.

The Director of Financial Services shall establish and maintain proper procedures which will enable the City to take advantage of all purchase discounts, when possible, except in the instance where payments can be reasonably and legally delayed in order to maximize the City's investable cash.

### **E. RISK MANAGEMENT.** The City will aggressively pursue every opportunity to provide for the public's and city employees' safety and to manage its risks. The goal shall be to minimize the risk of loss of resources through liability claims with an emphasis on safety programs. All reasonable options will be investigated to minimize risks. Such options may include risk transfer, insurance, and risk retention. Where risk is retained, reserves will be established based upon actuarial determinations and will not be used for purposes other than for financing losses.

## **VII. ASSET MANAGEMENT**

### **A. INVESTMENTS.** The City's designated Investment Officer(s) shall promptly invest all City funds with the Bank Depository in accordance with the provisions of the current Bank Depository Agreement or in any negotiable instrument that the City Council has authorized under the provisions of the State of Texas Public Funds Investment Act, and in accordance with the City Council approved Investment Policies. The Investment Policies shall designate the City's Investment Officer(s).

As required by the Public Funds Investment Act (PFIA), a report on investment performance will be provided to the City Council. The Director of Financial Services shall prepare and provide a written quarterly report of the City's investment portfolio to the City Council, detailing each City investment instrument with its rate of return and maturity date.

### **B. CASH MANAGEMENT.** The City's cash flow will be managed to maximize the cash available to invest. Such cash management will entail the centralization of cash collections, where feasible, including property tax payments, utility bills, building and related permits and licenses, and other collection offices as appropriate.

The Director of Financial Services or designee may transfer funds, via electronic transfer, through verbal instructions to the City's Depository only for payment of any obligation of the City. Payment authorization shall be in accordance with the pay authorization criteria as defined in the current Bank Depository Agreement, approved by City Council, stipulating the conditions and control procedures on such activity.

### **C. FIXED ASSETS AND INVENTORY.** A fixed asset of the City shall be defined as a purchased or otherwise acquired piece of equipment, vehicle, furniture, fixture, capital improvement, addition to existing capital investments, land, buildings or accessioned Library materials. The cost or value of any such acquisition, other than accessioned Library materials, must be \$5,000 or more with an expected useful life greater than three years. Public Infrastructure, including but not limited to street and alley improvements, drainage improvements, etc., exceeding \$100,000 in value and with an expected useful life of greater than five years, will also be capitalized. Depreciation guidelines may be promulgated by the Director of Financial Services but should never exceed the expected useful life of the asset.

## **CITY OF ROWLETT FISCAL RESPONSIBILITY PLAN**

The City's fixed assets shall be reasonably safeguarded and properly accounted for and sufficiently insured. Responsibility for the safeguarding of the City's fixed assets lies with the Department Director in whose department the fixed asset is assigned. The Finance Department shall supervise the marking of fixed assets with City numbered property tags or other identification process and shall maintain the permanent records of the City's fixed assets including description, cost, department of responsibility, date of acquisition, depreciation and expected useful life. The Finance Department shall also perform an annual inventory of assets using informal sampling at the department level. Such inventory shall be performed by the Director of Financial Services or designee in the presence of designated department personnel from the department of responsibility.

### **VIII. CAPITAL IMPROVEMENTS**

- A. **PREPARATION.** The City's capital budget will be called the Five Year Capital Improvements Program (CIP), and include all capital projects funds and all capital resources. The budget will be prepared annually on a fiscal year basis. The capital budget will be prepared with the involvement of all applicable city departments.
- B. **ADOPTION.** A copy of the Five Year Capital Improvements Program shall be made available to each council member and to the public prior to City Council discussions concerning the proposed program. A public hearing shall be held each year to allow any citizen to be heard for or against any project or the amount of any project contained herein. The CIP budget shall be adopted annually by majority vote of City Council as part of the adoption of the Operating Budget.
- C. **CONTROL.** All capital project expenditures must be appropriated in the capital budget. The Finance Department must certify the availability of appropriations prior to presenting a capital projects contract to the City Council for approval.
- D. **CONTINGENCIES.** It is appropriate for certain types of capital projects to include a contingency to cover unforeseen costs and prevent undue delays. This amount can vary due to the type and complexity of the project. The City shall develop and maintain a Capital Projects Policy approved by the City Council identifying the appropriate level of contingencies by project type.
- E. **REPORTING.** Monthly reports, beginning with the first months' activity in fiscal year 2003-2004, should be prepared on the progress of each active project in the CIP. The reports should contain data on each project, identifying any changes in the financial status of the project and identifying the status of the project. Said reports will be prepared to enable Department Directors to manage their capital budgets and to enable the Finance Department to monitor and control the capital budget as authorized by the City Manager.
- F. **PROGRAM PLANNING.** The capital budget will include capital improvements planned for future years. The planning time frame should normally be at least five years. The replacement and maintenance for capital items should also be projected for the next five years. Future maintenance and operational costs will be considered, so that these costs can be included in the operating budget.
- G. **FINANCING PROGRAMS.** Where applicable, assessments, impact fees, pro-rata charges, or other fees should be used to fund capital projects that have a primary benefit to specific, identifiable property owners.

Recognizing that long-term debt is usually a more expensive financing method, alternative financing sources will be explored before debt is issued. When debt is issued, it will be used to acquire major assets with expected lives that equal or exceed the average life of the debt issue. The exceptions to this requirement are the traditional costs of marketing and issuing the debt, capitalized labor for design and construction of capital projects, and small component parts which are attached to major equipment purchases.

- H. **INFRASTRUCTURE MAINTENANCE.** The City recognizes that deferred maintenance increases future capital costs. Therefore, a portion of the City's operating budget will be set aside each year to maintain the quality of the City's infrastructure. The amount will be established annually, as part of the budget process, so that necessary repairs will be made.

**CITY OF ROWLETT  
FISCAL RESPONSIBILITY PLAN**

**IX. FINANCIAL CONDITIONS, RESERVES, AND STABILITY RATIOS**

**A. OPERATING RESERVES/FUND BALANCES**

1. The General Fund working capital balance should be at least 10% of the General Fund annual expenditures exclusive of any restricted reserves required to be set aside.
2. The Utility Fund working capital balance should be maintained at 15% of total operating expenditures exclusive of any restricted reserves required to be set aside.
3. All other funds should maintain adequate working capital reserves to accomplish their mission. The Director of Financial Services and the City Manager shall annually evaluate those needs and include such recommendations as part of the annual budget process.

- B. LIABILITIES AND RECEIVABLES.** Procedures will be taken so as to maximize any discounts offered by creditors. Current liabilities will be paid within 30 days of receiving the invoice. Generally, the City will exhaust all normal collection efforts before taking extraordinary procedures, such as utilizing collection agencies or shutting off service. General Accounts Receivables older than 90 days and Ambulance Receivables older than 75 days will be turned over to a collection agency or other appropriate medium to ensure collection. In addition, the City will take all reasonable and necessary steps to perfect such receivables. NSF checks shall be automatically processed a second time by the bank before being sent back to the City.

The City Manager is authorized to write-off uncollectible accounts that are delinquent for more than 365 days, if the proper delinquency procedures have been followed. Property and labor liens are exempt from the preceding write-off criteria.

**C. CAPITAL AND DEBT SERVICE FUNDS.**

1. Monies in the Capital Projects Funds should be used within 36 months of receipt. Balances will be used to generate interest income to offset construction costs.
2. Budgeted funds in the Capital Improvements Program for projects not started or completed will automatically carryover into the next fiscal year. Any capital improvement included in the capital improvements program that has not started nor any funds spent for three consecutive years after being duly appropriated will require action by the City Council to be reappropriated.
3. General Obligation Debt Service Funds will not have reserves or balances in excess of one month of principal and interest plus 15% of the principal outstanding for unrefunded debt issued prior to September 1, 1986. This maximum is dictated by Federal law and does not include the amounts accrued for the next debt service payment.

The policy above does not preclude the debt service reserves normally established to market revenue bonds. The City's policy and bond ordinance requirements are to maintain these debt service reserves at the level of the average annual debt service.

4. Revenue Obligations will maintain Debt Coverage Ratios as specified by the bond covenants. Net revenues must be at least equal to 1.25 times average annual debt service and 1.10 times maximum annual debt service of outstanding parity bonds.

Both these tests must be met in order to issue additional bonds. In addition, the City must have net revenues (adjusted) that exceed current debt by 1.2 times, as a promise to the existing bondholders that rates will be maintained to pay all operating and financing costs.

- D. COMPENSATED ABSENCES.** The City will establish an additional reserve within its operating funds to pay for accrued reimbursable vacation and sick leave.

# CITY OF ROWLETT FISCAL RESPONSIBILITY PLAN

## **X. TREASURY AND DEBT MANAGEMENT**

- A. **CASH MANAGEMENT.** Periodic review of cash flow position will be performed to determine performance of cash management and investment policies. A detailed policy structure will be followed with respect to Cash/Treasury Management. The underlying theme will be that idle cash will be invested with the intent to, in this order, 1) safeguard assets, 2) maintain liquidity, and 3) maximize return. Where legally permitted, pooling of investments will be utilized.

The City will adhere to the investments authorized through the State of Texas Public Funds Investment Act, with amendments, and will additionally establish a comprehensive Investment Policies and Guidelines. Such policies will clarify acceptable investment securities, brokers, terms, and other pertinent investment information.

### **B. TYPES OF DEBT**

1. Leases and Lease Purchase Agreements.
2. Long-term debt will not be used for operating purposes, and the life of a bond issue will not exceed the useful life of a project financed by that bond issue.
3. When appropriate, self-supporting revenues will pay debt service in lieu of tax revenues.

- C. **ANALYSIS OF FINANCING ALTERNATIVES.** The City will explore all financing alternatives in addition to long-term debt including leasing, grants and other aid, developer contributions, impact fees, and use of reserves of current monies.

- D. **DISCLOSURE.** Full disclosure of operations will be made to the bond rating agencies and other users of financial information. The City staff, with the assistance of financial advisors and bond counsel, will prepare the necessary materials for presentation to the rating agencies, will aid in the production of Offering Statements, and will take responsibility for the accuracy of all financial information released.

- E. **FEDERAL REQUIREMENTS.** The City will maintain procedures to comply with arbitrage rebate and other Federal requirements.

- F. **DEBT STRUCTURING.** The City will issue bonds with an average life of 20 years or less, not to exceed the life of the asset acquired.

The structure should approximate level debt service unless operational matters dictate otherwise or if market conditions indicate a potential savings could result from modifying the level payment stream.

Consideration of market factors, such as the tax-exempt qualification, minimum tax alternative, and so forth will be given during the structuring of long-term debt instruments.

### **G. DEBT ISSUANCE.**

1. **Method of Sale.** The City will use a competitive bidding process in the sale of bonds unless the nature of the issue warrants a negotiated bid. In situations where a competitive bidding process is not elected, the City will publicly present the reasons why, and the City will participate with the financial advisor in the selection of the underwriter or direct purchaser.
2. **Bidding Parameters.** The notice of sale will be carefully constructed so as to ensure the best possible bid for the City, in light of the existing market conditions and other prevailing factors. Parameters to be examined include:
  - Limits between lowest and highest coupons
  - Coupon requirements relative to the yield curve

## **CITY OF ROWLETT FISCAL RESPONSIBILITY PLAN**

- Method of underwriter compensation discount or premium coupons
  - Use of True Interest Cost vs. Net Interest Cost
  - Use of bond insurance
  - Deep discount bonds
  - Variable rate bonds
  - Call provisions
3. Bond Issuance Costs. The City will be involved in the selection of all financial advisors, underwriters, paying agents, and bond counsel. The City shall evaluate the merits of rotating professional advisors and consultants and the kinds of services and fee structures available from independent financial advisors, investment banking firms, and commercial banks. The City will carefully itemize and scrutinize all costs associated with the issuance of bonds.

### **XI. INTERNAL CONTROLS**

- A. WRITTEN PROCEDURES. Wherever possible, written procedures will be established and maintained by the Director of Financial Services for all functions involving cash handling and/or accounting throughout the City. These procedures will embrace the general concepts of fiscal responsibility set forth in this policy statement.
- B. DEPARTMENT DIRECTORS RESPONSIBLE. Each Department Director is responsible to ensure that good internal controls are followed throughout his or her Department, that all Finance Department directives or internal controls are implemented, and that all independent auditor internal control recommendations are addressed.

## **CITY OF ROWLETT GENERAL BUDGET PROCESS**

The City's fiscal year begins on October 1<sup>st</sup> and ends on September 30<sup>th</sup> of each year. The budget process is truly a year-round endeavor. Throughout the fiscal year the Finance Department closely monitors and tracks the budget while preparing forecasts for all expenditures and revenues.

The budget planning process generally begins in February, when the Finance Department develops a Budget Calendar and a target budget to help each department focus on what is needed to continue its existing level of service as well as evaluate the need to expand service levels.

In April, every department is given a Budget Instruction Manual to officially begin the annual budget process. This manual includes preliminary direction from the City Manager regarding appropriate budget guidelines and strategy.

Budget proposals are due from every department in May. Proposals are reviewed jointly by the City Manager's Office, Finance staff, and departments. This review process culminates in the crafting of a proposed budget, which is submitted to the City Council in mid-July. Council then holds budget workshops to discuss the budget at the end of July.

In late July, the certified residential and business tax roll is released from the Dallas Central Appraisal District. This information provides the City a firm estimate of the property tax revenues expected in the coming year.

In August and September the City Council discusses the budget at Council Worksessions and Meetings. Two public hearings are held in late August – early September. The tax rate ordinance and budget ordinance is voted upon at the second meeting in September.

The fiscal year begins on October 1<sup>st</sup>. By mid-November the completed Budget Document and Budget in Brief is distributed and made available to the public.

**CITY OF ROWLETT  
FY 2005-2006 BUDGET CALENDAR**

<b>Date</b>	<b>Action/Event</b>	<b>Responsible Party</b>
Wed., March 23	Distribute Budget Instructions	Finance
Monday, May 9	Budget Request due from Departments Review and Update of Goals and Objectives pages due	All Departments
Mon, May 9 - Fri, May 20	Finance Department Technical Review of Budget Requests	Finance
Thurs, May 19 - Fri, June 3	CMO/Finance review with Departments	Finance/CMO/Departments
Tue, June 14 - Fri, June 17	Finance follow up review with CMO (as needed)	Finance/CMO
Friday, July 15	Proposed Budget submitted to Council and filed with City Secretary	Finance
Monday, July 25	Certified Tax Roll Due	DCAD
Mon, July 25- Thur, July 28	City Council Budget Workshop (3 evenings)	Council/CMO/Finance/Dept's
Tuesday, August 16	Regular Council Meeting 1) Discuss tax rate 2) If proposed tax rate will exceed the rollback rate or 103% of the effective tax rate, take record vote on proposed tax rate and schedule public hearing on the tax rate and on the budget 3) Set date for Public Hearings on budget	Council, CMO, Finance  Council/CMO/Finance
Tuesday, September 6	Regular Council Meeting - Public Budget Hearing 1) Public Hearing on budget 2) Discuss tax rate	Finance
Tuesday, September 13	Special Council Meeting - Public Budget Hearing 1) Public Hearing on budget 2) Discuss tax rate	Finance
Tuesday, September 20	Regular City Council Meeting 1) Adopt Budget Ordinance 2) Tax Rate Ordinance - vote on tax rate	Council, CMO, Finance
Saturday, October 1	Begin Fiscal Year 2005-06	All Departments
Friday, November 4	Budget Document distributed	Finance
Tuesday, December 20	Deadline to submit budget to GFOA for Budget Award	Finance

## **CITY OF ROWLETT DESCRIPTION OF FUND STRUCTURE**

The numerous funds and cost centers that make up this budget are divided into two major groupings: Governmental Funds and Proprietary Funds. A fund is an independent fiscal entity with assets, liabilities, reserves, a residual balance or equity, and revenues and expenditures for undertaking activities. Governmental funds are used for most government activities, while proprietary funds are based on the premise that the city service should be conducted as a business with user fees covering expenses. Listed below are descriptions of the funds maintained by the City; the majority of which are included in this document.

This budget was developed and will be implemented and monitored on a modified accrual basis in accordance with generally accepted accounting principles (GAAP), with revenues being recorded when available and measurable, and expenditures being recorded when the services or goods are received and the liabilities are incurred. Budgetary control is maintained at the department level in each departmental budget, and encumbrances are entered at the time a purchase order is issued. Open encumbrances are recorded as reservations of fund balance as of September 30 of each year, and the subsequent year's budget is increased to reflect these carried-forward encumbrances. Unspent and unencumbered appropriations lapse at the end of the fiscal year, except for capital projects.

### **GOVERNMENTAL TYPE FUNDS**

**General Fund** – the general operating fund for the City. All general tax revenues and other receipts that are not allocated by law or contractual agreement to other funds are accounted for in the General Fund. Revenues include: property, sales and other taxes, franchise fees, fines, licenses and fees for services. Operating expenditures provide support for most traditional tax-supported municipal services, such as Public Safety, Parks and Recreation, Libraries, Administration, Planning and Zoning, Neighborhood Services and Public Works operations.

**Special Revenue Funds** – account for the accumulation and disbursement of legally restricted resources to expenditures for a specific purpose. Funds under this category include the Grant Fund, Economic Development Fund, Tax Increment Financing Fund, Hotel/Motel Fund, Information Technology Fund and Vehicle Services Fund.

**Debt Service Funds** – account for the accumulation of resources for expenditures related to general long-term debt, including principal, interest, and other related costs. The resources generated by a tax levy based on property values and are used to pay debts incurred through the sale of bonds, certificates of obligation, notes payable and other debt instruments. The bonds finance long-term capital improvements to streets, parks, buildings and other infrastructure. The City maintains the following Debt Service Funds: General Debt Service Fund and the Golf Fund.

## **CITY OF ROWLETT DESCRIPTION OF FUND STRUCTURE**

**Capital Project Funds** – account for the accumulation of resources designated to construct or acquire capital facilities and improvements. Resources include proceeds from sales of general obligation bonds, certificates of obligation, DART Local Assistance Funds, TxDOT funds, CDBG funds, Impact fees and transfers from operating funds.

### **PROPRIETARY TYPE FUNDS**

**Enterprise Funds** – account for operations that are financed and operated in a manner similar to private business; the intent of the City is to provide goods or services to the general public on a continuing basis that will be financed or recovered through user charges. The City maintains the following Enterprise Funds: Utility Fund (Water and Wastewater), Refuse Fund and Drainage Fund.

**Internal Service Funds** – funds designed to account for goods or services provided by one city department for another. The City's Internal Service Funds include: Information Technology and Vehicle Services. Charges are billed to departments to recover costs that are incurred.

## **CITY OF ROWLETT LEGAL REQUIREMENTS**

The legal requirements of the budget are governed by the Section 6.02 of the City of Rowlett Home Rule Charter and Chapter 102 of the Texas Local Government Code.

### **CITY OF ROWLETT HOME RULE CHARTER ARTICLE VI, SECTION 6.02 – BUDGET**

The Fiscal year of the City shall begin on the first day of October and end on the last day of September of each calendar year. Each year and in sufficient time to provide for all necessary hearing, the City Manager shall prepare and submit to the City Council a budget to cover all proposed expenditures of the City for the succeeding fiscal year. Such budgets shall be prepared and administered pursuant to the applicable general laws of this state. In the event that the budget is not enacted prior to October 1<sup>st</sup>, the preceding fiscal year budget shall be deemed adopted, which may be amended or supplemented, as the City Council deems appropriate.

### **TEXAS LOCAL GOVERNMENT CODE CHAPTER 102 – MUNICIPAL BUDGET**

#### **§ 102.002 Budget Officer**

The mayor of a municipality serves as the budget officer for the governing body of the municipality except as provided by Subsection (b).

(b) If the municipality has the city manager form of government, the city manager serves as the budget officer.

Acts 1987, 70th Leg., ch. 149, § 1, eff. Sept. 1, 1987.

#### **§ 102.002. Annual Budget Required**

The budget officer shall prepare each year a municipal budget to cover the proposed expenditures of the municipal government for the succeeding year.

Acts 1987, 70th Leg., ch. 149, § 1, eff. Sept. 1, 1987.

#### **§ 102.003. Itemized Budget; Contents**

(a) The budget officer shall itemize the budget to allow as clear a comparison as practicable between expenditures included in the proposed budget and actual expenditures for the same or similar purposes made for the preceding year. The budget must show as definitely as possible each of the projects for which

**CITY OF ROWLETT  
LEGAL REQUIREMENTS**

expenditures are set up in the budget and the estimated amount of money carried in the budget for each project.

(b) The budget must contain a complete financial statement of the municipality that shows:

- (1) the outstanding obligations of the municipality;
- (2) the cash on hand to the credit of each fund;
- (3) the funds received from all sources during the preceding year;
- (4) the funds available from all sources during the ensuing year;
- (5) the estimated revenue available to cover the proposed budget; and
- (6) the estimated tax rate required to cover the proposed budget.

Acts 1987, 70th Leg., ch. 149, § 1, eff. Sept. 1, 1987.

**§ 102.004. Information Furnished by Municipal Officers and Boards**

In preparing the budget, the budget officer may require any municipal officer or board to furnish information necessary for the budget officer to properly prepare the budget.

Acts 1987, 70th Leg., ch. 149, § 1, eff. Sept. 1, 1987.

**§ 102.005. Proposed Budget Filed With Municipal Clerk; Public Inspection**

(a) The budget officer shall file the proposed budget with the municipal clerk before the 30th day before the date the governing body of the municipality makes its tax levy for the fiscal year.

(b) The proposed budget shall be available for inspection by any taxpayer.

Acts 1987, 70th Leg., ch. 149, § 1, eff. Sept. 1, 1987.

**§ 102.006. Public Hearing on Proposed Budget**

(a) The governing body of a municipality shall hold a public hearing on the proposed budget. Any taxpayer of the municipality may attend and may participate in the hearing.

**CITY OF ROWLETT  
LEGAL REQUIREMENTS**

(b) The governing body shall set the hearing for a date occurring after the 15th day after the date the proposed budget is filed with the municipal clerk but before the date the governing body makes its tax levy.

(c) The governing body shall provide for public notice of the date, time, and location of the hearing.

Acts 1987, 70th Leg., ch. 149, § 1, eff. Sept. 1, 1987.

**§ 102.0065. Special Notice by Publication for Budget Hearing**

(a) The governing body of a municipality shall publish notice before a public hearing relating to a budget in at least one newspaper of general circulation in the county in which the municipality is located.

(b) Notice published under this section is in addition to notice required by other law, except that if another law requires the governing body to give notice, by publication, of a hearing on a budget this section does not apply.

(c) Notice under this section shall be published not earlier than the 30th or later than the 10th day before the date of the hearing.

Added by Acts 1993, 73rd Leg., ch. 268, § 24, eff. Sept. 1, 1993.

Amended by Acts 2001, 77th Leg., ch. 402, § 9, eff. Sept. 1, 2001.

**§ 102.007. Adoption of Budget**

(a) At the conclusion of the public hearing, the governing body of the municipality shall take action on the proposed budget.

(b) The governing body may make any changes in the budget that it considers warranted by the law or by the best interest of the municipal taxpayers.

Acts 1987, 70th Leg., ch. 149, § 1, eff. Sept. 1, 1987.

**§ 102.008. Approved Budget Filed With Municipal Clerk**

On final approval of the budget by the governing body of the municipality, the governing body shall file the budget with the municipal clerk.

Acts 1987, 70th Leg., ch. 149, § 1, eff. Sept. 1, 1987.

**CITY OF ROWLETT  
LEGAL REQUIREMENTS**

**§ 102.009. Levy of Taxes and Expenditure of Funds Under Budget; Emergency Expenditure**

(a) The governing body of the municipality may levy taxes only in accordance with the budget.

(b) After final approval of the budget, the governing body may spend municipal funds only in strict compliance with the budget, except in an emergency.

(c) The governing body may authorize an emergency expenditure as an amendment to the original budget only in a case of grave public necessity to meet an unusual and unforeseen condition that could not have been included in the original budget through the use of reasonably diligent thought and attention. If the governing body amends the original budget to meet an emergency, the governing body shall file a copy of its order or resolution amending the budget with the municipal clerk, and the clerk shall attach the copy to the original budget.

(d) After the adoption of the budget or a budget amendment, the budget officer shall provide for the filing of a true copy of the approved budget or amendment in the office of the county clerk of the county in which the municipality is located.

Acts 1987, 70th Leg., ch. 149, § 1, eff. Sept. 1, 1987.

**§ 102.010. Changes in Budget for Municipal Purposes**

This chapter does not prevent the governing body of the municipality from making changes in the budget for municipal purposes.

Acts 1987, 70th Leg., ch. 149, § 1, eff. Sept. 1, 1987.

**§ 102.011. Circumstances Under Which Charter Provisions Control**

If a municipality has already adopted charter provisions that require the preparation of an annual budget covering all municipal expenditures and if the municipality conducts a public hearing on the budget as provided by Section 102.006, the charter provisions control. After the budget has been finally prepared and approved, a copy of the budget and the amendments to the budget shall be filed with the county clerk, as required for other budgets under this chapter.

Acts 1987, 70th Leg., ch. 149, § 1, eff. Sept. 1, 1987.

## CITY OF ROWLETT GLOSSARY OF BUDGET TERMS

**Accrual Accounting** – The basis of accounting where transactions are recognized in the financial statements when they occur, regardless of when cash is received or spent.

**ADA** – Americans with Disabilities Act.

**Ad Valorem Tax** – A tax computed from the assessed valuation of land and improvements (See Property Tax).

**Appropriation** – A legal authorization granted by a legislative body to make expenditures and incur obligations for specific purposes. An appropriation is usually limited in amount and as to the time when it may be expended.

**Appropriation Ordinance** – An ordinance which gives appropriations legal effect. It is the method by which the expenditure side of the annual operating budget is enacted into law by the City Council.

**Assessed Valuation** – Valuation set upon real estate or other property by a government as a basis for levying taxes (Note: Property values are established by the Dallas County Appraisal District).

**Assets** – Resources owned or held by the City which have monetary value.

**Audit** – An examination of organization financial statements and the utilization of resources.

**Balance Sheet** – A financial statement that presents the assets, liabilities, reserves and balances of specific governmental fund as of a specified date.

**Balanced Budget** – A budget adopted by the legislative body and authorized by ordinance where the proposed expenditures are equal to or less than the proposed resources.

**Bond** – A written promise to pay a specified sum of money, called the face value or principal amount, at a specified date or dates in the future, called the maturity date(s), together with periodic interest at a specified rate. The most common types of bonds are general obligation and revenue. Bonds are most frequently used to finance the construction of large capital projects.

**Budget** – A plan of financial operation that links all planned revenues and expenditures with various municipal services. The term “budget” usually indicates a financial plan for a single fiscal year.

**Budget Document** – The instrument used by the budget-making authority to present a comprehensive financial program to the appropriating body.

**Budgetary Control** – the control or management of a government or enterprise in accordance with an approved budget for the purpose of keeping expenditures within the limitations of available appropriations and available resources.

**Capital Improvements Program Budget** – a Capital Improvement Program (CIP) budget is a separate budget from the operating budget. Items in the CIP are usually construction projects or major capital purchases designed to improve and maintain the value of the City’s assets.

**Capital Outlay** – Expenditures that result in the acquisition of or addition to fixed assets. Fixed assets are defined as a piece of equipment, vehicle, furniture or fixture that cost at least \$5,000 and has a useful life of greater than 3 years.

## CITY OF ROWLETT GLOSSARY OF BUDGET TERMS

**Cash Accounting** – A basis of accounting in which transactions are recorded when cash is either received or expended for goods and services.

**Cash Management** – The management of cash necessary to pay for government services while investing temporary cash excesses in order to earn interest revenue. Cash management refers to the activities of forecasting the inflows and outflows of cash, mobilizing cash to improve its availability for investment, establishing and maintaining banking relationships, and investing funds in order to achieve the highest interest and return available for temporary cash balances.

**CIP** – Capital Improvement Program.

**Contingency Fund** – A budgetary reserve set aside for emergencies or unforeseen expenditures not otherwise budgeted.

**Current Taxes** – Taxes that are levied and due within one year.

**DARE** – Drug Abuse Resistance Education.

**DART** – Dallas Area Rapid Transit

**Debt Service** – The City's obligation to pay the principal and interest of all bonds or other debt instruments according to a pre-determined payment schedule.

**Debt Service Fund** – A fund established to account for the accumulation of resources for, and the payment of, general long-term debt principal and interest. May also be called a sinking fund.

**Delinquent Taxes** – Taxes remaining unpaid on and after the date on which a penalty for non-payment is attached.

**Depreciation** – (1) Expiration in the service life of capital assets attributable to wear and tear, deterioration, action of the physical elements, inadequacy or obsolescence. (2) That portion of the cost of a capital asset which is charged as an expense during a particular period.

**Disbursement** – Payment for goods and services in cash or by check.

**EMS** – Emergency Medical Service.

**Encumbrances** – The pledge to expend appropriated funds to purchase an item or service. To encumber funds means to set aside funds for future expenditures.

**Enterprise Fund** – A governmental accounting fund in which the services provided are financed and operated similarly to those of a private business. The rates for these services are established to insure that revenues are adequate to meet all necessary expenditures.

**Expenditure** – The actual outflow of funds paid for an asset obtained or goods and services obtained.

**Fiscal Year** – A 12-month period to which the annual operating budget applies and at the end of which the City determines its financial position and the results of its operations. The Fiscal Year for Rowlett begins October 1 and ends September 30.

**FLSA** – Fair Labor Standards Act

**Fixed Assets** – Assets of a long-term character which are intended to continue to be held or used, such as land, buildings, machinery and equipment.

## CITY OF ROWLETT GLOSSARY OF BUDGET TERMS

**Full Faith and Credit** – A pledge of the general taxing power of a government to repay debt obligations. This term is typically used in reference to general obligation bonds.

**Fund** – A fiscal and accounting entity with a self-balancing set of accounts that records all financial transactions for specific activities or government functions.

**Fund Balance** – The excess of a funds current assets over its current liabilities; sometimes called working capital in enterprise funds. A negative fund balance is often referred to as a deficit.

**GAAP** – Generally Accepted Accounting Principles.

**GASB** – Government Accounting Standards Board.

**General Fund** – The fund used to account for all financial resources except those required to be accounted for in another fund. This fund includes most of the basic operating services such as fire and police protection, health services, parks and recreation, libraries, street maintenance, and general administration.

**General Ledger** – A file that contains the accounts needed to reflect the financial positions and the results of operations of the City.

**General Obligation Debt** – Monies owed on interest and principal to holders of the City's general obligation bonds. The debt is supported by revenue provided from real property which is assessed through the taxation power of the local government unit.

**Generally Accepted Accounting Principals** – Detailed accounting standards and practices for state and local governments as prescribed by the Governmental Accounting Standards Board (GASB).

**GIS** – Geographic Information System.

**GISD** – Garland Independent School District.

**GFOA** – Government Finance Officers Association.

**Goals** – Targets or plans that are reflective of major departmental activities.

**Governmental Fund** – A fiscal and accounting entity with a self-balancing set of accounts that records all financial transactions for specific activities or government functions. Governmental Funds include the General Fund, Special Revenue funds, Debt Service funds, and Capital Projects funds.

**Grants** – Contributions of assets from another government to be used or expended for a specified purpose, activity, or facility.

**Interfund Transfers** – Amounts transferred from one fund to another.

**Internal Service Fund** – A fund used to account for the financing of goods or services provided by one department to another on a cost reimbursement basis.

**Levy** – To impose taxes, special assessments, or service charges for the support of City services.

**Liabilities** – Debt or other legal obligations arising out of transactions in the past which must be liquidated, renewed, or refunded at some future date. This term does not include encumbrances.

## CITY OF ROWLETT GLOSSARY OF BUDGET TERMS

**Line-Item Budget** – A budget that lists each expenditure category (personnel, supplies, services, etc.) separately, along with the dollar amount budgeted for each specified category.

**Modified Accrual Accounting** – A basis of accounting in which expenditures are accrued but revenues are accounted when they are measurable and available to pay current liabilities. This accounting technique is a combination of cash and accrual accounting since expenditures are immediately incurred as a liability while revenues are not recorded until they are measurable and available to pay current liabilities. This type of accounting basis is conservative and is recommended as the standard for most governmental funds.

**NCTCOG** – North Central Texas Council of Governments.

**NTMWD** – North Texas Municipal Water District.

**NTTA** – North Texas Tollway Authority.

**Operating Budget** – The plans of current expenditures and the proposed means of financing them. The annual operating budget is the primary means by which most of the financing, acquisition, spending, and service delivery activities of a government are controlled. The use of annual operating budgets is usually required by law.

**Ordinance** – A formal legislative enactment by the governing board of a municipality. If it is not in conflict with any higher form of law, such as a state statute or constitutional provision, it has the full force and effect of law within the boundaries of the municipality to which it applies.

**PGBT** – President George Bush Tollway.

**Program Budget** – A budget that focuses upon goals and objectives rather than upon organizational budget units or object classes of expenditure.

**Property Tax** – Taxes are levied on both real and personal property according to the property's valuation and tax rate.

**Proprietary Fund** – A fiscal and accounting entity with a self-balancing set of accounts that records all financial transactions for specific activities or government functions. Proprietary Funds include Enterprise funds and Internal Service funds.

**Reimbursements** – Reimbursements budgeted with the various cost centers represents receipts from other departments or individuals to cover a portion of the business unit's expenditures that were directly related to services provided to the reimbursing department or individual.

**Reserve** – An account used to earmark a portion of fund balance to indicate that it is not appropriate for expenditure. A reserve may also be an account used to earmark a portion of fund equity as legally segregated for a specific future use.

**Revenue** – Funds that the City receives as income. It includes such items as tax payments, fees from specific services, receipts from other governments, fines, forfeitures, grants, shared revenues, and interest income.

**Revenue Bonds** – Bonds whose principal and interest are payable exclusively from earnings of an Enterprise Fund.

**ROW** – Right-of-Way.

**Sinking Fund** – See Debt Service Fund.

## **CITY OF ROWLETT GLOSSARY OF BUDGET TERMS**

**Tax Rate** – A percentage applied to all taxable property to raise general revenues. It is derived by dividing the total tax levy by the taxable net property valuation.

**Taxes** – Compulsory charges levied by a government for the purpose of financing services performed for the common benefit. This term does not include specific charges made against particular persons or property for current or permanent benefits such as special assessments. Neither does the term include charges for services rendered only to those paying such charges, for example, sanitation service charges.

**Tax Increment Finance District (TIF)** – A geographical area or district created under Texas law to encourage development of the area within its boundaries by the reinvestment of the incremental tax growth generated by property value increases and new development within the district.

**TMRS** – Texas Municipal Retirement System.

**TNRCC** – Texas Natural Resources Conservation Commission.

**TXDOT** – Texas Department of Transportation.

**CITY OF ROWLETT  
FY 2005-06 BUDGET**

**FINANCIAL SUMMARIES**

**CITY OF ROWLETT  
COMBINED SUMMARY OF BUDGET BY FUND  
FY 2005-06 PROPOSED BUDGET SUMMARY**

Description	Governmental Type Funds						
	General Fund	Debt Service Fund	Golf Course Fund	Economic Development	Capital Projects Fund	Hotel/Motel Fund	TIF Fund
<b>SOURCES OF FUNDS:</b>							
Beginning Resources	\$ 2,196,436	\$ 1,000,381	\$ 192,961	\$ 32,788	\$ 307,867	\$ 37,905	\$ 16,517
Current Revenues:							
Tax Revenues	18,597,557	6,832,564	-	-	-	46,000	102,040
Franchise Fees	2,596,359	-	-	-	-	-	-
Licenses and Permits	750,500	-	-	65,000	-	-	-
Charges for Service	2,636,657	-	-	-	-	-	-
Fines and Forfeitures	1,636,350	-	-	-	-	-	-
Other	400,078	224,060	582,654	5,000	22,630,512	2,000	-
Total Current Revenues	<u>26,617,501</u>	<u>7,056,624</u>	<u>582,654</u>	<u>70,000</u>	<u>22,630,512</u>	<u>48,000</u>	<u>102,040</u>
Other Sources:							
Transfers In	3,758,286	597,585	-	349,234	-	-	-
Total Revenues & Transfers	<u>30,375,787</u>	<u>7,654,209</u>	<u>582,654</u>	<u>419,234</u>	<u>22,630,512</u>	<u>48,000</u>	<u>102,040</u>
Total Sources of Funds	<u>32,572,223</u>	<u>8,654,590</u>	<u>775,615</u>	<u>452,022</u>	<u>22,938,379</u>	<u>85,905</u>	<u>118,557</u>
<b>USES OF FUNDS:</b>							
Current Expenditures:							
Personnel Costs	20,892,414	-	-	156,484	-	-	-
Supplies	1,660,132	-	-	3,000	-	-	-
Purchase Services	7,541,755	39,500	-	274,749	-	46,500	-
Capital Outlay	163,384	-	-	-	-	-	-
Capital Improvements	-	-	-	-	22,938,379	-	-
Debt Service	-	7,949,778	50,000	-	-	-	-
Reserves	110,000	-	-	-	-	-	-
Other Uses:							
Transfers Out	142,117	-	514,441	-	-	-	-
Total Current Expenditures	<u>30,509,802</u>	<u>7,989,278</u>	<u>564,441</u>	<u>434,233</u>	<u>22,938,379</u>	<u>46,500</u>	<u>-</u>
Ending Resources	<u>\$ 2,062,421</u>	<u>\$ 665,312</u>	<u>\$ 211,174</u>	<u>\$ 17,789</u>	<u>\$ -</u>	<u>\$ 39,405</u>	<u>\$ 118,557</u>

**CITY OF ROWLETT  
COMBINED SUMMARY OF BUDGET BY FUND  
FY 2005-06 PROPOSED BUDGET SUMMARY**

Governmental Type Funds				Proprietary Type Funds			Combined Total
Fleet Services Fund	Information Tech. Fund	Police Seizure Fund	Grant Fund	Utility Fund	Drainage Fund	Refuse Fund	
\$ -	\$ -	\$ 152,167	\$ 5,673	\$ 5,134,849	\$ 332,734	\$ 359,928	\$ 9,770,206
-	-	-	-	-	-	-	25,578,161
-	-	-	-	-	-	-	2,596,359
-	-	-	-	-	-	-	815,500
1,372,735	1,367,454	-	-	19,039,909	690,638	3,525,281	28,632,673
-	-	-	-	-	-	-	1,636,350
-	-	-	-	234,000	9,160	7,870	24,095,334
<u>1,372,735</u>	<u>1,367,454</u>	<u>-</u>	<u>-</u>	<u>19,273,909</u>	<u>699,798</u>	<u>3,533,151</u>	<u>\$ 83,354,377</u>
-	-	-	-	284,803	-	-	4,989,908
<u>1,372,735</u>	<u>1,367,454</u>	<u>-</u>	<u>-</u>	<u>19,558,712</u>	<u>699,798</u>	<u>3,533,151</u>	<u>88,344,285</u>
<u>1,372,735</u>	<u>1,367,454</u>	<u>152,167</u>	<u>5,673</u>	<u>24,693,561</u>	<u>1,032,532</u>	<u>3,893,079</u>	<u>98,114,491</u>
136,339	452,396	-	-	2,328,331	94,470	-	24,060,434
312,350	261,223	50,000	-	278,845	12,920	-	2,578,470
366,792	652,614	-	-	7,379,509	327,553	2,336,217	18,965,189
516,025	-	-	-	240,250	-	-	919,659
-	-	-	-	700,000	-	45,000	23,683,379
-	-	-	-	5,191,626	-	-	13,191,404
-	-	-	-	200,000	-	200,000	510,000
-	-	-	-	2,981,771	281,207	1,070,372	4,989,908
<u>1,331,506</u>	<u>1,366,233</u>	<u>50,000</u>	<u>-</u>	<u>19,300,332</u>	<u>716,150</u>	<u>3,651,589</u>	<u>88,898,443</u>
<u>\$ 41,229</u>	<u>\$ 1,221</u>	<u>\$ 102,167</u>	<u>\$ 5,673</u>	<u>\$ 5,393,229</u>	<u>\$ 316,382</u>	<u>\$ 241,490</u>	<u>\$ 9,216,048</u>

**CITY OF ROWLETT  
FY 2005-06 GENERAL FUND SUMMARY**

Description	FY 2003-04 Actual	FY 2004-05			FY 2005-06 Approved	Approved/ Orig. Bdgt. % Inc/Dec
		Original Budget	Amended Budget	Estimate		
Revenues:						
Beginning Resources	\$ 2,804,377	\$ 2,379,145	\$ 2,497,686	\$ 2,497,686	\$ 2,196,436	-7.7%
Current Revenues:						
Tax Revenues	15,716,482	17,037,305	17,092,830	16,993,720	18,597,557	9.2%
Franchise Fees	2,587,991	2,631,767	2,610,699	2,371,925	2,596,359	-1.3%
Licenses and Permits	723,622	843,381	643,381	658,131	750,500	-11.0%
Charges for Service	1,473,221	1,425,200	1,614,174	1,575,094	2,636,657	85.0%
Fines and Forfeitures	1,018,279	874,887	947,387	1,041,950	1,636,350	87.0%
Other	289,084	154,660	286,529	454,167	400,078	158.7%
Transfers In	3,132,705	3,270,930	3,270,930	3,270,930	3,758,286	14.9%
Total Current Revenues	<u>24,941,384</u>	<u>26,238,130</u>	<u>26,465,930</u>	<u>26,365,917</u>	<u>30,375,787</u>	<u>15.8%</u>
Total Available Resources	<u>27,745,76</u>	<u>28,617,275</u>	<u>28,963,616</u>	<u>28,863,603</u>	<u>32,572,223</u>	<u>13.8%</u>
Expenditures:						
Personnel Services	17,250,974	18,845,038	18,861,025	19,037,484	20,892,414	10.9%
Supplies	1,371,610	1,381,060	1,422,312	1,531,139	1,660,132	20.2%
Purchase Services	5,408,935	5,420,624	5,321,971	5,133,746	7,541,755	39.1%
Capital Outlay	548,615	396,086	967,827	912,772	163,384	-58.8%
Capital Improvements	-	-	-	-	-	0.0%
Debt Service	-	-	-	-	-	0.0%
Transfers Out	667,941	52,026	52,026	52,026	142,117	173.2%
Contingency	-	150,000	138,227	-	110,000	-26.7%
Total Expenditures	<u>25,248,075</u>	<u>26,244,834</u>	<u>26,763,388</u>	<u>26,667,167</u>	<u>30,509,802</u>	<u>16.3%</u>
Ending Resources	<u>\$ 2,497,686</u>	<u>\$ 2,372,441</u>	<u>\$ 2,200,228</u>	<u>\$ 2,196,436</u>	<u>2,062,421</u>	<u>-13.1%</u>
% of Exp / Fund Balance	10.2%	9.1%	8.3%	8.3%	6.8%	
# of Days of Oper. Funds	35.0	33.3	30.8	30.8	28.9	

**CITY OF ROWLETT  
DEBT SERVICE FUND  
FY 2005-06 BUDGET REVENUE AND EXPENDITURE SUMMARY**

Description	FY 2003-04 Actual	FY 2004-05			FY 2005-06 Approved	Approved/ Orig. Bdgt. % Inc/Dec
		Original Budget	Amended Budget	Estimate		
Revenues:						
Beginning Resources	\$ 1,608,700	\$ 1,430,400	\$ 1,304,238	\$ 1,304,238	\$ 1,000,381	-30.1%
Current Revenues:						
Tax Revenues	4,865,169	5,842,703	5,842,703	5,842,703	6,832,564	16.9%
Franchise Fees	-	-	-	-	-	0.0%
Licenses and Permits	-	-	-	-	-	0.0%
Charges for Services	-	-	-	-	-	0.0%
Fines & Forfeitures	-	-	-	-	-	0.0%
Other	5,134,506	215,350	215,350	245,350	224,060	4.0%
Transfers In	395,386	542,694	542,694	542,694	597,585	10.1%
Total Current Revenues	<u>10,395,061</u>	<u>6,600,747</u>	<u>6,600,747</u>	<u>6,630,747</u>	<u>7,654,209</u>	<u>16.0%</u>
Total Available Resources	<u>12,003,761</u>	<u>8,031,147</u>	<u>7,904,985</u>	<u>7,934,985</u>	<u>8,654,590</u>	<u>7.8%</u>
Expenditures:						
Personnel Services	-	-	-	-	-	0.0%
Supplies	-	-	-	-	-	0.0%
Purchase Services	54,319	54,319	54,319	37,660	39,500	-27.3%
Capital Outlay	-	-	-	-	-	0.0%
Capital Improvements	-	-	-	-	-	0.0%
Debt Service	10,645,204	6,896,944	6,896,944	6,896,944	7,949,778	15.3%
Transfers Out	-	-	-	-	-	0.0%
Contingency	-	-	-	-	-	0.0%
Total Expenditures	<u>10,699,523</u>	<u>6,951,263</u>	<u>6,951,263</u>	<u>6,934,604</u>	<u>7,989,278</u>	<u>14.9%</u>
Ending Resources	<u>\$ 1,304,238</u>	<u>\$ 1,079,884</u>	<u>\$ 953,722</u>	<u>\$ 1,000,381</u>	<u>\$ 665,312</u>	<u>-38.4%</u>

**CITY OF ROWLETT  
GOLF FUND  
FY 2005-06 BUDGET REVENUE AND EXPENDITURE SUMMARY**

Description	FY 2003-04 Actual	FY 2004-05			FY 2005-06 Approved
		Original Budget	Amended Budget	Estimate	
Revenues:					
Beginning Resources	\$ 137,017	\$ 161,273	\$ 213,201	\$ 213,201	\$ 192,961
Current Revenues:					
Tax Revenues	-	-	-	-	-
Franchise Fees	-	-	-	-	-
Licenses and Permits	-	-	-	-	-
Charges for Services	-	-	-	-	-
Fines & Forfeitures	-	-	-	-	-
Other	526,570	565,954	565,954	572,454	582,654
Transfers In	-	-	-	-	-
Total Current Revenues	<u>526,570</u>	<u>565,954</u>	<u>565,954</u>	<u>572,454</u>	<u>582,654</u>
Total Available Resources	<u>663,587</u>	<u>727,227</u>	<u>779,155</u>	<u>785,655</u>	<u>775,615</u>
Expenditures:					
Personnel Services	-	-	-	-	-
Supplies	-	-	-	-	-
Purchase Services	-	-	-	-	-
Capital Outlay	-	-	-	-	-
Capital Improvements	-	-	-	-	-
Debt Service	55,000	50,000	50,000	50,000	50,000
Transfers Out	395,386	542,694	542,694	542,694	514,441
Contingency	-	-	-	-	-
Total Expenditures	<u>450,386</u>	<u>592,694</u>	<u>592,694</u>	<u>592,694</u>	<u>564,441</u>
Ending Resources	<u>\$ 213,201</u>	<u>\$ 134,533</u>	<u>\$ 186,461</u>	<u>\$ 192,961</u>	<u>\$ 211,174</u>

**CITY OF ROWLETT  
ECONOMIC DEVELOPMENT FUND  
FY 2005-06 BUDGET REVENUE AND EXPENDITURE SUMMARY**

Account Title	FY 2003-04 Actual	FY 2004-05			FY 2005-06 Approved
		Original Budget	Amended Budget	Estimate	
Revenues:					
Beginning Resources	\$ 142,949	\$ 129,265	\$ 129,265	\$ 137,923	\$ 32,788
Current Revenues:					
Tax Revenues	-	-	-	-	-
Franchise Fees	-	-	-	-	-
Licenses and Permits	90,850	111,680	111,680	65,000	65,000
Charges for Services	-	-	-	-	-
Fines & Forfeitures	-	-	-	-	-
Other	2,485	2,500	2,500	6,000	5,000
Transfers In	313,684	215,732	215,732	215,732	349,234
Total Current Revenues	<u>407,019</u>	<u>329,912</u>	<u>329,912</u>	<u>286,732</u>	<u>419,234</u>
Total Available Resources	<u>549,968</u>	<u>459,177</u>	<u>459,177</u>	<u>424,655</u>	<u>452,022</u>
Expenditures:					
Personnel Services	139,616	145,563	145,563	144,344	156,484
Supplies	2,765	3,500	3,500	3,668	3,000
Purchase Services	269,664	307,700	307,700	243,855	274,749
Capital Outlay	-	-	-	-	-
Capital Improvements	-	-	-	-	-
Debt Service	-	-	-	-	-
Transfers Out	-	-	-	-	-
Contingency	-	-	-	-	-
Total Expenditures	<u>412,045</u>	<u>456,763</u>	<u>456,763</u>	<u>391,867</u>	<u>434,233</u>
Ending Resources	<u>\$ 137,923</u>	<u>\$ 2,414</u>	<u>\$ 2,414</u>	<u>\$ 32,788</u>	<u>\$ 17,789</u>

**CITY OF ROWLETT  
HOTEL/MOTEL FUND  
FY 2005-06 BUDGET REVENUE AND EXPENDITURE SUMMARY**

Description	FY 2003-04 Actual	FY 2004-05			FY 2005-06 Approved	Approved/ Orig. Bdgt. % Inc/Dec
		Original Budget	Amended Budget	Estimate		
Revenues:						
Beginning Resources	\$ 9,222	\$ 23,285	\$ 23,285	\$ 35,225	\$ 37,905	62.8%
Current Revenues:						
Tax Revenues	47,351	48,000	48,000	47,000	46,000	-4.2%
Franchise Fees	-	-	-	-	-	0.0%
Licenses and Permits	-	-	-	-	-	0.0%
Charges for Services	-	-	-	-	-	0.0%
Fines & Forfeitures	-	-	-	-	-	0.0%
Other	-	200	200	2,180	2,000	100.0%
Transfers In	-	-	-	-	-	0.0%
Total Current Revenues	<u>47,351</u>	<u>48,200</u>	<u>48,200</u>	<u>49,180</u>	<u>48,000</u>	<u>-0.4%</u>
Total Available Resources	<u>56,573</u>	<u>71,485</u>	<u>71,485</u>	<u>84,405</u>	<u>85,905</u>	<u>20.2%</u>
Expenditures:						
Personnel Services	-	-	-	-	-	0.0%
Supplies	-	-	-	-	-	0.0%
Purchase Services	21,348	46,500	46,500	46,500	46,500	0.0%
Capital Outlay	-	-	-	-	-	0.0%
Capital Improvements	-	-	-	-	-	0.0%
Debt Service	-	-	-	-	-	0.0%
Transfers Out	-	-	-	-	-	0.0%
Contingency	-	-	-	-	-	0.0%
Total Expenditures	<u>21,348</u>	<u>46,500</u>	<u>46,500</u>	<u>46,500</u>	<u>46,500</u>	<u>0.0%</u>
Ending Resources	<u>\$ 35,225</u>	<u>\$ 24,985</u>	<u>\$ 24,985</u>	<u>\$ 37,905</u>	<u>\$ 39,405</u>	<u>57.7%</u>

**CITY OF ROWLETT  
TAX INCREMENT FINANCING (TIF) FUND  
FY 2005-06 BUDGET REVENUE AND EXPENDITURE SUMMARY**

Description	FY 2003-04 Actual	FY 2004-05			FY 2005-06 Approved
		Original Budget	Amended Budget	Estimate	
Revenues:					
Beginning Resources	\$ -	\$ -	\$ -	\$ -	\$ 16,517
Current Revenues:					
Tax Revenues	3,949	-	-	16,517	102,040
Franchise Fees	-	-	-	-	-
Licenses and Permits	-	-	-	-	-
Charges for Services	-	-	-	-	-
Fines & Forfeitures	-	-	-	-	-
Other	3,949	-	-	-	-
Transfer In	-	-	-	-	-
Total Current Revenues	<u>7,898</u>	<u>-</u>	<u>-</u>	<u>16,517</u>	<u>102,040</u>
Total Available Resources	<u>7,898</u>	<u>-</u>	<u>-</u>	<u>16,517</u>	<u>118,557</u>
Expenditures:					
Personnel Services	-	-	-	-	-
Supplies	-	-	-	-	-
Purchase Services	-	-	-	-	-
Capital Outlay	-	-	-	-	-
Capital Improvements	-	-	-	-	-
Debt Service	-	-	-	-	-
Transfers Out	-	-	-	-	-
Contingency	-	-	-	-	-
Total Expenditures	<u>-</u>	<u>-</u>	<u>-</u>	<u>-</u>	<u>-</u>
Ending Resources	<u>\$ 7,898</u>	<u>\$ -</u>	<u>\$ -</u>	<u>\$ 16,517</u>	<u>\$ 118,557</u>

**CITY OF ROWLETT  
FLEET SERVICES FUND  
FY 2005-06 BUDGET REVENUE AND EXPENDITURE SUMMARY**

Description	FY 2003-04 Actual	FY 2004-05			FY 2005-06 Approved	Approved/ Orig. Bdgt. % Inc/Dec
		Original Budget	Amended Budget	Estimate		
Revenues:						
Beginning Resources	\$ -	\$ -	\$ -	\$ -	\$ -	100.0%
Current Revenues:						
Tax Revenues	-	-	-	-	-	0.0%
Franchise Fees	-	-	-	-	-	0.0%
Licenses and Permits	-	-	-	-	-	0.0%
Charges for Services	-	-	-	-	1,372,735	100.0%
Fines & Forfeitures	-	-	-	-	-	0.0%
Other	-	-	-	-	-	0.0%
Transfers In	-	-	-	-	-	0.0%
Total Current Revenues	-	-	-	-	1,372,735	100.0%
Total Available Resources	-	-	-	-	1,372,735	100.0%
Expenditures:						
Personnel Services	-	-	-	-	136,339	100.0%
Supplies	-	-	-	-	312,350	100.0%
Purchase Services	-	-	-	-	366,792	100.0%
Capital Outlay	-	-	-	-	516,025	100.0%
Capital Improvements	-	-	-	-	-	0.0%
Debt Service	-	-	-	-	-	0.0%
Transfers Out	-	-	-	-	-	0.0%
Contingency	-	-	-	-	-	0.0%
Total Expenditures	-	-	-	-	1,331,506	100.0%
Ending Resources	\$ -	\$ -	\$ -	\$ -	\$ 41,229	100.0%

**CITY OF ROWLETT  
INFORMATION TECHNOLOGY  
FY 2005-06 BUDGET REVENUE AND EXPENDITURE SUMMARY**

Description	FY 2003-04 Actual	FY 2004-05			FY 2005-06 Approved	Approved/ Orig. Bdgt. % Inc/Dec
		Original Budget	Amended Budget	Estimate		
Revenues:						
Beginning Resources	\$ -	\$ -	\$ -	\$ -	\$ -	0.0%
Current Revenues:						
Tax Revenues	-	-	-	-	-	0.0%
Franchise Fees	-	-	-	-	-	0.0%
Licenses and Permits	-	-	-	-	-	0.0%
Charges for Services	-	-	-	-	1,367,454	100.0%
Fines & Forfeitures	-	-	-	-	-	0.0%
Other	-	-	-	-	-	0.0%
Transfers In	-	-	-	-	-	0.0%
Total Current Revenues	-	-	-	-	1,367,454	100.0%
Total Available Resources	-	-	-	-	1,367,454	100.0%
Expenditures:						
Personnel Services	-	-	-	-	452,396	100.0%
Supplies	-	-	-	-	261,223	100.0%
Purchase Services	-	-	-	-	652,614	100.0%
Capital Outlay	-	-	-	-	-	0.0%
Capital Improvements	-	-	-	-	-	0.0%
Debt Service	-	-	-	-	-	0.0%
Transfers Out	-	-	-	-	-	0.0%
Contingency	-	-	-	-	-	0.0%
Total Expenditures	-	-	-	-	1,366,233	100.0%
Ending Resources	\$ -	\$ -	\$ -	\$ -	\$ 1,221	100.0%

**CITY OF ROWLETT  
POLICE SEIZURE FUND  
FY 2005-06 BUDGET REVENUE AND EXPENDITURE SUMMARY**

Description	FY 2003-04 Actual	FY 2004-05			FY 2005-06 Approved	Approved/ Orig. Bdgt. % Inc/Dec
		Original Budget	Amended Budget	Estimate		
Revenues:						
Beginning Resources	\$ 86,498	\$ -	\$ -	\$ 86,767	\$ 152,167	100.0%
Current Revenues:						
Tax Revenues	-	-	-	-	-	0.0%
Franchise Fees	-	-	-	-	-	0.0%
Licenses and Permits	-	-	-	-	-	0.0%
Charges for Services	-	-	-	-	-	0.0%
Fines & Forfeitures	17,420	-	-	80,000	-	0.0%
Other	481	-	-	700	-	0.0%
Transfers In	-	-	-	-	-	0.0%
Total Current Revenues	<u>17,901</u>	<u>-</u>	<u>-</u>	<u>80,700</u>	<u>-</u>	<u>0.0%</u>
Total Available Resources	<u>104,399</u>	<u>-</u>	<u>-</u>	<u>167,467</u>	<u>152,167</u>	<u>100.0%</u>
Expenditures:						
Personnel Services	-	-	-	-	-	0.0%
Supplies	12,488	-	-	300	50,000	100.0%
Purchase Services	5,144	-	-	15,000	-	0.0%
Capital Outlay	-	-	-	-	-	0.0%
Capital Improvements	-	-	-	-	-	0.0%
Debt Service	-	-	-	-	-	0.0%
Transfers Out	-	-	-	-	-	0.0%
Contingency	-	-	-	-	-	0.0%
Total Expenditures	<u>17,632</u>	<u>-</u>	<u>-</u>	<u>15,300</u>	<u>50,000</u>	<u>100.0%</u>
Ending Resources	<u>\$ 86,767</u>	<u>\$ -</u>	<u>\$ -</u>	<u>\$ 152,167</u>	<u>\$ 102,167</u>	<u>100.0%</u>

**CITY OF ROWLETT  
GRANTS FUND  
FY 2005-06 BUDGET REVENUE AND EXPENDITURE SUMMARY**

Description	FY 2003-04 Actual	FY 2004-05			FY 2005-06 Approved	Approved/ Orig. Bdgt. % Inc/Dec
		Original Budget	Amended Budget	Estimate		
Revenues:						
Beginning Resources	\$ 7,779	\$ 5,451	\$ (11,107)	\$ (11,107)	\$ 5,673	4.1%
Current Revenues:						
Tax Revenues	-	-	-	-	-	0.0%
Franchise Fees	-	-	-	-	-	0.0%
Licenses and Permits	-	-	-	-	-	0.0%
Charges for Services	-	-	-	-	-	0.0%
Fines & Forfeitures	-	-	-	-	-	0.0%
Other	193,924	-	65,000	81,780	-	0.0%
Transfer In	-	-	-	-	-	0.0%
Total Current Revenues	<u>193,924</u>	<u>-</u>	<u>65,000</u>	<u>81,780</u>	<u>-</u>	<u>0.0%</u>
Total Available Resources	<u>201,703</u>	<u>5,451</u>	<u>53,893</u>	<u>70,673</u>	<u>5,673</u>	<u>4.1%</u>
Expenditures:						
Personnel Services	-	-	-	-	-	0.0%
Supplies	-	-	-	-	-	0.0%
Purchase Services	212,810	-	81,780	65,000	-	0.0%
Capital Outlay	-	-	-	-	-	0.0%
Capital Improvements	-	-	-	-	-	0.0%
Debt Service	-	-	-	-	-	0.0%
Transfers Out	-	-	-	-	-	0.0%
Contingency	-	-	-	-	-	0.0%
Total Expenditures	<u>212,810</u>	<u>-</u>	<u>81,780</u>	<u>65,000</u>	<u>-</u>	<u>0.0%</u>
Ending Resources	<u>\$ (11,107)</u>	<u>\$ 5,451</u>	<u>\$ (27,887)</u>	<u>\$ 5,673</u>	<u>\$ 5,673</u>	<u>4.1%</u>

**CITY OF ROWLETT  
UTILITY FUND  
FY 2005-06 BUDGET REVENUE AND EXPENDITURE SUMMARY**

Description	FY 2003-04 Actual	FY 2004-05			FY 2005-06 Approved	Approved/ Orig. Bdgt. % Inc/Dec
		Original Budget	Amended Budget	Estimate		
Revenues:						
Beginning Resources	\$ 2,193,816	\$ 1,344,335	\$ 3,914,848	\$ 3,914,848	\$ 5,134,849	282.0%
Current Revenues:						
Tax Revenues	-	-	-	-	-	0.0%
Franchise Fees	-	-	-	-	-	0.0%
Licenses and Permits	-	-	-	-	-	0.0%
Charges for Services	15,872,392	17,036,889	16,938,293	17,055,212	19,039,909	11.8%
Fines & Forfeitures	-	-	-	-	-	0.0%
Other	53,099	40,000	40,000	205,000	234,000	485.0%
Transfers In	22,871	17,354	17,354	17,354	284,803	1541.1%
Total Current Revenues	<u>15,948,362</u>	<u>17,094,243</u>	<u>16,995,647</u>	<u>17,277,566</u>	<u>19,558,712</u>	<u>14.4%</u>
Total Available Resources	<u>18,142,178</u>	<u>18,438,578</u>	<u>20,910,495</u>	<u>21,192,414</u>	<u>24,693,561</u>	<u>33.9%</u>
Expenditures:						
Personnel Services	2,191,837	2,676,789	2,663,908	2,613,234	2,328,331	-13.0%
Supplies	326,281	404,519	463,779	447,105	278,845	-31.1%
Purchase Services	5,696,863	6,716,474	6,148,211	6,088,526	7,379,509	9.9%
Capital Outlay	241,503	79,250	152,241	154,431	240,250	203.2%
Capital Improvements	1,771,947	700,000	776,048	700,000	700,000	0.0%
Debt Service	2,211,818	4,156,636	4,162,136	3,768,680	5,191,626	24.9%
Transfers Out	1,787,081	2,285,589	2,285,589	2,285,589	2,981,771	30.5%
Contingency	-	200,000	147,565	-	200,000	0.0%
Total Expenditures	<u>14,227,330</u>	<u>17,219,257</u>	<u>16,799,477</u>	<u>16,057,565</u>	<u>19,300,332</u>	<u>12.1%</u>
Ending Resources	<u>\$ 3,914,848</u>	<u>\$ 1,219,321</u>	<u>\$ 4,111,018</u>	<u>\$ 5,134,849</u>	<u>\$ 5,393,229</u>	<u>342.3%</u>

**CITY OF ROWLETT  
DRAINAGE FUND  
FY 2005-06 BUDGET REVENUE AND EXPENDITURE SUMMARY**

Account Title	FY 2003-04 Actual	FY 2004-05			FY 2005-06 Approved	Approved/ Orig. Bdgt. % Inc/Dec
		Original Budget	Amended Budget	Estimate		
Revenues:						
Beginning Resources	\$ 49,267	\$ 183,500	\$ 183,500	\$ 278,475	\$ 332,734	81.3%
Current Revenues:						
Tax Revenues	-	-	-	-	-	0.0%
Franchise Fees	-	-	-	-	-	0.0%
Licenses and Permits	-	-	-	-	-	0.0%
Charges for Services	491,348	483,160	483,160	493,239	690,638	42.9%
Fines & Forfeitures	-	-	-	-	-	0.0%
Other	2,589	1,500	1,500	8,000	9,160	510.7%
Transfer In	-	-	-	-	-	0.0%
Total Current Revenues	<u>493,937</u>	<u>484,660</u>	<u>484,660</u>	<u>501,239</u>	<u>699,798</u>	<u>44.4%</u>
Total Available Resources	<u>543,204</u>	<u>668,160</u>	<u>668,160</u>	<u>779,714</u>	<u>1,032,532</u>	<u>54.5%</u>
Expenditures:						
Personnel Services	80,145	89,943	89,943	87,015	94,470	5.0%
Supplies	7,956	12,900	12,900	12,750	12,920	0.2%
Purchase Services	176,628	240,240	240,240	254,215	327,553	36.3%
Capital Outlay	-	95,000	95,000	93,000	-	-100.0%
Capital Improvements	-	-	-	-	-	0.0%
Debt Service	-	-	-	-	-	0.0%
Transfers Out	-	-	-	-	281,207	100.0%
Contingency	-	-	-	-	-	0.0%
Total Expenditures	<u>264,729</u>	<u>438,083</u>	<u>438,083</u>	<u>446,980</u>	<u>716,150</u>	<u>63.5%</u>
Ending Resources	<u>\$ 278,475</u>	<u>\$ 230,077</u>	<u>\$ 230,077</u>	<u>\$ 332,734</u>	<u>\$ 316,382</u>	<u>37.5%</u>

**CITY OF ROWLETT  
REFUSE FUND  
FY 2005-06 BUDGET REVENUE AND EXPENDITURE SUMMARY**

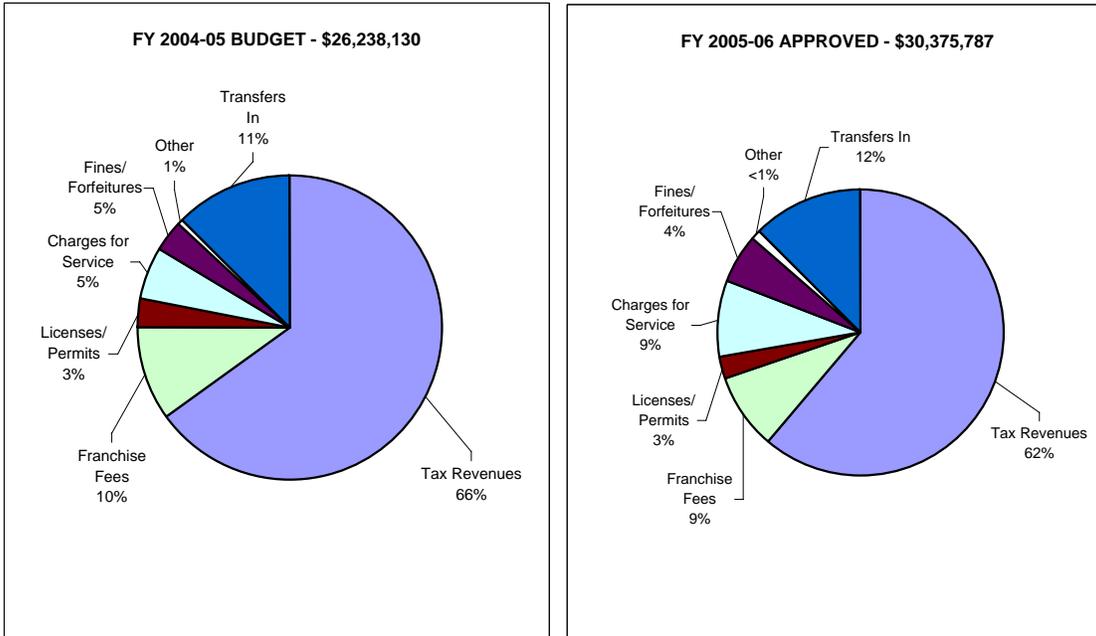
Description	FY 2003-04 Actual	FY 2004-05			FY 2005-06 Approved	Approved/ Orig. Bdgt. % Inc/Dec
		Original Budget	Amended Budget	Estimate		
Revenues:						
Beginning Resources	\$ 48,117	\$ 491,536	\$ 491,536	\$ 199,024	\$ 359,928	-26.8%
Current Revenues:						
Tax Revenues	-	-	-	-	-	0.0%
Franchise Fees	-	-	-	-	-	0.0%
Licenses and Permits	-	-	-	-	-	0.0%
Charges for Services	2,962,200	3,412,894	3,412,894	3,422,894	3,525,281	3.3%
Fines & Forfeitures	-	-	-	-	-	0.0%
Other	304,335	4,700	4,700	7,000	7,870	67.4%
Transfers In	-	-	-	-	-	0.0%
<b>Total Current Revenues</b>	<b>3,266,535</b>	<b>3,417,594</b>	<b>3,417,594</b>	<b>3,429,894</b>	<b>3,533,151</b>	<b>3.4%</b>
<b>Total Available Resources</b>	<b>3,314,652</b>	<b>3,909,130</b>	<b>3,909,130</b>	<b>3,628,918</b>	<b>3,893,079</b>	<b>-0.4%</b>
Expenditures:						
Personnel Services	-	-	-	-	-	0.0%
Supplies	-	-	-	-	-	0.0%
Purchase Services	2,195,628	2,123,339	2,123,339	2,248,990	2,336,217	10.0%
Capital Outlay	-	-	-	-	-	0.0%
Capital Improvements	-	-	-	-	45,000	0.0%
Debt Service	-	-	-	-	-	0.0%
Transfers Out	920,000	1,020,000	1,020,000	1,020,000	1,070,372	4.9%
Reserves	-	200,000	200,000	-	200,000	0.0%
<b>Total Expenditures</b>	<b>3,115,628</b>	<b>3,343,339</b>	<b>3,343,339</b>	<b>3,268,990</b>	<b>3,651,589</b>	<b>9.2%</b>
<b>Ending Resources</b>	<b>\$ 199,024</b>	<b>\$ 565,791</b>	<b>\$ 565,791</b>	<b>\$ 359,928</b>	<b>\$ 241,490</b>	<b>-57.3%</b>

**CITY OF ROWLETT  
FY 2005-06 GENERAL FUND SUMMARY**

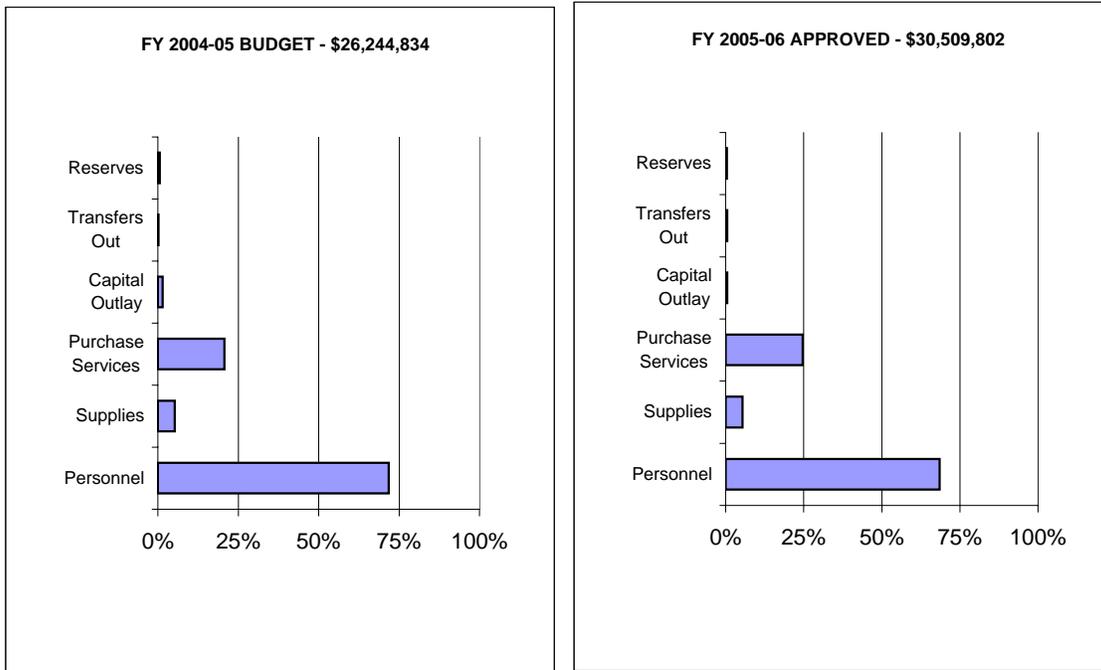
Description	FY 2003-04 Actual	FY 2004-05			FY 2005-06 Approved	Approved/ Orig. Bdgt. % Inc/Dec
		Original Budget	Amended Budget	Estimate		
Revenues:						
Beginning Resources	\$ 2,804,377	\$ 2,379,145	\$ 2,497,686	\$ 2,497,686	\$ 2,196,436	-7.7%
Current Revenues:						
Tax Revenues	15,716,482	17,037,305	17,092,830	16,993,720	18,597,557	9.2%
Franchise Fees	2,587,991	2,631,767	2,610,699	2,371,925	2,596,359	-1.3%
Licenses and Permits	723,622	843,381	643,381	658,131	750,500	-11.0%
Charges for Service	1,473,221	1,425,200	1,614,174	1,575,094	2,636,657	85.0%
Fines and Forfeitures	1,018,279	874,887	947,387	1,041,950	1,636,350	87.0%
Other	289,084	154,660	286,529	454,167	400,078	158.7%
Transfers In	3,132,705	3,270,930	3,270,930	3,270,930	3,758,286	14.9%
Total Current Revenues	<u>24,941,384</u>	<u>26,238,130</u>	<u>26,465,930</u>	<u>26,365,917</u>	<u>30,375,787</u>	<u>15.8%</u>
Total Available Resource	<u>27,745,76</u>	<u>28,617,27</u>	<u>28,963,61</u>	<u>28,863,60</u>	<u>32,572,22</u>	<u>13.8%</u>
Expenditures:						
Personnel Services	17,250,974	18,845,038	18,861,025	19,037,484	20,892,414	10.9%
Supplies	1,371,610	1,381,060	1,422,312	1,531,139	1,660,132	20.2%
Purchase Services	5,408,935	5,420,624	5,321,971	5,133,746	7,541,755	39.1%
Capital Outlay	548,615	396,086	967,827	912,772	163,384	-58.8%
Capital Improvements	-	-	-	-	-	0.0%
Debt Service	-	-	-	-	-	0.0%
Transfers Out	667,941	52,026	52,026	52,026	142,117	173.2%
Contingency	-	150,000	138,227	-	110,000	-26.7%
Total Expenditures	<u>25,248,075</u>	<u>26,244,834</u>	<u>26,763,388</u>	<u>26,667,167</u>	<u>30,509,802</u>	<u>16.3%</u>
Ending Resources	<u>\$ 2,497,681</u>	<u>\$ 2,372,44</u>	<u>\$ 2,200,22</u>	<u>\$ 2,196,43</u>	<u>\$ 2,062,42</u>	<u>-13.1%</u>
% of Exp / Fund Balance	10.2%	9.1%	8.3%	8.3%	6.8%	
# of Days of Oper. Funds	35.0	33.3	30.8	30.8	28.9	

**CITY OF ROWLETT  
GENERAL FUND**

**REVENUE COMPARISON**



**EXPENDITURE COMPARISON**



**CITY OF ROWLETT  
GENERAL FUND  
FY 2005-06 BUDGET EXPENDITURE SUMMARY**

Description	FY 2003-04 Actual	FY 2004-05			FY 2005-06 Approved	Approved Orig. Bdgt. % Inc/Dec
		Original Budget	Amended Budget	Estimate		
<b>By Function</b>						
City Council	\$ 354,320	\$ 346,124	\$ 346,124	\$ 346,926	\$ 435,564	25.8%
City Manager	584,094	614,121	617,966	698,981	701,744	14.3%
City Secretary	224,653	239,617	245,279	215,901	265,677	10.9%
Financial Services	896,555	918,958	956,033	937,617	1,000,105	8.8%
Municipal Court	560,315	623,623	661,168	710,670	903,834	44.9%
Police	7,226,893	7,681,357	7,832,174	7,611,556	8,326,545	8.4%
Fire	5,487,485	5,965,922	6,114,649	6,159,346	7,053,343	18.2%
Animal Services	315,983	313,297	315,458	333,065	361,801	15.5%
Fire Marshal	135,733	168,945	172,746	165,927	-	-100.0%
Building Inspections	298,424	299,958	306,907	304,114	354,186	18.1%
Neighborhood Service	393,643	315,463	309,754	343,162	451,364	43.1%
Takeline Leasing	29,648	15,000	15,000	15,000	15,000	0.0%
Parks and Recreatio	2,224,733	2,124,73	2,224,302	2,080,190	3,776,339	77.7%
Library	710,720	888,370	934,484	923,150	1,091,099	22.8%
Public Information Offic	442,037	313,872	328,729	287,987	473,441	50.8%
Public Works	2,939,668	3,396,104	3,528,456	3,573,485	3,168,197	-6.7%
Planning	407,081	513,922	545,875	511,983	602,774	17.3%
GIS	193,667	210,438	217,907	218,796	291,351	38.4%
Human Resources	396,702	477,040	454,255	461,242	571,926	19.9%
Non-Departmenta	1,425,72	817,972	636,122	768,069	665,512	-18.6%
<b>Total Expenditure</b>	<b>25,248,075</b>	<b>26,244,834</b>	<b>26,763,388</b>	<b>26,667,167</b>	<b>30,509,802</b>	<b>16.3%</b>
<b>By Category</b>						
Personnel Service	17,250,974	18,845,038	18,861,025	19,037,484	20,892,414	10.9%
Supplies	1,371,610	1,381,060	1,422,312	1,531,139	1,660,132	20.2%
Purchase Services	5,408,935	5,420,624	5,321,97	5,133,746	7,541,755	39.1%
Capital Outlay	548,615	396,086	967,827	912,772	163,384	-58.8%
Transfers Out	667,941	52,026	52,026	52,026	142,117	173.2%
Contingency	-	150,000	138,227	-	110,000	-26.7%
<b>Total Expenditure</b>	<b>\$ 25,248,075</b>	<b>\$ 26,244,834</b>	<b>\$ 26,763,388</b>	<b>\$ 26,667,167</b>	<b>\$ 30,509,802</b>	<b>16.3%</b>

**CITY OF ROWLETT  
GENERAL FUND  
FY 2005-06 BUDGET REVENUE DETAIL**

Description	FY 2003-04 Actual	FY 2004-05			FY 2005-06 Approved	Approved/ Orig. Bdgt. % Inc/Dec
		Original Budget	Amended Budget	Estimate		
Beginning Resources	\$ 2,804,377	\$ 2,379,145	\$ 2,497,686	\$ 2,497,686	\$ 2,196,436	-7.7%
<b>Tax Revenues:</b>						
Current taxes	10,979,905	11,262,585	11,262,585	11,363,980	12,614,928	12.0%
Delinquent taxes	1,173,108	2,200,000	2,200,000	1,750,000	2,000,000	-9.1%
Delinquent taxes-prior	268,078	120,000	120,000	275,000	275,000	129.2%
City sales tax	3,097,455	3,336,720	3,392,245	3,429,610	3,532,499	5.9%
Mixed drink tax	32,414	28,000	28,000	34,853	34,853	24.5%
Penalty & interest	165,522	90,000	90,000	140,277	140,277	55.9%
<b>Total</b>	<b>15,716,482</b>	<b>17,037,305</b>	<b>17,092,830</b>	<b>16,993,720</b>	<b>18,597,557</b>	<b>9.2%</b>
<b>Franchise Fees:</b>						
Electric	1,367,823	1,537,200	1,537,200	1,343,571	1,537,200	0.0%
Telephone	351,624	376,168	376,168	350,212	360,718	-4.1%
Gas	567,379	362,422	341,354	341,354	348,181	-3.9%
Cable	301,165	355,977	355,977	336,788	350,260	-1.6%
<b>Total</b>	<b>2,587,991</b>	<b>2,631,767</b>	<b>2,610,699</b>	<b>2,371,925</b>	<b>2,596,359</b>	<b>-1.3%</b>
<b>Licenses and Permits:</b>						
Food Service	24,180	26,750	26,750	31,000	31,000	15.9%
Protective Alarm	33,701	26,000	26,000	20,000	40,000	53.8%
Building Structures	485,943	627,631	427,631	427,631	500,000	-20.3%
Takeline Fees	52,990	41,000	41,000	53,500	53,500	0.0%
Contractor Permits	27,250	24,000	50,000	50,000	50,000	108.3%
Special Permits	55,423	48,000	48,000	50,000	50,000	4.2%
Contractor Registration	44,135	50,000	24,000	26,000	26,000	-48.0%
<b>Total</b>	<b>723,622</b>	<b>843,381</b>	<b>643,381</b>	<b>658,131</b>	<b>750,500</b>	<b>-11.0%</b>
<b>Charges for Service:</b>						
GISD Resource Officer	198,165	215,000	215,000	215,000	221,450	3.0%
Grant Revenue	78,458	-	169,974	171,998	60,300	100.0%
Ambulance fees	347,767	337,755	337,755	320,618	504,795	49.5%
Emergency Phone-911	378,650	406,165	406,165	400,000	400,000	-1.5%
Animal control fees	43,096	34,330	34,330	57,840	57,840	68.5%
Mowing fees	151,419	120,000	120,000	120,000	120,000	0.0%
Rezoning fees	16,679	7,500	7,500	15,000	15,000	100.0%
New Addition filing fees	31,613	25,000	25,000	20,000	20,000	-20.0%
Misc. Fees	44,876	21,450	40,450	43,200	31,200	45.5%
Community Centre	84,335	143,000	143,000	67,000	285,920	99.9%
Parks	85,010	90,000	90,000	135,477	153,238	70.3%
Wet Zone	-	-	-	-	762,914	100.0%
Skatezone	13,153	25,000	25,000	8,961	4,000	-84.0%
<b>Total</b>	<b>\$ 1,473,221</b>	<b>\$ 1,425,200</b>	<b>\$ 1,614,174</b>	<b>\$ 1,575,094</b>	<b>\$ 2,636,657</b>	<b>85.0%</b>

**CITY OF ROWLETT  
GENERAL FUND  
FY 2005-06 BUDGET REVENUE DETAIL**

Description	FY 2003-04 Actual	FY 2004-05			FY 2005-06 Approved	Approved Orig. Bdgt. % Inc/Dec
		Original Budget	Amended Budget	Estimate		
<b>Fines and Forfeitures:</b>						
Municipal court fines	\$ 942,215	\$ 847,237	\$ 897,237	\$ 966,450	\$ 1,528,850	80.5%
Court Technology Fee	27,078	-	-	25,000	55,000	100.0%
Court Security Fee	20,251	-	22,500	20,000	22,000	100.0%
Library book fines	26,178	26,000	26,000	22,000	22,000	-15.4%
Charges for lost books	2,240	1,500	1,500	1,500	1,500	0.0%
Other	317	150	150	7,000	7,000	4566.7%
<b>Total</b>	<b>1,018,279</b>	<b>874,887</b>	<b>947,387</b>	<b>1,041,950</b>	<b>1,636,350</b>	<b>87.0%</b>
<b>Other:</b>						
Interest Earnings	45,865	50,000	71,034	107,000	112,000	124.0%
Miscellaneous	74,316	65,150	65,150	88,200	146,950	125.6%
Payments from Insurance	-	31,500	31,500	31,500	31,500	0.0%
Gain/Loss Sale of F.A.	15,224	5,000	5,000	5,000	5,000	0.0%
Rentals/Leases	575	250	99,710	99,710	250	0.0%
Festivals	86,479	2,760	2,760	87,000	87,000	3052.2%
Contributions & Donations	66,625	-	11,375	35,757	17,378	100.0%
<b>Total</b>	<b>289,084</b>	<b>154,660</b>	<b>286,529</b>	<b>454,167</b>	<b>400,078</b>	<b>158.7%</b>
<b>Internal Transfers:</b>						
Utility In Lieu of Tax	492,352	490,139	490,139	490,139	515,210	5.1%
Utility G&A	779,698	818,244	818,244	818,244	1,520,140	85.8%
Refuse / Alleys and Curbs	920,000	1,020,000	1,020,000	1,020,000	745,000	-27.0%
Utility in Lieu of Franchise	811,048	813,500	813,500	813,500	977,936	20.2%
Wet Zone G&A	58,607	58,047	58,047	58,047	-	-100.0%
Wet Zone Lease Payment	71,000	71,000	71,000	71,000	-	-100.0%
<b>Total</b>	<b>3,132,705</b>	<b>3,270,930</b>	<b>3,270,930</b>	<b>3,270,930</b>	<b>3,758,286</b>	<b>14.9%</b>
<b>Total Current Revenues</b>	<b>24,941,384</b>	<b>26,238,130</b>	<b>26,465,930</b>	<b>26,365,917</b>	<b>30,375,787</b>	<b>15.8%</b>
<b>Total Available Resource</b>	<b>\$ 27,745,76</b>	<b>\$ 28,617,275</b>	<b>\$ 28,963,616</b>	<b>\$ 28,863,603</b>	<b>\$ 32,572,223</b>	<b>13.8%</b>

**CITY OF ROWLETT  
FY 2005-06 BUDGET**

DEPARTMENT: GENERAL FUND SUMMARY	FUND: GENERAL
DIVISION:	ORG CODE:

**FINANCIAL SUMMARY**

Description	FY 2003-04 Actual	FY 2004-05			FY 2005-06 Approved	Approved Orig. Bdgt. % Inc/Dec
		Original Budget	Amended Budget	Estimate		
Personnel Costs	\$ 17,250,974	\$ 18,845,038	\$ 18,861,025	\$ 19,037,484	\$ 20,892,414	10.9%
Supplies	1,371,610	1,381,060	1,422,312	1,531,139	1,660,132	20.2%
Purchase Services	5,408,935	5,420,624	5,321,97	5,133,746	7,541,755	39.1%
Capital Outlay	548,615	396,086	967,827	912,772	163,384	-58.8%
Transfer Out	667,941	52,026	52,026	52,026	142,117	173.2%
Contingency	-	150,000	138,227	-	110,000	-26.7%
<b>Tota</b>	<b>\$ 25,248,075</b>	<b>\$ 26,244,834</b>	<b>\$ 26,763,388</b>	<b>\$ 26,667,167</b>	<b>\$ 30,509,802</b>	<b>16.3%</b>

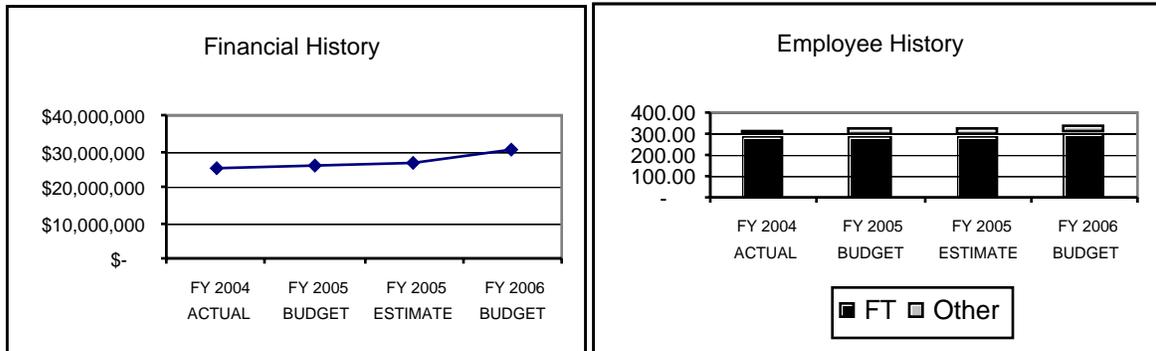
**POSITION SUMMARY**

Description	FY 2003-04 Actual	FY 2004-05			FY 2005-06 Approved	Approved Orig. Bdgt. % Inc/Dec
		Original Budget	Amended Budget	Estimate		
<b>By Status</b>						
Full-Time	290.00	293.00	293.00	292.00	305.00	4.1%
Continuous Part-Time	22.00	22.00	22.00	20.00	23.00	4.5%
Seasona	9.00	11.00	11.00	11.00	91.00	727.3%
<b>Tota</b>	<b>321.00</b>	<b>326.00</b>	<b>326.00</b>	<b>323.00</b>	<b>419.00</b>	<b>28.5%</b>

**By Classification**

Elected/Appointed Officia	7.00	7.00	7.00	7.00	7.00	0.0%
Administrative	13.00	13.00	13.00	13.00	11.00	-15.4%
Supervisory	32.00	33.00	33.00	33.00	38.00	15.2%
Clerical	67.00	67.00	67.00	66.00	68.00	1.5%
Operationa	184.00	188.00	188.00	186.00	276.00	46.8%
Maintenance	18.00	18.00	18.00	18.00	19.00	5.6%
<b>Tota</b>	<b>321.00</b>	<b>326.00</b>	<b>326.00</b>	<b>323.00</b>	<b>419.00</b>	<b>28.5%</b>

**ACTIVITY TRENDS**



**CITY OF ROWLETT  
PROGRAM INFORMATION**

DEPARTMENT: CITY COUNCIL  
PROGRAM:

FUND: GENERAL  
PROGRAM CODE: 0501

**PURPOSE AND DESCRIPTION**

**Purpose:** The City Council provides leadership as an elected body for the City of Rowlett. Through its policy making role, the City Council develops a vision, mission and strategies to meet the current and future needs of the community.

**Rowlett's Vision:** A unique community where families enjoy life and feel at home.

**Rowlett's Mission:** To provide high quality services, utilize best practices, and promote well-planned growth while enhancing our community's sense of home.

**STRATEGIES AND GOALS**

**Strategic Plan:**

The City Council adopted nine key strategies that make up the strategic plan for the community.

**Organizational Development:** Provide resources to recruit and maintain staff who continually seek higher standards of professionalism, expertise, and customer service while remaining flexible to act upon policies written to serve the citizenry.

**Economic Development** - Create an environment and opportunities that promote diversification of the tax base and strong, well-balanced economic growth.

**Transportation** - Support and encourage the local and regional planning, development, and maintenance of a comprehensive transportation network.

**Community Development** - Encourage and invite commercial growth that will complement well-planned neighborhoods that have an emphasis on green space, common areas, and lower density.

**Financial Management** - Allocate resources to responsibly manage budgeted funds and debt, maintain and improve services, and provide timely, accurate reporting.

**Infrastructure** - Allocate resources to properly and efficiently maintain existing infrastructure while forecasting needs and providing standards that ensure high quality infrastructure necessary for future growth.

**Delivery of Services** – Promote effective and timely delivery of high quality services, and allocate City resources to meet the current and future needs of the community.

**Public Safety** - Provide highly trained personnel with the appropriate resources to continually improve safety and security throughout the community.

**Quality of Life** - Encourage a hometown feel by creating recreational, cultural and social opportunities, supporting neighborhood and community gatherings, and promoting a positive, balanced business environment in a beautiful lakeside setting.

**CITY OF ROWLETT  
FY 2005-06 BUDGET**

DEPARTMENT: CITY COUNCIL  
PROGRAM:

FUND: GENERAL  
PROGRAM CODE: 0501

**FINANCIAL SUMMARY**

Description	FY 2003-04 Actual	FY 2004-05			FY 2005-06 Approved	Approved/ Orig. Bdgt. % Inc/Dec
		Original Budget	Amended Budget	Estimate		
Personnel Costs	\$ 9,572	\$ 9,704	\$ 9,704	\$ 9,706	\$ 9,707	0.0%
Supplies	8,928	15,000	15,000	15,800	16,700	11.3%
Purchase Services	335,820	321,420	321,420	321,420	409,157	27.3%
Capital Outlay	-	-	-	-	-	0.0%
<b>Total</b>	<b>\$ 354,320</b>	<b>\$ 346,124</b>	<b>\$ 346,124</b>	<b>\$ 346,926</b>	<b>\$ 435,564</b>	<b>25.8%</b>

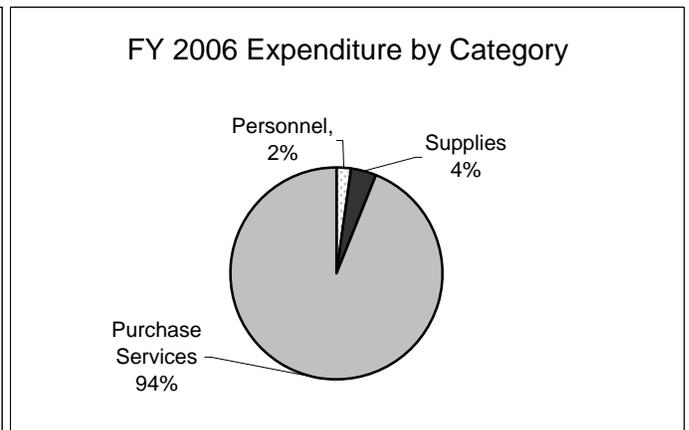
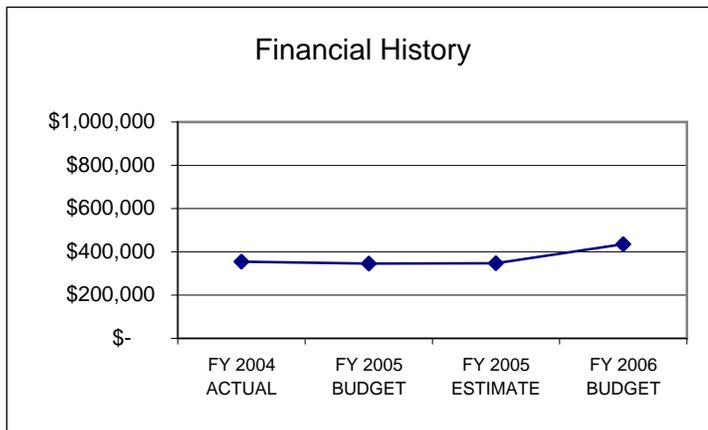
**POSITION SUMMARY**

Description	FY 2003-04 Actual	FY 2004-05			FY 2005-06 Approved	Approved/ Orig. Bdgt. % Inc/Dec
		Original Budget	Amended Budget	Estimate		
By Status:						
Full-Time	-	-	-	-	-	0.0%
Continuous Part-Time	7.00	7.00	7.00	7.00	7.00	0.0%
Seasonal	-	-	-	-	-	0.0%
<b>Total</b>	<b>7.00</b>	<b>7.00</b>	<b>7.00</b>	<b>7.00</b>	<b>7.00</b>	<b>0.0%</b>

By Classification:

Elected/Appointed Officials	7.00	7.00	7.00	7.00	7.00	0.0%
Administrative	-	-	-	-	-	0.0%
Supervisory	-	-	-	-	-	0.0%
Clerical	-	-	-	-	-	0.0%
Operational	-	-	-	-	-	0.0%
Maintenance	-	-	-	-	-	0.0%
<b>Total</b>	<b>7.00</b>	<b>7.00</b>	<b>7.00</b>	<b>7.00</b>	<b>7.00</b>	<b>0.0%</b>

**ACTIVITY TRENDS**



**CITY OF ROWLETT  
CITY COUNCIL BUDGET RECONCILIATION  
CHANGE FROM FY 2005 APPROVED BUDGET TO FY 2006 APPROVED BUDGET**

Total Change in Personnel Services	\$ 3
Total Change in Supplies	1,700
Total Change in Purchase Services	87,737
Total Change in Capital	-
Total Change in Expenditures	<u>\$ 89,440</u>
Summary of Changes:	
Personnel Services:	
None	-
Supplies:	
Miscellaneous Increases	1,700
Purchase Services:	
Increase in Legal Fees	40,950
Travel/Training Increases	7,665
Membership Increases	5,000
Information Technology Charges	34,347
Total Summary of Changes	<u>\$ 89,662</u>

**CITY OF ROWLETT  
PROGRAM INFORMATION**

DEPARTMENT: CITY MANAGER  
PROGRAM:

FUND: GENERAL  
PROGRAM CODE: 1003

**PURPOSE AND DESCRIPTION**

**Purpose:** The City Manager's office is responsible for the efficient and effective provision of municipal services through

**Description:** The City Manager's office leads, directs and coordinates all City operations and staff, in order to fulfill municipal policies and purposes and to achieve the City Council's identified vision, mission and strategies for the community. The City Manager provides professional advice and information to the City Council to ensure informed decision making by the City's policy body; encourages and provides for citizen input regarding City operations, services and programs; engages in special studies and projects to ensure productive operations; serves as liaison to other governmental entities as appropriate; provides for the creation of and adherence to an annual budget while keeping the City Council advised regarding the financial condition and needs of the City.

**STRATEGIES AND GOALS**

**Organizational Development Strategy**

- #A-4 Design and implement activities that communicate our organization's culture and values.
- #A-5 Identify City services to be provided.  
*Continually monitor services and implement best practices*

**Economic Development Strategy**

- #B-1 Promote well-planned development of the President George Bush Turnpike (PGBT) corridor, Northshore Development district, Tax Increment Financing (TIF) district, and historic downtown district.

**Transportation Strategy**

- #C-3 Explore and maximize opportunities for quality design, construction, and use of the Dallas Area Rapid Transit (DART) light rail station(s).
- #C-4 Strengthen relationships at all levels within the North Texas Tollway Authority (NTTA), enhance regulations to protect the City's best interest during the right-of-way acquisition and development process of the President George Bush Turnpike (PGBT), and develop standards and guidelines to ensure quality, timely, and efficient development of the turnpike in Rowlett.

**Community Development Strategy**

- #D-4 Monitor and forecast demographic changes in our community including social and socio-economic evolutions.  
  
*Continue participation in North Central Texas Council of Governments (NCTCOG) and Texas Municipal League (TML) programs*

**Infrastructure Strategy**

- #F-2 Pursue practices to enhance the public works system to forecast long term needs, increase reliability and security, reduce risks, and manage costs.  
*Develop and track performance measures*
- #F-4 Continue to coordinate strategic plans with communication providers to enhance capacity and opportunity while protecting the integrity of the landscape.  
*Disguise cell towers and coordinate strategic plans with communication providers*  
*Develop and adopt master location map for communication towers*

**Delivery of Services Strategy**

- #G-4 Continue to examine and develop opportunities to shift the funding cost of special services away from the residential community as a whole.  
*Track customer utilization of City services*

**CITY OF ROWLETT  
FY 2005-06 BUDGET**

DEPARTMENT: CITY MANAGER  
DIVISION:

FUND: GENERAL  
PROGRAM CODE: 1003

**FINANCIAL SUMMARY**

Description	FY 2003-04 Actual	FY 2004-05			FY 2005-06 Approved	Approved/ Orig. Bdgt. % Inc/Dec
		Original Budget	Amended Budget	Estimate		
Personnel Costs	\$ 520,527	\$ 548,771	\$ 556,576	\$ 645,734	\$ 615,278	12.1%
Supplies	16,142	6,900	8,200	6,547	11,800	71.0%
Purchase Services	47,425	58,450	53,190	46,700	74,666	27.7%
Capital Outlay	-	-	-	-	-	0.0%
<b>Total</b>	<b>\$ 584,094</b>	<b>\$ 614,121</b>	<b>\$ 617,966</b>	<b>\$ 698,981</b>	<b>\$ 701,744</b>	<b>14.3%</b>

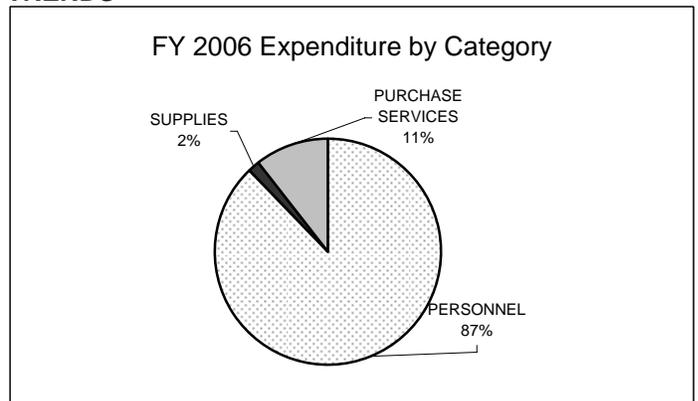
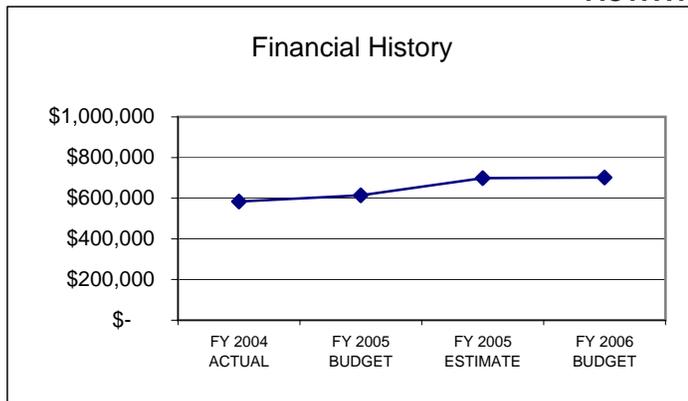
**POSITION SUMMARY**

Description	FY 2003-04 Actual	FY 2004-05			FY 2005-06 Approved	Approved/ Orig. Bdgt. % Inc/Dec
		Original Budget	Amended Budget	Estimate		
<b>By Status:</b>						
Full-Time	5.00	5.00	5.00	5.00	5.00	0.0%
Continuous Part-Time	-	-	-	-	-	0.0%
Seasonal	-	-	-	-	-	0.0%
<b>Total</b>	<b>5.00</b>	<b>5.00</b>	<b>5.00</b>	<b>5.00</b>	<b>5.00</b>	<b>0.0%</b>

**By Classification:**

Elected/Appointed Officials	-	-	-	-	-	0.0%
Administrative	3.00	3.00	3.00	3.00	2.00	-33.3%
Supervisory	-	-	-	-	-	0.0%
Clerical	1.00	1.00	1.00	1.00	1.00	0.0%
Operational	1.00	1.00	1.00	1.00	2.00	100.0%
Maintenance	-	-	-	-	-	0.0%
<b>Total</b>	<b>5.00</b>	<b>5.00</b>	<b>5.00</b>	<b>5.00</b>	<b>5.00</b>	<b>0.0%</b>

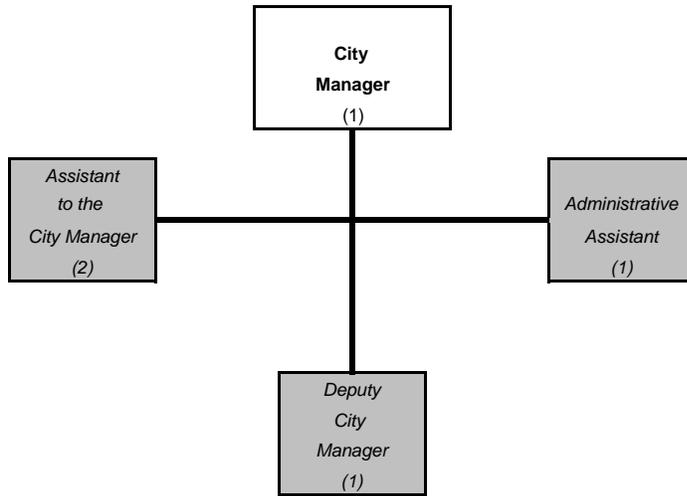
**ACTIVITY TRENDS**



**CITY OF ROWLETT  
CITY MANAGER BUDGET RECONCILIATION  
CHANGE FROM FY 2005 APPROVED BUDGET TO FY 2006 APPROVED BUDGET**

Total Change in Personnel Services	\$ 66,507
Total Change in Supplies	4,900
Total Change in Purchase Services	16,216
Total Change in Capital	-
Total Change in Expenditures	\$ 87,623
Summary of Changes:	
Personnel Services:	
FY 2005 Pay Plan Adjustments (salary and benefits)	3,845
FY 2006 Pay Plan Adjustments (salary and benefits)	13,854
Continue Expense due to Former City Manager	48,197
Increase due to current City Manager contract	58,491
Increase in current Assistant City Manager	30,687
Deleted Assistant City Manager position	(161,400)
Transfer Budget Officer from Finance - re-title Assistant to the CM	74,211
Supplies:	
Miscellaneous increases	4,900
Purchase Services:	
Information Technology Charges	12,451
Total Summary of Changes	85,236

**CITY OF ROWLETT  
CITY MANAGER'S OFFICE  
FISCAL YEAR 2005-06 ORGANIZATIONAL CHART**



**FULL-TIME = 5**

**CITY OF ROWLETT  
PROGRAM INFORMATION**

DEPARTMENT: CITY SECRETARY  
PROGRAM:

FUND: GENERAL  
PROGRAM CODE: 1504

**PURPOSE AND DESCRIPTION**

**Purpose:** To facilitate, support, and enhance official council business and communications between the council, staff, press, and the public; and perform official duties of the City Secretary Department.

**Description:** The City Secretary's Office is under contract with the City Council in compliance with the City Charter. The City Secretary is responsible for the following six areas: City Council agendas, meetings, and minutes; elections; customer service; open records requests; records management; Board and Commission agendas and appointments.

**STRATEGIES AND GOALS**

**Delivery of Services Strategy**

#G-5 Continue to create a business friendly atmosphere of cooperative partnerships between each City department and the business community and promote better ways to service the public.

**NEW PROGRAMS AND SERVICES**

Purchase Records Management Software

**CITY OF ROWLETT  
FY 2005-06 BUDGET**

DEPARTMENT: CITY SECRETARY  
DIVISION:

FUND: GENERAL  
PROGRAM CODE: 1504

**FINANCIAL SUMMARY**

Description	FY 2003-04 Actual	FY 2004-05			FY 2005-06 Approved	Approved/ Orig. Bdgt. % Inc/Dec
		Original Budget	Amended Budget	Estimate		
Personnel Costs	\$ 172,831	\$ 176,705	\$ 179,167	\$ 167,921	\$ 186,433	5.5%
Supplies	10,678	12,250	12,250	6,550	18,150	48.2%
Purchase Services	41,144	50,662	53,862	41,430	61,094	20.6%
Capital Outlay	-	-	-	-	-	0.0%
<b>Total</b>	<b>\$ 224,653</b>	<b>\$ 239,617</b>	<b>\$ 245,279</b>	<b>\$ 215,901</b>	<b>\$ 265,677</b>	<b>10.9%</b>

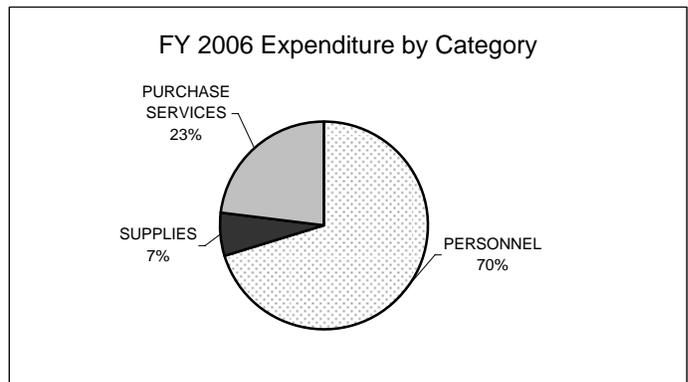
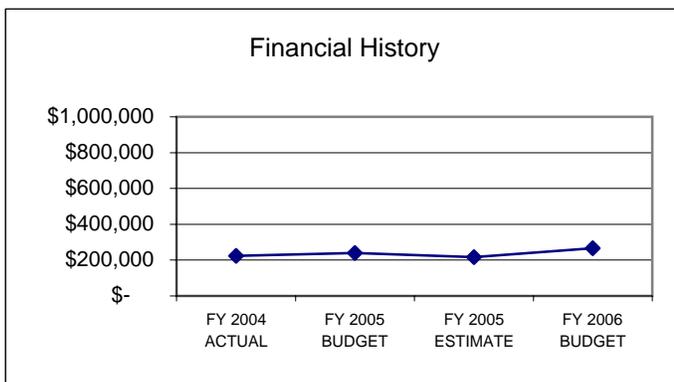
**POSITION SUMMARY**

Description	FY 2003-04 Actual	FY 2004-05			FY 2005-06 Approved	Approved/ Orig. Bdgt. % Inc/Dec
		Original Budget	Amended Budget	Estimate		
<b>By Status:</b>						
Full-Time	3.00	3.00	3.00	3.00	3.00	0.0%
Continuous Part-Time	-	-	-	-	-	0.0%
Seasonal	-	-	-	-	-	0.0%
<b>Total</b>	<b>3.00</b>	<b>3.00</b>	<b>3.00</b>	<b>3.00</b>	<b>3.00</b>	<b>0.0%</b>

By Classification:

Elected/Appointed Officials	-	-	-	-	-	0.0%
Administrative	1.00	1.00	1.00	1.00	1.00	0.0%
Supervisory	-	-	-	-	-	0.0%
Clerical	2.00	2.00	2.00	2.00	2.00	0.0%
Operational	-	-	-	-	-	0.0%
Maintenance	-	-	-	-	-	0.0%
<b>Total</b>	<b>3.00</b>	<b>3.00</b>	<b>3.00</b>	<b>3.00</b>	<b>3.00</b>	<b>0.0%</b>

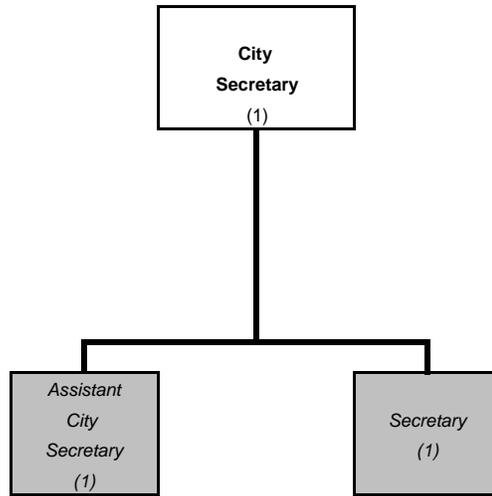
**ACTIVITY TRENDS**



**CITY OF ROWLETT  
CITY SECRETARY BUDGET RECONCILIATION  
CHANGE FROM FY 2005 APPROVED BUDGET TO FY 2006 APPROVED BUDGET**

Total Change in Personnel Services	\$ 9,728
Total Change in Supplies	5,900
Total Change in Purchase Services	10,432
Total Change in Capital	-
Total Change in Expenditures	<u>\$ 26,060</u>
Summary of Changes:	
Personnel Services:	
Upgrade Secretary position	5,751
FY 2005 Pay Plan Adjustments (salary and benefits)	2,469
FY 2006 Pay Plan Adjustments (salary and benefits)	1,806
Supplies:	
Records Management Software	5,000
Fire Proof File Cabinet	1,200
Purchase Services:	
Less Contract Labor	(5,000)
Offsite Storage	2,000
Information Technology Charges	<u>10,654</u>
Total Summary of Changes	\$ 23,880

**CITY OF ROWLETT  
CITY SECRETARY  
FISCAL YEAR 2005-06 ORGANIZATIONAL CHART**



**FULL-TIME = 3**

**CITY OF ROWLETT  
FY 2005-06 BUDGET**

DEPARTMENT: FINANCIAL SERVICES	FUND: GENERAL
PROGRAM:	PROGRAM CODE:

**FINANCIAL SUMMARY**

Description	FY 2003-04 Actual	FY 2004-05			FY 2005-06 Approved	Approved/ Orig. Bdgt. % Inc/Dec
		Original Budget	Amended Budget	Estimate		
Personnel Costs	\$ 709,118	\$ 753,375	\$ 783,821	\$ 767,782	\$ 773,480	2.7%
Supplies	16,443	16,148	16,148	18,052	26,503	64.1%
Purchase Services	170,994	149,435	156,064	151,783	200,122	33.9%
Capital Outlay	-	-	-	-	-	0.0%
<b>Total</b>	<b>\$ 896,555</b>	<b>\$ 918,958</b>	<b>\$ 956,033</b>	<b>\$ 937,617</b>	<b>\$ 1,000,105</b>	<b>8.8%</b>

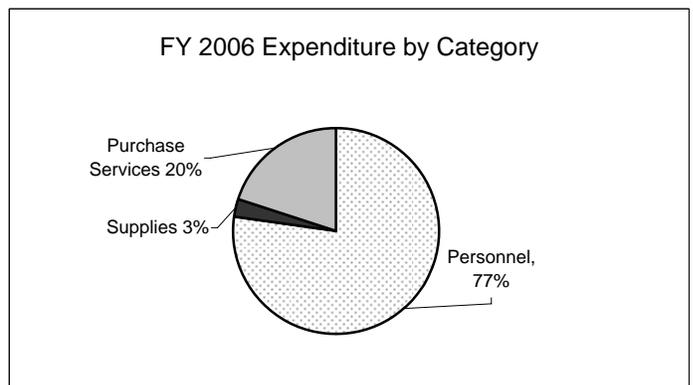
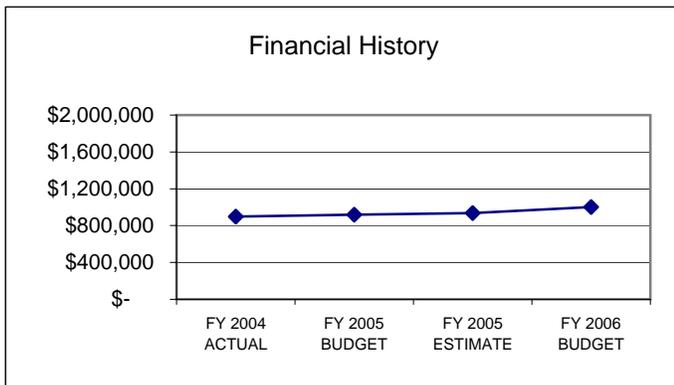
**POSITION SUMMARY**

Description	FY 2003-04 Actual	FY 2004-05			FY 2005-06 Approved	Approved/ Orig. Bdgt. % Inc/Dec
		Original Budget	Amended Budget	Estimate		
By Status:						
Full-Time	13.00	13.00	13.00	13.00	12.00	-7.7%
Continuous Part-Time	-	-	-	-	1.00	0.0%
Seasonal	-	-	-	-	-	0.0%
<b>Total</b>	<b>13.00</b>	<b>13.00</b>	<b>13.00</b>	<b>13.00</b>	<b>13.00</b>	<b>0.0%</b>

By Classification:

Elected/Appointed Officials	-	-	-	-	-	0.0%
Administrative	1.00	1.00	1.00	1.00	1.00	0.0%
Supervisory	2.00	2.00	2.00	2.00	2.00	0.0%
Clerical	6.00	6.00	6.00	6.00	7.00	16.7%
Operational	4.00	4.00	4.00	4.00	3.00	-25.0%
Maintenance	-	-	-	-	-	0.0%
<b>Total</b>	<b>13.00</b>	<b>13.00</b>	<b>13.00</b>	<b>13.00</b>	<b>13.00</b>	<b>0.0%</b>

**ACTIVITY TRENDS**



**CITY OF ROWLETT  
PROGRAM INFORMATION**

DEPARTMENT: FINANCIAL SERVICES  
PROGRAM: ACCOUNTING

FUND: GENERAL  
PROGRAM CODE: 2005

**PURPOSE AND DESCRIPTION**

**Purpose:** Committed to the highest quality financial management practices, fiduciary oversight and public accountability through timely and accurate financial reporting and effective internal controls.

**Description:** The Accounting Division is responsible for the accurate and timely recordation of the collection and disbursement of City funds and the reporting of these transactions in accordance with Generally Accepted Accounting Principles (GAAP). The Division's responsibilities includes payroll, accounts payable, accounts receivable, budget services, fixed assets, treasury, debt management, financial reporting, audit compliance, and general ledger.

**STRATEGIES AND GOALS**

**Financial Management Strategy**

- #E-1 Examine and implement measures in order to respond to annual audit recommendations.
- #E-2 Utilize best practices and methods to forecast economic trends at the local perspective.
- #E-3 Continually study and analyze fees and rate structures to ensure they are equitable.
- #E-4 Explore and implement technology improvements to create more efficient financial processes and reports.
- #E-5 Analyze the impact of financial practices and decisions.

**Fiscal Responsibility Plan:**

- To protect the City's policy-making ability by ensuring that policy decisions are not hindered by financial problems or emergencies.
- To assist sound management of the City by providing accurate and timely information on financial condition.
- To provide sound principles to guide the important decisions of the City Council and of management which have a significant fiscal impact.
- To establish operational principles that minimize the cost of local government, to the extent consistent with services provided by the City, and which minimize financial risk.
- To protect and enhance the City's credit rating and prevent default on any municipal debts.
- To insure the legal use of all City funds through a good system of financial security and internal control.
- To employ revenue policies that prevent undue or unbalanced reliance on certain revenues, which distribute the costs of municipal services fairly, and which provide adequate funds to operate desired programs.

**NEW PROGRAMS AND SERVICES**

1. Review audit recommendations and comments with City Council (Financial Management Strategy: Goal #1).
2. Monitor and track market conditions to enhance investment strategies (Financial Management Strategy: Goal #2).
3. Expand library of standardized financial and management reports on HTE (Financial Management Strategy: Goal #4).
4. Enhance communication by producing citizen oriented documents, such as the "Budget in Brief" and "Your Tax Dollars at Work" (Financial Management Strategy: Goal #2)
5. Promote public accountability by producing a Comprehensive Annual Financial Report and a quarterly financial report (Fiscal Responsibility Plan: IIIC1 & IIIC2).

**CITY OF ROWLETT  
FY 2005-06 BUDGET**

DEPARTMENT: FINANCIAL SERVICES	FUND: GENERAL
PROGRAM: ACCOUNTING	PROGRAM CODE: 2020

**FINANCIAL SUMMARY**

Description	FY 2003-04 Actual	FY 2004-05			FY 2005-06 Approved	Approved/ Orig. Bdgt. % Inc/Dec
		Original Budget	Amended Budget	Estimate		
Personnel Costs	\$ 612,788	\$ 652,623	\$ 679,019	\$ 662,961	\$ 645,392	-1.1%
Supplies	13,461	13,448	13,448	14,492	21,953	63.2%
Purchase Services	162,341	138,816	145,445	141,185	166,907	20.2%
Capital Outlay	-	-	-	-	-	0.0%
<b>Total</b>	<b>\$ 788,590</b>	<b>\$ 804,887</b>	<b>\$ 837,912</b>	<b>\$ 818,638</b>	<b>\$ 834,252</b>	<b>3.6%</b>

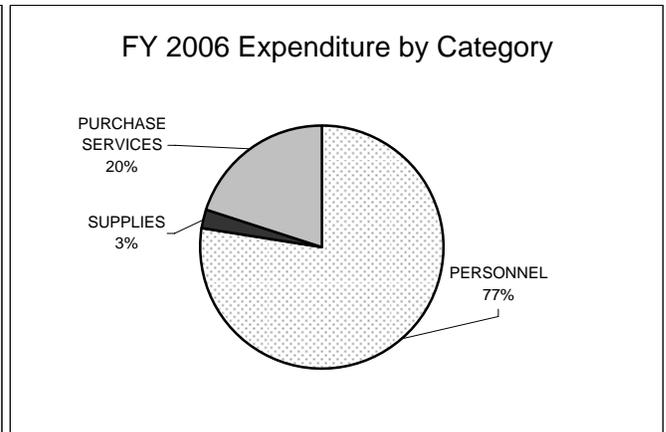
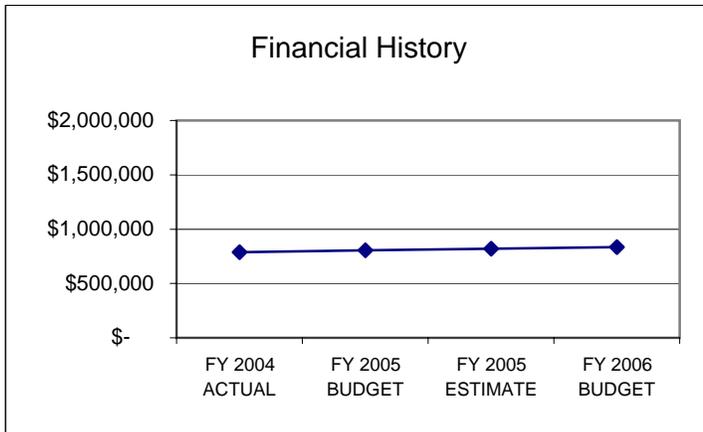
**POSITION SUMMARY**

Description	FY 2003-04 Actual	FY 2004-05			FY 2005-06 Approved	Approved/ Orig. Bdgt. % Inc/Dec
		Original Budget	Amended Budget	Estimate		
<b>By Status:</b>						
Full-Time	11.00	11.00	11.00	11.00	10.00	-9.1%
Continuous Part-Time	-	-	-	-	-	0.0%
Seasonal	-	-	-	-	-	0.0%
<b>Total</b>	<b>11.00</b>	<b>11.00</b>	<b>11.00</b>	<b>11.00</b>	<b>10.00</b>	<b>-9.1%</b>

**By Classification:**

Elected/Appointed Officials	-	-	-	-	-	0.0%
Administrative	1.00	1.00	1.00	1.00	1.00	0.0%
Supervisory	1.00	1.00	1.00	1.00	1.00	0.0%
Clerical	5.00	5.00	5.00	5.00	5.00	0.0%
Operational	4.00	4.00	4.00	4.00	3.00	-25.0%
Maintenance	-	-	-	-	-	0.0%
<b>Total</b>	<b>11.00</b>	<b>11.00</b>	<b>11.00</b>	<b>11.00</b>	<b>10.00</b>	<b>-9.1%</b>

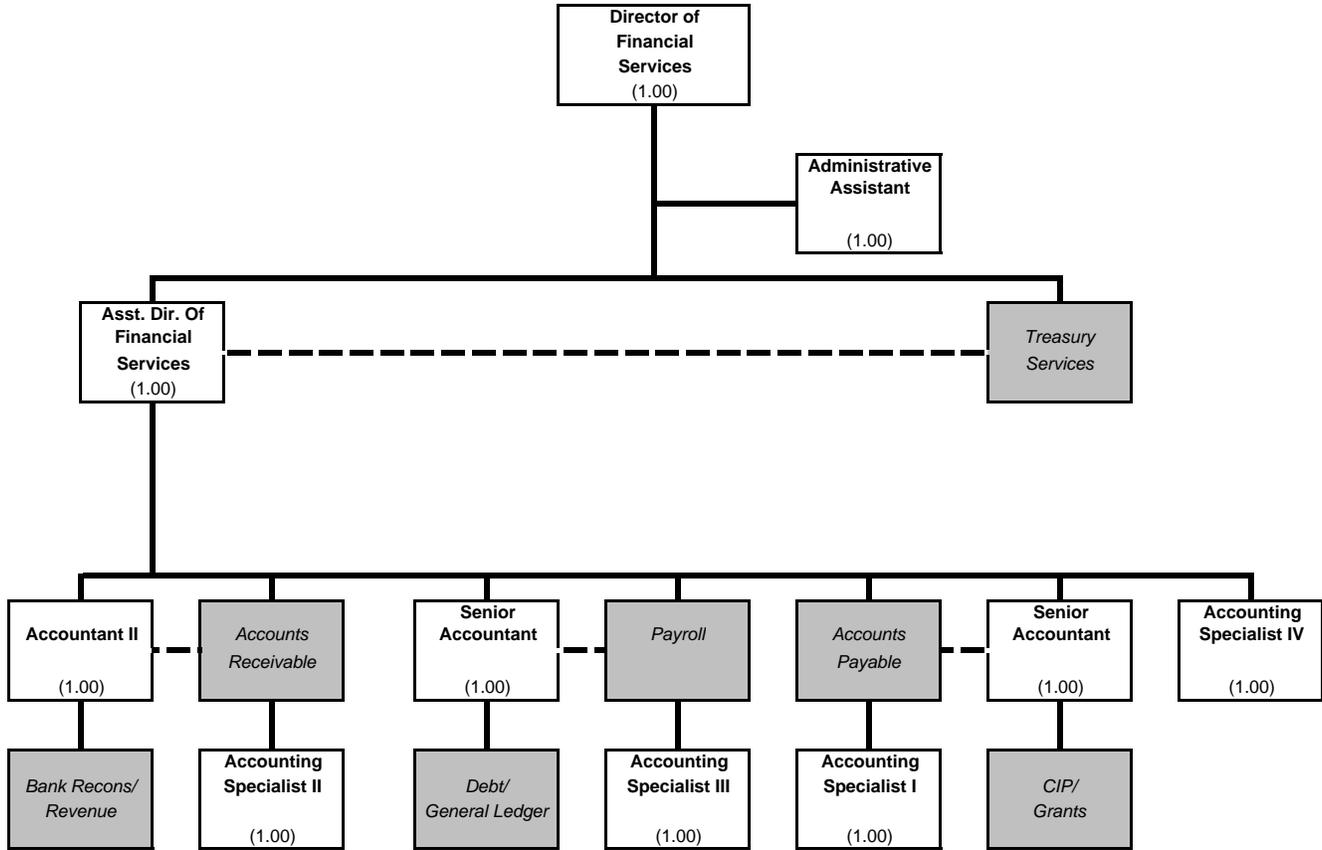
**ACTIVITY TRENDS**



**CITY OF ROWLETT  
ACCOUNTING BUDGET RECONCILIATION  
CHANGE FROM FY 2005 APPROVED BUDGET TO FY 2006 APPROVED BUDGET**

Total Change in Personnel Services	\$ (7,231)
Total Change in Supplies	8,505
Total Change in Purchase Services	28,091
Total Change in Capital	-
Total Change in Expenditures	<u>\$ 29,365</u>
Summary of Changes:	
Personnel Services:	
Upgrade Accounting Specialist I position	1,657
FY 2005 Pay Plan Adjustments (salary and benefits)	29,596
FY 2006 Pay Plan Adjustments (salary and benefits)	39,180
Transfer Budget Officer to City Managers Office	<u>(74,211)</u>
Supplies:	
Fixed Asset Software	8,115
Purchase Services:	
Decrease in Arbitrage	(15,000)
Information Technology Charges	<u>39,857</u>
Total Summary of Changes	\$ 29,194

**CITY OF ROWLETT  
ACCOUNTING  
FISCAL YEAR 2005-2006 ORGANIZATIONAL CHART**



FULL-TIME = 10

**CITY OF ROWLETT  
PROGRAM INFORMATION**

DEPARTMENT: FINANCIAL SERVICES  
PROGRAM: PURCHASING

FUND: GENERAL  
PROGRAM CODE: 2020

**PURPOSE AND DESCRIPTION**

**Purpose:** Identify, select, and acquire needed products, equipment and services as economically as possible within acceptable standards of quality and time.

**Description:** The Purchasing Division is responsible for the acquisition of goods and services for the City, including preparation of requests for proposals and bids. Assists departments in developing specifications ensures competitive quotes and discounts are obtained, maintains a centralized vendor files, and coordinates the disposal of surplus equipment and materials.

**STRATEGIES AND GOALS**

**Financial Management Strategy**

- #E-1 Examine and implement measures in order to respond to annual audit recommendations.
- #E-4 Explore and implement technology improvements to create more efficient financial processes and reports.
- #E-5 Analyze the impact of financial practices and decisions.

**Fiscal Responsibility Plan:**

- To protect the City's policy-making ability by ensuring that policy decisions are not hindered by financial
- To assist sound management of the City by providing accurate and timely information on financial condition.
- To provide sound principles to guide the important decisions of the City Council and of management which
- To establish operational principles that minimize the cost of local government, to the extent consistent with
- To protect and enhance the City's credit rating and prevent default on any municipal debts.
- To insure the legal use of all City funds through a good system of financial security and internal control.
- To employ revenue policies that prevent undue or unbalanced reliance on certain revenues, which distribute

**NEW PROGRAMS AND SERVICES**

- Procurement Card Module (in IT budget)  
*Assist in reporting and paying invoices for purchases using the Procurement Card*  
*Processing 1099's for vendors*

**CITY OF ROWLETT  
FY 2005-06 BUDGET**

DEPARTMENT: FINANCIAL SERVICES	FUND: GENERAL
PROGRAM: PURCHASING	PROGRAM CODE: 2020

**FINANCIAL SUMMARY**

Description	FY 2003-04 Actual	FY 2004-05			FY 2005-06 Approved	Approved/ Orig. Bdgt. % Inc/Dec
		Original Budget	Amended Budget	Estimate		
Personnel Costs	\$ 96,330	\$ 100,752	\$ 104,802	\$ 104,821	\$ 128,088	27.1%
Supplies	2,982	2,700	2,700	3,560	4,550	68.5%
Purchase Services	8,653	10,619	10,619	10,598	33,215	212.8%
Capital Outlay	-	-	-	-	-	0.0%
<b>Total</b>	<b>\$ 107,965</b>	<b>\$ 114,071</b>	<b>\$ 118,121</b>	<b>\$ 118,979</b>	<b>\$ 165,853</b>	<b>45.4%</b>

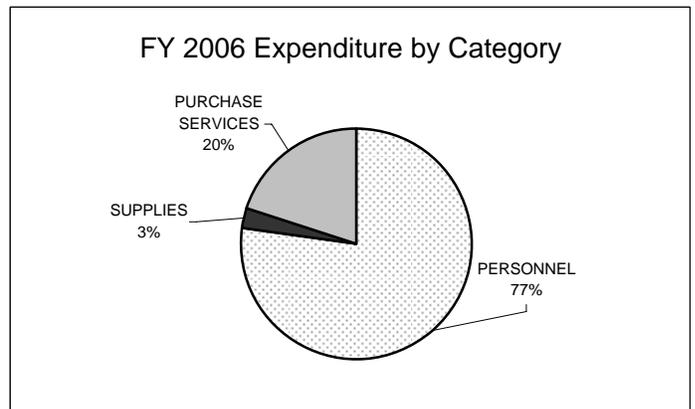
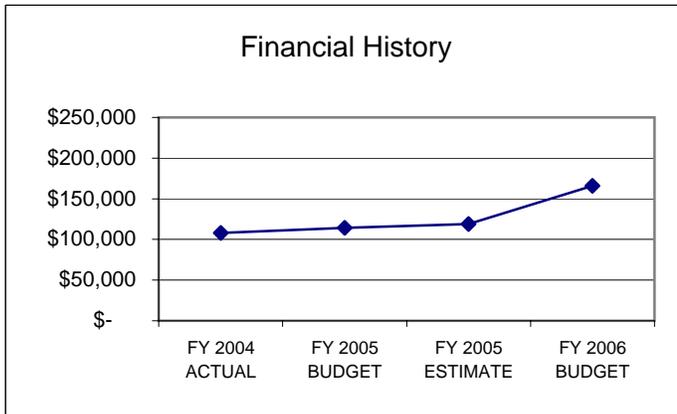
**POSITION SUMMARY**

Description	FY 2003-04 Actual	FY 2004-05			FY 2005-06 Approved	Approved/ Orig. Bdgt. % Inc/Dec
		Original Budget	Amended Budget	Estimate		
By Status:						
Full-Time	2.00	2.00	2.00	2.00	2.00	0.0%
Continuous Part-Time	-	-	-	-	1.00	0.0%
Seasonal	-	-	-	-	-	0.0%
<b>Total</b>	<b>2.00</b>	<b>2.00</b>	<b>2.00</b>	<b>2.00</b>	<b>3.00</b>	<b>50.0%</b>

By Classification:

Elected/Appointed Officials	-	-	-	-	-	0.0%
Administrative	-	-	-	-	-	0.0%
Supervisory	1.00	1.00	1.00	1.00	1.00	0.0%
Clerical	1.00	1.00	1.00	1.00	2.00	100.0%
Operational	-	-	-	-	-	0.0%
Maintenance	-	-	-	-	-	0.0%
<b>Total</b>	<b>2.00</b>	<b>2.00</b>	<b>2.00</b>	<b>2.00</b>	<b>3.00</b>	<b>50.0%</b>

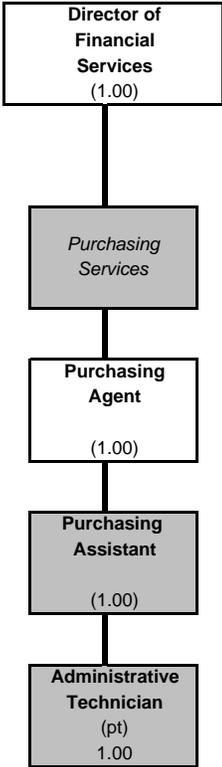
**ACTIVITY TRENDS**



**CITY OF ROWLETT  
PURCHASING BUDGET RECONCILIATION  
CHANGE FROM FY 2005 APPROVED BUDGET TO FY 2006 APPROVED BUDGET**

Total Change in Personnel Services	\$ 27,336
Total Change in Supplies	1,850
Total Change in Purchase Services	22,596
Total Change in Capital	-
Total Change in Expenditures	<u>\$ 51,782</u>
Summary of Changes:	
Personnel Services:	
FY 2005 Pay Plan Adjustments (salary and benefits)	4,050
FY 2006 Pay Plan Adjustments (salary and benefits)	3,816
Add Part-time Administrative Technician	15,170
Overtime Increase	4,744
Supplies:	
Miscellaneous Increases	1,850
Purchase Services:	
Information Technology Charges	<u>22,463</u>
Total Summary of Changes	\$ 52,093

**CITY OF ROWLETT  
PURCHASING  
FISCAL YEAR 2005-2006 ORGANIZATIONAL CHART**



FULL-TIME = 2

**CITY OF ROWLETT  
PROGRAM INFORMATION**

DEPARTMENT: MUNICIPAL COURT  
PROGRAM:

FUND: GENERAL  
PROGRAM CODE: 2009

**PURPOSE AND DESCRIPTION**

**Purpose:** To assist the public in a positive and friendly manner that assures fair and quality service. To provide professional court proceedings which follow all applicable laws and ensure the rights of all persons are observed.

**Description:** The Municipal Court processes and adjudicates class "C" misdemeanor criminal cases which occur within the territorial limits of the City. Class "C" misdemeanors include Transportation Code, Penal Code, Education Code, Health and Safety Code, Alcoholic Beverage Code and the Code of Ordinances for the City of Rowlett. Examples of crimes that the Court processes include: Transportation Code-Speeding, Penal Code-Disorderly Conduct, Education Code-Disruption of Class, Health and Safety Code-Minor Possession Tobacco, Alcoholic Beverage Code-Minor Possession Alcohol and City of Rowlett Code of Ordinances-Animal at Large. The Municipal Court also provides magistrates for the police department for juvenile warnings, adult arraignments, issuance of search warrants, emergency protective orders, and issuance of class "B" and class "A" misdemeanor and felony warrants.

**STRATEGIES AND GOALS**

**Public Safety Strategy**

- #H-1 Continue to develop ways to educate and involve the public with all facets of public safety.
- #H-4 Continually foster a community environment where citizens are safe and feel safe.

**NEW PROGRAMS AND SERVICES**

- Juvenile Caseworker  
*Assist with prevention and intervention programs for juveniles*  
*Request is funded by a grant from the Juvenile Justice and Delinquency Prevention Act Fund*
- Warrant Officer/ Bailiff  
*Attempt to clear our backlog of outstanding warrants*  
*Permanent Bailiff at all court proceedings*  
*Eliminate the need for a second officer at overtime pay*

**CITY OF ROWLETT  
FY 2005-06 BUDGET**

DEPARTMENT: MUNICIPAL COURT  
PROGRAM:

FUND: GENERAL  
PROGRAM CODE: 2009

**FINANCIAL SUMMARY**

Description	FY 2003-04 Actual	FY 2004-05			FY 2005-06 Approved	Approved/ Orig. Bdgt. % Inc/Dec
		Original Budget	Amended Budget	Estimate		
Personnel Costs	\$ 329,444	\$ 341,138	\$ 356,183	\$ 359,175	\$ 496,559	45.6%
Supplies	14,542	5,000	5,000	53,306	23,327	366.5%
Purchase Services	216,329	277,485	277,485	272,268	352,748	27.1%
Capital Outlay	-	-	22,500	25,921	31,200	0.0%
<b>Total</b>	<b>\$ 560,315</b>	<b>\$ 623,623</b>	<b>\$ 661,168</b>	<b>\$ 710,670</b>	<b>\$ 903,834</b>	<b>44.9%</b>

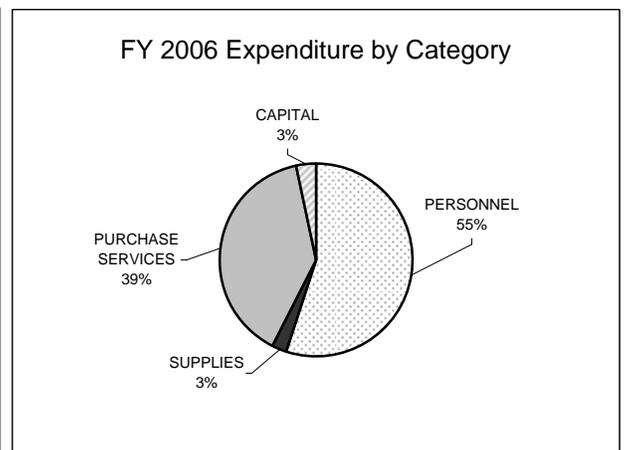
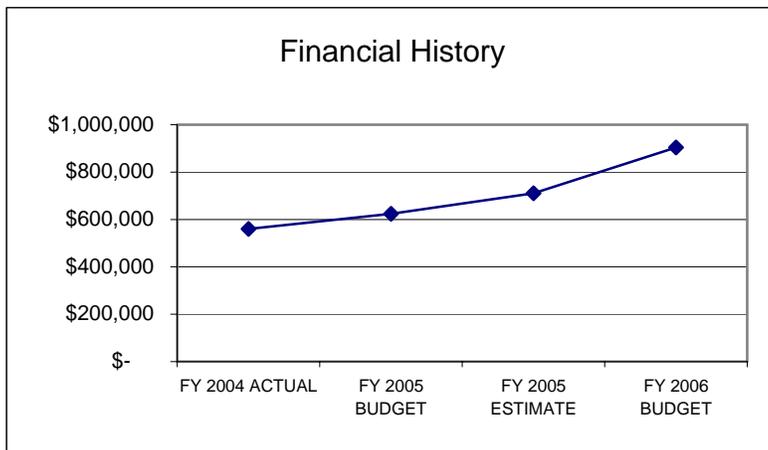
**POSITION SUMMARY**

Position	FY 2002-03 Actual	FY 2003-04			FY 2005-06 Approved	Approved/ Orig. Bdgt. % Inc/Dec
		Original Budget	Amended Budget	Estimate		
<b>By Status:</b>						
Full-Time	7.00	7.00	7.00	7.00	9.00	28.6%
Continuous Part-Time	-	-	-	-	-	0.0%
Seasonal	-	-	-	-	-	0.0%
<b>Total</b>	<b>7.00</b>	<b>7.00</b>	<b>7.00</b>	<b>7.00</b>	<b>9.00</b>	<b>28.6%</b>

**By Classification:**

Elected/Appointed Officials	-	-	-	-	-	0.0%
Administrative	-	-	-	-	-	0.0%
Supervisory	1.00	1.00	1.00	1.00	1.00	0.0%
Clerical	6.00	6.00	6.00	6.00	6.00	0.0%
Operational	-	-	-	-	2.00	0.0%
Maintenance	-	-	-	-	-	0.0%
<b>Total</b>	<b>7.00</b>	<b>7.00</b>	<b>7.00</b>	<b>7.00</b>	<b>9.00</b>	<b>28.6%</b>

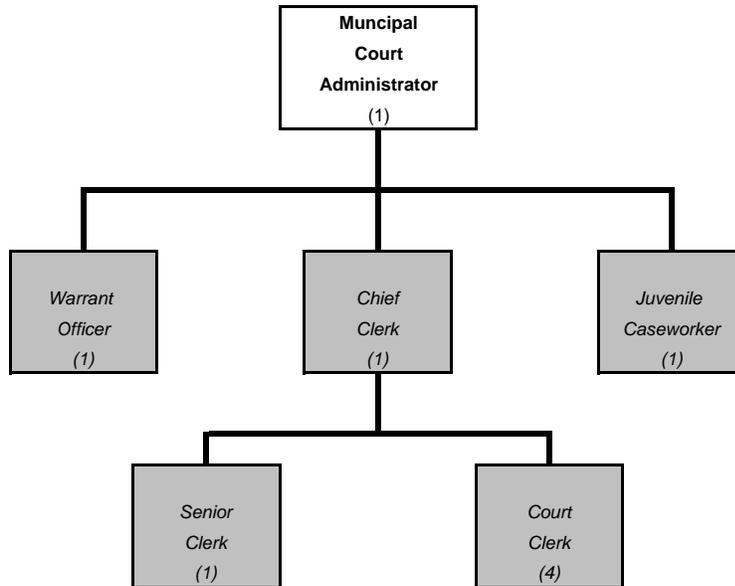
**ACTIVITY TRENDS**



**CITY OF ROWLETT  
MUNICIPAL COURT BUDGET RECONCILIATION  
CHANGE FROM FY 2005 APPROVED BUDGET TO FY 2006 APPROVED BUDGET**

Total Change in Personnel Services	155,421
Total Change in Supplies	18,327
Total Change in Purchase Services	75,263
Total Change in Capital	31,200
Total Change in Expenditures	<u>280,211</u>
Summary of Changes:	
Personnel Services:	
Warrant Officer Salary and Benefits	79,203
Juvenile Caseworker Salary and Benefits	56,205
FY 2005 Pay Plan Adjustments (salary and benefits)	13,596
FY 2006 Pay Plan Adjustments (salary and benefits)	24,172
Supplies:	
Warrant Officer Supplies	16,587
Juvenile Caseworker Supplies	3,000
Purchase Services:	
Warrant Officer Purchase Services	2,580
Juvenile Caseworker Purchase Services	6,800
Contract Adjudication	20,000
Legal Fee Increases	6,500
Collection Agency Fees decrease	(15,000)
Credit Card Processing Increase	2,000
Information Technology Charges	24,860
Capital:	
Warrant Officer Vehicle	<u>31,200</u>
Total Summary of Changes	271,703

**CITY OF ROWLETT  
MUNICIPAL COURT  
FISCAL YEAR 2005-06 ORGANIZATIONAL CHART**



**FULL-TIME = 9**

**CITY OF ROWLETT  
FY 2005-06 BUDGET**

DEPARTMENT: POLICE SERVICES  
PROGRAM: DEPARTMENTAL SUMMARY

FUND: GENERAL  
PROGRAM CODE:

**FINANCIAL SUMMARY**

Description	FY 2003-04 Actual	FY 2004-05			FY 2005-06 Approved	Approved/ Orig. Bdgt. % Inc/Dec
		Original Budget	Amended Budget	Estimate		
Personnel Costs	6,294,238	6,835,339	6,803,493	6,727,635	7,291,595	6.7%
Supplies	311,515	249,458	262,645	272,401	293,923	17.8%
Purchase Services	399,956	416,934	418,551	264,605	721,027	72.9%
Capital Outlay	221,184	179,626	347,485	346,915	20,000	-88.9%
<b>Total</b>	<b>\$ 7,226,893</b>	<b>\$ 7,681,357</b>	<b>\$ 7,832,174</b>	<b>\$ 7,611,556</b>	<b>\$ 8,326,545</b>	<b>8.4%</b>

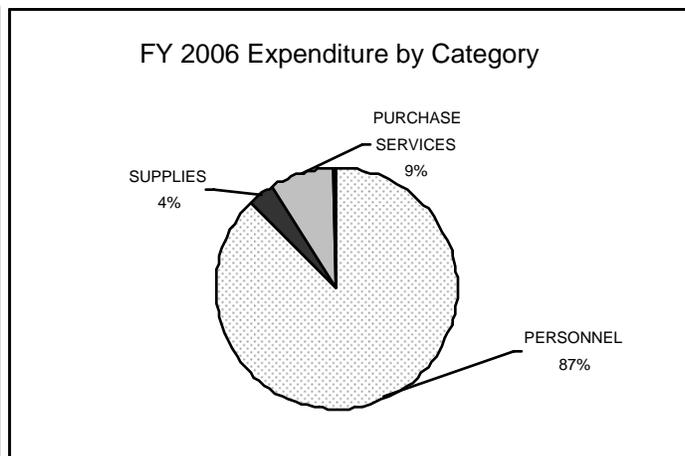
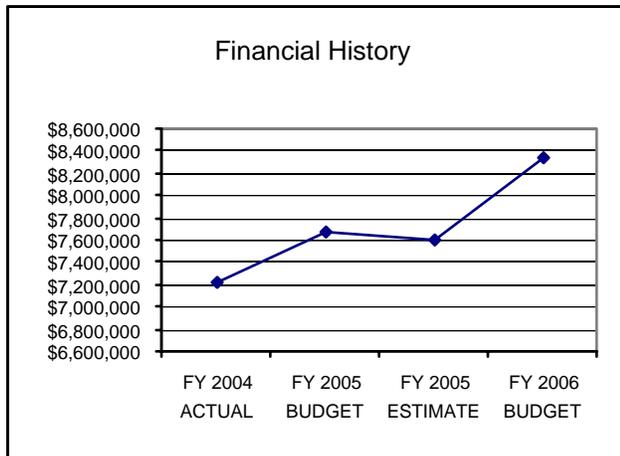
**POSITION SUMMARY**

Description	FY 2003-04 Actual	FY 2004-05			FY 2005-06 Approved	Approved/ Orig. Bdgt. % Inc/Dec
		Original Budget	Amended Budget	Estimate		
<b>By Status:</b>						
Full-Time	96.00	96.00	96.00	96.00	100.00	4.2%
Continuous Part-Time	-	-	-	-	-	0.0%
Seasonal	9.00	11.00	11.00	11.00	11.00	0.0%
<b>Total</b>	<b>105.00</b>	<b>107.00</b>	<b>107.00</b>	<b>107.00</b>	<b>111.00</b>	<b>3.7%</b>

**By Classification:**

Elected/Appointed Officials	-	-	-	-	-	0.0%
Administrative	1.00	1.00	1.00	1.00	1.00	0.0%
Supervisory	14.00	14.00	14.00	14.00	14.00	0.0%
Clerical	30.00	30.00	30.00	30.00	30.00	0.0%
Operational	60.00	62.00	62.00	62.00	66.00	6.5%
Maintenance	-	-	-	-	-	0.0%
<b>Total</b>	<b>105.00</b>	<b>107.00</b>	<b>107.00</b>	<b>107.00</b>	<b>111.00</b>	<b>3.7%</b>

**ACTIVITY TRENDS**



**CITY OF ROWLETT  
PROGRAM INFORMATION**

DEPARTMENT: POLICE  
PROGRAM: POLICE

FUND: GENERAL  
PROGRAM CODE: 2510

**PURPOSE AND DESCRIPTION**

**Purpose:** The Rowlett Police Department is dedicated to delivering service that meets the needs of the community. Because people are the focal point of those needs we are committed to a flexible and responsive approach.

Description: The Rowlett Police Department provides all first-line law enforcement services to the community. This includes responding to over 24,175 calls for service in calendar year 2004 and approximately 12,277 through June 2005. The department does this with an authorized strength of 66 sworn police officers and 30 civilian employees utilizing a state-of-the-art Computer Aided Dispatch System (CAD), a Mobile Computer System and a Records Management System. The Department's Communications Center is Rowlett's Public Safety Answering Point (PSAP) which fields all incoming 911 calls made by citizens.

In addition, the department operates a 20-person capacity Detention Facility. The Police Department is dedicated to enhancing the quality of life of everyone in the community. To accomplish this goal, the Department is utilizing Problem Oriented Policing techniques and by teaming with citizens to reduce the occurrence of crime in our community through education. We are accomplishing this goal through educational programs such as the Citizens Police Academy, Neighborhood Crime Watch, Drug Abuse Resistance Education (DARE), Identity Theft Prevention and Robbery Prevention programs.

**STRATEGIES AND GOALS**

**Public Safety Strategy**

- #H-1 Continue to develop ways to educate and involve the public with all facets of public safety.  
*Increase citizen outreach through safety fairs, school resource officers, fire safety education programs, citizen*
  
- #H-2 Maintain a high quality emergency response system that utilizes best practices and involves and engages  
*Develop an interactive citizen outreach program*
  
- #H-4 Continually foster a community environment where citizens are safe and feel safe.  
*Increase public visibility of police and fire personnel*  
*Expand Rowlett National Night Out activities*

**NEW PROGRAMS AND SERVICES**

- Three Police Officers based on the 5-year staffing plan for the Patrol Division
  
- Selective Traffic Enforcement Program (STEP)
  
- Replacement of six ballistic vests for police officers- vests (5-year replacement plan)
  
- Increase in printing for printing of crime prevention/public information brochures

**CITY OF ROWLETT  
FY 2005-06 BUDGET**

DEPARTMENT: POLICE	FUND: GENERAL
PROGRAM: POLICE	PROGRAM CODE: 2510

**FINANCIAL SUMMARY**

Description	FY 2003-04 Actual	FY 2004-05			FY 2005-06 Approved	Approved/ Orig. Bdgt. % Inc/Dec
		Original Budget	Amended Budget	Estimate		
Personnel Costs	\$ 6,237,815	\$ 6,766,910	\$ 6,735,064	\$ 6,658,946	\$ 7,225,054	6.8%
Supplies	309,324	245,718	258,905	268,661	290,183	18.1%
Purchase Services	399,379	416,184	417,801	263,855	720,277	73.1%
Capital Outlay	221,184	179,626	347,485	346,915	20,000	-88.9%
<b>Total</b>	<b>\$ 7,167,702</b>	<b>\$ 7,608,438</b>	<b>\$ 7,759,255</b>	<b>\$ 7,538,377</b>	<b>\$ 8,255,514</b>	<b>8.5%</b>

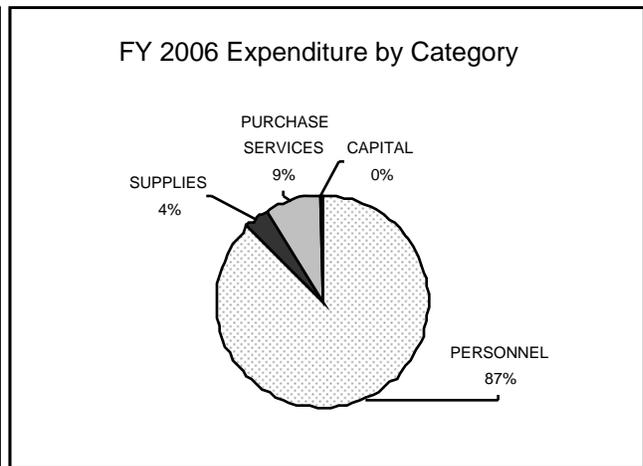
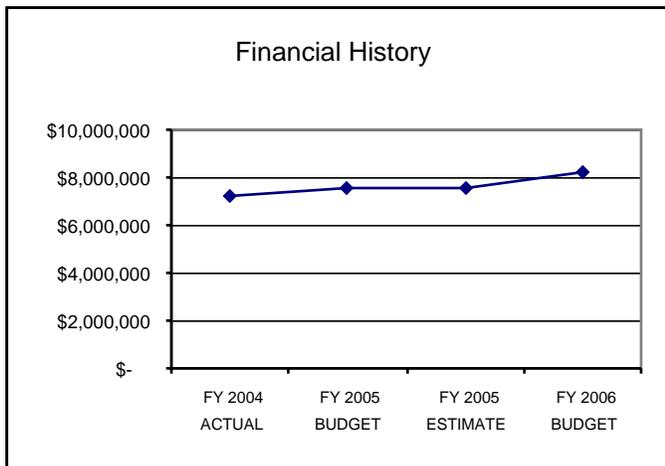
**POSITION SUMMARY**

Description	FY 2003-04 Actual	FY 2004-05			FY 2005-06 Approved	Approved/ Orig. Bdgt. % Inc/Dec
		Original Budget	Amended Budget	Estimate		
<b>By Status:</b>						
Full-Time	96.00	96.00	96.00	96.00	100.00	4.2%
Continuous Part-Time	-	-	-	-	-	0.0%
Seasonal	-	-	-	-	-	0.0%
<b>Total</b>	<b>96.00</b>	<b>96.00</b>	<b>96.00</b>	<b>96.00</b>	<b>100.00</b>	<b>4.2%</b>

**By Classification:**

Elected/Appointed Officials	-	-	-	-	-	0.0%
Administrative	1.00	1.00	1.00	1.00	1.00	0.0%
Supervisory	14.00	14.00	14.00	14.00	14.00	0.0%
Clerical	30.00	30.00	30.00	30.00	30.00	0.0%
Operational	51.00	51.00	51.00	51.00	55.00	7.8%
Maintenance	-	-	-	-	-	0.0%
<b>Total</b>	<b>96.00</b>	<b>96.00</b>	<b>96.00</b>	<b>96.00</b>	<b>100.00</b>	<b>4.2%</b>

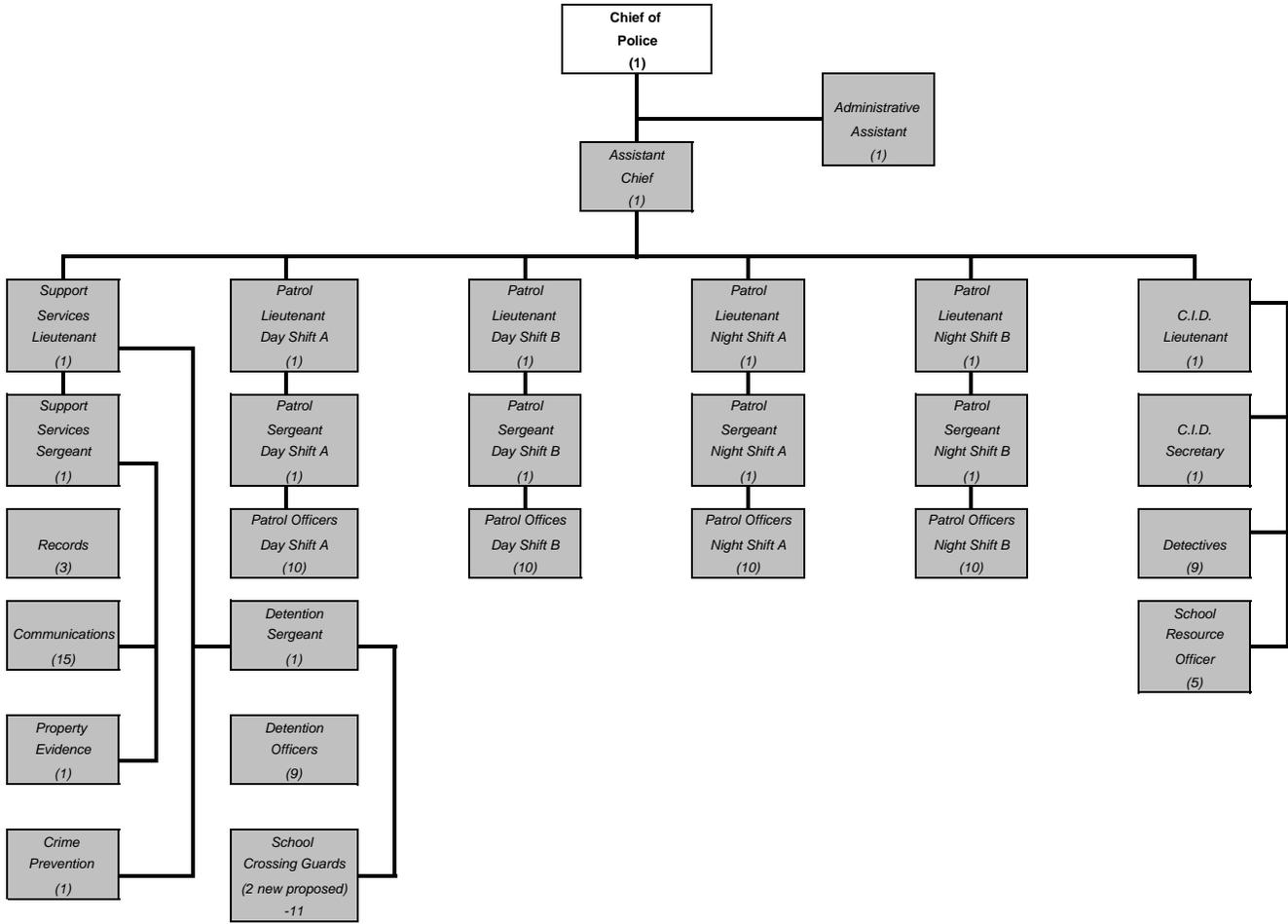
**ACTIVITY TRENDS**



**CITY OF ROWLETT  
POLICE BUDGET RECONCILIATION  
CHANGE FROM FY 2005 APPROVED BUDGET TO FY 2006 APPROVED BUDGET**

Total Change in Personnel Services	458,144
Total Change in Supplies	44,465
Total Change in Purchase Services	304,093
Total Change in Capital	(159,626)
Total Change in Expenditures	<u>647,076</u>
Summary of Changes:	
Personnel Services:	
3 new Patrol Officers (salary and benefits)	173,079
Selective Traffic Enforcement Program (overtime)	50,000
1 Property Crime Detective	53,027
FY 2005 Pay Plan Adjustments (salary and benefits)	29,353
FY 2006 Pay Plan Adjustments (salary and benefits)	150,953
Supplies:	
3 new Patrol Officers (supplies)	17,152
1 Property Crimes Detective (supplies)	4,840
Fuel Increase	13,000
Replacement ballistic vests	3,000
Shelving and file cabinets for records storage	8,780
Purchase Services:	
Vehicle Maintenance and Replacement Charges	261,374
Information Technology Charges (net of Phone Charges)	52,428
Less Health Services (Physicals)	(11,880)
Increased printing for crime prevention brochures	2,000
Capital:	
Vehicle for Property Crimes Detective	20,000
Less Patrol Car Replacements (transferred to Vehicle Maintenance)	<u>(179,626)</u>
Total Summary of Changes	647,480

**CITY OF ROWLETT  
POLICE DEPARTMENT  
FISCAL YEAR 2005-06 ORGANIZATIONAL CHART**



**FULL-TIME = 99  
SEASONAL = 11**

**CITY OF ROWLETT  
FY 2005-06 BUDGET**

DEPARTMENT: POLICE SERVICES  
PROGRAM: CROSSING GUARDS

FUND: GENERAL  
PROGRAM CODE: 2514

**FINANCIAL SUMMARY**

Description	FY 2003-04 Actual	FY 2004-05			FY 2005-06 Approved	Approved/ Orig. Bdgt. % Inc/Dec
		Original Budget	Amended Budget	Estimate		
Personnel Costs	\$ 56,423	\$ 68,429	\$ 68,429	\$ 68,689	\$ 66,541	-2.8%
Supplies	2,191	3,740	3,740	3,740	3,740	0.0%
Purchase Services	577	750	750	750	750	0.0%
Capital Outlay	-	-	-	-	-	0.0%
<b>Total</b>	<b>\$ 59,191</b>	<b>\$ 72,919</b>	<b>\$ 72,919</b>	<b>\$ 73,179</b>	<b>\$ 71,031</b>	<b>-2.6%</b>

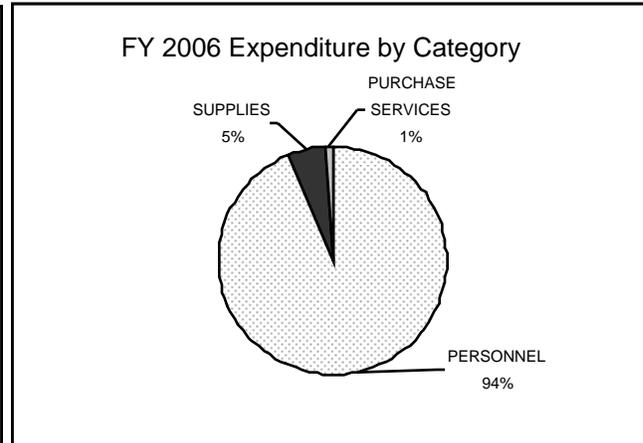
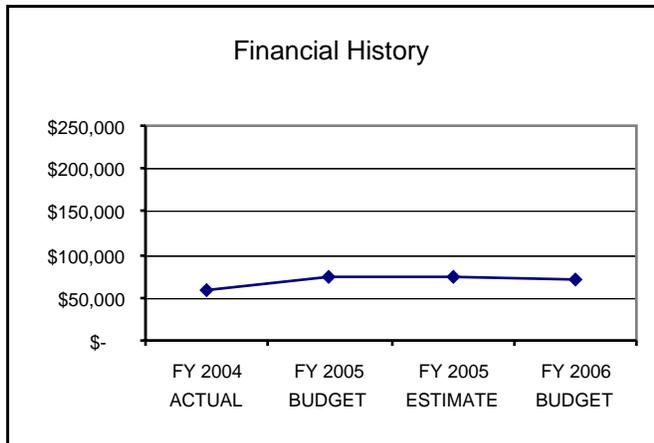
**POSITION SUMMARY**

Description	FY 2003-04 Actual	FY 2004-05			FY 2005-06 Approved	Approved/ Orig. Bdgt. % Inc/Dec
		Original Budget	Amended Budget	Estimate		
<b>By Status:</b>						
Full-Time	-	-	-	-	-	0.0%
Continuous Part-Time	-	-	-	-	-	0.0%
Seasonal	9.00	11.00	11.00	11.00	11.00	0.0%
<b>Total</b>	<b>9.00</b>	<b>11.00</b>	<b>11.00</b>	<b>11.00</b>	<b>11.00</b>	<b>0.0%</b>

**By Classification:**

Elected/Appointed Officials	-	-	-	-	-	0.0%
Administrative	-	-	-	-	-	0.0%
Supervisory	-	-	-	-	-	0.0%
Clerical	-	-	-	-	-	0.0%
Operational	9.00	11.00	11.00	11.00	11.00	0.0%
Maintenance	-	-	-	-	-	0.0%
<b>Total</b>	<b>9.00</b>	<b>11.00</b>	<b>11.00</b>	<b>11.00</b>	<b>11.00</b>	<b>0.0%</b>

**ACTIVITY TRENDS**



**CITY OF ROWLETT  
PROGRAM INFORMATION**

DEPARTMENT: FIRE RESCUE  
PROGRAM:

FUND: GENERAL  
PROGRAM CODE: 3016

**PURPOSE AND DESCRIPTION**

**Purpose:** Rowlett Fire Rescue is committed to delivering the highest quality and the most effective fire suppression and emergency medical services to the citizens of Rowlett.

**Description:** To do this, all personnel of this organization are committed to: (1) developing the fire fighting and rescue techniques necessary to minimize loss of property and injury, (2) educate the citizens in fire safety and accident prevention, (3) teaching the citizens to be self reliant as a measure of homeland security, (4) provide state of the art medical care to minimize suffering from accidents or illness.

**STRATEGIES AND GOALS**

**Public Safety Strategy**

- #H-1 Continue to develop ways to educate and involve the public with all facets of public safety.  
*Increase citizen outreach through safety fairs, school resource officers, fire safety education programs, citizen*
  
- #H-2 Maintain a high quality emergency response system that utilizes best practices and involves and engages  
*Continue to improve and employ volunteer Community Emergency Response Teams (CERT)*  
*Improve and enhance Radio Amateur Civil Emergency Service (RACES)*
  
- #H-4 Continually foster a community environment where citizens are safe and feel safe.  
*Increase public visibility of police and fire personnel*

**NEW PROGRAMS AND SERVICES**

- Firefighter Safety  
*Self-containing breathing apparatus*  
*Standards of National Firefighter Protection Association (NFPA)*

**CITY OF ROWLETT  
FY 2005-06 BUDGET**

DEPARTMENT: FIRE RESCUE	FUND: GENERAL
PROGRAM:	PROGRAM CODE: 3016

**FINANCIAL SUMMARY**

Description	FY 2003-04 Actual	FY 2004-05			FY 2005-06 Approved	Approved/ Orig. Bdgt. % Inc/Dec
		Original Budget	Amended Budget	Estimate		
Personnel Costs	\$ 4,803,775	\$ 5,427,133	\$ 5,479,800	\$ 5,523,172	\$ 5,976,662	10.1%
Supplies	266,175	197,101	197,101	198,531	276,445	40.3%
Purchase Services	361,440	341,688	338,288	338,183	800,236	134.2%
Capital Outlay	56,095	-	99,460	99,460	-	0.0%
<b>Total</b>	<b>\$ 5,487,485</b>	<b>\$ 5,965,922</b>	<b>\$ 6,114,649</b>	<b>\$ 6,159,346</b>	<b>\$ 7,053,343</b>	<b>18.2%</b>

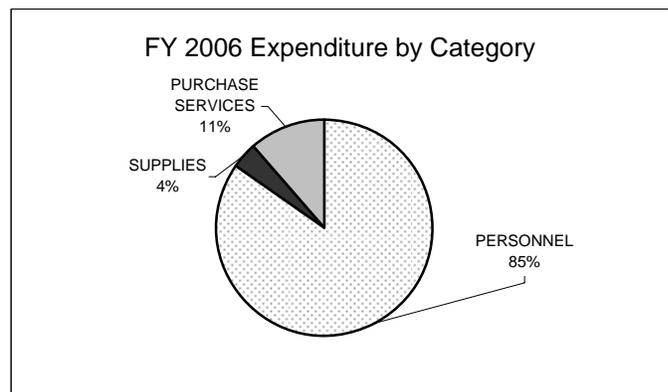
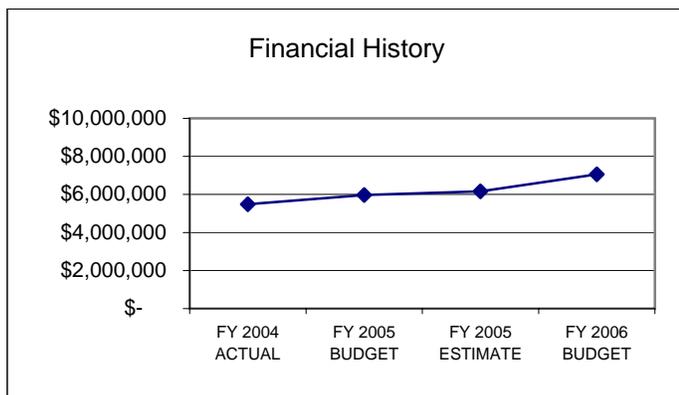
**POSITION SUMMARY**

Description	FY 2003-04 Actual	FY 2004-05			FY 2005-06 Approved	Approved/ Orig. Bdgt. % Inc/Dec
		Original Budget	Amended Budget	Estimate		
<b>By Status:</b>						
Full-Time	73.00	73.00	73.00	73.00	77.00	5.5%
Continuous Part-Time	1.00	1.00	1.00	1.00	-	-100.0%
Seasonal	-	-	-	-	-	0.0%
<b>Total</b>	<b>74.00</b>	<b>74.00</b>	<b>74.00</b>	<b>74.00</b>	<b>77.00</b>	<b>4.1%</b>

**By Classification:**

Elected/Appointed Officials	-	-	-	-	-	0.0%
Administrative	1.00	1.00	1.00	1.00	1.00	0.0%
Supervisory	2.00	2.00	2.00	2.00	3.00	50.0%
Clerical	1.00	1.00	1.00	1.00	1.00	0.0%
Operational	70.00	70.00	70.00	70.00	72.00	2.9%
Maintenance	-	-	-	-	-	0.0%
<b>Total</b>	<b>74.00</b>	<b>74.00</b>	<b>74.00</b>	<b>74.00</b>	<b>77.00</b>	<b>4.1%</b>

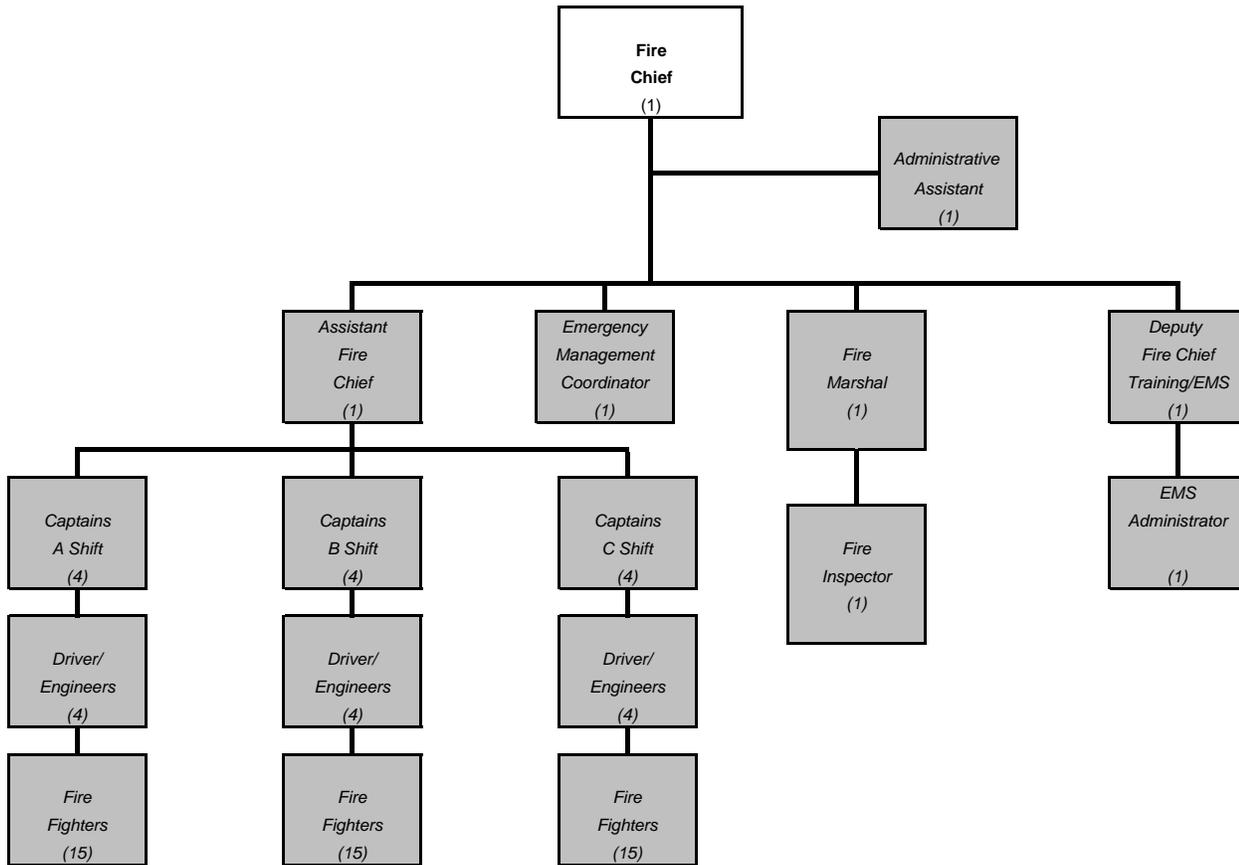
**ACTIVITY TRENDS**



**CITY OF ROWLETT  
FIRE BUDGET RECONCILIATION  
CHANGE FROM FY 2005 APPROVED BUDGET TO FY 2006 APPROVED BUDGET**

Total Change in Personnel Services	549,529	
Total Change in Supplies	79,344	
Total Change in Purchase Services	458,548	
Total Change in Capital	-	
Total Change in Expenditures	<u>1,087,421</u>	
Summary of Changes:		
Personnel Services:		
Transfer In Fire Marshal (Salaries and Benefits)	168,244	
Add Emergency Medical Services Coordinator	51,003	
Add Emergency Management Coordinator	75,521	
FY 2005 Pay Plan Adjustments (salary and benefits)	53,481	
FY 2006 Pay Plan Adjustments (salary and benefits)	201,377	549,626
Supplies:		
Transfer In Fire Marshal (Supplies)	22,331	
Add Emergency Medical Services Coordinator (supplies)	3,250	
Radios	13,150	
Air Pack Safety Upgrades	27,495	
Bunker Gear	9,600	75,826
Purchase Services:		
Transfer In Fire Marshal (Purchase Services)	11,320	
Add Emergency Preparedness Manual	30,000	
Vehicle Maintenance and Replacement Charges (net of Lease Payments)	339,138	
Information Technology Charges	<u>83,649</u>	464,107
Total Summary of Changes	1,089,559	

**CITY OF ROWLETT  
FIRE DEPARTMENT  
FISCAL YEAR 2005-06 ORGANIZATIONAL CHART**



**FULL-TIME = 77**

**CITY OF ROWLETT  
PROGRAM INFORMATION**

DEPARTMENT: ANIMAL SERVICES  
PROGRAM:

FUND: GENERAL  
PROGRAM CODE: 3212

**PURPOSE AND DESCRIPTION**

**Purpose:** Animal Control Division is responsible for the enforcement of the City's Animal Control Ordinances and the Texas Health and Safety Codes, which pertain to the control, care, and regulation of animals.

**Description:** The Animal Control Division has five staff members and the primary functions of Animal Control are to safeguard the public's health and safety and to ensure responsible supervision and humane treatment for all animals within its jurisdiction.

**STRATEGIES AND GOALS**

**Delivery of Services Strategy**

#G-5 Continue to create a business friendly atmosphere of cooperative partnerships between each City department

**Public Safety Strategy**

#H-4 Continually foster a community environment where citizens are safe and feel safe.

**NEW PROGRAMS AND SERVICES**

N/A

**CITY OF ROWLETT  
FY 2005-06 BUDGET**

DEPARTMENT: ANIMAL SERVICES	FUND: GENERAL
PROGRAM:	PROGRAM CODE: 3212

**FINANCIAL SUMMARY**

Description	FY 2003-04 Actual	FY 2004-05			FY 2005-06 Approved	Approved/ Orig. Bdgt. % Inc/Dec
		Original Budget	Amended Budget	Estimate		
Personnel Costs	\$ 206,883	\$ 206,902	\$ 209,063	\$ 206,639	\$ 220,533	6.6%
Supplies	33,147	34,852	34,852	38,728	37,328	7.1%
Purchase Services	75,953	71,543	71,543	87,698	103,940	45.3%
Capital Outlay	-	-	-	-	-	0.0%
<b>Total</b>	<b>\$ 315,983</b>	<b>\$ 313,297</b>	<b>\$ 315,458</b>	<b>\$ 333,065</b>	<b>\$ 361,801</b>	<b>15.5%</b>

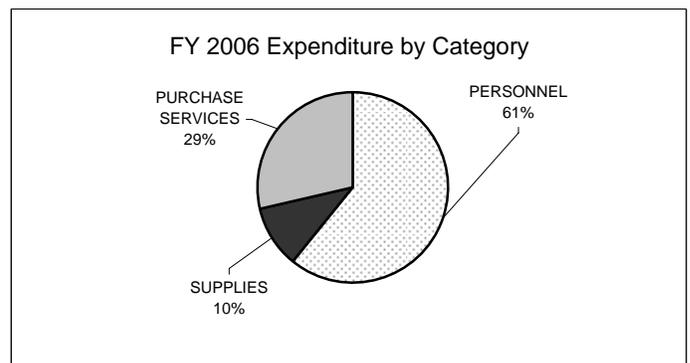
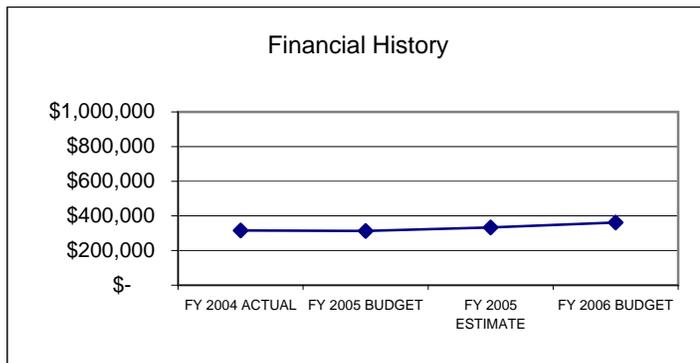
**POSITION SUMMARY**

Description	FY 2003-04 Actual	FY 2004-05			FY 2005-06 Approved	Approved/ Orig. Bdgt. % Inc/Dec
		Original Budget	Amended Budget	Estimate		
<b>By Status:</b>						
Full-Time	5.00	5.00	5.00	5.00	5.00	0.0%
Continuous Part-Time	-	-	-	-	-	0.0%
Seasonal	-	-	-	-	-	0.0%
<b>Total</b>	<b>5.00</b>	<b>5.00</b>	<b>5.00</b>	<b>5.00</b>	<b>5.00</b>	<b>0.0%</b>

**By Classification:**

Elected/Appointed Officials	-	-	-	-	-	0.0%
Administrative	-	-	-	-	-	0.0%
Supervisory	1.00	1.00	1.00	1.00	1.00	0.0%
Clerical	2.00	2.00	2.00	2.00	2.00	0.0%
Operational	2.00	2.00	2.00	2.00	2.00	0.0%
Maintenance	-	-	-	-	-	0.0%
<b>Total</b>	<b>5.00</b>	<b>5.00</b>	<b>5.00</b>	<b>5.00</b>	<b>5.00</b>	<b>0.0%</b>

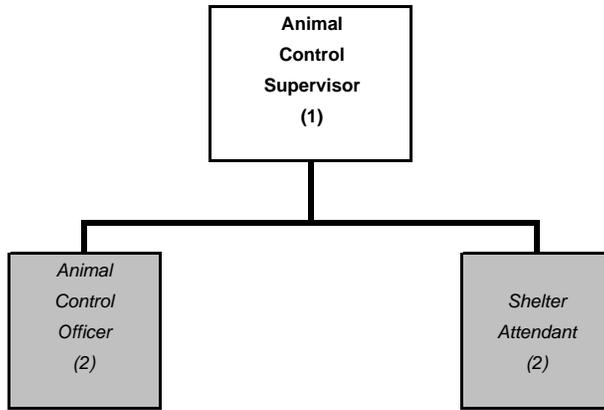
**ACTIVITY TRENDS**



**CITY OF ROWLETT  
ANIMAL SERVICES BUDGET RECONCILIATION  
CHANGE FROM FY 2005 APPROVED BUDGET TO FY 2006 APPROVED BUDGET**

Total Change in Personnel Services	13,631
Total Change in Supplies	2,476
Total Change in Purchase Services	32,397
Total Change in Capital	-
Total Change in Expenditures	<u>48,504</u>
Summary of Changes:	
Personnel Services:	
FY 2005 Pay Plan Adjustments (salary and benefits)	6,453
FY 2006 Pay Plan Adjustments (salary and benefits)	8,730
Supplies:	
Chemical Increase	1,415
Fuel Increase	915
Purchase Services:	
Vehicle Maintenance and Replacement Charges	9,973
Veterinary Services Increase	10,900
Information Technology Charges	19,097
Less Motor Vehicle Service Charges	(3,536)
Less Electricity	(2,651)
Total Summary of Changes	\$ 51,296

**CITY OF ROWLETT  
ANIMAL SERVICES  
FISCAL YEAR 2005-06 ORGANIZATIONAL CHART**



**FULL-TIME = 5**

**CITY OF ROWLETT  
PROGRAM INFORMATION**

DEPARTMENT: FIRE MARSHAL  
DIVISION:

FUND: GENERAL  
PROGRAM CODE: 3217

**PURPOSE AND DESCRIPTION**

The Fire Marshal's Office is being combined with the Fire Department for Fiscal Year 2005-2006.

**STRATEGIES AND GOALS**

N/A

**NEW PROGRAMS AND SERVICES**

N/A

**CITY OF ROWLETT  
FY 2005-06 BUDGET**

DEPARTMENT: FIRE MARSHAL  
DIVISION:

FUND: GENERAL  
ORG CODE: 3217

**FINANCIAL SUMMARY**

Description	FY 2003-04 Actual	FY 2004-05			FY 2005-06 Approved	Approved/ Orig. Bdgt. % Inc/Dec
		Original Budget	Amended Budget	Estimate		
Personnel Costs	\$ 115,731	\$ 146,435	\$ 151,636	\$ 148,122	\$ -	-100.0%
Supplies	4,770	6,515	6,515	6,190	-	-100.0%
Purchase Services	15,232	15,995	14,595	11,615	-	-100.0%
Capital Outlay	-	-	-	-	-	0.0%
<b>Total</b>	<b>\$ 135,733</b>	<b>\$ 168,945</b>	<b>\$ 172,746</b>	<b>\$ 165,927</b>	<b>\$ -</b>	<b>-100.0%</b>

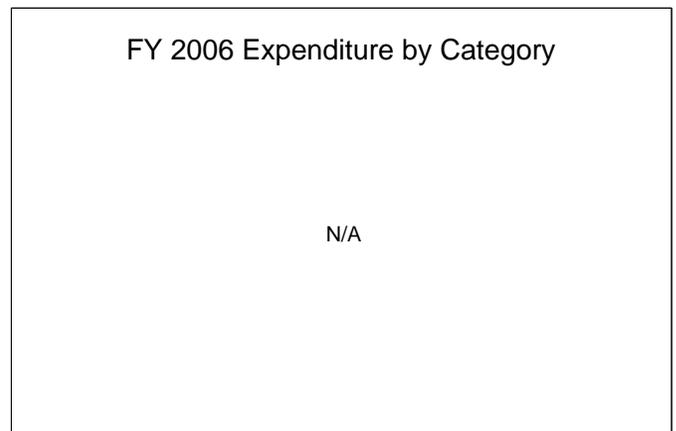
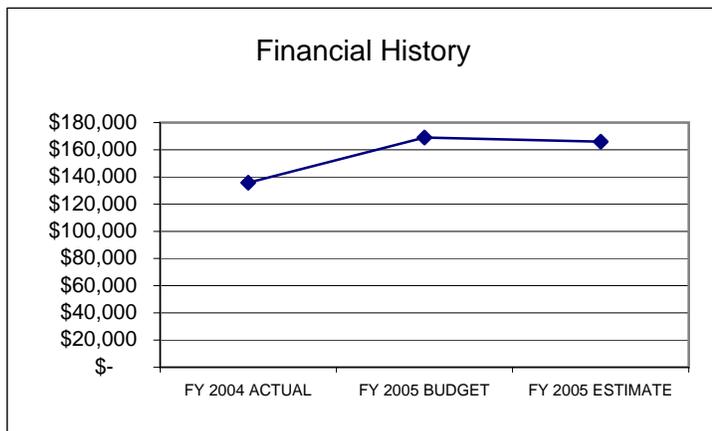
**POSITION SUMMARY**

Description	FY 2003-04 Actual	FY 2004-05			FY 2005-06 Approved	Approved/ Orig. Bdgt. % Inc/Dec
		Original Budget	Amended Budget	Estimate		
<b>By Status:</b>						
Full-Time	2.00	2.00	2.00	2.00	-	-100.0%
Continuous Part-Time	-	-	-	-	-	0.0%
Seasonal	-	-	-	-	-	0.0%
<b>Total</b>	<b>2.00</b>	<b>2.00</b>	<b>2.00</b>	<b>2.00</b>	<b>-</b>	<b>-100.0%</b>

**By Classification:**

Elected/Appointed Officials	-	-	-	-	-	0.0%
Administrative	1.00	1.00	1.00	1.00	-	-100.0%
Supervisory	-	-	-	-	-	0.0%
Clerical	-	-	-	-	-	0.0%
Operational	1.00	1.00	1.00	1.00	-	-100.0%
Maintenance	-	-	-	-	-	0.0%
<b>Total</b>	<b>2.00</b>	<b>2.00</b>	<b>2.00</b>	<b>2.00</b>	<b>-</b>	<b>-100.0%</b>

**ACTIVITY TRENDS**



**CITY OF ROWLETT  
PROGRAM INFORMATION**

DEPARTMENT: BUILDING INSPECTIONS  
PROGRAM:

FUND: GENERAL  
PROGRAM CODE: 3222

**PURPOSE AND DESCRIPTION**

**Purpose:** The Building Inspections Department provides for the health and safety of the community through the development and enforcement of the City's Building Codes, other related codes, the Code of Ordinances and the Comprehensive Zoning Ordinance.

**Description:** The Building Inspections is responsible for issuing permits for all new construction, interior finish outs, remodeling, pools, fences, sprinklers, drives, walks, patios, miscellaneous contractors' permits, signs, etc. Building Inspections also inspects all of the above to ensure compliance with the City's Building Codes and Ordinances.

**STRATEGIES AND GOALS**

**Community Development Strategy**

#D-1 Clarify and make more efficient the development process while continuing to raise development standards, protect green space, maximize commercial and retail zoning opportunities, and ensure such development complements the neighborhoods throughout the community.

**Delivery of Services Strategy**

#G-5 Continue to create a business friendly atmosphere of cooperative partnerships between each City department and the business community and promote better ways to service the public.

**NEW PROGRAMS AND SERVICES**

1. Review building and development plans for compliance with City of Rowlett codes.
2. Educate and inform the building trades regarding changes to city standards and codes.
3. Provide the best possible customer service.
4. Provide prompt response to requests.
5. Issue permits, collect fees, and perform related inspections and re-inspections for new construction, remodeling and repairs to residential and commercial property.
6. Periodically review and submit for adoption, current building, electrical, plumbing and mechanical codes.

**CITY OF ROWLETT  
FY 2005-06 BUDGET**

DEPARTMENT: BUILDING INSPECTIONS	FUND: GENERAL
PROGRAM:	PROGRAM CODE: 3222

**FINANCIAL SUMMARY**

Description	FY 2003-04 Actual	FY 2004-05			FY 2005-06 Approved	Approved/ Orig. Bdgt. % Inc/Dec
		Original Budget	Amended Budget	Estimate		
Personnel Costs	\$ 280,577	\$ 278,344	\$ 285,293	\$ 282,989	\$ 305,476	9.7%
Supplies	7,485	8,914	8,914	9,925	8,600	-3.5%
Purchase Services	10,362	12,700	12,700	11,200	40,110	215.8%
Capital Outlay	-	-	-	-	-	0.0%
<b>Total</b>	<b>\$ 298,424</b>	<b>\$ 299,958</b>	<b>\$ 306,907</b>	<b>\$ 304,114</b>	<b>\$ 354,186</b>	<b>18.1%</b>

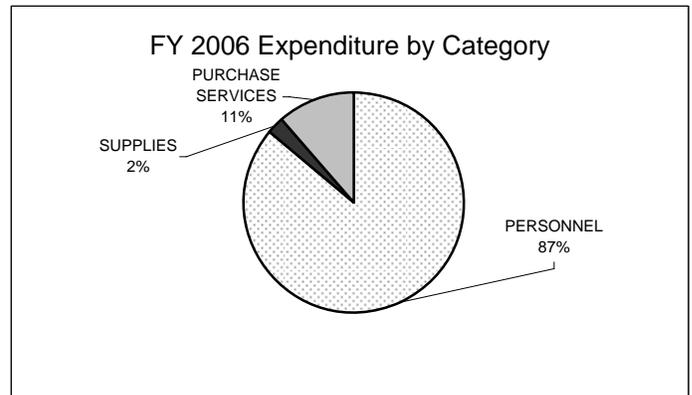
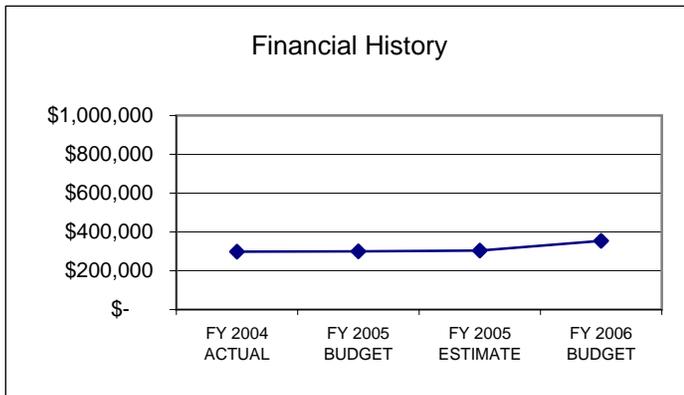
**POSITION SUMMARY**

Description	FY 2003-04 Actual	FY 2004-05			FY 2005-06 Approved	Approved/ Orig. Bdgt. % Inc/Dec
		Original Budget	Amended Budget	Estimate		
<b>By Status:</b>						
Full-Time	5.00	5.00	5.00	5.00	5.00	0.0%
Continuous Part-Time	-	-	-	-	-	0.0%
Seasonal	-	-	-	-	-	0.0%
<b>Total</b>	<b>5.00</b>	<b>5.00</b>	<b>5.00</b>	<b>5.00</b>	<b>5.00</b>	<b>0.0%</b>

**By Classification:**

Elected/Appointed Officials	-	-	-	-	-	0.0%
Administrative	-	-	-	-	-	0.0%
Supervisory	1.00	1.00	1.00	1.00	1.00	0.0%
Clerical	1.00	1.00	1.00	1.00	1.00	0.0%
Operational	3.00	3.00	3.00	3.00	3.00	0.0%
Maintenance	-	-	-	-	-	0.0%
<b>Total</b>	<b>5.00</b>	<b>5.00</b>	<b>5.00</b>	<b>5.00</b>	<b>5.00</b>	<b>0.0%</b>

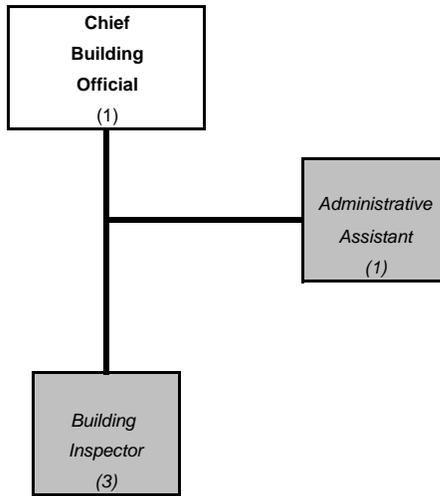
**ACTIVITY TRENDS**



**CITY OF ROWLETT  
BUILDING INSPECTIONS  
BUILDING INSPECTIONS BUDGET RECONCILIATION  
CHANGE FROM FY 2005 APPROVED BUDGET TO FY 2006 APPROVED BUDGET**

Total Change in Personnel Services	27,132
Total Change in Supplies	(314)
Total Change in Purchase Services	27,410
Total Change in Capital	-
Total Change in Expenditures	<u>54,228</u>
Summary of Changes:	
Personnel Services:	
FY 2005 Pay Plan Adjustments (salary and benefits)	22,330
FY 2006 Pay Plan Adjustments (salary and benefits)	4,949
Supplies:	
N/A	(314)
Purchase Services:	
Vehicle Maintenance and Replacement Charges	10,769
Information Technology Charges	19,341
Total Summary of Changes	\$ 57,075

**CITY OF ROWLETT  
BUILDING INSPECTIONS DEPARTMENT  
FISCAL YEAR 2005-06 ORGANIZATIONAL CHART**



FULL-TIME = 5

**CITY OF ROWLETT  
PROGRAM INFORMATION**

DEPARTMENT: NEIGHBORHOOD SERVICES  
PROGRAM:

FUND: GENERAL  
PROGRAM CODE: 3223

**PURPOSE AND DESCRIPTION**

**Purpose:** To assist the residents of our community in providing an optimum environment conducive to good health and aesthetically pleasing surroundings.

**Description:** The Code Enforcement Division enforces regulations pertaining to a variety of City Codes, including: health and safety; property maintenance; zoning as it applies to parking of vehicles, boats, trailers and RVs; and vehicle nuisances. The Code Enforcement's jurisdiction addresses codes on private residential property, and, at times, commercial property. The violator is usually given the opportunity to voluntarily comply with the law and correct the situation within a reasonable time period. If the violator has not complied with the Notice of Violation within the specified time period and has not requested an extension, the Code Enforcement Division will take corrective action to remedy the problem.

**STRATEGIES AND GOALS**

**Delivery of Services Strategy**

#G-5 Continue to create a business friendly atmosphere of cooperative partnerships between each City department

**Public Safety Strategy**

#H-1 Continue to develop ways to educate and involve the public with all facets of public safety.

**NEW PROGRAMS AND SERVICES**

- Registered Sanitarian  
*Currently contract service with Dallas County  
Provides increased level of service to 135+ food service establishments*
  
- Two Part-time Code Enforcement Officers  
*Increase current level of service to provide faster response times and more proactive enforcement*

**CITY OF ROWLETT  
FY 2005-06 BUDGET**

DEPARTMENT: COMMUNITY SERVICES	FUND: GENERAL
PROGRAM: NEIGHBORHOOD SERVICES	PROGRAM CODE: 3223

**FINANCIAL SUMMARY**

Description	FY 2003-04 Actual	FY 2004-05			FY 2005-06 Approved	Approved/ Orig. Bdgt. % Inc/Dec
		Original Budget	Amended Budget	Estimate		
Personnel Costs	\$ 262,145	\$ 194,881	\$ 189,172	\$ 208,815	\$ 257,783	32.3%
Supplies	12,619	12,225	12,225	22,727	46,898	283.6%
Purchase Services	118,879	108,357	108,357	111,620	124,408	14.8%
Capital Outlay	-	-	-	-	22,275	0.0%
<b>Total</b>	<b>\$ 393,643</b>	<b>\$ 315,463</b>	<b>\$ 309,754</b>	<b>\$ 343,162</b>	<b>\$ 451,364</b>	<b>43.1%</b>

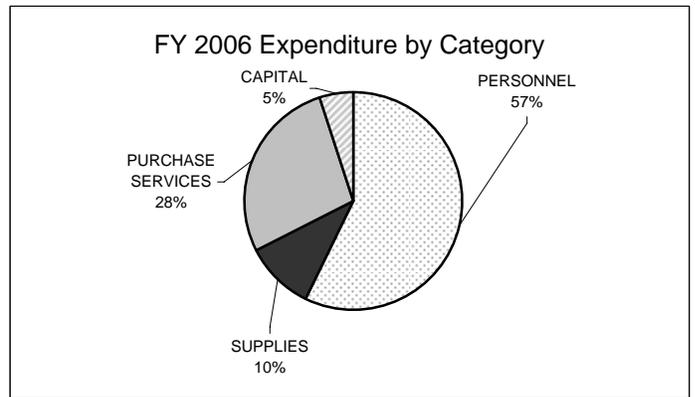
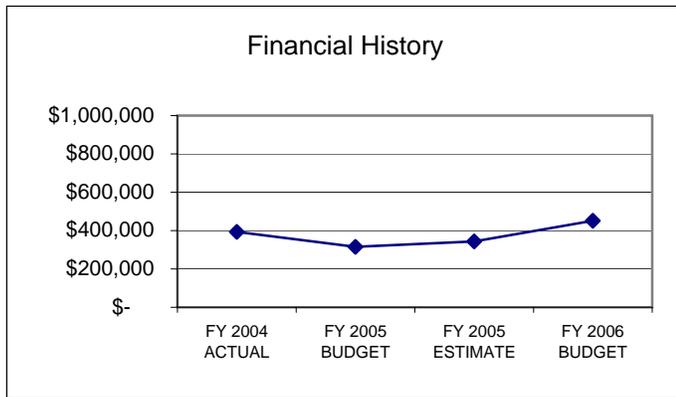
**POSITION SUMMARY**

Description	FY 2003-04 Actual	FY 2004-05			FY 2005-06 Approved	Approved/ Orig. Bdgt. % Inc/Dec
		Original Budget	Amended Budget	Estimate		
<b>By Status:</b>						
Full-Time	5.00	4.00	4.00	3.00	4.00	0.0%
Continuous Part-Time	-	-	-	-	2.00	0.0%
Seasonal	-	-	-	-	-	0.0%
<b>Total</b>	<b>5.00</b>	<b>4.00</b>	<b>4.00</b>	<b>3.00</b>	<b>6.00</b>	<b>50.0%</b>

**By Classification:**

Elected/Appointed Officials	-	-	-	-	-	0.0%
Administrative	-	-	-	-	-	0.0%
Supervisory	-	-	-	-	-	0.0%
Clerical	1.00	1.00	1.00	-	-	-100.0%
Operational	4.00	3.00	3.00	3.00	6.00	100.0%
Maintenance	-	-	-	-	-	0.0%
<b>Total</b>	<b>5.00</b>	<b>4.00</b>	<b>4.00</b>	<b>3.00</b>	<b>6.00</b>	<b>50.0%</b>

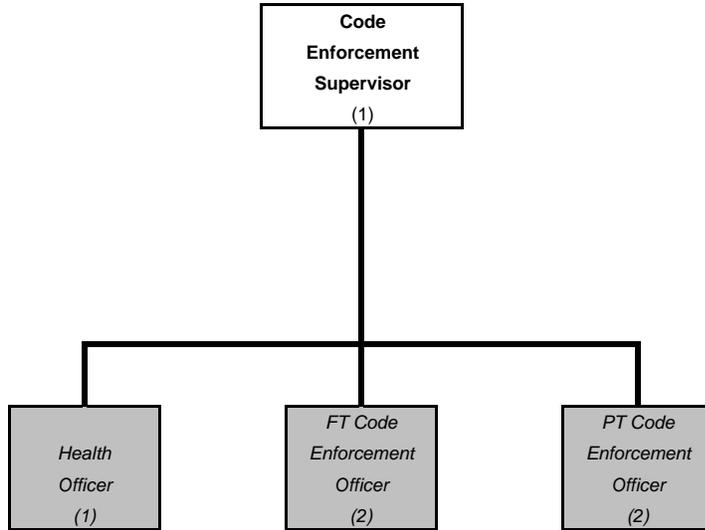
**ACTIVITY TRENDS**



**CITY OF ROWLETT  
NEIGHBORHOOD SERVICES BUDGET RECONCILIATION  
CHANGE FROM FY 2005 APPROVED BUDGET TO FY 2006 APPROVED BUDGET**

Total Change in Personnel Services	62,902
Total Change in Supplies	34,673
Total Change in Purchase Services	16,051
Total Change in Capital	<u>22,275</u>
Total Change in Expenditures	135,901
Summary of Changes:	
Personnel Services:	
Transfer Administrative Assistant to Information Technology (salary and benefits)	(45,431)
Placeholder for Position Upgrade	5,000
New Health Officer position (salary and benefits)	50,756
2 Part Time Code Enforcement Officers (salary and benefits)	32,989
FY 2005 Pay Plan Adjustments (salary and benefits)	6,268
FY 2006 Pay Plan Adjustments (salary and benefits)	14,659
Supplies:	
New Health Officer position (supplies)	5,220
Mobile Data Terminals	27,000
2 Part Time Code Enforcement Officers (supplies)	300
Purchase Services:	
Less Dallas County Health Contract	(19,000)
New Health Officer position (purchase services)	5,325
2 Part Time Code Enforcement Officers (purchase services)	1,000
Vehicle Maintenance and Replacement Charges	14,055
Information Technology Charges	15,394
Capital:	
New Health Officer position (vehicle)	<u>22,275</u>
Total Summary of Changes	\$ 135,810

**CITY OF ROWLETT  
NEIGHBORHOOD SERVICES DEPARTMENT  
FISCAL YEAR 2005-06 ORGANIZATIONAL CHART**



**FULL-TIME = 4  
PART-TIME = 2**

**CITY OF ROWLETT  
PROGRAM INFORMATION**

DEPARTMENT: TAKELINE LEASING  
PROGRAM:

FUND: GENERAL  
PROGRAM CODE: 3229

**PURPOSE AND DESCRIPTION**

**Purpose and Description:** Accounts for expenditures related to the Takeline area surrounding Lake Ray Hubbard. This area is sub-leased to homeowners through the City of Rowlett.

**STRATEGIES AND GOALS**

N/A.

**NEW PROGRAMS AND SERVICES**

N/A.

**CITY OF ROWLETT  
FY 2005-06 BUDGET**

DEPARTMENT: TAKELINE LEASING  
PROGRAM:

FUND: GENERAL  
PROGRAM CODE: 3229

**FINANCIAL SUMMARY**

Description	FY 2003-04 Actual	FY 2004-05			FY 2005-06 Approved	Approved/ Orig. Bdgt. % Inc/Dec
		Original Budget	Amended Budget	Estimate		
Personnel Costs	\$ -	\$ -	\$ -	\$ -	\$ -	0.0%
Supplies	283	-	-	-	-	0.0%
Purchase Services	29,365	15,000	15,000	15,000	15,000	0.0%
Capital Outlay	-	-	-	-	-	0.0%
<b>Total</b>	<b>\$ 29,648</b>	<b>\$ 15,000</b>	<b>\$ 15,000</b>	<b>\$ 15,000</b>	<b>\$ 15,000</b>	<b>100.0%</b>

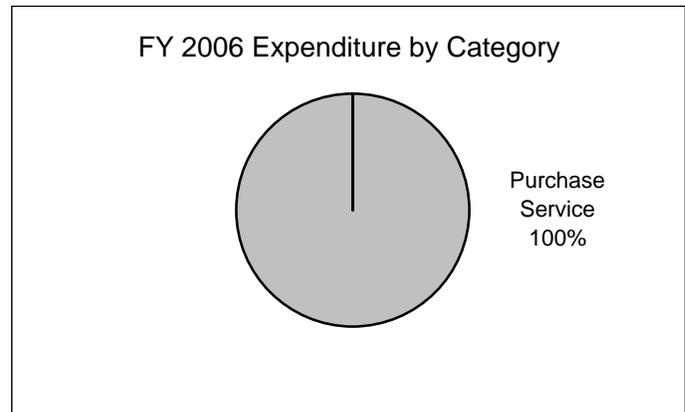
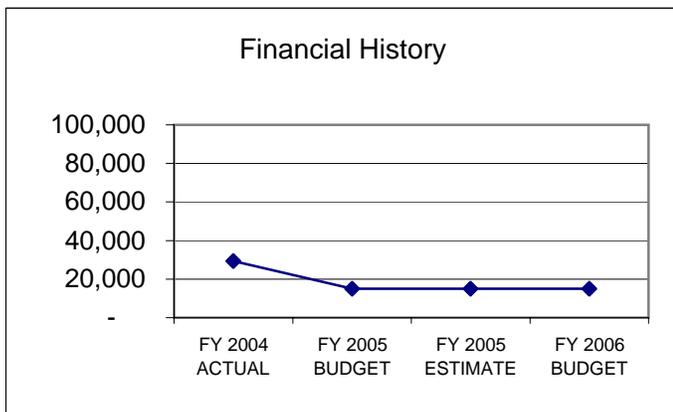
**POSITION SUMMARY**

Description	FY 2003-04 Actual	FY 2004-05			FY 2005-06 Approved	Approved/ Orig. Bdgt. % Inc/Dec
		Original Budget	Amended Budget	Estimate		
<b>By Status:</b>						
Full-Time	-	-	-	-	-	0.0%
Continuous Part-Time	-	-	-	-	-	0.0%
Seasonal	-	-	-	-	-	0.0%
<b>Total</b>	<b>-</b>	<b>-</b>	<b>-</b>	<b>-</b>	<b>-</b>	<b>0.0%</b>

**By Classification:**

Elected/Appointed Officials	-	-	-	-	-	0.0%
Administrative	-	-	-	-	-	0.0%
Supervisory	-	-	-	-	-	0.0%
Clerical	-	-	-	-	-	0.0%
Operational	-	-	-	-	-	0.0%
Maintenance	-	-	-	-	-	0.0%
<b>Total</b>	<b>-</b>	<b>-</b>	<b>-</b>	<b>-</b>	<b>-</b>	<b>0.0%</b>

**ACTIVITY TRENDS**



**CITY OF ROWLETT  
FY 2005-06 BUDGET**

DEPARTMENT: PARKS AND RECREATION	FUND: GENERAL
PROGRAM: DEPARTMENTAL SUMMARY	PROGRAM CODE:

**FINANCIAL SUMMARY**

Description	FY 2003-04 Actual	FY 2004-05			FY 2005-06 Approved	Approved/ Orig. Bdgt. % Inc/Dec
		Original Budget	Amended Budget	Estimate		
Personnel Costs	\$ 966,334	\$ 1,010,514	\$ 1,049,447	\$ 1,024,480	\$ 1,731,958	71.4%
Supplies	207,124	218,175	215,436	221,094	518,575	137.7%
Purchase Services	972,754	896,042	862,548	766,282	1,469,397	64.0%
Capital Outlay	78,521	-	96,871	68,334	56,409	100.0%
<b>Total</b>	<b>\$ 2,224,733</b>	<b>\$ 2,124,731</b>	<b>\$ 2,224,302</b>	<b>\$ 2,080,190</b>	<b>\$ 3,776,339</b>	<b>77.7%</b>

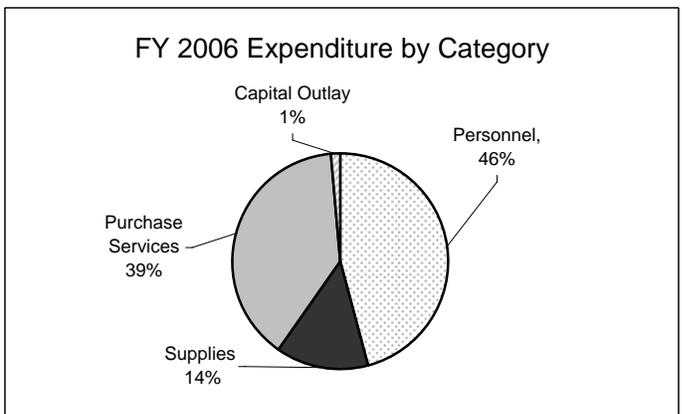
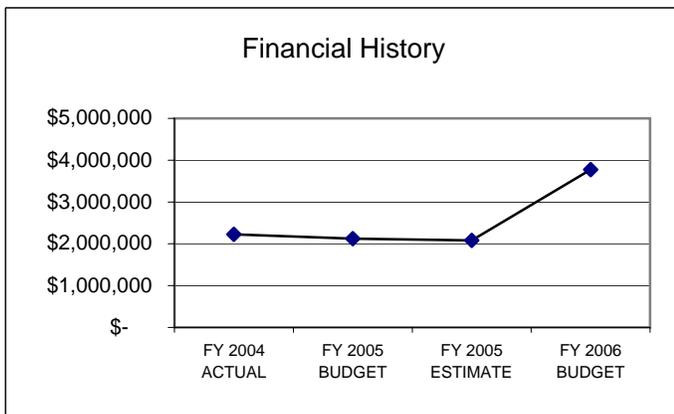
**POSITION SUMMARY**

Description	FY 2003-04 Actual	FY 2004-05			FY 2005-06 Approved	Approved/ Orig. Bdgt. % Inc/Dec
		Original Budget	Amended Budget	Estimate		
<b>By Status:</b>						
Full-Time	20.00	20.00	20.00	20.00	25.00	25.0%
Continuous Part-Time	10.00	10.00	10.00	8.00	8.00	-20.0%
Seasonal	-	-	-	-	80.00	0.0%
<b>Total</b>	<b>30.00</b>	<b>30.00</b>	<b>30.00</b>	<b>28.00</b>	<b>113.00</b>	<b>276.7%</b>

**By Classification:**

Elected/Appointed Officials	-	-	-	-	-	0.0%
Administrative	1.00	1.00	1.00	1.00	1.00	0.0%
Supervisory	3.00	3.00	3.00	3.00	6.00	100.0%
Clerical	1.00	1.00	1.00	1.00	1.00	0.0%
Operational	15.00	15.00	15.00	13.00	94.00	526.7%
Maintenance	10.00	10.00	10.00	10.00	11.00	10.0%
<b>Total</b>	<b>30.00</b>	<b>30.00</b>	<b>30.00</b>	<b>28.00</b>	<b>113.00</b>	<b>276.7%</b>

**ACTIVITY TRENDS**



**CITY OF ROWLETT  
PROGRAM INFORMATION**

DEPARTMENT: PARKS AND RECREATION  
PROGRAM: PARKS ADMINISTRATION

FUND: GENERAL  
PROGRAM CODE: 3541

**PURPOSE AND DESCRIPTION**

**Purpose:** The mission of the Parks and Recreation is to serve the citizens of Rowlett with integrity through competent provision and management of our parks, open space, facilities and recreation services that provide or improve quality of life and enhance the image of the City of Rowlett.

**Description:** The Parks and Recreation Administration oversees the Parks and Recreation Department and provides support to those operations through leadership, management of personnel and resources, communications, strategic planning, public interaction, scheduling, general operational direction and interaction with the other departments of the City, the City Council, Parks and Recreation Board and outside groups and organizations.

**STRATEGIES AND GOALS**

**Transportation Strategy**

- #C-2 Examine and utilize multi-modal forms of transportation in appropriate areas of development and ensure high quality landscaping and illumination in conjunction with all modes.  
*Plan and develop trail systems to connect major areas*

**Community Development Strategy**

- #D-2 Continue to develop a master planned park system that exceeds the median standards in the Metroplex.  
*Adopt a Park Infrastructure Replacement Program*  
*Review and revise park pro rata or land donation requirement*
- #D-2 Ensure a sense of community and commitment to our City's heritage through a vital and vibrant downtown district.  
*Enhance holiday decorations and seasonal plantings*

**Quality of Life Strategy**

- #I-1 Continue to develop and maintain a master-planned park system of unique settings, accessible to all citizens, with locations within walking distance from every home in Rowlett.
- #I-3 Maximize all opportunities for commercial and recreational enjoyment of Lake Ray Hubbard.
- #I-5 Continually explore and implement opportunities for citizens of all ages to participate in the community and in service to the community.

**NEW PROGRAMS AND SERVICES**

- Parks Planning and Capital Project Manager  
*Critical to the efficient and effective coordination and development of the City's park and trail system*  
*Work directly with designers, architects, and engineers to ensure that the most cost effective, creative, and low maintenance facilities are designed and built*

**CITY OF ROWLETT  
FY 2005-06 BUDGET**

DEPARTMENT: PARKS AND RECREATION  
PROGRAM: PARKS ADMINISTRATION

FUND: GENERAL  
PROGRAM CODE: 3541

**FINANCIAL SUMMARY**

Description	FY 2003-04 Actual	FY 2004-05			FY 2005-06 Approved	Approved/ Orig. Bdgt. % Inc/Dec
		Original Budget	Amended Budget	Estimate		
Personnel Costs	\$ 133,797	\$ 146,916	\$ 151,980	\$ 146,629	\$ 194,256	32.2%
Supplies	3,237	5,700	5,700	7,700	12,450	118.4%
Purchase Services	47,920	18,664	19,584	18,784	34,128	82.9%
Capital Outlay	-	-	-	-	-	0.0%
<b>Total</b>	<b>\$ 184,954</b>	<b>\$ 171,280</b>	<b>\$ 177,264</b>	<b>\$ 173,113</b>	<b>\$ 240,834</b>	<b>40.6%</b>

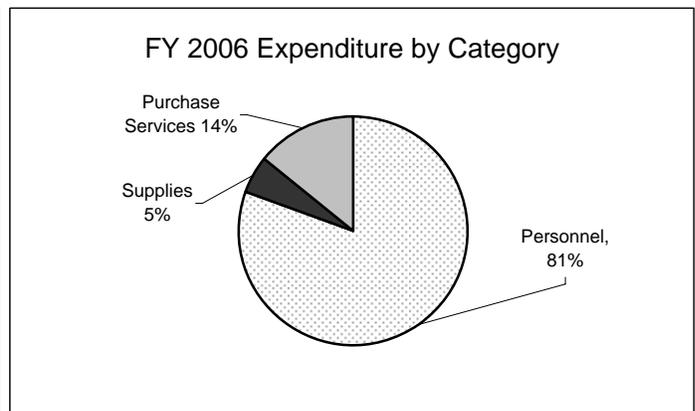
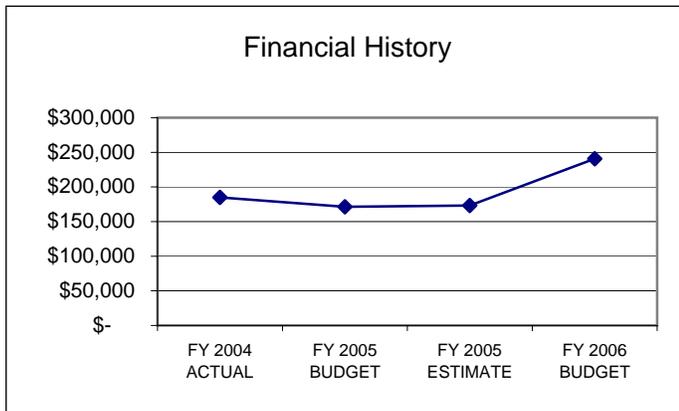
**POSITION SUMMARY**

Description	FY 2003-04 Actual	FY 2004-05			FY 2005-06 Approved	Approved/ Orig. Bdgt. % Inc/Dec
		Original Budget	Amended Budget	Estimate		
<b>By Status:</b>						
Full-Time	2.00	2.00	2.00	2.00	3.00	50.0%
Continuous Part-Time	-	-	-	-	-	0.0%
Seasonal	-	-	-	-	-	0.0%
<b>Total</b>	<b>2.00</b>	<b>2.00</b>	<b>2.00</b>	<b>2.00</b>	<b>3.00</b>	<b>50.0%</b>

**By Classification:**

Elected/Appointed Officials	-	-	-	-	-	0.0%
Administrative	1.00	1.00	1.00	1.00	1.00	0.0%
Supervisory	-	-	-	-	-	0.0%
Clerical	1.00	1.00	1.00	1.00	1.00	0.0%
Operational	-	-	-	-	1.00	0.0%
Maintenance	-	-	-	-	-	0.0%
<b>Total</b>	<b>2.00</b>	<b>2.00</b>	<b>2.00</b>	<b>2.00</b>	<b>3.00</b>	<b>50.0%</b>

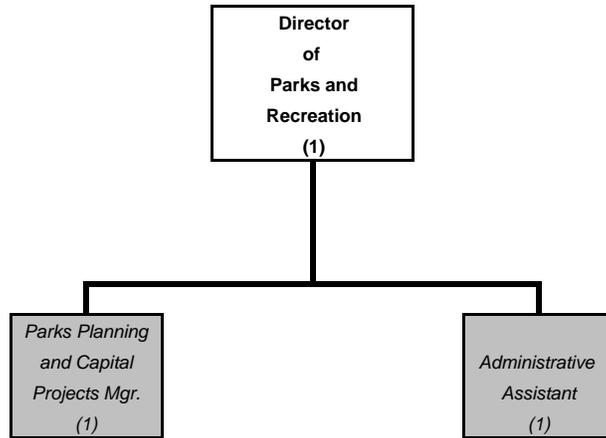
**ACTIVITY TRENDS**



**CITY OF ROWLETT  
PARKS ADMINISTRATION BUDGET RECONCILIATION  
CHANGE FROM FY 2005 APPROVED BUDGET TO FY 2006 APPROVED BUDGET**

Total Change in Personnel Services	47,340
Total Change in Supplies	6,750
Total Change in Purchase Services	15,464
Total Change in Capital	-
Total Change in Expenditures	<u>69,554</u>
Summary of Changes:	
Personnel Services:	
Park Planning & Capital Projects Manager (six month funding)	39,564
FY 2005 Pay Plan Adjustments (salary and benefits)	4,984
FY 2006 Pay Plan Adjustments (salary and benefits)	3,888
Supplies:	
Park Planning & Capital Projects Manager (supplies)	3,050
Printer	1,500
Office Furniture	2,000
Purchase Services:	
Park Planning & Capital Projects Manager (purchase services)	1,550
Travel/Training increase	2,873
Printing/Binding	2,000
Information Technology Charges	7,950
Total Summary of Changes	69,359

**CITY OF ROWLETT  
PARKS ADMINISTRATION  
FISCAL YEAR 2005-06 ORGANIZATIONAL CHART**



FULL-TIME = 3

**CITY OF ROWLETT  
PROGRAM INFORMATION**

DEPARTMENT: PARKS AND RECREATION  
PROGRAM: PARKS MAINTENANCE AND OPERATIONS

FUND: GENERAL  
PROGRAM CODE: 3542

**PURPOSE AND DESCRIPTION**

**Purpose:** The mission of the Parks and Recreation is to serve the citizens of Rowlett with integrity through competent provision and management of our parks, open space, facilities and recreation services that provide or improve quality of life and enhance the image of the City of Rowlett.

**Description:** Parks Maintenance provides for high quality grounds care at City parks and public lands in order to promote safe, aesthetically pleasing, hazard-free environments which improve the overall quality of life for the citizens of Rowlett. Park Maintenance is responsible for mowing, landscaping and fertilizing of all City parks. The department is also responsible for trash pickup, facility maintenance, irrigation and general maintenance of all City parks and park structures.

**STRATEGIES AND GOALS**

**Community Development Strategy**

#D-2 Continue to develop a master planned park system that exceeds the median standards in the Metroplex.  
*Adopt a Park Infrastructure Replacement Program*  
*Review and revise park pro rata or land donation requirement*

#D-2 Ensure a sense of community and commitment to our City's heritage through a vital and vibrant downtown district.  
*Enhance holiday decorations and seasonal plantings*

**Quality of Life Strategy**

#I-1 Continue to develop and maintain a master-planned park system of unique settings, accessible to all citizens, with locations within walking distance from every home in Rowlett.

#I-3 Maximize all opportunities for commercial and recreational enjoyment of Lake Ray Hubbard.

#I-5 Continually explore and implement opportunities for citizens of all ages to participate in the community and in service to the community.

**NEW PROGRAMS AND SERVICES**

- Field and landscaping maintenance upgrades  
*Increased funding for baseball/softball renovations*  
*Increased chemical application funding*  
*Deep tine aeration of soccer fields*
  
- Contract Janitorial service  
*Outsourcing park restroom cleaning and litter collection tasks to increase productivity and provide a greater level of service*

**CITY OF ROWLETT  
FY 2005-06 BUDGET**

DEPARTMENT: PARKS AND RECREATION	FUND: GENERAL
PROGRAM: PARKS MAINTENANCE AND OPERATIONS	PROGRAM CODE: 3542

**FINANCIAL SUMMARY**

Description	FY 2003-04 Actual	FY 2004-05			FY 2005-06 Approved	Approved/ Orig. Bdgt. % Inc/Dec
		Original Budget	Amended Budget	Estimate		
Personnel Costs	\$ 448,997	\$ 422,767	\$ 440,272	\$ 442,753	\$ 422,892	0.0%
Supplies	125,291	133,925	132,686	135,436	264,893	97.8%
Purchase Services	394,913	355,220	355,220	364,305	556,888	56.8%
Capital Outlay	31,346	-	22,496	-	9,909	0.0%
<b>Total</b>	<b>\$ 1,000,547</b>	<b>\$ 911,912</b>	<b>\$ 950,674</b>	<b>\$ 942,494</b>	<b>\$ 1,254,582</b>	<b>37.6%</b>

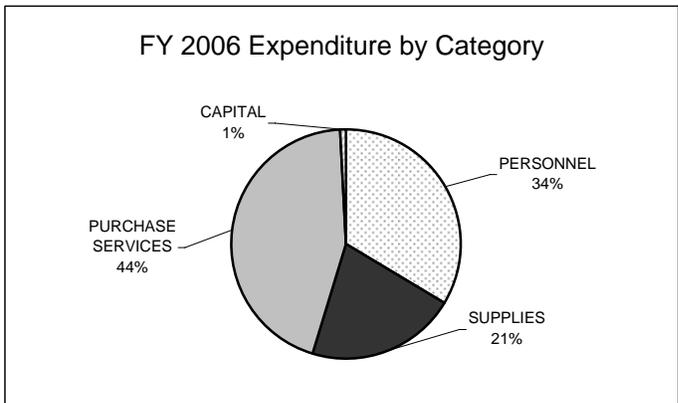
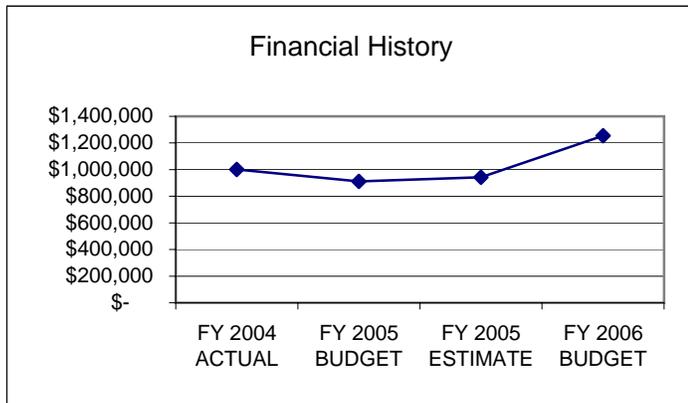
**POSITION SUMMARY**

Description	FY 2003-04 Actual	FY 2004-05			FY 2005-06 Approved	Approved/ Orig. Bdgt. % Inc/Dec
		Original Budget	Amended Budget	Estimate		
<b>By Status:</b>						
Full-Time	10.00	10.00	10.00	12.00	10.00	0.0%
Continuous Part-Time	-	-	-	-	-	0.0%
Seasonal	-	-	-	-	-	0.0%
<b>Total</b>	<b>10.00</b>	<b>10.00</b>	<b>10.00</b>	<b>12.00</b>	<b>10.00</b>	<b>0.0%</b>

**By Classification:**

Elected/Appointed Officials	-	-	-	-	-	0.0%
Administrative	-	-	-	-	-	0.0%
Supervisory	1.00	1.00	1.00	1.00	1.00	0.0%
Clerical	-	-	-	-	-	0.0%
Operational	-	-	-	-	-	0.0%
Maintenance	9.00	9.00	9.00	11.00	9.00	0.0%
<b>Total</b>	<b>10.00</b>	<b>10.00</b>	<b>10.00</b>	<b>12.00</b>	<b>10.00</b>	<b>0.0%</b>

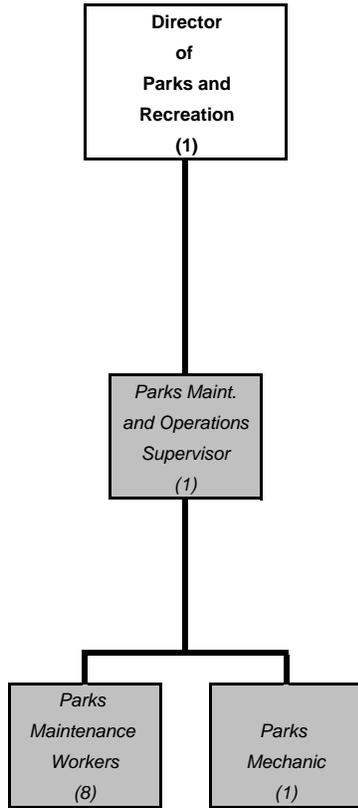
**ACTIVITY TRENDS**



**CITY OF ROWLETT  
PARKS MAINTENANCE AND OPERATIONS BUDGET RECONCILIATION  
CHANGE FROM FY 2005 APPROVED BUDGET TO FY 2006 APPROVED BUDGET**

Total Change in Personnel Services	125
Total Change in Supplies	130,968
Total Change in Purchase Services	201,668
Total Change in Capital	9,909
Total Change in Expenditures	<u>342,670</u>
Summary of Changes:	
Personnel Services:	
Transfer 2 Parks Maintenance Workers in from Community Athletics	68,494
Transfer out 2 Parks Maintenance employees out to Urban Forestry	(138,250)
FY 2005 Pay Plan Adjustments (salary and benefits)	24,598
FY 2006 Pay Plan Adjustments (salary and benefits)	44,789
Supplies:	
Chemical Increase	14,000
Increased ballfield maintenance	42,000
Transfer in ballfield maintenance from Community Athletic Programs	16,000
Horticultural Increase	27,292
Small Equipment Supplies	5,000
Irrigation supplies	10,000
Miscellaneous Increases	11,500
Fuel Increase	5,000
Purchase Services:	
Vehicle Maintenance and Replacement Charges	123,563
Contract janitorial service	26,000
Water and Sewer charges	23,000
Information Technology Charges	31,990
Capital:	
Utility Vehicle	<u>9,909</u>
Total Summary of Changes	344,885

**CITY OF ROWLETT  
PARKS MAINTENANCE AND OPERATIONS  
FISCAL YEAR 2005-06 ORGANIZATIONAL CHART**



FULL-TIME = 10

**CITY OF ROWLETT  
PROGRAM INFORMATION**

DEPARTMENT: PARKS AND RECREATION  
PROGRAM: COMMUNITY ATHLETIC PROGRAMS

FUND: GENERAL  
PROGRAM CODE: 3543

**PURPOSE AND DESCRIPTION**

**Purpose:** The mission of the Parks and Recreation is to serve the citizens of Rowlett with integrity through competent provision and management of our parks, open space, facilities and recreation services that provide or improve quality of life and enhance the image of the City of Rowlett.

**Description:** Recreation (Community Athletic Programs) provides leisure time activities and quality athletic program coordination and events for youth and adult populations within the City. Recreation provides assistance to all of our sports associations including field maintenance coordination, user group contracts, scheduling of facilities, athletic programming, athletic special events and overall responsibility for high quality coordination for sports programs throughout the City.

**STRATEGIES AND GOALS**

**Quality of Life Strategy**

- #I-1 Continue to develop and maintain a master-planned park system of unique settings, accessible to all citizens, with locations within walking distance from every home in Rowlett.  
*Market and communicate recreational choices*
- #I-3 Maximize all opportunities for commercial and recreational enjoyment of Lake Ray Hubbard.
- #I-5 Continually explore and implement opportunities for citizens of all ages to participate in the community and in service to the community.

**NEW PROGRAMS AND SERVICES**

- Community Athletics Coordinator  
*Coordinates the thousands of sports program participants*  
*Serve as liaison to sports associations*  
*Includes anticipated revenues due to increased program offerings*

**CITY OF ROWLETT  
FY 2005-06 BUDGET**

DEPARTMENT: PARKS AND RECREATION  
PROGRAM: COMMUNITY ATHLETIC PROGRAMS

FUND: GENERAL  
PROGRAM CODE: 3543

**FINANCIAL SUMMARY**

Description	FY 2003-04 Actual	FY 2004-05			FY 2005-06 Approved	Approved/ Orig. Bdgt. % Inc/Dec
		Original Budget	Amended Budget	Estimate		
Personnel Costs	\$ 125,793	\$ 152,216	\$ 164,808	\$ 155,433	\$ 151,511	-0.5%
Supplies	25,366	27,250	25,750	23,250	9,850	-63.9%
Purchase Services	47,899	59,428	60,928	27,700	79,504	33.8%
Capital Outlay	40,000	-	-	-	-	0.0%
<b>Total</b>	<b>\$ 239,058</b>	<b>\$ 238,894</b>	<b>\$ 251,486</b>	<b>\$ 206,383</b>	<b>\$ 240,865</b>	<b>0.8%</b>

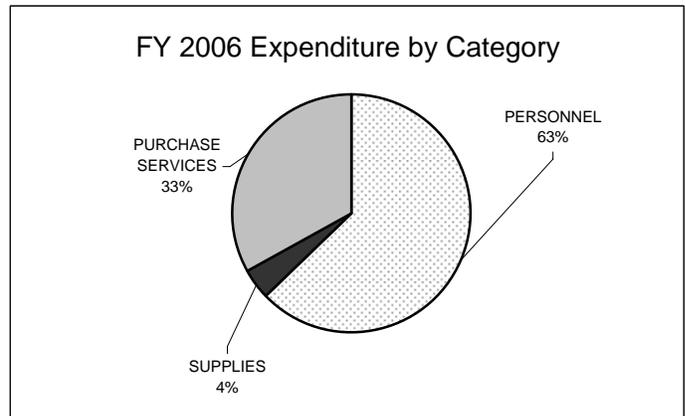
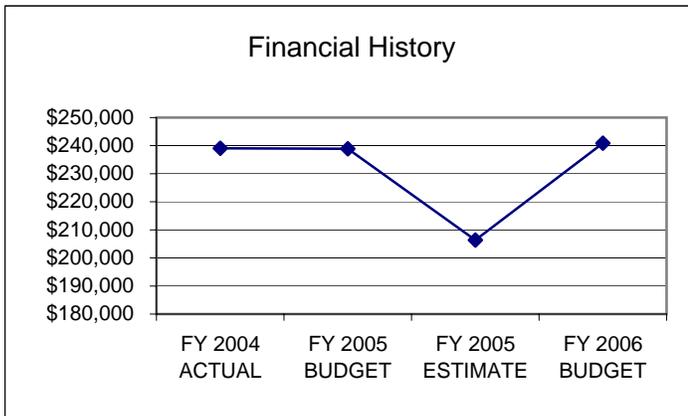
**POSITION SUMMARY**

Position	FY 2002-03 Actual	FY 2003-04			FY 2005-06 Approved	Approved/ Orig. Bdgt. % Inc/Dec
		Original Budget	Amended Budget	Estimate		
<b>By Status:</b>						
Full-Time	3.00	3.00	3.00	1.00	2.00	-33.3%
Continuous Part-Time	2.00	2.00	2.00	-	-	-100.0%
Seasonal	-	-	-	-	-	0.0%
<b>Total</b>	<b>5.00</b>	<b>5.00</b>	<b>5.00</b>	<b>1.00</b>	<b>2.00</b>	<b>-60.0%</b>

**By Classification:**

Elected/Appointed Officials	-	-	-	-	-	0.0%
Administrative	-	-	-	-	-	0.0%
Supervisory	1.00	1.00	1.00	1.00	1.00	0.0%
Clerical	-	-	-	-	-	0.0%
Operational	4.00	4.00	4.00	-	1.00	-75.0%
Maintenance	-	-	-	-	-	0.0%
<b>Total</b>	<b>5.00</b>	<b>5.00</b>	<b>5.00</b>	<b>1.00</b>	<b>2.00</b>	<b>-60.0%</b>

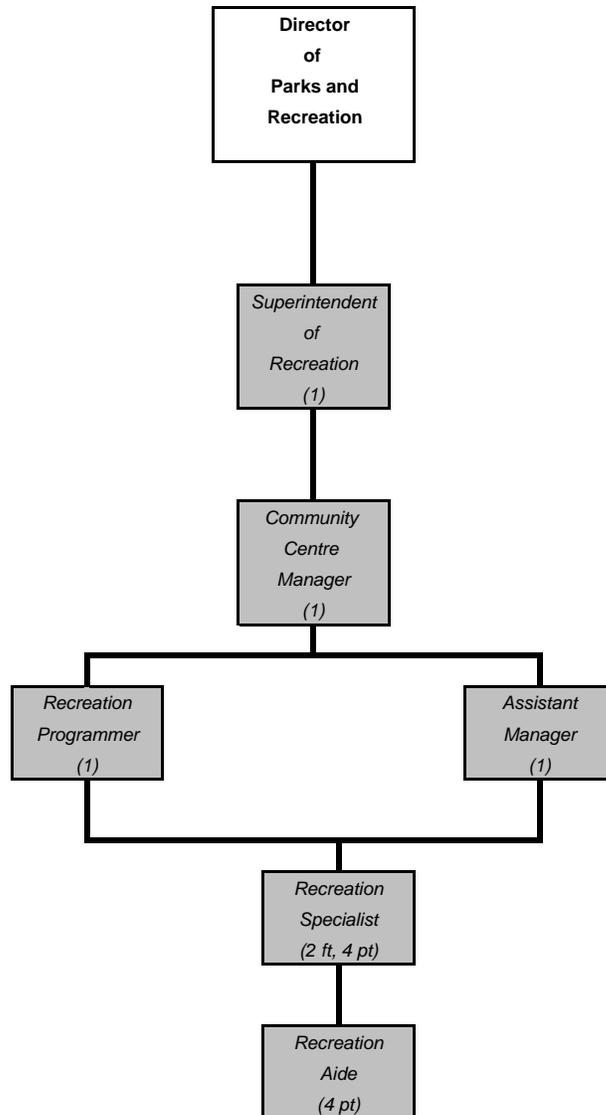
**ACTIVITY TRENDS**



**CITY OF ROWLETT  
COMMUNITY ATHLETIC PROGRAMS BUDGET RECONCILIATION  
CHANGE FROM FY 2005 APPROVED BUDGET TO FY 2006 APPROVED BUDGET**

Total Change in Personnel Services	(705)
Total Change in Supplies	(17,400)
Total Change in Purchase Services	20,076
Total Change in Capital	-
Total Change in Expenditures	<u>1,971</u>
Summary of Changes:	
Personnel Services:	
Transfer out 2 Community Athletic employees to Parks Maintenance	(68,494)
Add 1 Athletic Coordinator position	73,402
Less Skate Zone Employees	(17,452)
FY 2005 Pay Plan Adjustments (salary and benefits)	9,702
FY 2006 Pay Plan Adjustments (salary and benefits)	1,707
Supplies:	
Transfer ballfield maintenance budget to Parks Maintenance	(16,000)
Decrease food budget	(1,500)
Purchase Services:	
Increase tournaments	5,600
Transfer tournament budget from Community Centre	8,000
Decrease electricity	(11,960)
Increase contract labor	3,000
Information Technology Charges	<u>16,064</u>
Total Summary of Changes	2,069

**CITY OF ROWLETT  
COMMUNITY CENTRE  
FISCAL YEAR 2005-06 ORGANIZATIONAL CHART**



**FULL-TIME = 5  
PART TIME = 8**

**CITY OF ROWLETT  
PROGRAM INFORMATION**

DEPARTMENT: PARKS AND RECREATION  
PROGRAM: COMMUNITY CENTRE

FUND: GENERAL  
PROGRAM CODE: 3544

**PURPOSE AND DESCRIPTION**

**Purpose:** The mission of the Parks and Recreation is to serve the citizens of Rowlett with integrity through competent provision and management of our parks, open space, facilities and recreation services that provide or improve quality of life and enhance the image of the City of Rowlett.

**Description:** The Rowlett Community Centre enhances public health, wellness and leisure opportunities by providing worthwhile recreational cultural activities to residents of Rowlett. The Rowlett Community Centre (RCC) provides recreational activities to all ages, including senior citizen trips, health and wellness programs, exercise equipment, gymnasium, racquetball courts, meeting spaces, room rentals and special events.

**STRATEGIES AND GOALS**

**Public Safety Strategy**

- #H-3 Develop and maintain systems to monitor the health, safety, and welfare of citizens.  
*Continue to offer health screening and education opportunities*  
*Provide nutrition, exercise, and social interaction opportunities for senior citizens*

**Quality of Life Strategy**

- #I-1 Continue to develop and maintain a master-planned park system of unique settings, accessible to all citizens, with locations within walking distance from every home in Rowlett.  
*Market and communicate recreational choices*
- #I-5 Continually explore and implement opportunities for citizens of all ages to participate in the community and in service to the community.

**NEW PROGRAMS AND SERVICES**

- Recreation Programmer  
*Position will increase the level of offerings at the newly expanded Community Centre*  
*Includes anticipated revenue due to increased program offerings*

**CITY OF ROWLETT  
FY 2005-06 BUDGET**

DEPARTMENT: PARKS AND RECREATION  
PROGRAM: COMMUNITY CENTRE

FUND: GENERAL  
PROGRAM CODE: 3544

**FINANCIAL SUMMARY**

Description	FY 2003-04 Actual	FY 2004-05			FY 2005-06 Approved	Approved/ Orig. Bdgt. % Inc/Dec
		Original Budget	Amended Budget	Estimate		
Personnel Costs	\$ 218,145	\$ 248,283	\$ 251,747	\$ 233,979	\$ 364,283	46.7%
Supplies	11,620	9,900	9,900	9,258	66,250	569.2%
Purchase Services	113,763	157,130	121,716	103,263	196,875	25.3%
Capital Outlay	7,175	-	74,375	68,334	46,500	0.0%
<b>Total</b>	<b>\$ 350,703</b>	<b>\$ 415,313</b>	<b>\$ 457,738</b>	<b>\$ 414,834</b>	<b>\$ 673,908</b>	<b>62.3%</b>

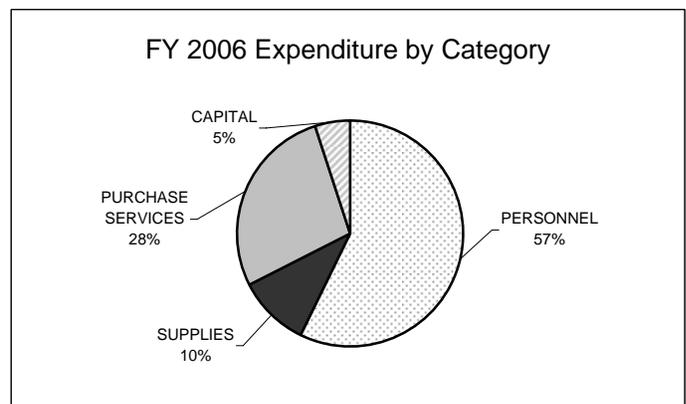
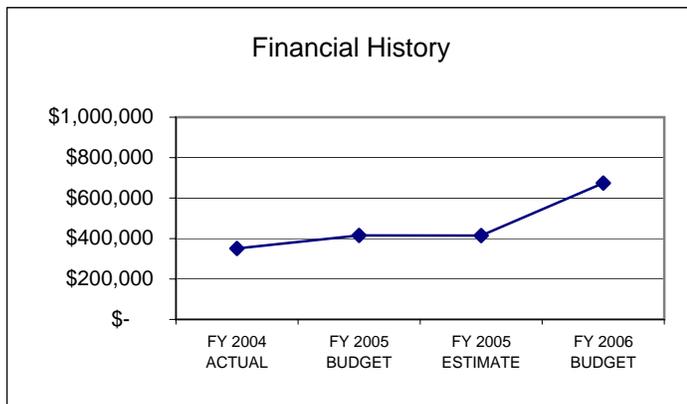
**POSITION SUMMARY**

Position	FY 2002-03 Actual	FY 2003-04			FY 2005-06 Approved	Approved/ Orig. Bdgt. % Inc/Dec
		Original Budget	Amended Budget	Estimate		
<b>By Status:</b>						
Full-Time	4.00	4.00	4.00	4.00	5.00	25.0%
Continuous Part-Time	8.00	8.00	8.00	8.00	8.00	0.0%
Seasonal	-	-	-	-	-	0.0%
<b>Total</b>	<b>12.00</b>	<b>12.00</b>	<b>12.00</b>	<b>12.00</b>	<b>13.00</b>	<b>8.3%</b>

**By Classification:**

Elected/Appointed Officials	-	-	-	-	-	0.0%
Administrative	-	-	-	-	-	0.0%
Supervisory	1.00	1.00	1.00	1.00	1.00	0.0%
Clerical	-	-	-	-	-	0.0%
Operational	11.00	11.00	11.00	11.00	12.00	9.1%
Maintenance	-	-	-	-	-	0.0%
<b>Total</b>	<b>12.00</b>	<b>12.00</b>	<b>12.00</b>	<b>12.00</b>	<b>13.00</b>	<b>8.3%</b>

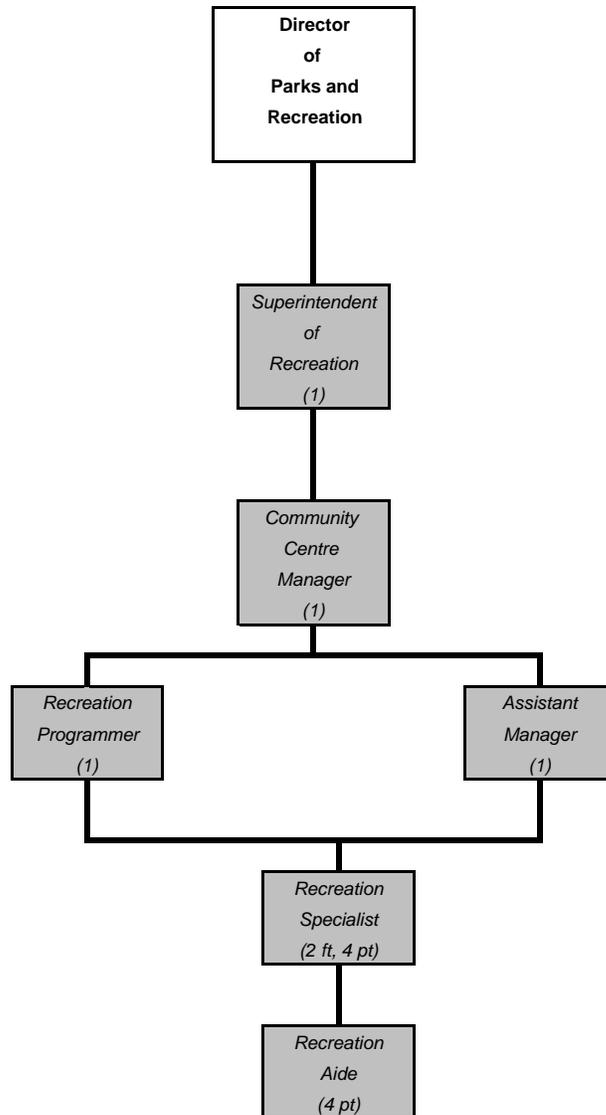
**ACTIVITY TRENDS**



**CITY OF ROWLETT  
COMMUNITY CENTRE BUDGET RECONCILIATION  
CHANGE FROM FY 2005 APPROVED BUDGET TO FY 2006 APPROVED BUDGET**

Total Change in Personnel Services	116,000
Total Change in Supplies	56,350
Total Change in Purchase Services	39,745
Total Change in Capital	46,500
Total Change in Expenditures	<u>258,595</u>
Summary of Changes:	
Personnel Services:	
New Recreation Programmer position (salary and benefits)	47,628
FY 2005 Pay Plan Adjustments (salary and benefits)	23,575
FY 2006 Pay Plan Adjustments (salary and benefits)	47,685
Supplies:	
New Recreation Programmer position (supplies)	1,750
Community Centre furniture	50,000
Purchase Services:	
Electricity decrease	(8,640)
Contract labor (change in accounting - not netting out of revenues)	66,000
Transfer tournament budget to Community Athletic programs	(8,000)
Information Technology charges	29,419
Program Expansion	10,000
Transfer Exercise equipment lease from Purchase Service to Capital	(46,500)
Capital:	
Transfer exercise equipment lease to Capital from Purchase Service	<u>46,500</u>
Total Summary of Changes	259,417

**CITY OF ROWLETT  
COMMUNITY CENTRE  
FISCAL YEAR 2005-06 ORGANIZATIONAL CHART**



**FULL-TIME = 5  
PART TIME = 8**

**CITY OF ROWLETT  
PROGRAM INFORMATION**

DEPARTMENT:  
PROGRAM:

FUND: WET ZONE WATER PARK  
PROGRAM CODE: 3545

**PURPOSE AND DESCRIPTION**

**Purpose:** To provide for the citizens of Rowlett a water recreation environment focused on family interaction and

**Description:** The Wet Zone Family Water Park provides for the citizens of Rowlett a water recreation environment

**STRATEGIES AND GOALS**

**Quality of Life Strategy**

#1-2 Continue to support, plan, and develop community gatherings and festivals, unique to our heritage, that ensure

**NEW PROGRAMS AND SERVICES**

- Wet Zone Operations Manager  
*Additional management position*  
*Assists in marketing efforts, scheduling, and group sales and consignment programs*  
*Ensure safety and well-being of guests*  
*Increase span of control*
  
- In-house Operation of Concessions  
*Increases food quality & customer service*  
*Increase overall net revenues for the City*

**CITY OF ROWLETT  
FY 2005-06 BUDGET**

DEPARTMENT: PARKS AND RECREATION  
PROGRAM: WET ZONE WATER PARK

FUND: GENERAL  
PROGRAM CODE: 3544

**FINANCIAL SUMMARY**

Description	FY 2003-04 Actual	FY 2004-05			FY 2005-06 Approved	Approved/ Orig. Bdgt. % Inc/Dec
		Original Budget	Amended Budget	Estimate		
Personnel Costs	\$ -	\$ -	\$ -	\$ -	\$ 424,030	100.0%
Supplies	-	-	-	-	107,300	100.0%
Purchase Services	-	-	-	-	303,180	100.0%
Capital Outlay	-	-	-	-	-	0.0%
<b>Total</b>	<b>\$ -</b>	<b>\$ -</b>	<b>\$ -</b>	<b>\$ -</b>	<b>\$ 834,510</b>	<b>100.0%</b>

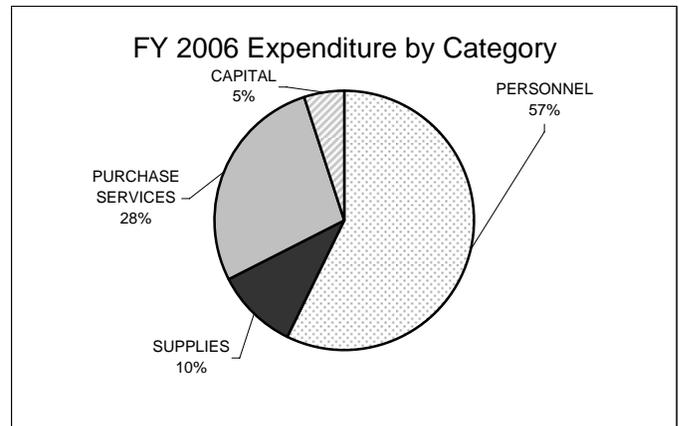
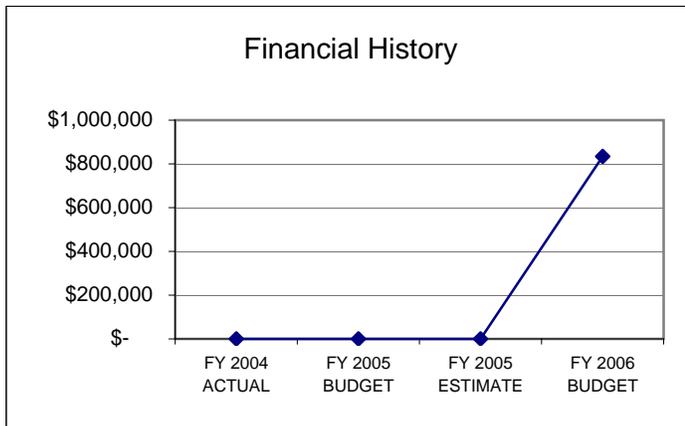
**POSITION SUMMARY**

Description	FY 2003-04 Actual	FY 2004-05			FY 2005-06 Approved	Approved/ Orig. Bdgt. % Inc/Dec
		Original Budget	Amended Budget	Estimate		
<b>By Status:</b>						
Full-Time	-	-	-	-	2.00	100.0%
Continuous Part-Time	-	-	-	-	-	100.0%
Seasonal	-	-	-	-	80.00	0.0%
<b>Total</b>	<b>-</b>	<b>-</b>	<b>-</b>	<b>-</b>	<b>82.00</b>	<b>100.0%</b>

**By Classification:**

Elected/Appointed Officials	-	-	-	-	-	0.0%
Administrative	-	-	-	-	-	0.0%
Supervisory	-	-	-	-	2.00	100.0%
Clerical	-	-	-	-	-	0.0%
Operational	-	-	-	-	80.00	100.0%
Maintenance	-	-	-	-	-	0.0%
<b>Total</b>	<b>-</b>	<b>-</b>	<b>-</b>	<b>-</b>	<b>82.00</b>	<b>100.0%</b>

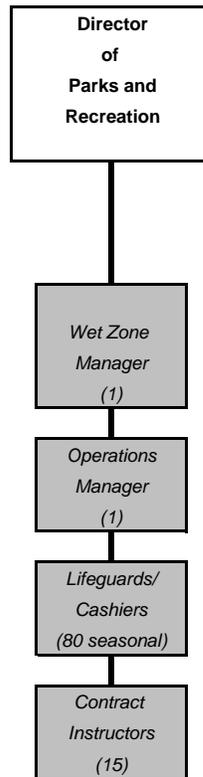
**ACTIVITY TRENDS**



**CITY OF ROWLETT  
WET ZONE WATER PARK BUDGET RECONCILIATION  
CHANGE FROM FY 2005 APPROVED BUDGET TO FY 2006 APPROVED BUDGET**

Total Change in Personnel Services	106,047
Total Change in Supplies	40,200
Total Change in Purchase Services	78,458
Total Change in Transfers Out	<u>(129,047)</u>
Total Change in Expenditures	95,658
Summary of Changes:	
Personnel Services:	
Operations Manager (salary and benefits - six month funding)	25,479
Seasonal labor for in-house concessions	30,000
Increase in seasonal labor	17,995
FY 2005 Pay Plan Adjustments (salary and benefits)	12,835
FY 2006 Pay Plan Adjustments (salary and benefits)	20,221
Supplies:	
Food supplies in-house concessions	30,000
Replacement computer hardware	4,600
Gift shop inventory increase	2,000
Purchase Services:	
Equipment for in-house concessions	9,000
Contract labor - swim and aerobics instructors	3,000
Increased marketing (postage, printing, advertising)	17,500
Increases in pool repairs	54,750
Information Technology Charges	37,505
Transfers Out:	
Less Utility Fund Loan Repayment	(39,943)
Less Facility lease payment to General Fund	(71,000)
Less G&A transfer to General Fund	(58,047)
Total Summary of Changes	95,895

**CITY OF ROWLETT  
WET ZONE WATER PARK  
FISCAL YEAR 2005-06 ORGANIZATIONAL CHART**



**FULL-TIME = 2  
SEASONAL= 80  
CONTRACT = 15**

**CITY OF ROWLETT  
PROGRAM INFORMATION**

DEPARTMENT: PARKS AND RECREATION  
PROGRAM: URBAN FORESTRY, STREETSCAPES AND HORTICULTURE

FUND: GENERAL  
PROGRAM CODE: 3546

**PURPOSE AND DESCRIPTION**

**Purpose:** The mission of the Parks and Recreation is to serve the citizens of Rowlett with integrity through competent provision and management of our parks, open space, facilities and recreation services that provide or improve quality of life and enhance the image of the City of Rowlett.

**Description:** The Streetscapes Division maintains high quality grounds care for City properties and street medians in order to provide aesthetically pleasing and hazard-free environments. The Streetscapes Division is responsible for mowing, landscaping, fertilizing, and irrigation of the main thoroughfares in Rowlett. The Streetscapes Division is also responsible for the mowing, landscaping, fertilizing, and irrigation of all City buildings. Providing quality streetscapes contributes to the economic vitality, image and overall quality of life in Rowlett.

**STRATEGIES AND GOALS**

**Transportation Strategy**

#C-2 Examine and utilize multi-modal forms of transportation in appropriate areas of development and ensure high quality landscaping and illumination in conjunction with all modes.

**NEW PROGRAMS AND SERVICES**

N/A

**CITY OF ROWLETT  
FY 2005-06 BUDGET**

DEPARTMENT: PARKS AND RECREATION	FUND: GENERAL
PROGRAM: URBAN FORESTRY, STREETSCAPES AND HORTICULTURE	PROGRAM CODE: 3546

**FINANCIAL SUMMARY**

Description	FY 2003-04 Actual	FY 2004-05			FY 2005-06 Approved	Approved/ Orig. Bdgt. % Inc/Dec
		Original Budget	Amended Budget	Estimate		
Personnel Costs	\$ 39,602	\$ 40,332	\$ 40,640	\$ 45,686	\$ 174,986	333.9%
Supplies	41,610	41,400	41,400	45,450	57,832	39.7%
Purchase Services	368,259	305,600	305,100	252,230	298,822	-2.2%
Capital Outlay	-	-	-	-	-	0.0%
<b>Total</b>	<b>\$ 449,471</b>	<b>\$ 387,332</b>	<b>\$ 387,140</b>	<b>\$ 343,366</b>	<b>\$ 531,640</b>	<b>37.3%</b>

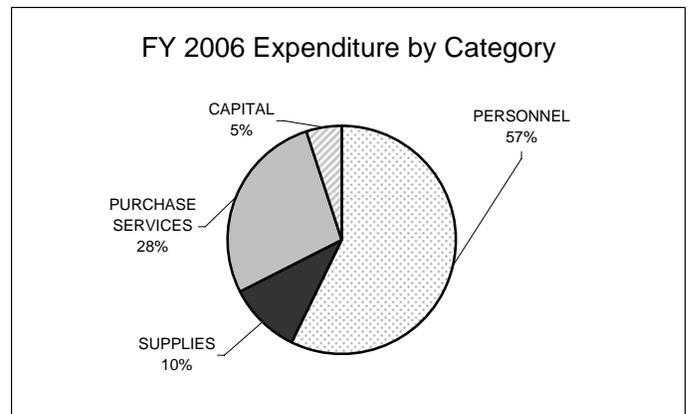
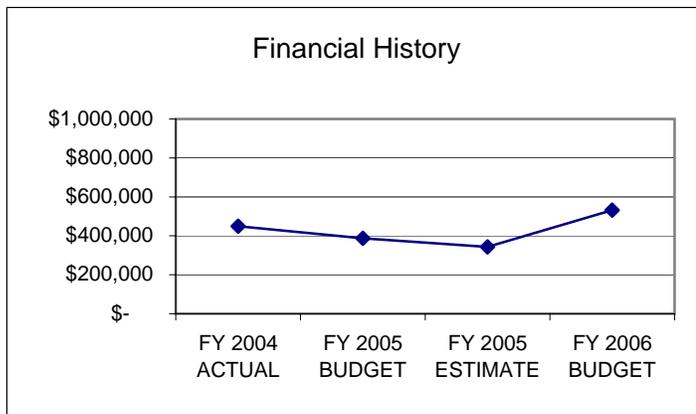
**POSITION SUMMARY**

Description	FY 2003-04 Actual	FY 2004-05			FY 2005-06 Approved	Approved/ Orig. Bdgt. % Inc/Dec
		Original Budget	Amended Budget	Estimate		
<b>By Status:</b>						
Full-Time	1.00	1.00	1.00	1.00	3.00	200.0%
Continuous Part-Time	-	-	-	-	-	0.0%
Seasonal	-	-	-	-	-	0.0%
<b>Total</b>	<b>1.00</b>	<b>1.00</b>	<b>1.00</b>	<b>1.00</b>	<b>3.00</b>	<b>200.0%</b>

**By Classification:**

Elected/Appointed Officials	-	-	-	-	-	0.0%
Administrative	-	-	-	-	-	0.0%
Supervisory	-	-	-	-	1.00	0.0%
Clerical	-	-	-	-	-	0.0%
Operational	-	-	-	-	-	0.0%
Maintenance	1.00	1.00	1.00	1.00	2.00	100.0%
<b>Total</b>	<b>1.00</b>	<b>1.00</b>	<b>1.00</b>	<b>1.00</b>	<b>3.00</b>	<b>200.0%</b>

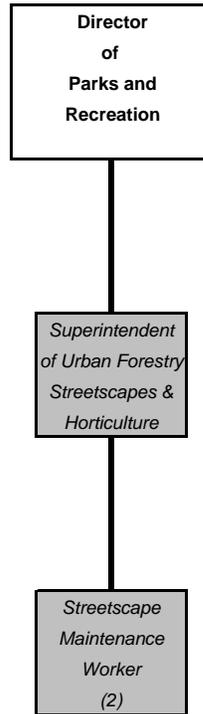
**ACTIVITY TRENDS**



**CITY OF ROWLETT  
URBAN FORESTRY, STREETSCAPES AND HORTICULTURE BUDGET RECONCILIATION  
CHANGE FROM FY 2005 APPROVED BUDGET TO FY 2006 APPROVED BUDGET**

Total Change in Personnel Services	134,654
Total Change in Supplies	16,432
Total Change in Purchase Services	(6,778)
Total Change in Capital	-
Total Change in Expenditures	<u>144,308</u>
Summary of Changes:	
Personnel Services:	
FY 2005 Pay Plan Adjustments (salary and benefits)	308
FY 2006 Pay Plan Adjustments (salary and benefits)	(3,606)
Transfer in 2 Community Athletic workers to Urban Forestry	138,250
Supplies:	
Increased landscaping citywide	11,932
Building Materials	1,000
Minor Tools	950
Irrigation Repairs	1,500
Purchase Services:	
Travel/Training increases	4,245
Mowing decrease	(50,000)
Building/Grounds Repairs	12,500
Machinery/ Tools	1,500
Landfill charges	1,000
Machinery/Equipment rental	2,000
Service Contract Maintenance	10,000
Water/Sewer increase	7,000
Information Technology Charges	4,567
Total Summary of Changes	143,146

**CITY OF ROWLETT  
URBAN FORESTRY  
FISCAL YEAR 2005-06 ORGANIZATIONAL CHART**



FULL-TIME = 1

**CITY OF ROWLETT  
PROGRAM INFORMATION**

DEPARTMENT: LIBRARY  
PROGRAM:

FUND: GENERAL  
PROGRAM CODE: 4046

**PURPOSE AND DESCRIPTION**

**Purpose:** Rowlett Public Library is the service-based department of the City of Rowlett charged with providing library materials, programs, and public services designed to enhance the educational, informational, recreational, and civic life of the residents of the community.

**Description:** The Rowlett Public Library is a service-based department of the City of Rowlett charged with providing library materials, programs, and public services designed to enhance the educational, informational, recreational, and civic life of the residents of the community. The Library Department, through the professional and support staff, develops and maintains a library materials collection and on-line databases. The collection, services and programs are made accessible to the citizens in an appropriate facility, which is staffed and open to the public an appropriate number of hours each week.

**STRATEGIES AND GOALS**

**Delivery of Services Strategy**

#G-5 Continue to create a business friendly atmosphere of cooperative partnerships between each City department and the business community and promote better ways to service the public.

*Create more opportunities for City departments' interaction with businesses*

*Create more opportunities for City departments' interaction with residents*

**Quality of Life Strategy**

#I-4 Continue to create an environment that fosters the arts and humanities community and encourages community programs and multi-use facilities.

**Quality of Life Strategy**

#I-5 Continually explore and implement opportunities for citizens of all ages to participate in the community and in service to the community.

**NEW PROGRAMS AND SERVICES**

- Book Purchase – approximately 2,500 new books  
*Minimum recommended Texas State Library and Archives Commission*
- Audio/Visual Materials
- Upgrade of Librarian II - Assistant Director of Library Services
- Part-time Librarian I

**CITY OF ROWLETT  
FY 2005-06 BUDGET**

DEPARTMENT: LIBRARY	FUND: GENERAL
PROGRAM:	PROGRAM CODE: 4046

**FINANCIAL SUMMARY**

Description	FY 2003-04 Actual	FY 2004-05			FY 2005-06 Approved	Approved/ Orig. Bdgt. % Inc/Dec
		Original Budget	Amended Budget	Estimate		
Personnel Costs	\$ 609,500	\$ 629,128	\$ 665,798	\$ 661,315	\$ 772,586	22.8%
Supplies	22,649	117,994	124,998	131,770	164,328	39.3%
Purchase Services	78,571	126,288	128,728	115,105	154,185	22.1%
Capital Outlay	-	14,960	14,960	14,960	-	0.0%
<b>Total</b>	<b>\$ 710,720</b>	<b>\$ 888,370</b>	<b>\$ 934,484</b>	<b>\$ 923,150</b>	<b>\$ 1,091,099</b>	<b>22.8%</b>

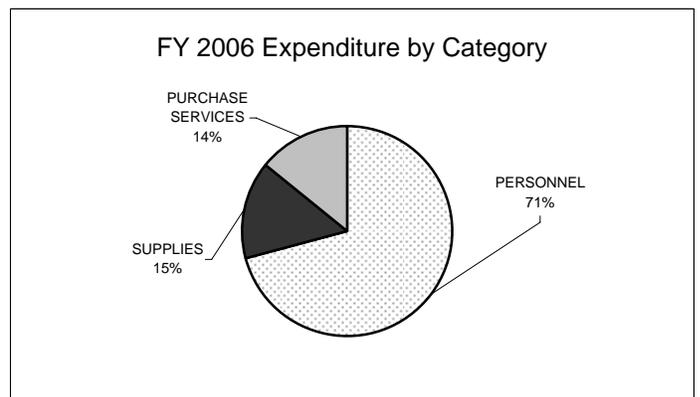
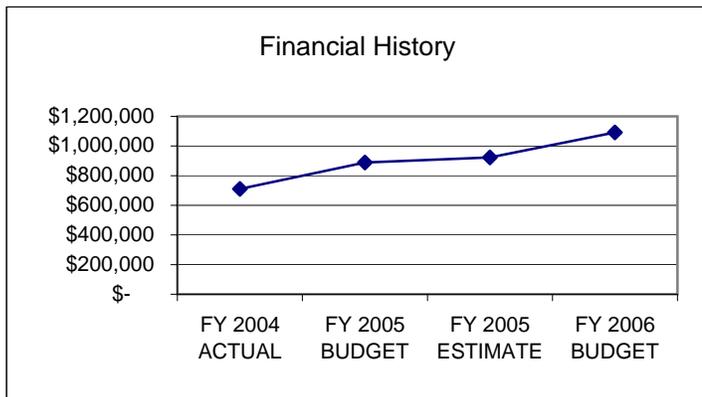
**POSITION SUMMARY**

Description	FY 2003-04 Actual	FY 2004-05			FY 2005-06 Approved	Approved/ Orig. Bdgt. % Inc/Dec
		Original Budget	Amended Budget	Estimate		
<b>By Status:</b>						
Full-Time	14.00	14.00	14.00	14.00	14.00	0.0%
Continuous Part-Time	1.00	1.00	1.00	1.00	2.00	100.0%
Seasonal	-	-	-	-	-	0.0%
<b>Total</b>	<b>15.00</b>	<b>15.00</b>	<b>15.00</b>	<b>15.00</b>	<b>16.00</b>	<b>6.7%</b>

**By Classification:**

Elected/Appointed Officials	-	-	-	-	-	0.0%
Administrative	1.00	1.00	1.00	1.00	1.00	0.0%
Supervisory	5.00	5.00	5.00	5.00	5.00	0.0%
Clerical	9.00	9.00	9.00	9.00	10.00	11.1%
Operational	-	-	-	-	-	0.0%
Maintenance	-	-	-	-	-	0.0%
<b>Total</b>	<b>15.00</b>	<b>15.00</b>	<b>15.00</b>	<b>15.00</b>	<b>16.00</b>	<b>6.7%</b>

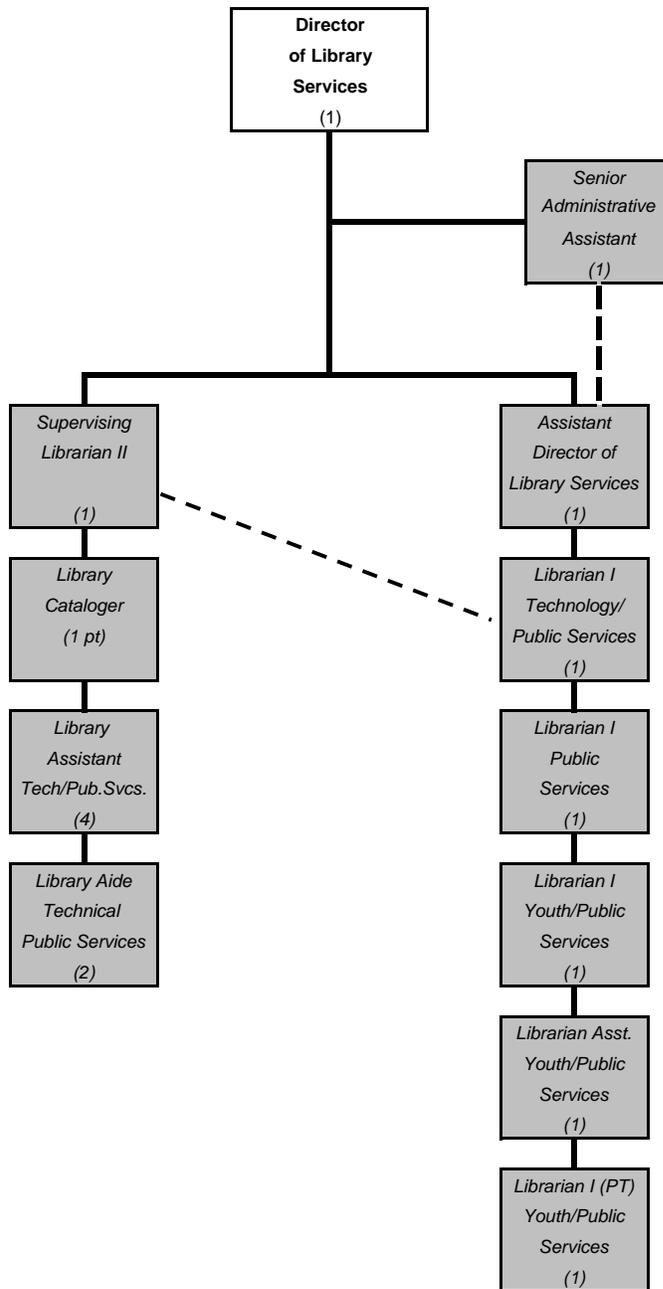
**ACTIVITY TRENDS**



**CITY OF ROWLETT  
LIBRARY BUDGET RECONCILIATION  
CHANGE FROM FY 2005 APPROVED BUDGET TO FY 2006 APPROVED BUDGET**

Total Change in Personnel Services	\$ 143,458
Total Change in Supplies	46,334
Total Change in Purchase Services	27,897
Total Change in Capital	<u>(14,960)</u>
Total Change in Expenditures	\$ 202,729
Summary of Changes:	
Personnel Services:	
Promote Librarian II to Assistant Director	18,820
New Part Time Librarian	29,705
FY 2005 Pay Plan Adjustments (salary and benefits)	44,909
FY 2006 Pay Plan Adjustments (salary and benefits)	46,525
Supplies:	
Library book increases	40,000
Audio/Visual material increases	5,000
Purchase Services:	
Less one-time moving expenses	(6,000)
Less electricity	(14,960)
Less annual maintenance agreements	(1,000)
Information Technology Charges	54,495
Capital:	
Less one-time computer software and hardware	<u>(14,960)</u>
Total Summary of Changes	\$ 202,534

**CITY OF ROWLETT  
LIBRARY  
FISCAL YEAR 2005-06 ORGANIZATIONAL CHART**



FULL-TIME = 14  
PART-TIME = 2

**CITY OF ROWLETT  
PROGRAM INFORMATION**

DEPARTMENT: PUBLIC INFORMATION OFFICE  
PROGRAM:

FUND: GENERAL  
PROGRAM CODE: 4047

**PURPOSE AND DESCRIPTION**

**Purpose:** The Communications/PIO Department's mission is to implement a comprehensive communication program that supports, reinforces, and reflects the goals of Rowlett City government.

**Description:** The Public Information Office encompasses four areas of communication: print; website and internet; multimedia and cable; and media relations. Public Information also includes advertising and marketing, the volunteer program, and community outreach programs.

**STRATEGIES AND GOALS**

**Organizational Development Strategy**

- #A-4 Design and implement activities that communicate our organization's culture and values.  
*Conduct activities to communicate organizational values to employees*  
*Recognize employees who demonstrate the City's vision, mission, and values*

**Economic Development Strategy**

- #B-3 Create a regional identity, throughout the business community, of a proactive "can-do" City and a "what can we do to make it work" management mentality.  
*Be the information resource for the development community and existing businesses*  
*Promote and publicize development advantages*

**Community Development Strategy**

- #D-3 Ensure a sense of community and commitment to our City's heritage through a vital and vibrant downtown district.  
*Communicate status of downtown development to citizens; Plan and implement special events and encourage community involvement; Enhance holiday decorations and seasonal plantings*

**Infrastructure Strategy**

- #F-1 Determine and implement methods to further the advancement of technology in our daily operations in order to improve communication between the City government, residents, and businesses.  
*Fully develop citizen access to services through website/Internet*

**Delivery of Services Strategy**

- #G-5 Continue to create a business friendly atmosphere of cooperative partnerships between each City department and the business community and promote better ways to service the public.  
*Educate citizens about all City functions*  
*Create City wide comprehensive communication plan for all avenues and audiences*

**Public Safety Strategy**

- #H-1 Continue to develop ways to educate and involve the public with all facets of public safety.  
*Increase citizen outreach through safety fairs, school resource officers, fire safety education programs, citizen publications and media relations*

**Quality of Life Strategy**

- #I-1 Continue to develop and maintain a master-planned park system of unique settings, accessible to all citizens, with locations within walking distance from every home in Rowlett.  
*Market and communicate recreational choices*
- #I-2 Continue to support, plan, and develop community gatherings and festivals, unique to our heritage, that ensure our sense of home.  
*Survey citizens to continually improve and expand public events; Aggressively market events unique to Rowlett; Explore opportunities to create new City-wide events*
- #I-4 Continue to create an environment that fosters the arts and humanities community and encourages community programs and multi-use facilities.  
*Expand Pecan Fest and other existing events to incorporate the arts*
- #I-5 Continually explore and implement opportunities for citizens of all ages to participate in the community and in  
*Identify needs and launch a formal volunteer program which benefits Rowlett*  
*Aggressively market City events, activities, facilities, and services*

**NEW PROGRAMS AND SERVICES**

Budget increase reflects change in budgeting philosophy for Festival of Freedom event.

**CITY OF ROWLETT  
FY 2005-06 BUDGET**

DEPARTMENT: PUBLIC INFORMATION OFFICE  
PROGRAM:

FUND: GENERAL  
PROGRAM CODE: 4047

**FINANCIAL SUMMARY**

Description	FY 2003-04 Actual	FY 2004-05			FY 2005-06 Approved	Approved/ Orig. Bdgt. % Inc/Dec
		Original Budget	Amended Budget	Estimate		
Personnel Costs	\$ 96,682	\$ 141,692	\$ 154,149	\$ 119,534	\$ 184,124	29.9%
Supplies	7,027	5,695	5,695	6,000	4,500	-21.0%
Purchase Services	237,246	166,485	168,885	162,453	284,817	71.1%
Capital Outlay	101,082	-	-	-	-	0.0%
<b>Total</b>	<b>\$ 442,037</b>	<b>\$ 313,872</b>	<b>\$ 328,729</b>	<b>\$ 287,987</b>	<b>\$ 473,441</b>	<b>50.8%</b>

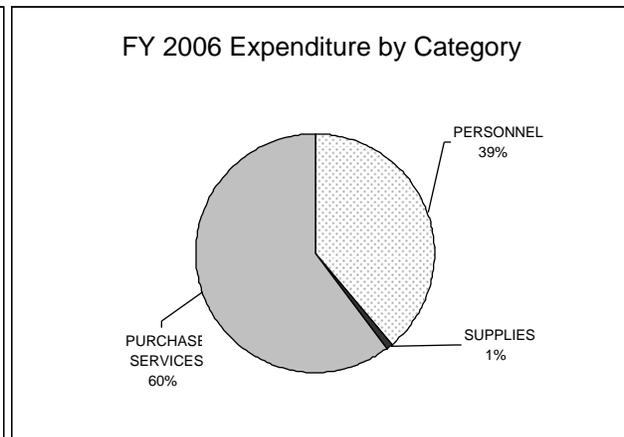
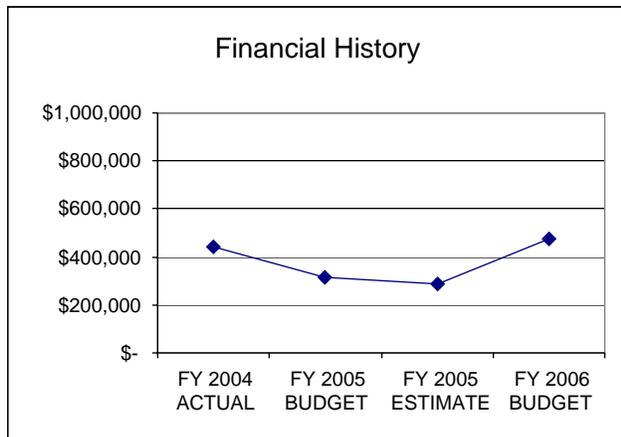
**POSITION SUMMARY**

Description	FY 2003-04 Actual	FY 2004-05			FY 2005-06 Approved	Approved/ Orig. Bdgt. % Inc/Dec
		Original Budget	Amended Budget	Estimate		
<b>By Status:</b>						
Full-Time	2.00	3.00	3.00	3.00	3.00	0.0%
Continuous Part-Time	-	-	-	-	-	0.0%
Seasonal	-	-	-	-	-	0.0%
<b>Total</b>	<b>2.00</b>	<b>3.00</b>	<b>3.00</b>	<b>3.00</b>	<b>3.00</b>	<b>0.0%</b>

**By Classification:**

Elected/Appointed Officials	-	-	-	-	-	0.0%
Administrative	-	-	-	-	-	0.0%
Supervisory	1.00	1.00	1.00	1.00	1.00	0.0%
Clerical	1.00	1.00	1.00	1.00	1.00	0.0%
Operational	-	1.00	1.00	1.00	1.00	0.0%
Maintenance	-	-	-	-	-	0.0%
<b>Total</b>	<b>2.00</b>	<b>3.00</b>	<b>3.00</b>	<b>3.00</b>	<b>3.00</b>	<b>0.0%</b>

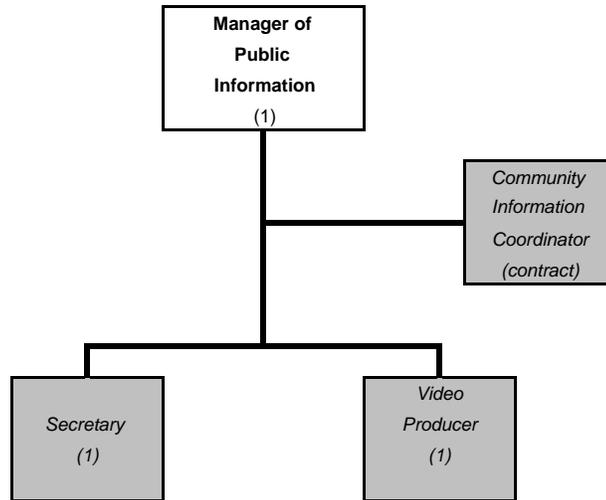
**ACTIVITY TRENDS**



**CITY OF ROWLETT  
PUBLIC INFORMATION OFFICE BUDGET RECONCILIATION  
CHANGE FROM FY 2005 APPROVED BUDGET TO FY 2006 APPROVED BUDGET**

Total Change in Personnel Services	44,432
Total Change in Supplies	(1,195)
Total Change in Purchase Services	118,332
Total Change in Capital	-
Total Change in Expenditures	<u>161,569</u>
Summary of Changes:	
Personnel Services:	
FY 2005 Pay Plan Adjustments (salary and benefits)	14,857
FY 2006 Pay Plan Adjustments (salary and benefits)	29,233
Supplies:	
n/a	(1,195)
Purchase Services:	
Printing and binding increases	12,700
Festival of Freedom budget (offset by revenues)	80,000
Machinery	2,000
Other festivals	10,000
Information Technology charges	<u>11,146</u>
Total Summary of Changes	158,741

**CITY OF ROWLETT  
PUBLIC INFORMATION OFFICE DEPARTMENT  
FISCAL YEAR 2005-06 ORGANIZATIONAL CHART**



**FULL-TIME = 3  
CONTRACT = 1**

**CITY OF ROWLETT  
FY 2005-06 BUDGET  
PUBLIC WORKS**

DEPARTMENT: PUBLIC WORKS	FUND: GENERAL
PROGRAM: DEPARTMENTAL SUMMARY	PROGRAM CODE:

**FINANCIAL SUMMARY**

Description	FY 2003-04 Actual	FY 2004-05			FY 2005-06 Approved	Approved/ Orig. Bdgt. % Inc/Dec
		Original Budget	Amended Budget	Estimate		
Personnel Costs	\$ 1,208,558	\$ 1,313,833	\$ 1,361,734	\$ 1,343,591	\$ 1,430,399	8.9%
Supplies	388,584	415,958	415,958	408,536	168,685	-59.4%
Purchase Services	1,264,177	1,464,813	1,364,213	1,464,176	1,535,613	4.8%
Capital Outlay	78,349	201,500	386,551	357,182	33,500	-83.4%
Total	<u>\$ 2,939,668</u>	<u>\$ 3,396,104</u>	<u>\$ 3,528,456</u>	<u>\$ 3,573,485</u>	<u>\$ 3,168,197</u>	<u>-6.7%</u>

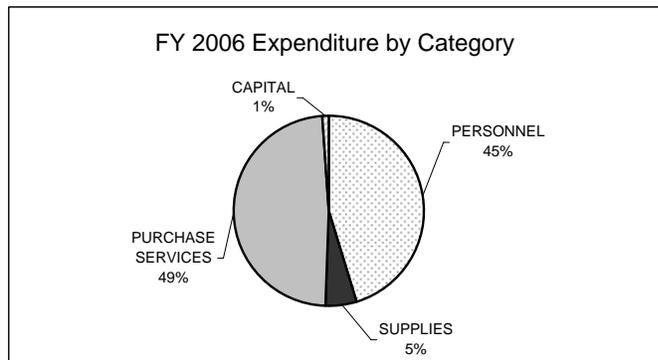
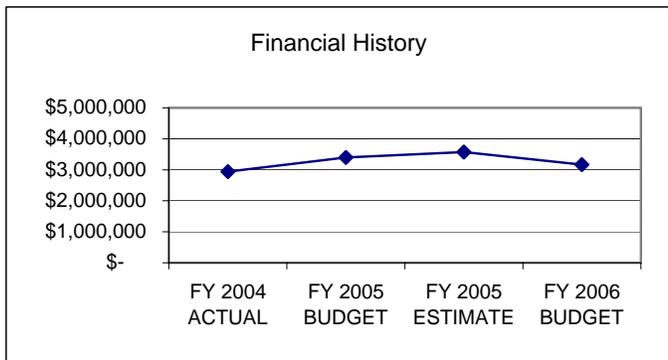
**POSITION SUMMARY**

Description	FY 2003-04 Actual	FY 2004-05			FY 2005-06 Approved	Approved/ Orig. Bdgt. % Inc/Dec
		Original Budget	Amended Budget	Estimate		
By Status:						
Full-Time	29.00	29.00	29.00	29.00	28.00	-3.4%
Continuous Part-Time	3.00	3.00	3.00	3.00	3.00	0.0%
Seasonal	-	-	-	-	-	0.0%
Total	<u>32.00</u>	<u>32.00</u>	<u>32.00</u>	<u>32.00</u>	<u>31.00</u>	<u>-3.1%</u>

By Classification:

Elected/Appointed Officials	-	-	-	-	-	0.0%
Administrative	1.00	1.00	1.00	1.00	1.00	0.0%
Supervisory	1.00	1.00	1.00	1.00	2.00	100.0%
Clerical	2.00	2.00	2.00	2.00	2.00	0.0%
Operational	20.00	20.00	20.00	20.00	18.00	-10.0%
Maintenance	8.00	8.00	8.00	8.00	8.00	0.0%
Total	<u>32.00</u>	<u>32.00</u>	<u>32.00</u>	<u>32.00</u>	<u>31.00</u>	<u>-3.1%</u>

**ACTIVITY TRENDS**



**CITY OF ROWLETT  
PROGRAM INFORMATION**

DEPARTMENT: PUBLIC WORKS  
PROGRAM: BUILDING AND GROUNDS

FUND: GENERAL  
PROGRAM CODE: 4507

**PURPOSE AND DESCRIPTION**

**Purpose:** The mission of Buildings and Grounds is to provide facilities management services so that City buildings are maintained in good repair, kept in attractive condition, and upgraded for increased energy efficiency.

**Description:** Building and Grounds is responsible for maintaining 20 City facilities comprising over 150,000 square feet of floor space. The division oversees building repairs and custodial efforts, as well as all renovation, remodeling, demolition or additions to facilities to assure proper compliance with maintenance standards and to reduce cost of ownership.

**STRATEGIES AND GOALS**

**Infrastructure Strategy**

- #F-5 Develop all public facilities in a way to set an example of high quality standards and safety.  
*Review and implement public facilities best management practices*

**NEW PROGRAMS AND SERVICES**

- Facility Needs Assessment  
*Provides a comprehensive analysis of ultimate organizational building needs analysis based on staffing and population projections*
  
- Janitorial Resources  
*Provides additional funding for maintenance of city facilities*

**CITY OF ROWLETT  
FY 2005-06 BUDGET**

DEPARTMENT: PUBLIC WORKS	FUND: GENERAL
PROGRAM: BUILDINGS AND GROUNDS	PROGRAM CODE: 4507

**FINANCIAL SUMMARY**

Description	FY 2003-04 Actual	FY 2004-05			FY 2005-06 Approved	Approved/ Orig. Bdgt. % Inc/Dec
		Original Budget	Amended Budget	Estimate		
Personnel Costs	\$ 220,708	\$ 239,469	\$ 243,186	\$ 250,159	\$ 312,973	30.7%
Supplies	59,840	71,455	71,455	65,518	59,971	-16.1%
Purchase Services	162,481	185,950	185,950	202,975	274,233	47.5%
Capital Outlay	33,915	-	-	-	-	0.0%
<b>Total</b>	<b>\$ 476,944</b>	<b>\$ 496,874</b>	<b>\$ 500,591</b>	<b>\$ 518,652</b>	<b>\$ 647,177</b>	<b>30.2%</b>

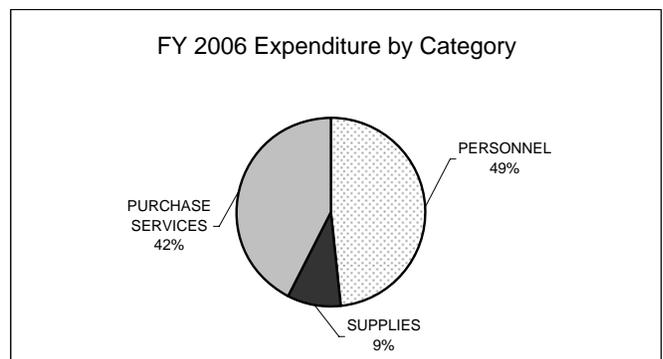
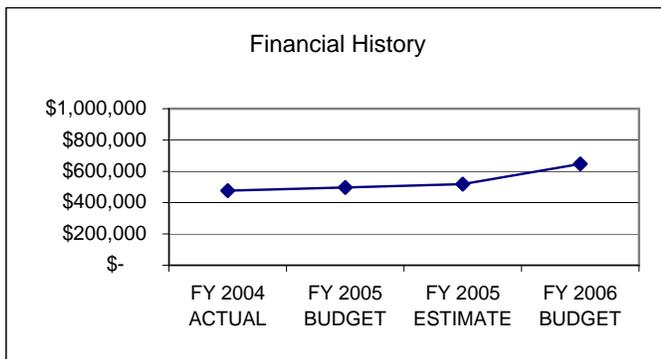
**POSITION SUMMARY**

Description	FY 2003-04 Actual	FY 2004-05			FY 2005-06 Approved	Approved/ Orig. Bdgt. % Inc/Dec
		Original Budget	Amended Budget	Estimate		
<b>By Status:</b>						
Full-Time	5.00	5.00	5.00	5.00	6.00	20.0%
Continuous Part-Time	3.00	3.00	3.00	3.00	3.00	0.0%
Seasonal	-	-	-	-	-	0.0%
<b>Total</b>	<b>8.00</b>	<b>8.00</b>	<b>8.00</b>	<b>8.00</b>	<b>9.00</b>	<b>12.5%</b>

**By Classification:**

Elected/Appointed Officials	-	-	-	-	-	0.0%
Administrative	-	-	-	-	-	0.0%
Supervisory	-	-	-	-	1.00	0.0%
Clerical	-	-	-	-	-	0.0%
Operational	-	-	-	-	-	0.0%
Maintenance	8.00	8.00	8.00	8.00	8.00	0.0%
<b>Total</b>	<b>8.00</b>	<b>8.00</b>	<b>8.00</b>	<b>8.00</b>	<b>9.00</b>	<b>12.5%</b>

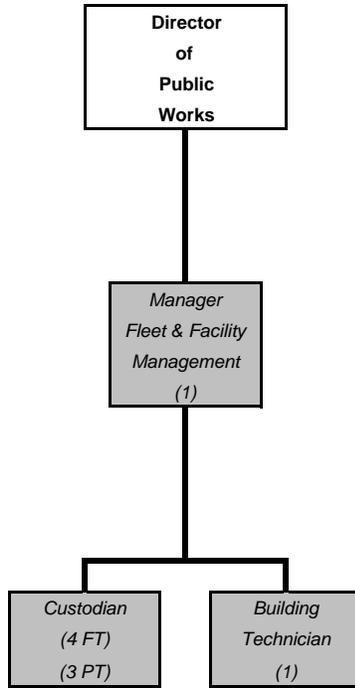
**ACTIVITY TRENDS**



**CITY OF ROWLETT  
BUILDINGS AND GROUNDS BUDGET RECONCILIATION  
CHANGE FROM FY 2005 APPROVED BUDGET TO FY 2006 APPROVED BUDGET**

Total Change in Personnel Services	73,504
Total Change in Supplies	(11,484)
Total Change in Purchase Services	88,283
Total Change in Capital	-
Total Change in Expenditures	<u>150,303</u>
Summary of Changes:	
Personnel Services:	
Janitorial Resources	31,143
FY 2005 Pay Plan Adjustments (salary and benefits)	14,741
FY 2006 Pay Plan Adjustments (salary and benefits)	27,318
Supplies:	
Less janitorial supplies	(7,500)
Less painting supplies	(1,000)
Less electrical supplies	(3,000)
Purchase Services:	
Vehicle Maintenance and Replacement Charges	2,278
Less electricity	(7,560)
Less water and sewer	(8,750)
Facility Needs Assessment	46,000
Additional buildings/grounds repairs	9,000
Community Centre floor mats	2,000
Floor buffer & carpet machine	3,700
Increased service contract maintenance	7,400
Additional HVAC repairs	8,000
Information Technology Charges	<u>27,390</u>
Total Summary of Changes	151,160

**CITY OF ROWLETT  
BUILDING AND GROUNDS  
FISCAL YEAR 2005-06 ORGANIZATIONAL CHART**



**FULL-TIME = 6  
PART TIME = 3**

**CITY OF ROWLETT  
PROGRAM INFORMATION**

DEPARTMENT: PUBLIC WORKS  
PROGRAM: STREETS

FUND: GENERAL  
PROGRAM CODE: 4525

**PURPOSE AND DESCRIPTION**

**Purpose:** To ensure that all City streets, roadways and alleys meet or exceed minimum condition standards set by the City Council.

**Description:** The Streets Division oversees the maintenance and repair of the streets and alleys. The city has over 360 lane miles of concrete streets, 75 lane miles of asphalt streets and 100 lane miles of alleys. Annual system assessment identifies candidate projects for improvement through CIP funding. Maintenance efforts are programmed through a six (6) district system that allows crews to work in each of the districts twice annually.

**STRATEGIES AND GOALS**

**Infrastructure Strategy**

- #F-6 Build and maintain roadways to a high quality structural and aesthetic standard.  
*Incorporate standards into the Capital Improvement Project (CIP) design and implementation*  
*Monitor roadway integrity for continual improvement using Pavement Condition Index (PCI)*

**NEW PROGRAMS AND SERVICES**

- Upgrade of Streets positions  
*Upgrade two maintenance positions to crew leaders for the Crack Seal and Concrete Repair Crews*

**CITY OF ROWLETT  
FY 2005-06 BUDGET**

DEPARTMENT: PUBLIC WORKS	FUND: GENERAL
PROGRAM: STREETS	PROGRAM CODE: 4525

**FINANCIAL SUMMARY**

Description	FY 2003-04 Actual	FY 2004-05			FY 2005-06 Approved	Approved/ Orig. Bdgt. % Inc/Dec
		Original Budget	Amended Budget	Estimate		
Personnel Costs	\$ 608,509	\$ 698,178	\$ 728,449	\$ 713,114	\$ 807,399	15.6%
Supplies	33,508	55,751	55,751	55,622	58,351	4.7%
Purchase Services	1,074,139	1,075,390	975,390	1,036,421	1,184,851	10.2%
Capital Outlay	44,434	175,000	330,682	330,682	33,500	-80.9%
<b>Total</b>	<b>\$ 1,760,590</b>	<b>\$ 2,004,319</b>	<b>\$ 2,090,272</b>	<b>\$ 2,135,839</b>	<b>\$ 2,084,101</b>	<b>4.0%</b>

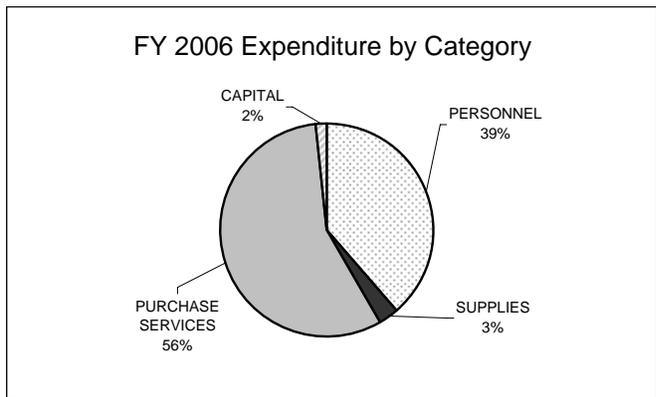
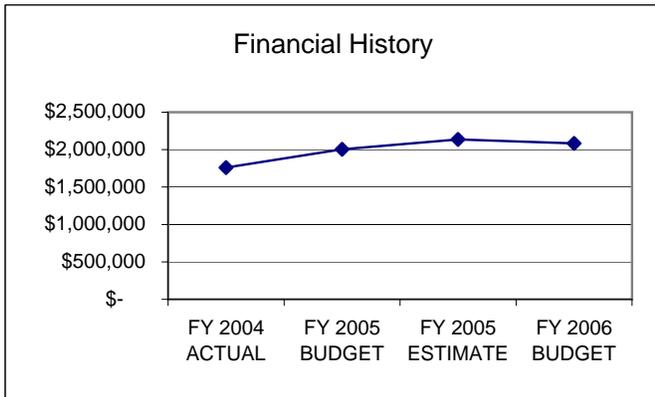
**POSITION SUMMARY**

Description	FY 2003-04 Actual	FY 2004-05			FY 2005-06 Approved	Approved/ Orig. Bdgt. % Inc/Dec
		Original Budget	Amended Budget	Estimate		
<b>By Status:</b>						
Full-Time	17.00	17.00	17.00	17.00	17.00	0.0%
Continuous Part-Time	-	-	-	-	-	0.0%
Seasonal	-	-	-	-	-	0.0%
<b>Total</b>	<b>17.00</b>	<b>17.00</b>	<b>17.00</b>	<b>17.00</b>	<b>17.00</b>	<b>0.0%</b>

**By Classification:**

Elected/Appointed Officials	-	-	-	-	-	0.0%
Administrative	-	-	-	-	-	0.0%
Supervisory	1.00	1.00	1.00	1.00	1.00	0.0%
Clerical	-	-	-	-	-	0.0%
Operational	16.00	16.00	16.00	16.00	16.00	0.0%
Maintenance	-	-	-	-	-	0.0%
<b>Total</b>	<b>17.00</b>	<b>17.00</b>	<b>17.00</b>	<b>17.00</b>	<b>17.00</b>	<b>0.0%</b>

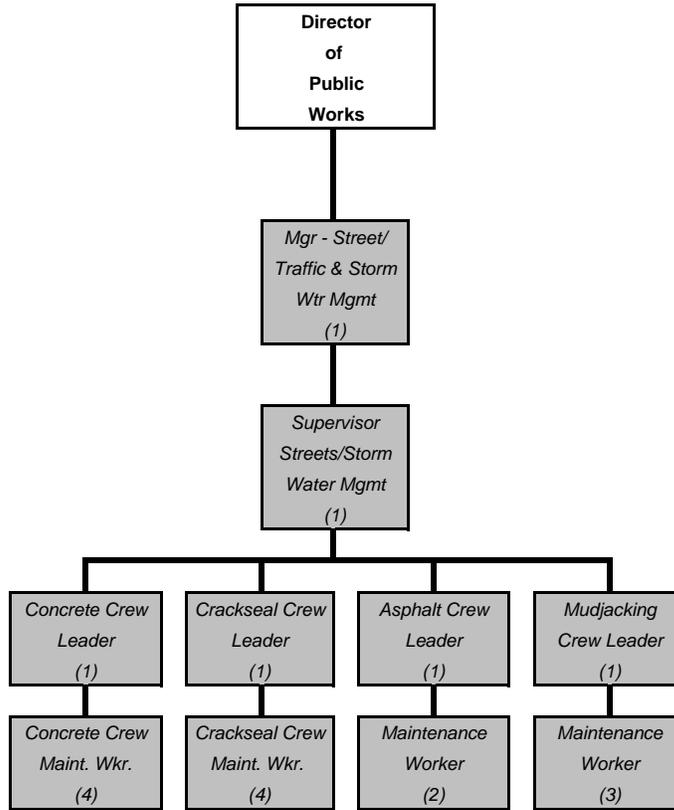
**ACTIVITY TRENDS**



**CITY OF ROWLETT  
STREETS BUDGET RECONCILIATION  
CHANGE FROM FY 2005 APPROVED BUDGET TO FY 2006 APPROVED BUDGET**

Total Change in Personnel Services	109,221
Total Change in Supplies	2,600
Total Change in Purchase Services	109,461
Total Change in Capital	<u>(141,500)</u>
Total Change in Expenditures	79,782
Summary of Changes:	
Personnel Services:	
Upgrade 2 Maintenance Worker II positions to Crewleader	7,114
FY 2005 Pay Plan Adjustments (salary and benefits)	36,146
FY 2006 Pay Plan Adjustments (salary and benefits)	67,059
Supplies:	
Fuel Increase	4,100
Minor decreases	(1,900)
Purchase Services:	
Vehicle Maintenance and Replacement Charges	92,944
Upgrade 2 Maintenance Worker II positions to Crewleader (equipment)	1,440
Electricity increases (streetlights)	80,000
Pavement management training	3,000
Less contract for concrete (now CIP funded)	(100,000)
Information Technology Charges	32,067
Capital:	
Crackseal machine	33,500
Less alley replacement funds (now CIP funded)	<u>(175,000)</u>
Total Summary of Changes	80,470

**CITY OF ROWLETT  
STREETS  
FISCAL YEAR 2005-06 ORGANIZATIONAL CHART**



FULL-TIME = 17

**CITY OF ROWLETT  
PROGRAM INFORMATION**

DEPARTMENT: PUBLIC WORKS  
PROGRAM: VEHICLE MAINTENANCE

FUND: GENERAL  
PROGRAM CODE: 4526

**PURPOSE AND DESCRIPTION**

The Vehicle Maintenance division of the Public Works Department has moved into a separate Internal Service Fund for Fiscal Year 2005-2006.

**STRATEGIES AND GOALS**

N/A

**NEW PROGRAMS AND SERVICES**

N/A

**CITY OF ROWLETT  
FY 2005-06 BUDGET**

DEPARTMENT: PUBLIC WORKS	FUND: GENERAL
PROGRAM: VEHICLE MAINTENANCE	PROGRAM CODE: 4526

**FINANCIAL SUMMARY**

Description	FY 2003-04 Actual	FY 2004-05			FY 2005-06 Approved	Approved/ Orig. Bdgt. % Inc/Dec
		Original Budget	Amended Budget	Estimate		
Personnel Costs	\$ 98,619	\$ 95,916	\$ 97,745	\$ 94,817	\$ -	-100.0%
Supplies	247,363	248,470	248,470	247,350	-	-100.0%
Purchase Services	(44,412)	152,409	152,409	151,187	-	-100.0%
Capital Outlay	-	26,500	26,500	26,500	-	0.0%
<b>Total</b>	<b>\$ 301,570</b>	<b>\$ 523,295</b>	<b>\$ 525,124</b>	<b>\$ 519,854</b>	<b>\$ -</b>	<b>-100.0%</b>

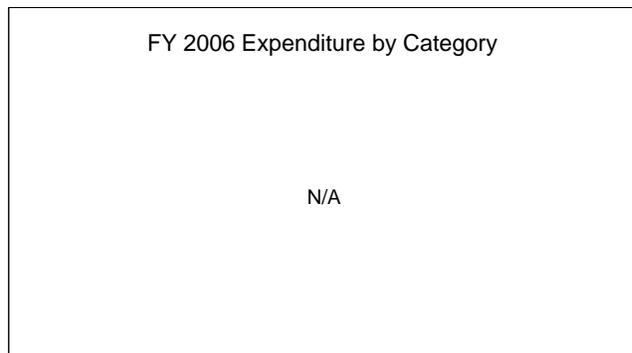
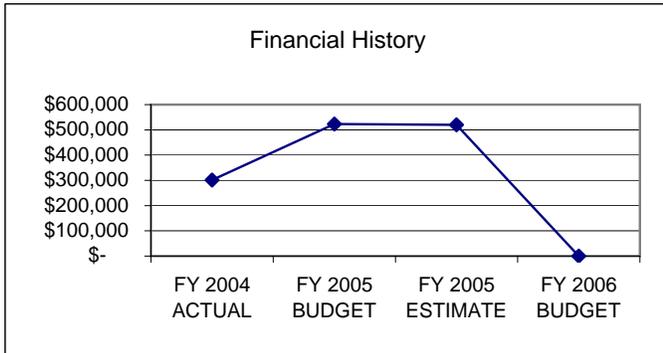
**POSITION SUMMARY**

Description	FY 2003-04 Actual	FY 2004-05			FY 2005-06 Approved	Approved/ Orig. Bdgt. % Inc/Dec
		Original Budget	Amended Budget	Estimate		
By Status:						
Full-Time	2.00	2.00	2.00	2.00	-	-100.0%
Continuous Part-Time	-	-	-	-	-	0.0%
Seasonal	-	-	-	-	-	0.0%
<b>Total</b>	<b>2.00</b>	<b>2.00</b>	<b>2.00</b>	<b>2.00</b>	<b>-</b>	<b>-100.0%</b>

By Classification:

Elected/Appointed Officials	-	-	-	-	-	0.0%
Administrative	-	-	-	-	-	0.0%
Supervisory	-	-	-	-	-	0.0%
Clerical	-	-	-	-	-	0.0%
Operational	2.00	2.00	2.00	2.00	-	-100.0%
Maintenance	-	-	-	-	-	0.0%
<b>Total</b>	<b>2.00</b>	<b>2.00</b>	<b>2.00</b>	<b>2.00</b>	<b>-</b>	<b>-100.0%</b>

**ACTIVITY TRENDS**



**CITY OF ROWLETT  
PROGRAM INFORMATION**

DEPARTMENT: PUBLIC WORKS  
PROGRAM: TRAFFIC MAINTENANCE

FUND: GENERAL  
PROGRAM CODE: 4527

**PURPOSE AND DESCRIPTION**

**Purpose:** To provide safe and unimpeded traffic flow throughout the city.

**Description:** The traffic crews maintain 14 traffic signalized intersections (Lakeview Parkway signalized intersections are maintained by TxDOT since it is still State Highway 66), 3200 signs, 41 school zones, and all pavements markings (paint and buttons).

**STRATEGIES AND GOALS**

**Transportation Strategy**

- #C-1 Continually evaluate and modify the Master Thoroughfare Plan to provide citizens with the optimum type, mode, and expediency of travel.  
*Adopt City Council policy defining appropriate traffic control devices and level of service (LOS)*
  
- #C-2 Examine and utilize multi-modal forms of transportation in appropriate areas of development and  
*Provide for transportation corridors to be constructed or reconstructed to current standards*

**NEW PROGRAMS AND SERVICES**

N/A

**CITY OF ROWLETT  
FY 2005-06 BUDGET**

DEPARTMENT: PUBLIC WORKS	FUND: GENERAL
PROGRAM: TRAFFIC MAINTENANCE	PROGRAM CODE: 4527

**FINANCIAL SUMMARY**

Description	FY 2003-04 Actual	FY 2004-05			FY 2005-06 Approved	Approved/ Orig. Bdgt. % Inc/Dec
		Original Budget	Amended Budget	Estimate		
Personnel Costs	\$ 67,597	\$ 70,136	\$ 74,971	\$ 73,690	\$ 80,776	15.2%
Supplies	43,337	38,656	38,656	37,396	41,106	6.3%
Purchase Services	62,622	40,130	40,130	63,416	56,032	39.6%
Capital Outlay	-	-	29,369	-	-	0.0%
<b>Total</b>	<b>\$ 173,556</b>	<b>\$ 148,922</b>	<b>\$ 183,126</b>	<b>\$ 174,502</b>	<b>\$ 177,914</b>	<b>19.5%</b>

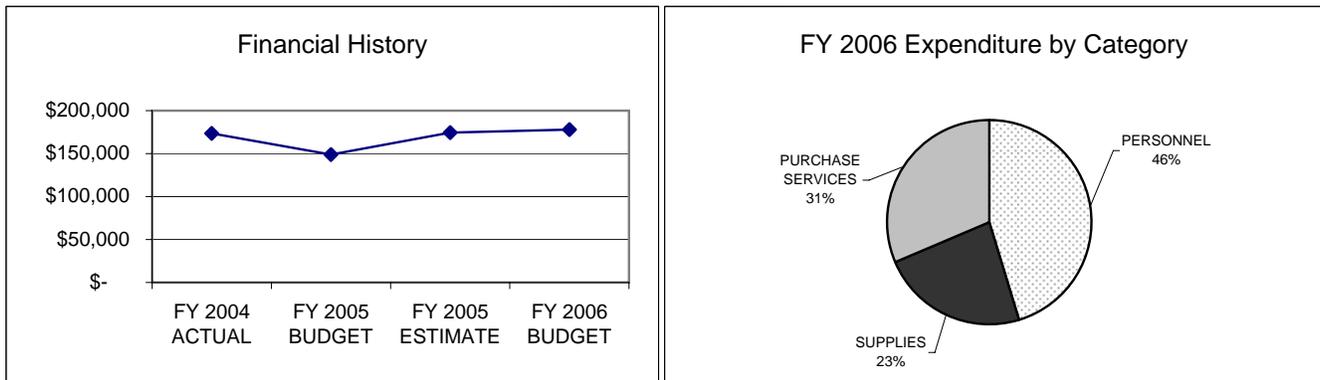
**POSITION SUMMARY**

Position	FY 2002-03 Actual	FY 2003-04			FY 2005-06 Approved	Approved/ Orig. Bdgt. % Inc/Dec
		Original Budget	Amended Budget	Estimate		
By Status:						
Full-Time	2.00	2.00	2.00	2.00	2.00	0.0%
Continuous Part-Time	-	-	-	-	-	0.0%
Seasonal	-	-	-	-	-	0.0%
<b>Total</b>	<b>2.00</b>	<b>2.00</b>	<b>2.00</b>	<b>2.00</b>	<b>2.00</b>	<b>0.0%</b>

By Classification:

Elected/Appointed Officials	-	-	-	-	-	0.0%
Administrative	-	-	-	-	-	0.0%
Supervisory	-	-	-	-	-	0.0%
Clerical	-	-	-	-	-	0.0%
Operational	2.00	2.00	2.00	2.00	2.00	0.0%
Maintenance	-	-	-	-	-	0.0%
<b>Total</b>	<b>2.00</b>	<b>2.00</b>	<b>2.00</b>	<b>2.00</b>	<b>2.00</b>	<b>0.0%</b>

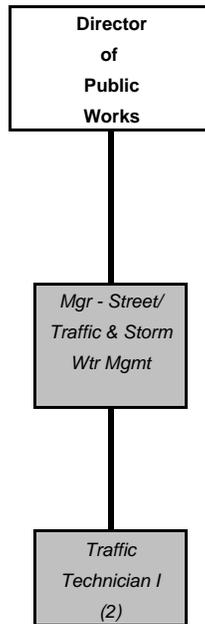
**ACTIVITY TRENDS**



**CITY OF ROWLETT  
TRAFFIC MAINTENANCE BUDGET RECONCILIATION  
CHANGE FROM FY 2005 APPROVED BUDGET TO FY 2006 APPROVED BUDGET**

Total Change in Personnel Services	10,640
Total Change in Supplies	2,450
Total Change in Purchase Services	15,902
Total Change in Capital	-
Total Change in Expenditures	<u>28,992</u>
Summary of Changes:	
Personnel Services:	
FY 2005 Pay Plan Adjustments (salary and benefits)	4,835
FY 2006 Pay Plan Adjustments (salary and benefits)	6,535
Supplies:	
Increase for signs	3,000
Purchase Services:	
Vehicle Maintenance and Replacement Charges	11,836
Electricity decreases	(3,000)
Information Technology Charges	9,196
Total Summary of Changes	32,402

**CITY OF ROWLETT  
TRAFFIC  
FISCAL YEAR 2005-06 ORGANIZATIONAL CHART**



**FULL-TIME = 2**

**CITY OF ROWLETT  
PROGRAM INFORMATION**

DEPARTMENT: PUBLIC WORKS

FUND: GENERAL

PROGRAM: PUBLIC WORKS ADMINISTRATION

PROGRAM CODE: 4528

**PURPOSE AND DESCRIPTION**

**Purpose:** The mission of Public Works Administration is to provide administrative leadership for the eight divisions falling under the Public Works/Utility umbrella.

**Description:** Public Works Administration provides management and administrative support for Public Works/Utilities divisions, including Engineering, Water, Wastewater, Streets, Traffic, Drainage Utility, Vehicle Maintenance and Buildings and Grounds. Administration of the Municipal Solid Waste Collection and Disposal Contract is also a responsibility of this department.

**STRATEGIES AND GOALS**

**Transportation Strategy**

- #C-1 Continually evaluate and modify the Master Thoroughfare Plan to provide citizens with the optimum type, mode, and expediency of travel.  
*Annually review Master Thoroughfare Plan, including input from applicable transportation agencies.  
Establish Rowlett Intermodal Technical Review Committee composed of technical experts from transportation agencies and City staff to review and recommend transportation needs.  
Adopt City Council policy defining appropriate traffic control devices and level of service (LOS).  
Develop and install system-wide Supervisory Control and Data Acquisition (SCADA) type control for traffic control devices coordination and synchronization.*
- #C-2 Examine and utilize multi-modal forms of transportation in appropriate areas of development and ensure high quality landscaping and illumination in conjunction with all modes.
- #C-3 Explore and maximize opportunities for quality design, construction, and use of the Dallas Area Rapid Transit (DART) light rail station(s).
- #C-4 Strengthen relationships at all levels within the North Texas Tollway Authority (NTTA), enhance regulations to protect the City's best interest during the right-of-way acquisition and development process of the President George Bush Turnpike (PGBT), and develop standards and guidelines to ensure quality, timely, and efficient development of the turnpike in Rowlett.  
*Coordinate with Garland, Sachse, and Dallas County on common needs for Interlocal Agreement (ILA) process with NTTA. Initiate ROW acquisition/investment for eastern extension of PGBT.*

**Infrastructure Strategy**

- #F-2 Pursue practices to enhance the public works system to forecast long term needs, increase reliability and security, reduce risks, and manage costs.  
*Develop and track performance measures*
- #F-3 Continue to maintain high aesthetic standards and implement such standards through a well-planned Capital Improvement Plan (CIP) to create an inviting and hometown image throughout the community.
- #F-4 Continue to coordinate strategic plans with communication providers to enhance capacity and opportunity while protecting the integrity of the landscape.  
*Disguise cell towers and coordinate strategic plans with communication providers*
- #F-5 Develop all public facilities in a way to set an example of high quality standards and safety.  
*Review and implement public facilities best management practices*
- #F-6 Build and maintain roadways to a high quality structural and aesthetic standard.  
*Develop and adopt roadway standards  
Incorporate standards into the Capital Improvement Plan (CIP) project designs and implementation*

**NEW PROGRAMS AND SERVICES**

N/A

**CITY OF ROWLETT  
FY 2005-06 BUDGET**

DEPARTMENT: PUBLIC WORKS	FUND: GENERAL
PROGRAM: PUBLIC WORKS ADMINISTRATION	PROGRAM CODE: 4528

**FINANCIAL SUMMARY**

Description	FY 2003-04 Actual	FY 2004-05			FY 2005-06 Approved	Approved/ Orig. Bdgt. % Inc/Dec
		Original Budget	Amended Budget	Estimate		
Personnel Costs	\$ 213,125	\$ 210,134	\$ 217,383	\$ 211,811	\$ 229,251	9.1%
Supplies	4,536	1,626	1,626	2,650	9,257	469.3%
Purchase Services	9,347	10,934	10,334	10,177	20,497	87.5%
Capital Outlay	-	-	-	-	-	0.0%
<b>Total</b>	<b>\$ 227,008</b>	<b>\$ 222,694</b>	<b>\$ 229,343</b>	<b>\$ 224,638</b>	<b>\$ 259,005</b>	<b>16.3%</b>

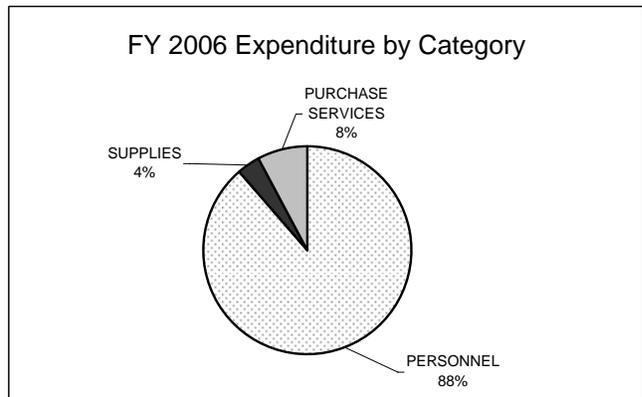
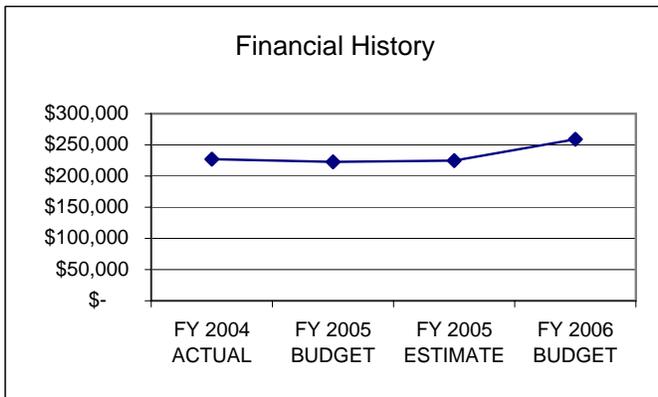
**POSITION SUMMARY**

Description	FY 2003-04 Actual	FY 2004-05			FY 2005-06 Approved	Approved/ Orig. Bdgt. % Inc/Dec
		Original Budget	Amended Budget	Estimate		
By Status:						
Full-Time	3.00	3.00	3.00	3.00	3.00	0.0%
Continuous Part-Time	-	-	-	-	-	0.0%
Seasonal	-	-	-	-	-	0.0%
<b>Total</b>	<b>3.00</b>	<b>3.00</b>	<b>3.00</b>	<b>3.00</b>	<b>3.00</b>	<b>0.0%</b>

By Classification:

Elected/Appointed Officials	-	-	-	-	-	0.0%
Administrative	1.00	1.00	1.00	1.00	1.00	0.0%
Supervisory	-	-	-	-	-	0.0%
Clerical	2.00	2.00	2.00	2.00	2.00	0.0%
Operational	-	-	-	-	-	0.0%
Maintenance	-	-	-	-	-	0.0%
<b>Total</b>	<b>3.00</b>	<b>3.00</b>	<b>3.00</b>	<b>3.00</b>	<b>3.00</b>	<b>0.0%</b>

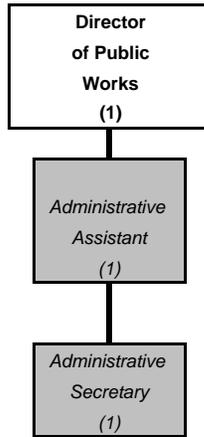
**ACTIVITY TRENDS**



**CITY OF ROWLETT  
PUBLIC WORKS ADMINISTRATION BUDGET RECONCILIATION  
CHANGE FROM FY 2005 APPROVED BUDGET TO FY 2006 APPROVED BUDGET**

Total Change in Personnel Services	19,117
Total Change in Supplies	7,631
Total Change in Purchase Services	9,563
Total Change in Capital	-
Total Change in Expenditures	<u>36,311</u>
Summary of Changes:	
Personnel Services:	
FY 2005 Pay Plan Adjustments (salary and benefits)	6,649
FY 2006 Pay Plan Adjustments (salary and benefits)	12,378
Supplies:	
Office supply consolidation for all Public Works departments	7,807
Purchase Services:	
Information Technology Charges	<u>11,072</u>
Total Summary of Changes	37,906

**CITY OF ROWLETT  
PUBLIC WORKS ADMINISTRATION  
FISCAL YEAR 2005-06 ORGANIZATIONAL CHART**



**FULL-TIME = 3**

**CITY OF ROWLETT  
PROGRAM INFORMATION**

DEPARTMENT: PLANNING AND COMMUNITY DEVELOPMENT  
PROGRAM: PLANNING

FUND: GENERAL  
PROGRAM CODE: 5021

**PURPOSE AND DESCRIPTION**

**Purpose:** To provide the development community and citizens of Rowlett accurate and timely responses to development and land use inquiries; to continually evaluate existing codes, ordinances, programs, plans and methods in their ability to accomplish the goals of the City.

**Description:** The Planning Department is responsible for developing, maintaining and enforcing development regulations, production of plans for future growth, and interacting with other City departments to accomplish those goals and the goals of their department. Products under the responsibility of the Department include the Zoning Ordinance Subdivision Ordinance, Unified Development Code, Master Thoroughfare Plan, Comprehensive Plan, demographic studies, Take Area Ordinance, Downtown Plan. The Department is the staff liaison to the Planning and Zoning Commission.

**STRATEGIES AND GOALS**

**Economic Development Strategy**

#B-1 Promote well-planned development of the President George Bush Turnpike (PGBT) corridor, Northshore Development district, Tax Increment Financing (TIF) district, and historic downtown district.  
*Establish overlay districts to address the unique characteristics of each area*  
*Identify and target appropriate industries and uses for each special district*

#B-5 Promote a diverse mix of businesses that helps to create a community that is self sustaining.  
*Identify service needs and revise zoning accordingly*

**Community Development Strategy**

#D-1 Promote well-planned development of the President George Bush Turnpike (PGBT) corridor, Northshore Development district, Tax Increment Financing (TIF) district, and historic downtown district.  
*Develop and adopt the Unified Development Code (UDC)*

**NEW PROGRAMS AND SERVICES**

- Equipment Replacement  
*Plat copier & Desktop, color plotter*
  
- Training for Planning & Zoning Commissioners

**CITY OF ROWLETT  
FY 2005-06 BUDGET**

DEPARTMENT: PLANNING  
PROGRAM:

FUND: GENERAL  
PROGRAM CODE: 5021

**FINANCIAL SUMMARY**

Description	FY 2003-04 Actual	FY 2004-05			FY 2005-06 Approved	Approved/ Orig. Bdgt. % Inc/Dec
		Original Budget	Amended Budget	Estimate		
Personnel Costs	\$ 355,886	\$ 446,422	\$ 461,455	\$ 451,221	\$ 502,537	12.6%
Supplies	17,896	18,250	18,250	21,202	16,645	-8.8%
Purchase Services	33,299	49,250	66,170	39,560	83,592	69.7%
Capital Outlay	-	-	-	-	-	0.0%
<b>Total</b>	<b>\$ 407,081</b>	<b>\$ 513,922</b>	<b>\$ 545,875</b>	<b>\$ 511,983</b>	<b>\$ 602,774</b>	<b>17.3%</b>

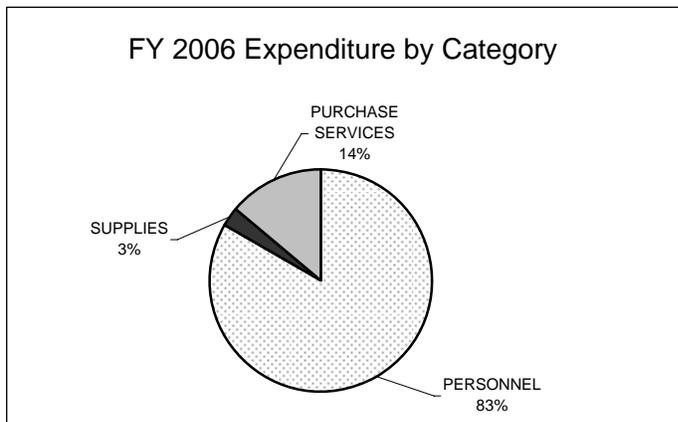
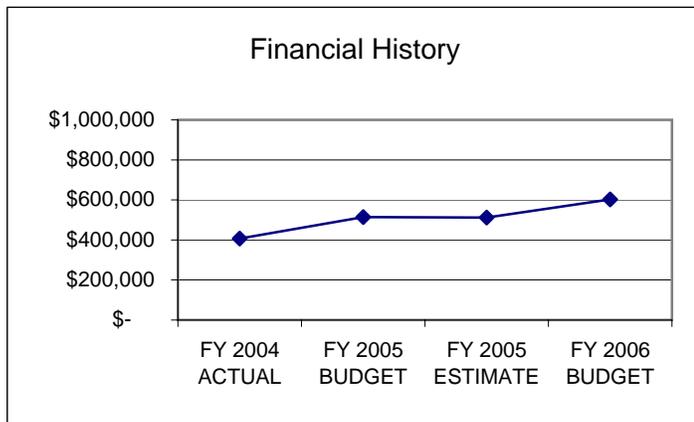
**POSITION SUMMARY**

Description	FY 2003-04 Actual	FY 2004-05			FY 2005-06 Approved	Approved/ Orig. Bdgt. % Inc/Dec
		Original Budget	Amended Budget	Estimate		
<b>By Status:</b>						
Full-Time	6.00	7.00	7.00	7.00	7.00	0.0%
Continuous Part-Time	-	-	-	-	-	0.0%
Seasonal	-	-	-	-	-	0.0%
<b>Total</b>	<b>6.00</b>	<b>7.00</b>	<b>7.00</b>	<b>7.00</b>	<b>7.00</b>	<b>0.0%</b>

**By Classification:**

Elected/Appointed Officials	-	-	-	-	-	0.0%
Administrative	1.00	1.00	1.00	1.00	1.00	0.0%
Supervisory	1.00	1.00	1.00	1.00	1.00	0.0%
Clerical	2.00	2.00	2.00	2.00	2.00	0.0%
Operational	2.00	3.00	3.00	3.00	3.00	0.0%
Maintenance	-	-	-	-	-	0.0%
<b>Total</b>	<b>6.00</b>	<b>7.00</b>	<b>7.00</b>	<b>7.00</b>	<b>7.00</b>	<b>0.0%</b>

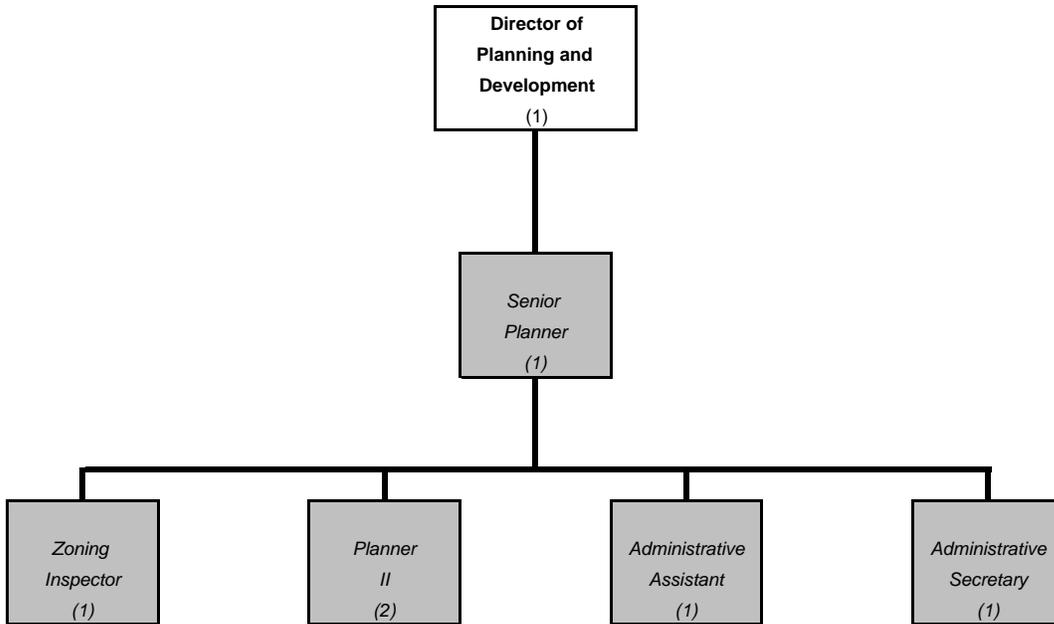
**ACTIVITY TRENDS**



**CITY OF ROWLETT  
 PLANNING BUDGET RECONCILIATION  
 CHANGE FROM FY 2005 APPROVED BUDGET TO FY 2006 APPROVED BUDGET**

Total Change in Personnel Services	56,115
Total Change in Supplies	(1,605)
Total Change in Purchase Services	34,342
Total Change in Capital	-
Total Change in Expenditures	<u>88,852</u>
Summary of Changes:	
Personnel Services:	
FY 2005 Pay Plan Adjustments (salary and benefits)	15,953
FY 2006 Pay Plan Adjustments (salary and benefits)	39,535
Supplies:	
Miscellaneous decreases	(1,605)
Purchase Services:	
Vehicle Maintenance and Replacement Charges	3,514
Less contract labor	(10,000)
Information Technology Charges	25,460
Planning and Zoning Commission training	5,520
Plat copier lease	7,248
Desktop plat printer	<u>2,395</u>
Total Summary of Changes	88,020

**CITY OF ROWLETT  
PLANNING DEPARTMENT  
FISCAL YEAR 2005-06 ORGANIZATIONAL CHART**



FULL-TIME = 7

**CITY OF ROWLETT  
PROGRAM INFORMATION**

DEPARTMENT: GEOGRAPHIC INFORMATION SERVICES  
PROGRAM: DEPARTMENTAL SUMMARY

FUND: GENERAL  
PROGRAM CODE: 5024

**PURPOSE AND DESCRIPTION**

**Purpose:** To develop, maintain and automate City's geographic information and support City staff, citizens and the development community in accessing this information in an efficient manner.

**Description:** The Geographical Information Systems (GIS) division maintains a computer based mapping system used for the creation, storage, and maintenance of spatial (geographic) digital data pertaining to road, water, sewer and drainage systems, property ownership, zoning, land use, etc. This data is used by most of the City departments in their day to day operations and in various long and short range estimates and projections.

**STRATEGIES AND GOALS**

**Community Development Strategy**

#D-4 Monitor and forecast demographic changes in our community including social and socio-economic evolutions.

*Track residential and commercial trends*

**Infrastructure Strategy**

#F-1 Determine and implement methods to further the advancement of technology in our daily operations in order to improve communication between the City government, residents, and businesses.

*Integrate geographic information system (GIS) into City operations as appropriate*

**NEW PROGRAMS AND SERVICES**

- Additional GIS Technician position to assist in maintaining geospatial databases  
*Aids in the fourth year implementation of the five-year GIS development plan*  
*Provides constant maintenance of the 56 databases that have been developed and deployed over the past three years*

**CITY OF ROWLETT  
FY 2005-06 BUDGET**

DEPARTMENT: GEOGRAPHIC INFORMATION SERVICES	FUND: GENERAL
PROGRAM:	PROGRAM CODE: 5024

**FINANCIAL SUMMARY**

Description	FY 2003-04 Actual	FY 2004-05			FY 2005-06 Approved	Approved/ Orig. Bdgt. % Inc/Dec
		Original Budget	Amended Budget	Estimate		
Personnel Costs	\$ 111,456	\$ 117,813	\$ 125,282	\$ 123,750	\$ 183,225	55.5%
Supplies	12,004	25,025	25,025	30,876	15,225	-39.2%
Purchase Services	70,207	67,600	67,600	64,170	92,901	37.4%
Capital Outlay	-	-	-	-	-	0.0%
<b>Total</b>	<b>\$ 193,667</b>	<b>\$ 210,438</b>	<b>\$ 217,907</b>	<b>\$ 218,796</b>	<b>\$ 291,351</b>	<b>38.4%</b>

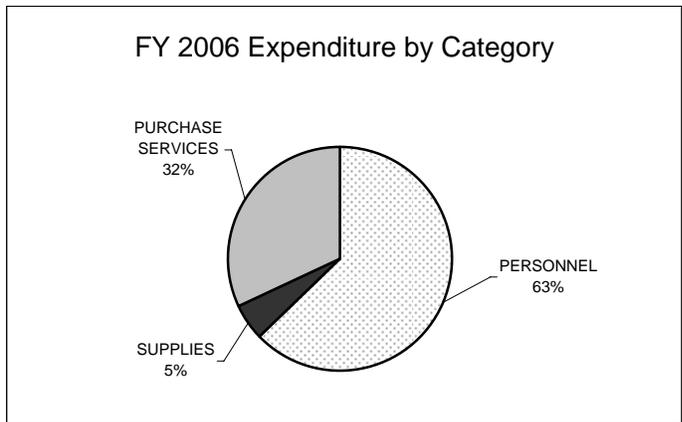
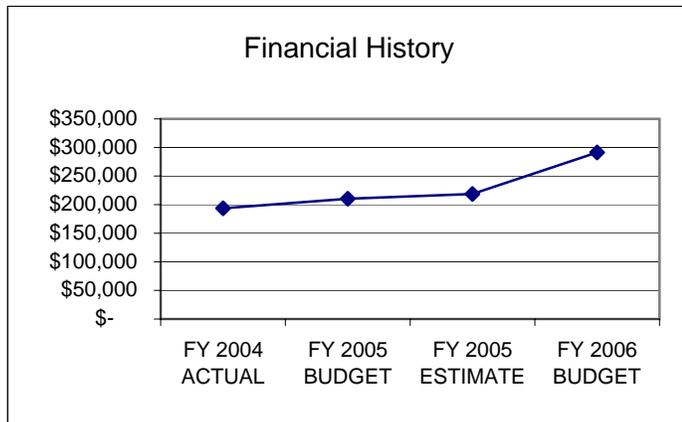
**POSITION SUMMARY**

Description	FY 2003-04 Actual	FY 2004-05			FY 2005-06 Approved	Approved/ Orig. Bdgt. % Inc/Dec
		Original Budget	Amended Budget	Estimate		
<b>By Status:</b>						
Full-Time	2.00	2.00	2.00	2.00	3.00	50.0%
Continuous Part-Time	-	-	-	-	-	0.0%
Seasonal	-	-	-	-	-	0.0%
<b>Total</b>	<b>2.00</b>	<b>2.00</b>	<b>2.00</b>	<b>2.00</b>	<b>3.00</b>	<b>50.0%</b>

**By Classification:**

Elected/Appointed Officials	-	-	-	-	-	0.0%
Administrative	-	-	-	-	-	0.0%
Supervisory	-	1.00	1.00	1.00	1.00	0.0%
Clerical	-	-	-	-	-	0.0%
Operational	2.00	1.00	1.00	1.00	2.00	100.0%
Maintenance	-	-	-	-	-	0.0%
<b>Total</b>	<b>2.00</b>	<b>2.00</b>	<b>2.00</b>	<b>2.00</b>	<b>3.00</b>	<b>50.0%</b>

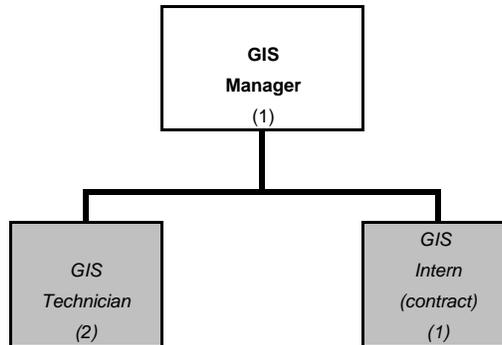
**ACTIVITY TRENDS**



**CITY OF ROWLETT  
GEOGRAPHIC INFORMATION SYSTEMS BUDGET RECONCILIATION  
CHANGE FROM FY 2005 APPROVED BUDGET TO FY 2006 APPROVED BUDGET**

Total Change in Personnel Services	65,412
Total Change in Supplies	(9,800)
Total Change in Purchase Services	25,301
Total Change in Capital	-
Total Change in Expenditures	<u>80,913</u>
Summary of Changes:	
Personnel Services:	
New GIS Technician (salary and benefits)	47,913
FY 2005 Pay Plan Adjustments (salary and benefits)	7,469
FY 2006 Pay Plan Adjustments (salary and benefits)	9,131
Supplies:	
Less computer software	(10,000)
Less data processing	(1,525)
Less office furnishings	(5,000)
Increase computer hardware	6,725
Purchase Services:	
Service contract maintenance	15,000
Increase training	1,740
Information Technology Charges	7,703
Total Summary of Changes	79,156

**CITY OF ROWLETT  
GEOGRAPHIC INFORMATION SYSTEMS DEPARTMENT  
FISCAL YEAR 2005-06 ORGANIZATIONAL CHART**



**FULL-TIME = 3  
CONTRACT = 1**

**CITY OF ROWLETT  
PROGRAM INFORMATION**

DEPARTMENT: HUMAN RESOURCES  
PROGRAM:

FUND: GENERAL  
PROGRAM CODE: 5508

**PURPOSE AND DESCRIPTION**

**Purpose:** To recruit and retain a highly qualified work force and to minimize risk to the City.

**Description:** The Human Resources/Risk Management Department is responsible for the administering and enforcing of all personnel policies and procedures in accordance with applicable federal and state laws. The responsibilities of the Human Resources/Risk Management Department include the following areas: recruitment and staffing, benefits administration, training, risk management, employee relations, salary administration, and legal compliance.

**STRATEGIES AND GOALS**

**Organizational Development Strategy**

- #A-1 Demonstrate commitment to employee development and growth.  
*Increase avenues for career growth*  
*Continually provide and enhance professional development and training*
  
- #A-4 Design and implement activities that communicate our organization's culture and values.  
*Conduct activities to communicate organizational values to employees*  
*Recognize employees who demonstrate the City's vision, mission, and values*

**NEW PROGRAMS AND SERVICES**

- Comprehensive Safety Program  
*"Accident Prevention"*  
*Potential decrease in Worker's Compensations Claims*
  
- Enhance Rowlett University

**CITY OF ROWLETT  
FY 2005-06 BUDGET**

DEPARTMENT: HUMAN RESOURCES  
PROGRAM:

FUND: GENERAL  
PROGRAM CODE: 5508

**FINANCIAL SUMMARY**

Description	FY 2003-04 Actual	FY 2004-05			FY 2005-06 Approved	Approved/ Orig. Bdgt. % Inc/Dec
		Original Budget	Amended Budget	Estimate		
Personnel Costs	\$ 197,626	\$ 291,945	\$ 268,240	\$ 265,407	\$ 318,079	9.0%
Supplies	6,980	13,800	13,800	15,850	10,700	-22.5%
Purchase Services	192,096	171,295	172,215	179,985	243,147	41.9%
Capital Outlay	-	-	-	-	-	0.0%
<b>Total</b>	<b>\$ 396,702</b>	<b>\$ 477,040</b>	<b>\$ 454,255</b>	<b>\$ 461,242</b>	<b>\$ 571,926</b>	<b>19.9%</b>

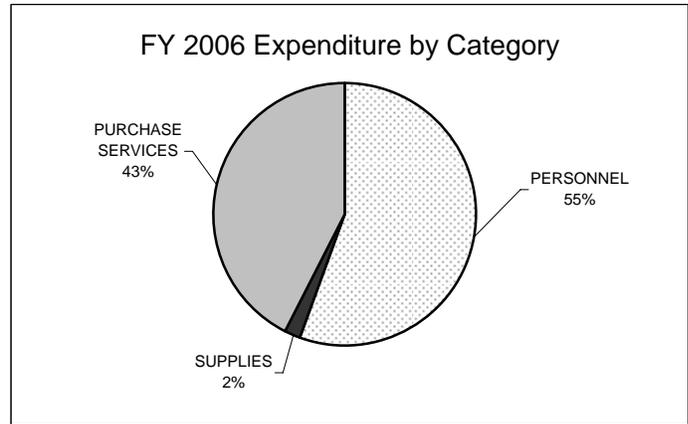
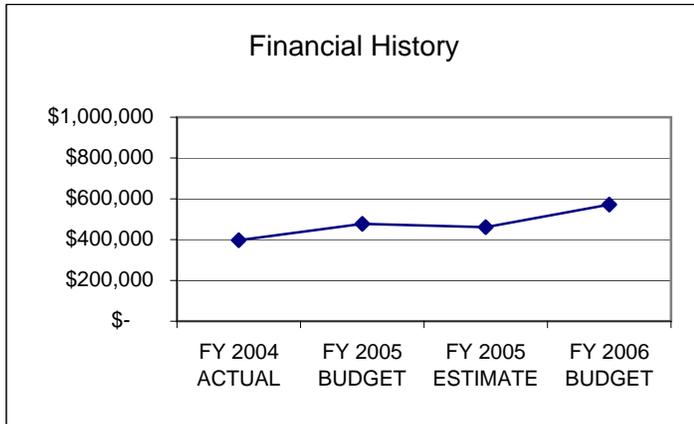
**POSITION SUMMARY**

Description	FY 2003-04 Actual	FY 2004-05			FY 2005-06 Approved	Approved/ Orig. Bdgt. % Inc/Dec
		Original Budget	Amended Budget	Estimate		
<b>By Status:</b>						
Full-Time	3.00	5.00	5.00	5.00	5.00	0.0%
Continuous Part-Time	-	-	-	-	-	0.0%
Seasonal	-	-	-	-	-	0.0%
<b>Total</b>	<b>3.00</b>	<b>5.00</b>	<b>5.00</b>	<b>5.00</b>	<b>5.00</b>	<b>0.0%</b>

**By Classification:**

Elected/Appointed Officials	-	-	-	-	-	0.0%
Administrative	1.00	1.00	1.00	1.00	1.00	0.0%
Supervisory	-	-	-	-	-	0.0%
Clerical	2.00	2.00	2.00	2.00	2.00	0.0%
Operational	-	2.00	2.00	2.00	2.00	0.0%
Maintenance	-	-	-	-	-	0.0%
<b>Total</b>	<b>3.00</b>	<b>5.00</b>	<b>5.00</b>	<b>5.00</b>	<b>5.00</b>	<b>0.0%</b>

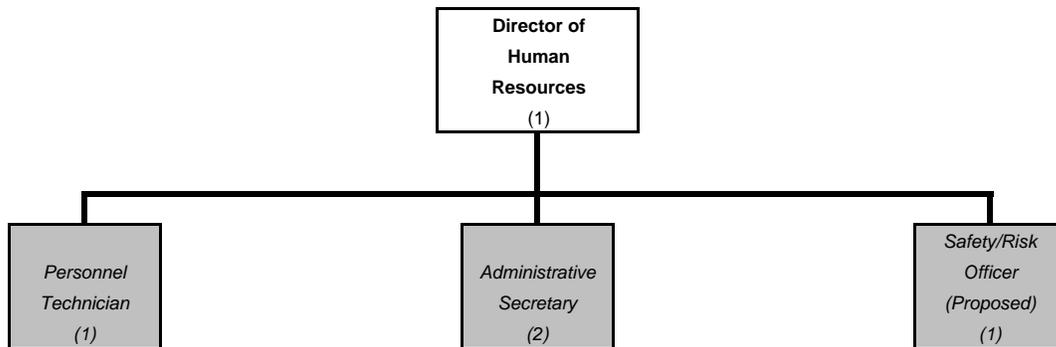
**ACTIVITY TRENDS**



**CITY OF ROWLETT  
HUMAN RESOURCES BUDGET RECONCILIATION  
CHANGE FROM FY 2005 APPROVED BUDGET TO FY 2006 APPROVED BUDGET**

Total Change in Personnel Services	26,134
Total Change in Supplies	(3,100)
Total Change in Purchase Services	71,852
Total Change in Capital	-
Total Change in Expenditures	<u>94,886</u>
Summary of Changes:	
Personnel Services:	
FY 2005 Pay Plan Adjustments (salary and benefits)	7,824
FY 2006 Pay Plan Adjustments (salary and benefits)	18,205
Supplies:	
Transfer computer items to IT Charges below	(3,100)
Purchase Services:	
Full year funding for clinic services	37,000
Increased employee development training	20,000
Information Technology Charges	<u>18,057</u>
Total Summary of Changes	97,986

**CITY OF ROWLETT  
HUMAN RESOURCES DEPARTMENT  
FISCAL YEAR 2005-06 ORGANIZATIONAL CHART**



**FULL-TIME = 5**

**CITY OF ROWLETT  
PROGRAM INFORMATION**

DEPARTMENT: GENERAL NON-DEPARTMENTAL  
PROGRAM:

FUND: GENERAL  
PROGRAM CODE: 6059

**PURPOSE AND DESCRIPTION**

**Purpose and Description:** The Non-Departmental program accounts for certain General Fund expenditures that do not clearly fit under the responsibility of any single City department.

**STRATEGIES AND GOALS**

N/A.

**NEW PROGRAMS AND SERVICES**

Provide for payment of citywide insurance costs, including auto, fire and casualty, professional liability and all other non-personnel related insurance costs.

Provide for payment of General Fund services including appraisal fees associated with Dallas County Appraisal District, property tax attorney fees, collection agency fees for delinquent accounts, and fiscal agency fees associated with

Provide for payment of costs related to the City Hall copier.

Provide financial support for Keep Rowlett Beautiful.

**CITY OF ROWLETT  
FY 2005-06 BUDGET**

DEPARTMENT: GENERAL NON-DEPARTMENTAL  
PROGRAM:

FUND: GENERAL  
PROGRAM CODE: 6059

**FINANCIAL SUMMARY**

Description	FY 2003-04 Actual	FY 2004-05			FY 2005-06 Approved	Approved/ Orig. Bdgt. % Inc/Dec
		Original Budget	Amended Budget	Estimate		
Personnel Costs	\$ 91	\$ (25,036)	\$ (228,988)	\$ 496	\$ (364,000)	1353.9%
Supplies	6,619	1,800	24,300	47,054	1,800	0.0%
Purchase Services	737,686	639,182	650,557	668,493	775,595	21.3%
Capital Outlay	13,384	-	-	-	-	0.0%
Transfers Out	667,941	52,026	52,026	52,026	142,117	173.2%
Reserves	-	150,000	138,227	-	110,000	-26.7%
<b>Total</b>	<b>\$ 1,425,721</b>	<b>\$ 817,972</b>	<b>\$ 636,122</b>	<b>\$ 768,069</b>	<b>\$ 665,512</b>	<b>-18.6%</b>

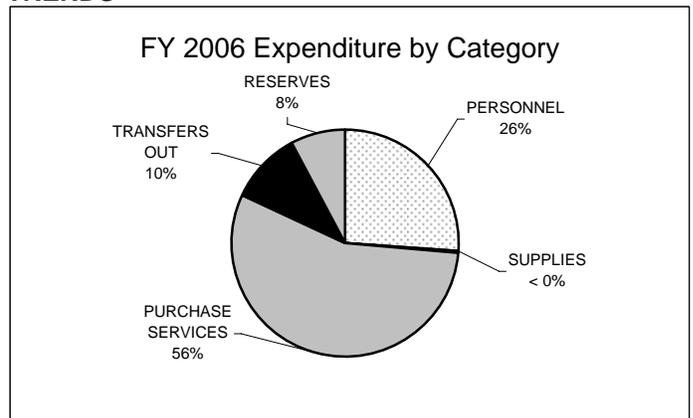
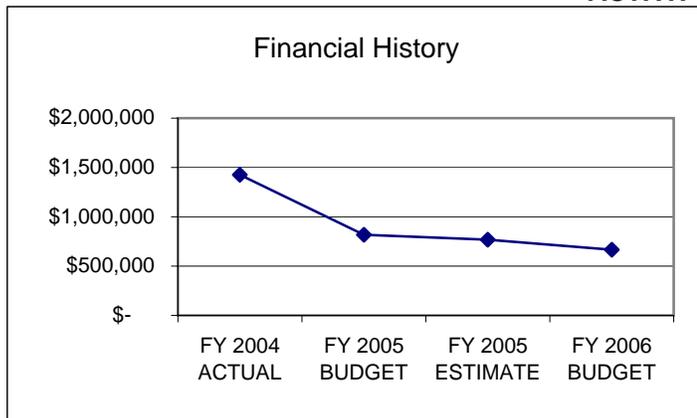
**POSITION SUMMARY**

Description	FY 2003-04 Actual	FY 2004-05			FY 2005-06 Approved	Approved/ Orig. Bdgt. % Inc/Dec
		Original Budget	Amended Budget	Estimate		
<b>By Status:</b>						
Full-Time	-	-	-	-	-	0.0%
Continuous Part-Time	-	-	-	-	-	0.0%
Seasonal	-	-	-	-	-	0.0%
<b>Total</b>	<b>-</b>	<b>-</b>	<b>-</b>	<b>-</b>	<b>-</b>	<b>0.0%</b>

**By Classification:**

Elected/Appointed Officials	-	-	-	-	-	0.0%
Administrative	-	-	-	-	-	0.0%
Supervisory	-	-	-	-	-	0.0%
Clerical	-	-	-	-	-	0.0%
Operational	-	-	-	-	-	0.0%
Maintenance	-	-	-	-	-	0.0%
<b>Total</b>	<b>-</b>	<b>-</b>	<b>-</b>	<b>-</b>	<b>-</b>	<b>0.0%</b>

**ACTIVITY TRENDS**



**CITY OF ROWLETT  
GENERAL FUND NON-DEPARTMENTAL BUDGET RECONCILIATION  
CHANGE FROM FY 2005 APPROVED BUDGET TO FY 2006 APPROVED BUDGET**

Total Change in Personnel Services	\$ (338,964)
Total Change in Supplies	-
Total Change in Purchase Services	136,413
Total Change in Transfers Out	90,091
Total Change in Reserves	(40,000)
Total Change in Expenditures	<u>\$ (152,460)</u>
Summary of Changes:	
Personnel Services:	
Less consolidated pay plan funding	(374,964)
Consolidated current year pay plan funding	36,000
Supplies:	
None	-
Purchase Services:	
Increase in Appraisal District funding	9,763
Increase in citywide insurances	6,100
Performance Measurement program	40,000
Fiscal Agency Fee increase	3,000
Ambulance Collection Fees	1,200
Miscellaneous Increases	12,000
Information Technology charges	58,841
Transfers Out:	
Economic Development transfer	90,091
Reserves:	
Decrease contingency funding	(40,000)
Total Summary of Changes	<u>\$ (157,969)</u>

# Rowlett

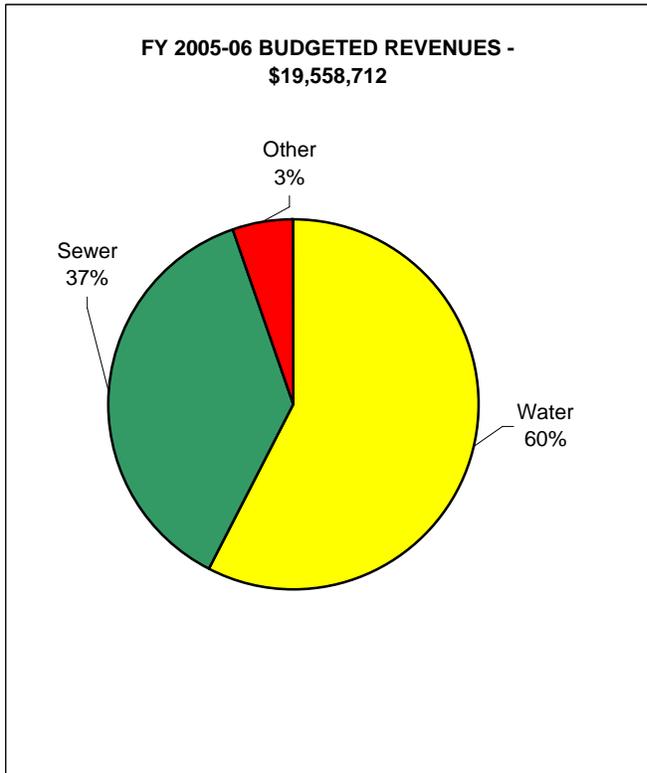
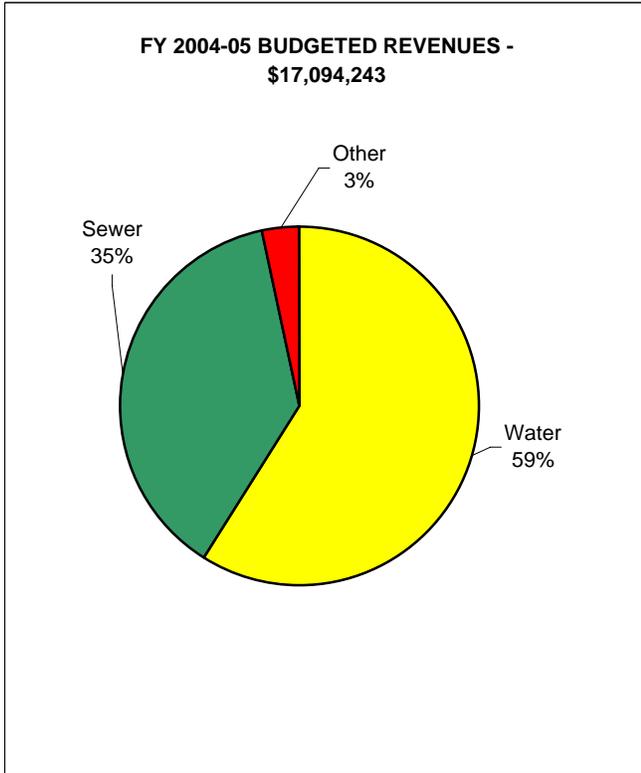
T E X A S

**CITY OF ROWLETT  
UTILITY FUND  
FY 2005-06 BUDGET REVENUE AND EXPENDITURE SUMMARY**

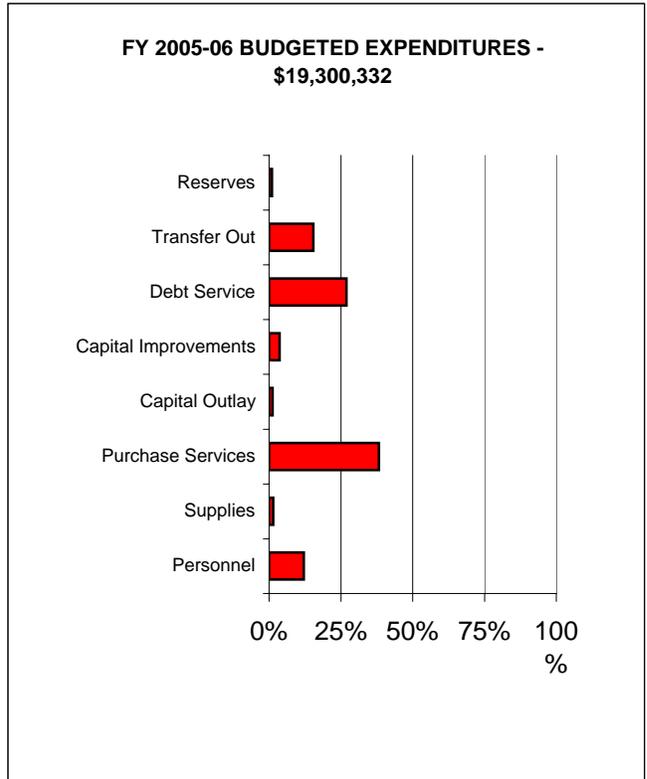
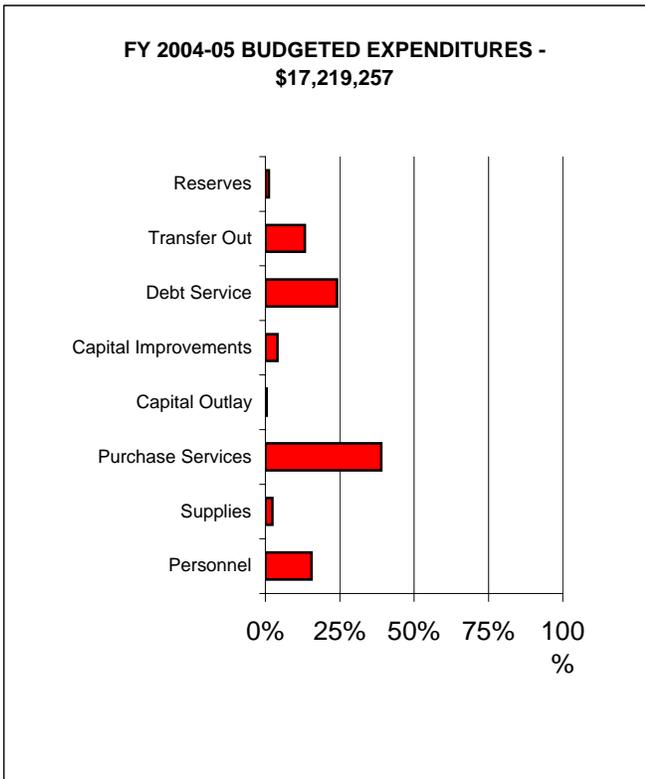
Description	FY 2003-04 Actual	FY 2004-05			FY 2005-06 Approved	Approved/ Orig. Bdgt. % Inc/Dec
		Original Budget	Amended Budget	Estimate		
Revenues:						
Beginning Resources	\$ 2,193,816	\$ 1,344,335	\$ 3,914,848	\$ 3,914,848	\$ 5,134,849	282.0%
Current Revenues:						
Tax Revenues	-	-	-	-	-	0.0%
Franchise Fees	-	-	-	-	-	0.0%
Licenses and Permits	-	-	-	-	-	0.0%
Charges for Services	15,872,392	17,036,889	16,938,293	17,055,212	19,039,909	11.8%
Fines & Forfeitures	-	-	-	-	-	0.0%
Other	53,099	40,000	40,000	205,000	234,000	485.0%
Transfers In	22,871	17,354	17,354	17,354	284,803	1541.1%
Total Current Revenues	<u>15,948,362</u>	<u>17,094,243</u>	<u>16,995,647</u>	<u>17,277,566</u>	<u>19,558,712</u>	<u>14.4%</u>
Total Available Resources	<u>18,142,178</u>	<u>18,438,578</u>	<u>20,910,495</u>	<u>21,192,414</u>	<u>24,693,561</u>	<u>33.9%</u>
Expenditures:						
Personnel Services	2,191,837	2,676,789	2,663,908	2,613,234	2,328,331	-13.0%
Supplies	326,281	404,519	463,779	447,105	278,845	-31.1%
Purchase Services	5,696,863	6,716,474	6,148,211	6,088,526	7,379,509	9.9%
Capital Outlay	241,503	79,250	152,241	154,431	240,250	203.2%
Capital Improvements	1,771,947	700,000	776,048	700,000	700,000	0.0%
Debt Service	2,211,818	4,156,636	4,162,136	3,768,680	5,191,626	24.9%
Transfers Out	1,787,081	2,285,589	2,285,589	2,285,589	2,981,771	30.5%
Contingency	-	200,000	147,565	-	200,000	0.0%
Total Expenditures	<u>14,227,330</u>	<u>17,219,257</u>	<u>16,799,477</u>	<u>16,057,565</u>	<u>19,300,332</u>	<u>12.1%</u>
Ending Resources	<u>\$ 3,914,848</u>	<u>\$ 1,219,321</u>	<u>\$ 4,111,018</u>	<u>\$ 5,134,849</u>	<u>\$ 5,393,229</u>	<u>342.3%</u>

# CITY OF ROWLETT UTILITY FUND

## REVENUE COMPARISON



## EXPENDITURE COMPARISON



**CITY OF ROWLETT  
FY 2005-06 BUDGET**

**FINANCIAL SUMMARY**

Description	FY 2003-04 Actual	FY 2004-05			FY 2005-06 Approved	Approved/ Orig. Bdgt. % Inc/Dec
		Original Budget	Amended Budget	Estimate		
Personnel Costs	\$ 2,191,837	\$ 2,676,789	\$ 2,663,908	\$ 2,613,234	\$ 2,328,331	-13.0%
Supplies	326,281	404,519	463,779	447,105	278,845	-31.1%
Purchase Services	5,696,863	6,716,474	6,148,211	6,088,526	7,379,509	9.9%
Capital Outlay	241,503	79,250	152,241	154,431	240,250	203.2%
Capital Improvements	1,771,947	700,000	776,048	700,000	700,000	0.0%
Debt Service	2,211,818	4,156,636	4,162,136	3,768,680	5,191,626	24.9%
Transfer Out	1,787,081	2,285,589	2,285,589	2,285,589	2,981,771	30.5%
Contingency	-	200,000	147,565	-	200,000	0.0%
<b>Total</b>	<b>\$ 14,227,330</b>	<b>\$ 17,219,257</b>	<b>\$ 16,799,477</b>	<b>\$ 16,057,565</b>	<b>\$ 19,300,332</b>	<b>12.1%</b>

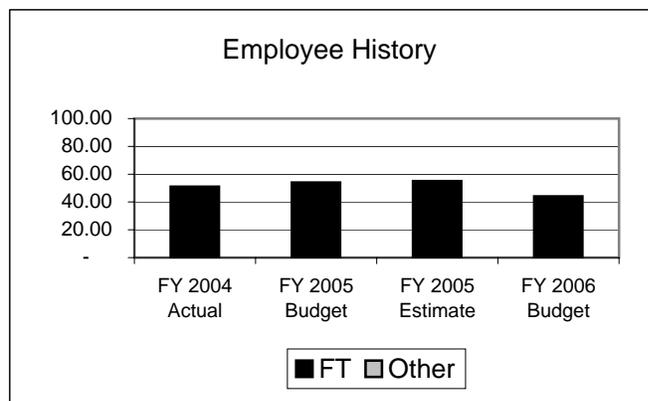
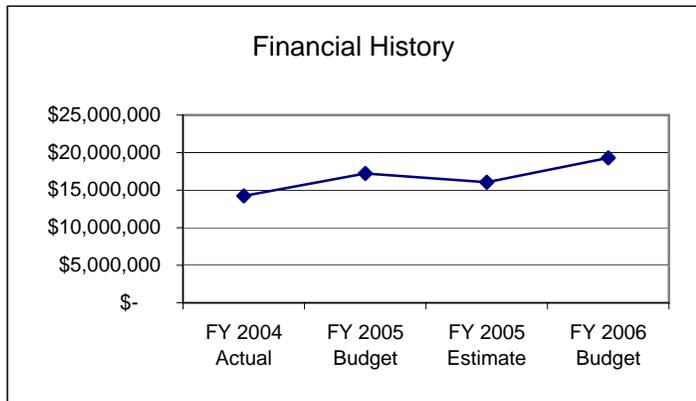
**POSITION SUMMARY**

Description	FY 2003-04 Actual	FY 2004-05			FY 2005-06 Approved	Approved/ Orig. Bdgt. % Inc/Dec
		Original Budget	Amended Budget	Estimate		
<b>By Status:</b>						
Full-Time	51.00	54.00	54.00	55.00	44.00	-18.5%
Continuous Part-Time	-	-	-	-	-	0.0%
Seasonal	-	-	-	-	-	0.0%
<b>Total</b>	<b>51.00</b>	<b>54.00</b>	<b>54.00</b>	<b>55.00</b>	<b>44.00</b>	<b>-18.5%</b>

**By Classification:**

Elected/Appointed Officials	-	-	-	-	-	0.0%
Administrative	1.00	1.00	1.00	1.00	1.00	0.0%
Supervisory	4.00	4.00	4.00	4.00	3.00	-25.0%
Clerical	7.00	7.00	7.00	8.00	6.00	-14.3%
Operational	39.00	42.00	42.00	42.00	34.00	-19.0%
Maintenance	-	-	-	-	-	0.0%
<b>Total</b>	<b>51.00</b>	<b>54.00</b>	<b>54.00</b>	<b>55.00</b>	<b>44.00</b>	<b>-18.5%</b>

**ACTIVITY TRENDS**



**CITY OF ROWLETT  
UTILITY FUND  
FY 2005-06 BUDGET EXPENDITURE SUMMARY**

Description	FY 2003-04 Actual	FY 2004-05			FY 2005-06 Approved	Approved/ Orig. Bdgt. % Inc/Dec
		Original Budget	Amended Budget	Estimate		
By Function:						
Information Technology	\$ 704,365	\$ 849,413	\$ 811,975	\$ 758,864	\$ -	-100.0%
Water Operations	3,798,247	4,813,396	4,229,805	4,190,338	4,669,303	-3.0%
Wastewater Operations	2,456,100	2,663,172	2,865,092	2,878,445	3,797,012	42.6%
City Engineer	493,362	539,690	545,690	530,715	711,753	31.9%
Utility Billing	490,275	459,284	477,027	477,985	637,877	38.9%
Meter Services	408,706	450,773	456,290	423,696	333,229	-26.1%
Non-Departmental	5,876,275	7,443,529	7,413,598	6,797,522	9,151,158	22.9%
Total Expenditures	<u>14,227,330</u>	<u>17,219,257</u>	<u>16,799,477</u>	<u>16,057,565</u>	<u>19,300,332</u>	<u>12.1%</u>

By Category:						
Personnel Services	2,191,837	2,676,789	2,663,908	2,613,234	2,328,331	-13.0%
Supplies	326,281	404,519	463,779	447,105	278,845	-31.1%
Purchase Services	5,696,863	6,716,474	6,148,211	6,088,526	7,379,509	9.9%
Capital Outlay	241,503	79,250	152,241	154,431	240,250	203.2%
Capital Improvements	1,771,947	700,000	776,048	700,000	700,000	0.0%
Debt Service	2,211,818	4,156,636	4,162,136	3,768,680	5,191,626	24.9%
Transfers Out	1,787,081	2,285,589	2,285,589	2,285,589	2,981,771	30.5%
Contingency	-	200,000	147,565	-	200,000	0.0%
Total Expenditures	<u>\$ 14,227,330</u>	<u>\$ 17,219,257</u>	<u>\$ 16,799,477</u>	<u>\$ 16,057,565</u>	<u>\$ 19,300,332</u>	<u>12.1%</u>

**CITY OF ROWLETT  
UTILITY FUND  
FY 2005-06 REVENUE DETAIL**

Description	FY 2003-04 Actual	FY 2004-05			FY 2005-06 Approved	Approved/ Orig. Bdgt. % Inc/Dec
		Original Budget	Amended Budget	Estimate		
Charges for Services:						
Water	\$ 9,299,791	\$ 10,080,836	\$ 9,843,400	\$ 9,924,868	\$ 11,228,095	11.4%
Sewer	6,038,435	6,422,319	6,543,805	6,572,403	7,319,814	14.0%
Subdivision Inspections	82,985	115,234	115,234	85,000	65,000	-43.6%
Water & Sewer Penalty	206,740	185,000	185,000	205,000	205,000	10.8%
Miscellaneous	9,007	10,500	27,854	60,941	15,000	42.9%
Water Meter & Tap Fee	58,705	70,000	70,000	40,000	40,000	-42.9%
Service Connect	87,164	82,000	82,000	82,000	82,000	0.0%
Reconnect Fee	49,550	46,000	46,000	55,000	55,000	19.6%
Rentals/Leases	40,015	25,000	25,000	30,000	30,000	20.0%
	<u>15,872,392</u>	<u>17,036,889</u>	<u>16,938,293</u>	<u>17,055,212</u>	<u>19,039,909</u>	<u>11.8%</u>
Other:						
Interest Income	53,099	40,000	40,000	205,000	234,000	485.0%
G&A Transfer	22,871	17,354	17,354	17,354	284,803	100.0%
Total	<u>75,970</u>	<u>57,354</u>	<u>57,354</u>	<u>222,354</u>	<u>518,803</u>	<u>804.6%</u>
Total Current Revenues	<u>\$ 15,948,362</u>	<u>\$ 17,094,243</u>	<u>\$ 16,995,647</u>	<u>\$ 17,277,566</u>	<u>\$ 19,558,712</u>	<u>14.4%</u>

**CITY OF ROWLETT  
PROGRAM INFORMATION**

DEPARTMENT: INFORMATION TECHNOLOGY  
PROGRAM:

FUND: UTILITY  
PROGRAM CODE: 0560

**PURPOSE AND DESCRIPTION**

The Information Technology division has been moved to a separate fund for Fiscal Year 2005-2006.

**STRATEGIES AND GOALS**

N/A

**OBJECTIVES**

N/A

**CITY OF ROWLETT  
FY 2005-06 BUDGET**

DEPARTMENT: INFORMATION TECHNOLOGY  
PROGRAM:

FUND: UTILITY  
PROGRAM CODE: 0560

**FINANCIAL SUMMARY**

Description	FY 2003-04 Actual	FY 2004-05			FY 2005-06 Approved	Approved/ Orig. Bdgt. % Inc/Dec
		Original Budget	Amended Budget	Estimate		
Personnel Costs	\$ 199,785	\$ 282,211	\$ 281,186	\$ 269,974	\$ -	-100.0%
Supplies	188,280	74,144	96,144	63,575	-	-100.0%
Purchase Services	286,300	493,058	396,654	387,324	-	-100.0%
Capital Outlay	30,000	-	37,991	37,991	-	0.0%
<b>Total</b>	<b>\$ 704,365</b>	<b>\$ 849,413</b>	<b>\$ 811,975</b>	<b>\$ 758,864</b>	<b>\$ -</b>	<b>-100.0%</b>

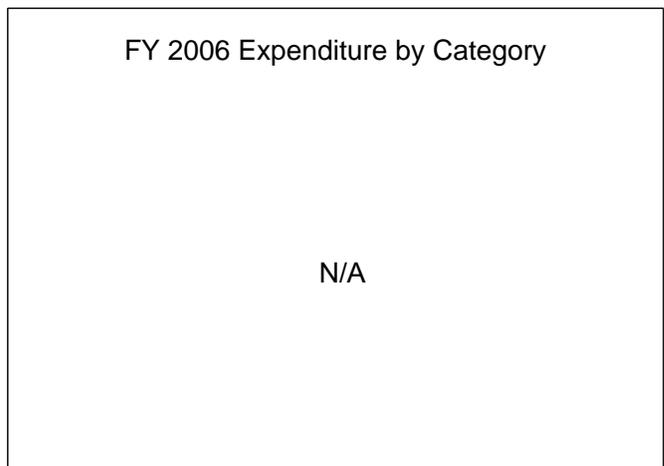
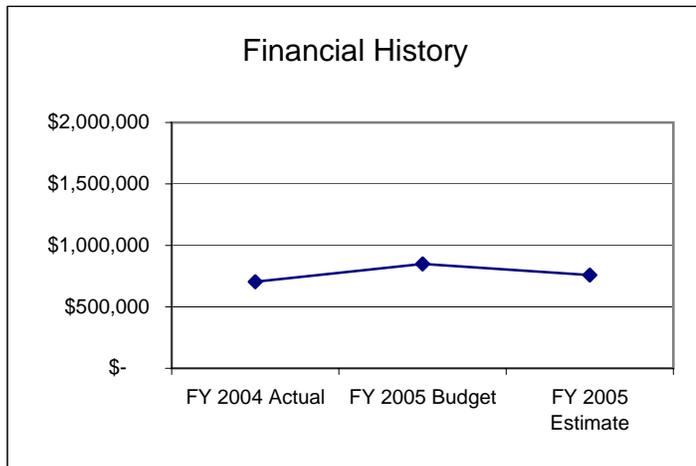
**POSITION SUMMARY**

Description	FY 2003-04 Actual	FY 2004-05			FY 2005-06 Approved	Approved/ Orig. Bdgt. % Inc/Dec
		Original Budget	Amended Budget	Estimate		
<b>By Status:</b>						
Full-Time	5.00	5.00	5.00	6.00	-	-100.0%
Continuous Part-Time	-	-	-	-	-	0.0%
Seasonal	-	-	-	-	-	0.0%
<b>Total</b>	<b>5.00</b>	<b>5.00</b>	<b>5.00</b>	<b>6.00</b>	<b>-</b>	<b>-100.0%</b>

**By Classification:**

Elected/Appointed Officials	-	-	-	-	-	0.0%
Administrative	-	-	-	-	-	0.0%
Supervisory	1.00	1.00	1.00	1.00	-	-100.0%
Clerical	-	-	-	1.00	-	0.0%
Operational	4.00	4.00	4.00	4.00	-	-100.0%
Maintenance	-	-	-	-	-	0.0%
<b>Total</b>	<b>5.00</b>	<b>5.00</b>	<b>5.00</b>	<b>6.00</b>	<b>-</b>	<b>-100.0%</b>

**ACTIVITY TRENDS**



**CITY OF ROWLETT  
PROGRAM INFORMATION**

DEPARTMENT: WATER OPERATIONS  
PROGRAM:

FUND: UTILITY  
PROGRAM CODE: 4562

**PURPOSE AND DESCRIPTION**

**Purpose:** The mission of the Water Utility division of Public Works/Utilities is to provide Rowlett citizens with an adequate supply of high quality, clean water.

**Description:** The Water Utility maintains the City's water distribution system and has responsibility for repairing water lines, replacing water main lines, flushing dead-end lines, taking and analyzing water samples, and the inspecting and operating of valves and hydrants.

**STRATEGIES AND GOALS**

**Organizational Development Strategy**

- #F-2 Pursue practices to enhance the public works system to forecast long term needs, increase reliability and security, reduce risks, and manage costs.
  
- #F-6 Develop all public facilities in a way to set an example of high quality standards and safety. and security, reduce risks, and manage costs.

**NEW PROGRAMS AND SERVICES**

- Shoring and trench safety equipment
- Replacement water pump for golf course irrigation
- Portable flow meter for identify pipe-leaks

**CITY OF ROWLETT  
FY 2005-06 BUDGET**

DEPARTMENT: WATER OPERATIONS  
PROGRAM:

FUND: UTILITY  
PROGRAM CODE: 4562

**FINANCIAL SUMMARY**

Description	FY 2003-04 Actual	FY 2004-05			FY 2005-06 Approved	Approved/ Orig. Bdgt. % Inc/Dec
		Original Budget	Amended Budget	Estimate		
Personnel Costs	\$ 470,284	\$ 603,771	\$ 618,944	\$ 607,926	\$ 630,537	4.4%
Supplies	13,273	123,675	123,675	133,916	130,595	5.6%
Purchase Services	3,205,690	4,062,950	3,464,186	3,425,496	3,836,671	-5.6%
Capital Outlay	109,000	23,000	23,000	23,000	71,500	210.9%
<b>Total</b>	<b>\$ 3,798,247</b>	<b>\$ 4,813,396</b>	<b>\$ 4,229,805</b>	<b>\$ 4,190,338</b>	<b>\$ 4,669,303</b>	<b>-3.0%</b>

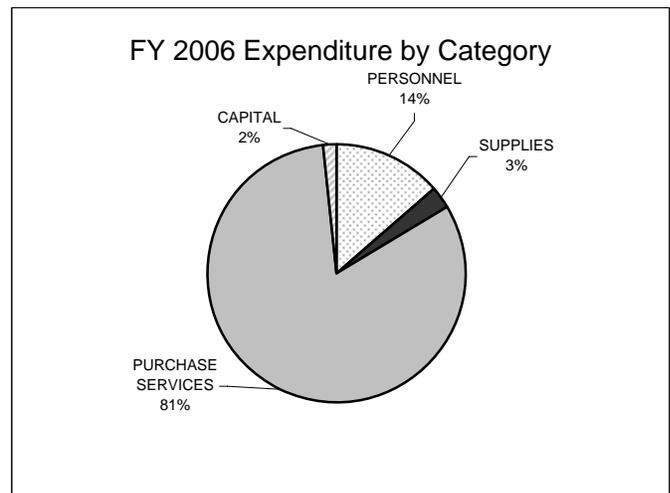
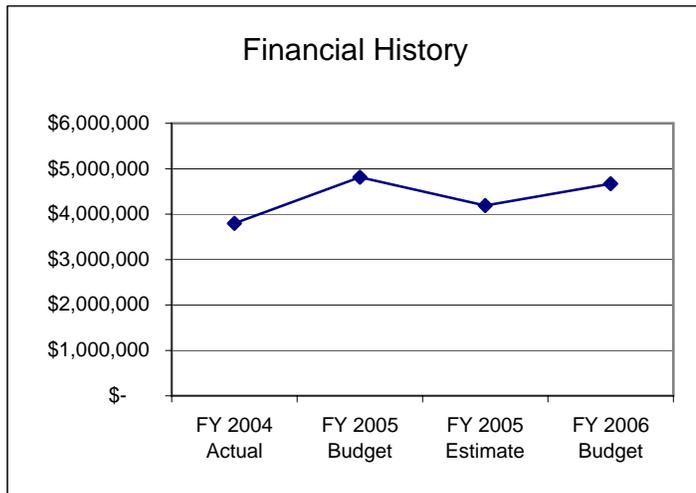
**POSITION SUMMARY**

Description	FY 2003-04 Actual	FY 2004-05			FY 2005-06 Approved	Approved/ Orig. Bdgt. % Inc/Dec
		Original Budget	Amended Budget	Estimate		
<b>By Status:</b>						
Full-Time	13.00	13.00	13.00	13.00	13.00	0.0%
Continuous Part-Time	-	-	-	-	-	0.0%
Seasonal	-	-	-	-	-	0.0%
<b>Total</b>	<b>13.00</b>	<b>13.00</b>	<b>13.00</b>	<b>13.00</b>	<b>13.00</b>	<b>0.0%</b>

**By Classification:**

Elected/Appointed Officials	-	-	-	-	-	0.0%
Administrative	-	-	-	-	-	0.0%
Supervisory	1.00	1.00	1.00	1.00	1.00	0.0%
Clerical	-	-	-	-	-	0.0%
Operational	12.00	12.00	12.00	12.00	12.00	0.0%
Maintenance	-	-	-	-	-	0.0%
<b>Total</b>	<b>13.00</b>	<b>13.00</b>	<b>13.00</b>	<b>13.00</b>	<b>13.00</b>	<b>0.0%</b>

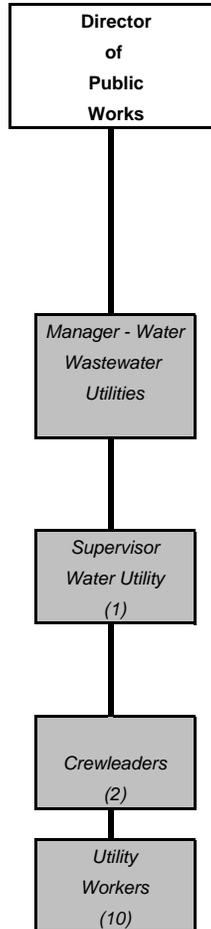
**ACTIVITY TRENDS**



**CITY OF ROWLETT  
WATER OPERATIONS BUDGET RECONCILIATION  
CHANGE FROM FY 2005 APPROVED BUDGET TO FY 2006 APPROVED BUDGET**

Total Change in Personnel Services	26,766
Total Change in Supplies	6,920
Total Change in Purchase Services	(226,279)
Total Change in Capital	<u>48,500</u>
Total Change in Expenditures	(144,093)
Summary of Changes:	
Personnel Services:	
FY 2005 Pay Plan Adjustments (salary and benefits)	13,273
FY 2006 Pay Plan Adjustments (salary and benefits)	11,436
Supplies:	
Fuel Increase	5,245
Purchase Services:	
Decrease in Budgeted Water Purchases	(462,716)
Decrease in Building Maintenance	(12,500)
Electricity Decrease	(10,000)
Gas Increase	1,768
Vehicle Maintenance and Replacement Charges	157,259
Information Technology Charges	103,060
Capital:	
Shoring and Trench Safety equipment	12,000
Replacement Raw Water pump	54,000
Portable ultrasonic flowmeter	5,500
Less FY 2005 one time vehicle purchase	<u>(23,000)</u>
Total Summary of Changes	(144,675)

**CITY OF ROWLETT  
WATER DEPARTMENT  
FISCAL YEAR 2005-06 ORGANIZATIONAL CHART**



**FULL-TIME = 13**

**CITY OF ROWLETT  
PROGRAM INFORMATION**

DEPARTMENT: WASTEWATER OPERATIONS  
PROGRAM: DEPARTMENTAL SUMMARY

FUND: UTILITY  
PROGRAM CODE: 4563

**PURPOSE AND DESCRIPTION**

**Purpose:** The mission of the Wastewater Utility division of Public/Works Utilities is to provide sewage services to the citizens of Rowlett.

**Description:** The Wastewater Utility division maintains the City's wastewater system and has responsibility for resolving customer issues associated with the wastewater system, inspecting lift stations and metering stations on a weekly basis, maintaining and repairing all of the pumps, motors and wet wells at each site, and repairing and replacing sewer main lines.

**STRATEGIES AND GOALS**

**Organizational Development Strategy**

- #F-2 Pursue practices to enhance the public works system to forecast long term needs, increase reliability and security,
- #F-6 Develop all public facilities in a way to set an example of high quality standards and safety, and security, reduce risks, and manage costs.

**NEW PROGRAMS AND SERVICES**

- Portable generator for lift stations during power failures
- Replacement crane for extracting pumps and motors
- Replacement pump for Westside Lift Station

**CITY OF ROWLETT  
FY 2005-06 BUDGET**

DEPARTMENT: WASTEWATER OPERATIONS  
PROGRAM:

FUND: UTILITY  
PROGRAM CODE: 4563

**FINANCIAL SUMMARY**

Description	FY 2003-04 Actual	FY 2004-05			FY 2005-06 Approved	Approved/ Orig. Bdgt. % Inc/Dec
		Original Budget	Amended Budget	Estimate		
Personnel Costs	\$ 571,829	\$ 633,897	\$ 675,817	\$ 684,039	\$ 716,714	13.1%
Supplies	22,949	81,000	81,000	90,731	85,850	6.0%
Purchase Services	1,785,322	1,917,025	2,042,025	2,040,740	2,850,698	48.7%
Capital Outlay	76,000	31,250	66,250	62,935	143,750	360.0%
<b>Total</b>	<b>\$ 2,456,100</b>	<b>\$ 2,663,172</b>	<b>\$ 2,865,092</b>	<b>\$ 2,878,445</b>	<b>\$ 3,797,012</b>	<b>42.6%</b>

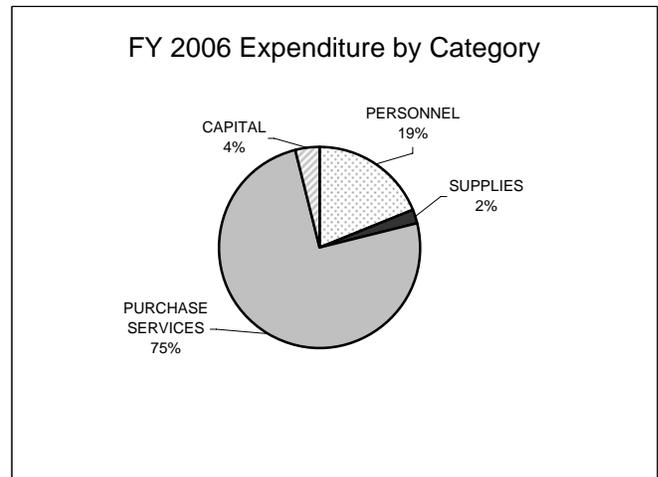
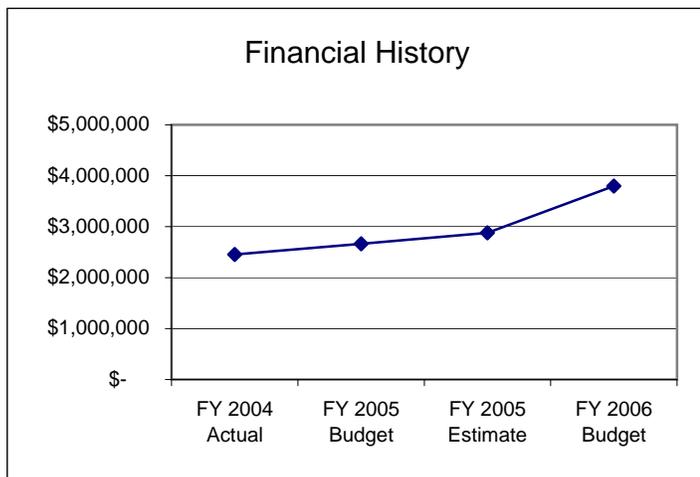
**POSITION SUMMARY**

Description	FY 2003-04 Actual	FY 2004-05			FY 2005-06 Approved	Approved/ Orig. Bdgt. % Inc/Dec
		Original Budget	Amended Budget	Estimate		
<b>By Status:</b>						
Full-Time	14.00	14.00	14.00	14.00	14.00	0.0%
Continuous Part-Time	-	-	-	-	-	0.0%
Seasonal	-	-	-	-	-	0.0%
<b>Total</b>	<b>14.00</b>	<b>14.00</b>	<b>14.00</b>	<b>14.00</b>	<b>14.00</b>	<b>0.0%</b>

**By Classification:**

Elected/Appointed Officials	-	-	-	-	-	0.0%
Administrative	-	-	-	-	-	0.0%
Supervisory	1.00	1.00	1.00	1.00	1.00	0.0%
Clerical	-	-	-	-	-	0.0%
Operational	13.00	13.00	13.00	13.00	13.00	0.0%
Maintenance	-	-	-	-	-	0.0%
<b>Total</b>	<b>14.00</b>	<b>14.00</b>	<b>14.00</b>	<b>14.00</b>	<b>14.00</b>	<b>0.0%</b>

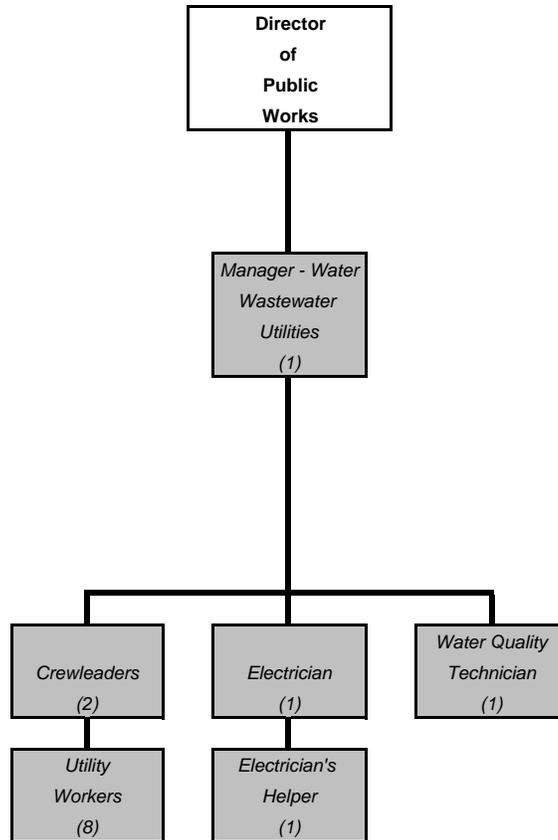
**ACTIVITY TRENDS**



**CITY OF ROWLETT  
WASTEWATER OPERATIONS BUDGET RECONCILIATION  
CHANGE FROM FY 2005 APPROVED BUDGET TO FY 2006 APPROVED BUDGET**

Total Change in Personnel Services	82,817
Total Change in Supplies	4,850
Total Change in Purchase Services	933,673
Total Change in Capital	<u>112,500</u>
Total Change in Expenditures	1,133,840
Summary of Changes:	
Personnel Services:	
FY 2005 Pay Plan Adjustments (salary and benefits)	36,836
FY 2006 Pay Plan Adjustments (salary and benefits)	48,532
Supplies:	
Fuel Increase	3,750
Purchase Services:	
Garland Wastewater Treatment increase - assumes \$1.50 flow rate	680,367
Vehicle Maintenance and Replacement Charges	142,471
Information Technology Charges	111,967
Capital:	
Trailer mounted generator	70,000
Hydraulic Crane	18,750
Pump for Westside lift station	55,000
Less FY 2005 one time equipment	<u>(31,250)</u>
Total Summary of Changes	1,136,423

**CITY OF ROWLETT  
WASTEWATER  
FISCAL YEAR 2005-06 ORGANIZATIONAL CHART**



**FULL-TIME = 14**

**CITY OF ROWLETT  
PROGRAM INFORMATION**

DEPARTMENT: ENGINEERING  
PROGRAM: DEPARTMENTAL SUMMARY

FUND: UTILITY  
PROGRAM CODE: 4910

**PURPOSE AND DESCRIPTION**

**Purpose:** The mission of the Engineering division of Public Works/Administration is to provide oversight and review of public and private development with respect to water, wastewater, streets and drainage utility, and to protect the health, safety and public welfare of Rowlett residents.

**Description:** The mission of the Engineering division of Public Works/Administration is to provide oversight and review of public and private development with respect to water, wastewater, streets and drainage utility, and to protect the health, safety and public welfare of Rowlett residents.

**STRATEGIES AND GOALS**

**Transportation Strategy**

- #C-1 Continually evaluate and modify the Master Thoroughfare Plan to provide citizens with the optimum type, mode, and expediency of travel.  
*Annually review Master Thoroughfare Plan, including input from applicable transportation agencies.  
Establish Rowlett Intermodal Technical Review Committee composed of technical experts from transportation agencies and City staff to review and recommend transportation needs.  
Adopt City Council policy defining appropriate traffic control devices and level of service (LOS).  
Develop and install system-wide Supervisory Control and Data Acquisition (SCADA) type control for traffic control devices coordination and synchronization.*
- #C-2 Examine and utilize multi-modal forms of transportation in appropriate areas of development and ensure high quality landscaping and illumination in conjunction with all modes.
- #C-3 Explore and maximize opportunities for quality design, construction, and use of the Dallas Area Rapid Transit (DART) light rail station(s).  
*Coordinate DART station design with DART staff, including coordinating a theme and public input*
- #C-4 Strengthen relationships at all levels within the North Texas Tollway Authority (NTTA), enhance regulations to protect the City's best interest during the right-of-way acquisition and development process of the President George Bush Turnpike (PGBT), and develop standards and guidelines to ensure quality, timely, and efficient development of the turnpike in Rowlett.  
*Coordinate with Garland, Sachse, and Dallas County on common needs for Interlocal Agreement (ILA) process with NTTA  
Initiate ROW acquisition/investment for eastern extension of President George Bush Turnpike*

**Infrastructure Strategy**

- #F-2 Pursue practices to enhance the public works system to forecast long term needs, increase reliability and security, reduce risks, and manage costs.  
*Develop and track performance measures*
- #F-3 Continue to maintain high aesthetic standards and implement such standards through a well-planned Capital Improvement Plan (CIP) to create an inviting and hometown image throughout the community.
- #F-4 Continue to coordinate strategic plans with communication providers to enhance capacity and opportunity while protecting the integrity of the landscape.  
*Disguise cell towers and coordinate strategic plans with communication providers*
- #F-5 Develop all public facilities in a way to set an example of high quality standards and safety.  
*Review and implement public facilities best management practices*
- #F-6 Build and maintain roadways to a high quality structural and aesthetic standard.  
*Develop and adopt roadway standards  
Incorporate standards into the Capital Improvement Plan (CIP) project designs and implementation*

**NEW PROGRAMS AND SERVICES**

- Additional on-site construction project inspection and outside construction plan review

**CITY OF ROWLETT  
FY 2005-06 BUDGET**

DEPARTMENT: ENGINEERING  
PROGRAM:

FUND: UTILITY  
PROGRAM CODE: 4910

**FINANCIAL SUMMARY**

Description	FY 2003-04 Actual	FY 2004-05			FY 2005-06 Approved	Approved/ Orig. Bdgt. % Inc/Dec
		Original Budget	Amended Budget	Estimate		
Personnel Costs	\$ 371,903	\$ 477,427	\$ 483,427	\$ 489,765	\$ 525,914	10.2%
Supplies	13,999	17,900	17,900	10,600	11,100	-38.0%
Purchase Services	107,460	44,363	44,363	30,350	174,739	293.9%
Capital Outlay	-	-	-	-	-	0.0%
<b>Total</b>	<b>\$ 493,362</b>	<b>\$ 539,690</b>	<b>\$ 545,690</b>	<b>\$ 530,715</b>	<b>\$ 711,753</b>	<b>31.9%</b>

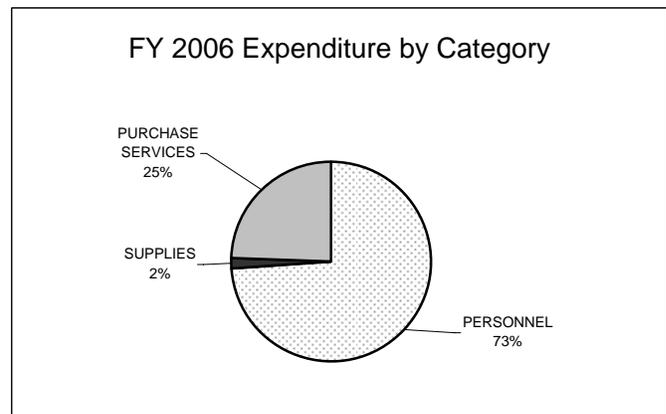
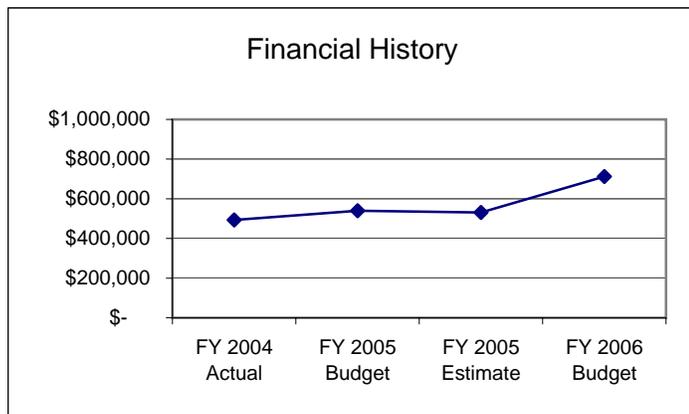
**POSITION SUMMARY**

Description	FY 2003-04 Actual	FY 2004-05			FY 2005-06 Approved	Approved/ Orig. Bdgt. % Inc/Dec
		Original Budget	Amended Budget	Estimate		
<b>By Status:</b>						
Full-Time	4.00	7.00	7.00	7.00	7.00	0.0%
Continuous Part-Time	-	-	-	-	-	0.0%
Seasonal	-	-	-	-	-	0.0%
<b>Total</b>	<b>4.00</b>	<b>7.00</b>	<b>7.00</b>	<b>7.00</b>	<b>7.00</b>	<b>0.0%</b>

**By Classification:**

Elected/Appointed Officials	-	-	-	-	-	0.0%
Administrative	1.00	1.00	1.00	1.00	1.00	0.0%
Supervisory	-	-	-	-	-	0.0%
Clerical	1.00	1.00	1.00	1.00	1.00	0.0%
Operational	2.00	5.00	5.00	5.00	5.00	0.0%
Maintenance	-	-	-	-	-	0.0%
<b>Total</b>	<b>4.00</b>	<b>7.00</b>	<b>7.00</b>	<b>7.00</b>	<b>7.00</b>	<b>0.0%</b>

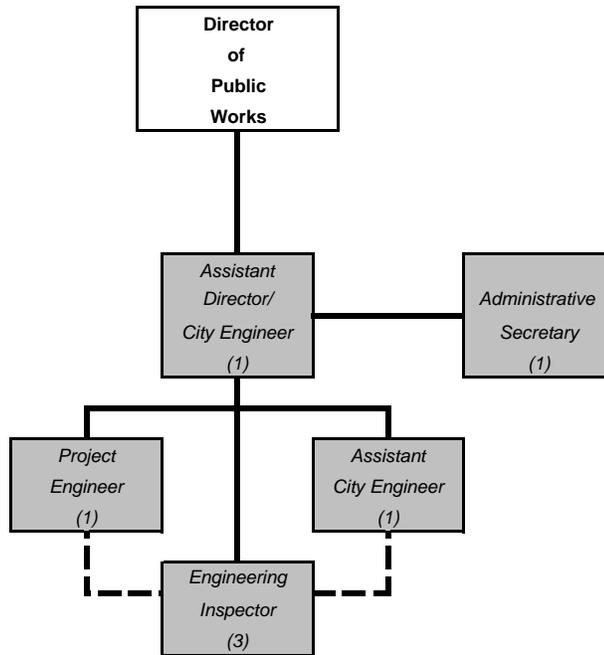
**ACTIVITY TRENDS**



**CITY OF ROWLETT  
ENGINEERING BUDGET RECONCILIATION  
CHANGE FROM FY 2005 APPROVED BUDGET TO FY 2006 APPROVED BUDGET**

Total Change in Personnel Services	48,487
Total Change in Supplies	(6,800)
Total Change in Purchase Services	130,376
Total Change in Capital	-
Total Change in Expenditures	<u>172,063</u>
Summary of Changes:	
Personnel Services:	
FY 2005 Pay Plan Adjustments (salary and benefits)	19,807
FY 2006 Pay Plan Adjustments (salary and benefits)	28,008
Supplies:	
Less Computer Hardware	(6,350)
Less Computer Software	(6,000)
Purchase Services:	
Vehicle Maintenance and Replacement Charges	32,066
Resident Project Representative	8,000
Construction Plan Review	7,000
Information Technology Charges	<u>93,413</u>
Total Summary of Changes	175,944

**CITY OF ROWLETT  
ENGINEERING DEPARTMENT  
FISCAL YEAR 2005-06 ORGANIZATIONAL CHART**



FULL-TIME = 7

**CITY OF ROWLETT  
PROGRAM INFORMATION**

DEPARTMENT: UTILITY BILLING  
PROGRAM: DEPARTMENTAL SUMMARY

FUND: UTILITY  
PROGRAM CODE: 2061

**PURPOSE AND DESCRIPTION**

**Purpose:** Committed to the highest standard of customer care through consistently providing accurate billings and service.

**Description:** The Utility Billing Division is responsible for the billings and collections of the City's water, sewer, refuse and drainage fees. This includes responding to customer concerns and issues, enforcing non- or late- payment practices and managing changes to the customer database.

**STRATEGIES AND GOALS**

**Financial Management Strategy**

- #E-2 Utilize best practices and methods to forecast economic trends at the local perspective.
- #E-3 Continually study and analyze fees and rate structures to ensure they are equitable.
- #E-4 Explore and implement technology improvements to create more efficient financial processes and reports.
- #E-5 Analyze the impact of financial practices and decisions

**Fiscal Responsibility Plan:**

- To protect the City's policy-making ability by ensuring that policy decisions are not hindered by financial problems or emergencies.
- To assist sound management of the City by providing accurate and timely information on financial condition.
- To provide sound principles to guide the important decisions of the City Council and of management which have a significant fiscal impact.
- To establish operational principles that minimize the cost of local government, to the extent consistent with services provided by the City, and which minimize financial risk.
- To protect and enhance the City's credit rating and prevent default on any municipal debts.
- To insure the legal use of all City funds through a good system of financial security and internal control.
- To employ revenue policies that prevent undue or unbalanced reliance on certain revenues, which distribute the costs of municipal services fairly, and which provide adequate funds to operate desired programs.

**NEW PROGRAMS AND SERVICES**

- Audio Tel equipment (in IT budget)  
*Increase efficiency of processing utility payments*

- Equipment replacement

*Replace the postage machine due to postal regulations that will make our equipment outdated January 1, 2006*

**CITY OF ROWLETT  
FY 2005-06 BUDGET**

DEPARTMENT: UTILITY BILLING  
PROGRAM:

FUND: UTILITY  
PROGRAM CODE: 2061

**FINANCIAL SUMMARY**

Description	FY 2003-04 Actual	FY 2004-05			FY 2005-06 Approved	Approved/ Orig. Bdgt. % Inc/Dec
		Original Budget	Amended Budget	Estimate		
Personnel Costs	\$ 279,800	\$ 277,961	\$ 288,299	\$ 279,334	\$ 264,987	-4.7%
Supplies	12,016	8,000	8,000	8,150	12,550	56.9%
Purchase Services	198,459	173,323	180,728	184,996	360,340	107.9%
Capital Outlay	-	-	-	5,505	-	0.0%
<b>Total</b>	<b>\$ 490,275</b>	<b>\$ 459,284</b>	<b>\$ 477,027</b>	<b>\$ 477,985</b>	<b>\$ 637,877</b>	<b>38.9%</b>

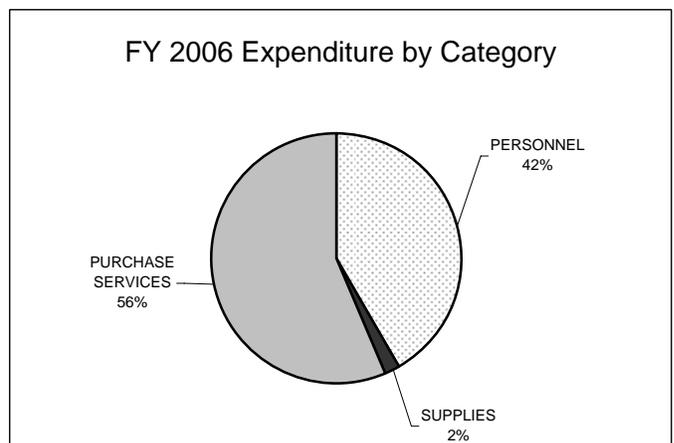
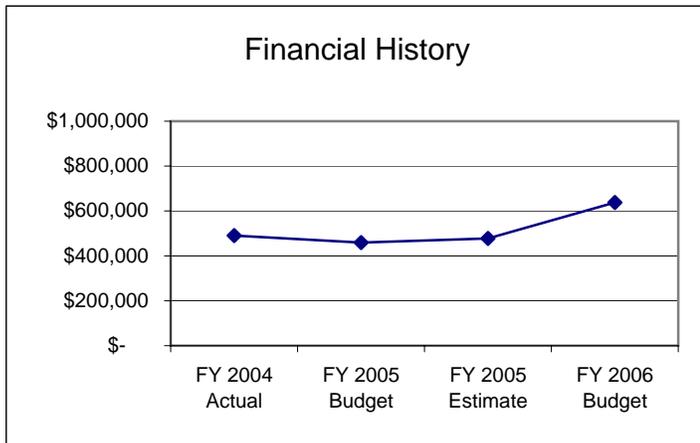
**POSITION SUMMARY**

Description	FY 2003-04 Actual	FY 2004-05			FY 2005-06 Approved	Approved/ Orig. Bdgt. % Inc/Dec
		Original Budget	Amended Budget	Estimate		
<b>By Status:</b>						
Full-Time	7.00	7.00	7.00	7.00	6.00	-14.3%
Continuous Part-Time	-	-	-	-	-	0.0%
Seasonal	-	-	-	-	-	0.0%
<b>Total</b>	<b>7.00</b>	<b>7.00</b>	<b>7.00</b>	<b>7.00</b>	<b>6.00</b>	<b>-14.3%</b>

**By Classification:**

Elected/Appointed Officials	-	-	-	-	-	0.0%
Administrative	-	-	-	-	-	0.0%
Supervisory	1.00	1.00	1.00	1.00	1.00	0.0%
Clerical	6.00	6.00	6.00	6.00	5.00	-16.7%
Operational	-	-	-	-	-	0.0%
Maintenance	-	-	-	-	-	0.0%
<b>Total</b>	<b>7.00</b>	<b>7.00</b>	<b>7.00</b>	<b>7.00</b>	<b>6.00</b>	<b>-14.3%</b>

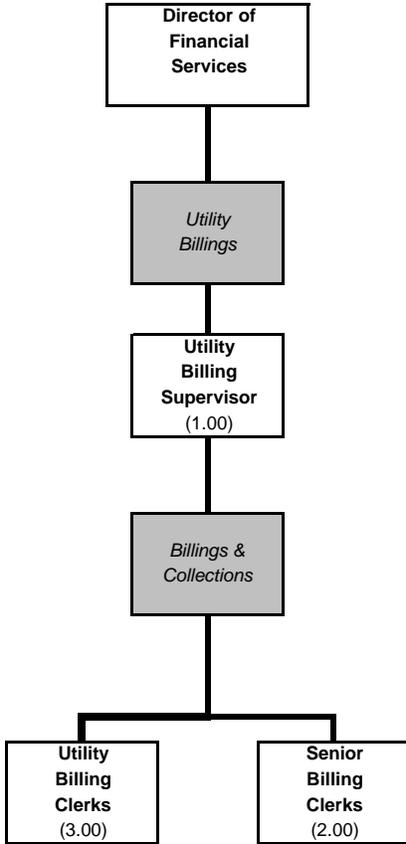
**ACTIVITY TRENDS**



**CITY OF ROWLETT  
UTILITY BILLING BUDGET RECONCILIATION  
CHANGE FROM FY 2005 APPROVED BUDGET TO FY 2006 APPROVED BUDGET**

Total Change in Personnel Services	(12,974)
Total Change in Supplies	4,550
Total Change in Purchase Services	187,017
Total Change in Capital	-
Total Change in Expenditures	<u>178,593</u>
Summary of Changes:	
Personnel Services:	
Less 1 Utility Customer Service Representative	(38,431)
FY 2005 Pay Plan Adjustments (salary and benefits)	10,338
FY 2006 Pay Plan Adjustments (salary and benefits)	15,803
Supplies:	
Miscellaneous Changes	4,550
Purchase Services:	
Postage Increases	12,043
Printing Increases	2,000
Postage Machine Rental	6,196
Mail Processing Increase	5,000
Credit Card Processing Increase	3,500
Information Technology Charges	<u>161,254</u>
Total Summary of Changes	182,253

**CITY OF ROWLETT  
UTILITY BILLING  
FISCAL YEAR 2005 - 2006 ORGANIZATIONAL CHART**



**FULL-TIME = 6**

**CITY OF ROWLETT  
PROGRAM INFORMATION**

DEPARTMENT: METER SERVICES  
PROGRAM: DEPARTMENTAL SUMMARY

FUND: UTILITY  
PROGRAM CODE: 7065

**PURPOSE AND DESCRIPTION**

**Purpose:** Excellence in service through meter reading consistency.

**Description:** The Meter Service Division is responsible for installing, maintaining and reading all City water meters. This

**STRATEGIES AND GOALS**

**Financial Management Strategy**

#E-2 Utilize best practices and methods to forecast economic trends at the local perspective.

#E-3 Continually study and analyze fees and rate structures to ensure they are equitable.

#E-4 Explore and implement technology improvements to create more efficient financial processes and reports.

**Fiscal Responsibility Plan:**

- To protect the City's policy-making ability by ensuring that policy decisions are not hindered by financial problems or
- To assist sound management of the City by providing accurate and timely information on financial condition.
- To provide sound principles to guide the important decisions of the City Council and of management which have a
- To establish operational principles that minimize the cost of local government, to the extent consistent with services

**NEW PROGRAMS AND SERVICES**

- Decrease of staff and associated resources due to implementation of the Honeywell project  
*Projected to save the City \$428,661 over the life of the project*

**CITY OF ROWLETT  
FY 2005-06 BUDGET**

DEPARTMENT: METER SERVICES  
PROGRAM:

FUND: UTILITY  
PROGRAM CODE: 7065

**FINANCIAL SUMMARY**

Description	FY 2003-04 Actual	FY 2004-05			FY 2005-06 Approved	Approved/ Orig. Bdgt. % Inc/Dec
		Original Budget	Amended Budget	Estimate		
Personnel Costs	\$ 298,236	\$ 310,718	\$ 316,235	\$ 282,196	\$ 190,179	-38.8%
Supplies	75,764	99,800	99,800	96,880	38,750	-61.2%
Purchase Services	14,203	15,255	15,255	19,620	79,300	419.8%
Capital Outlay	20,503	25,000	25,000	25,000	25,000	0.0%
<b>Total</b>	<b>\$ 408,706</b>	<b>\$ 450,773</b>	<b>\$ 456,290</b>	<b>\$ 423,696</b>	<b>\$ 333,229</b>	<b>-26.1%</b>

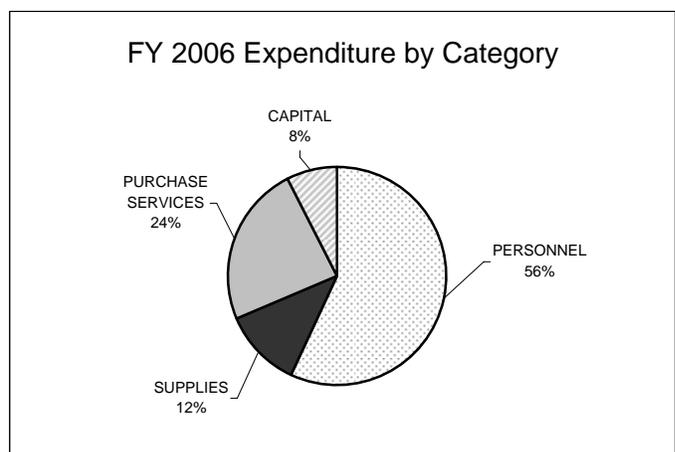
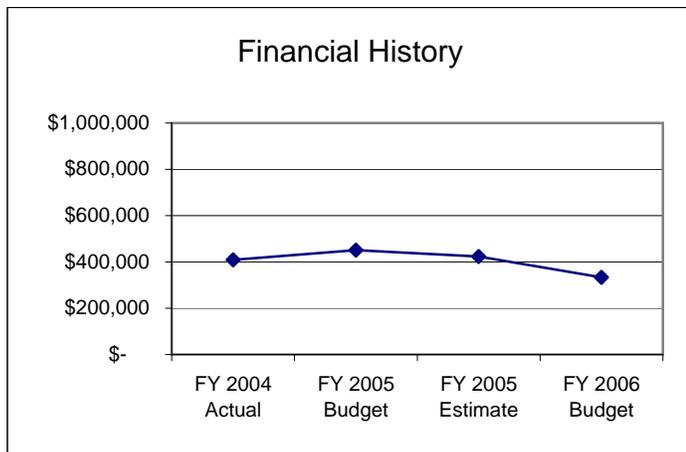
**POSITION SUMMARY**

Description	FY 2003-04 Actual	FY 2004-05			FY 2005-06 Approved	Approved/ Orig. Bdgt. % Inc/Dec
		Original Budget	Amended Budget	Estimate		
<b>By Status:</b>						
Full-Time	8.00	8.00	8.00	8.00	4.00	-50.0%
Continuous Part-Time	-	-	-	-	-	0.0%
Seasonal	-	-	-	-	-	0.0%
<b>Total</b>	<b>8.00</b>	<b>8.00</b>	<b>8.00</b>	<b>8.00</b>	<b>4.00</b>	<b>-50.0%</b>

**By Classification:**

Elected/Appointed Officials	-	-	-	-	-	0.0%
Administrative	-	-	-	-	-	0.0%
Supervisory	-	-	-	-	-	0.0%
Clerical	-	-	-	-	-	0.0%
Operational	8.00	8.00	8.00	8.00	4.00	-50.0%
Maintenance	-	-	-	-	-	0.0%
<b>Total</b>	<b>8.00</b>	<b>8.00</b>	<b>8.00</b>	<b>8.00</b>	<b>4.00</b>	<b>-50.0%</b>

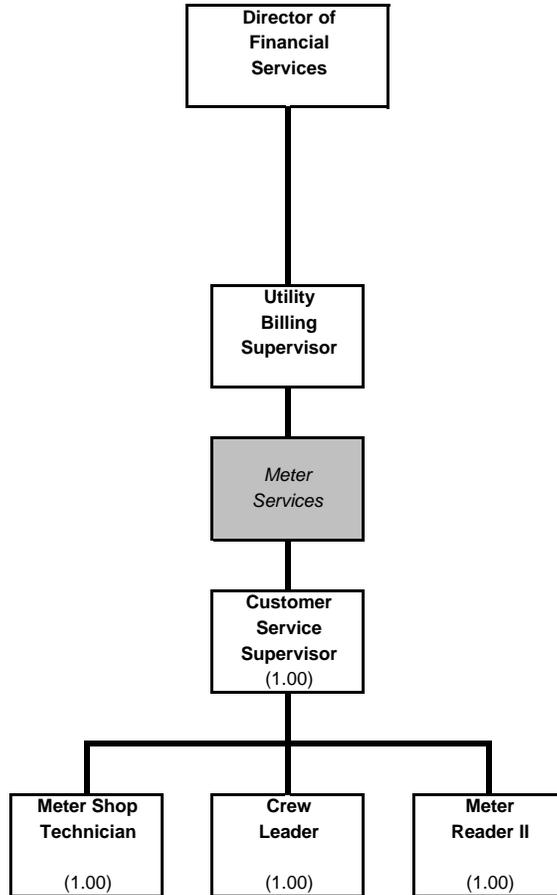
**ACTIVITY TRENDS**



**CITY OF ROWLETT  
METER SERVICES BUDGET RECONCILIATION  
CHANGE FROM FY 2005 APPROVED BUDGET TO FY 2006 APPROVED BUDGET**

Total Change in Personnel Services	(120,539)
Total Change in Supplies	(61,050)
Total Change in Purchase Services	64,045
Total Change in Capital	-
Total Change in Expenditures	<u>(117,544)</u>
Summary of Changes:	
Personnel Services:	
Less 4 Meter Reader positions due to Honeywell Project	(142,159)
FY 2005 Pay Plan Adjustments (salary and benefits)	10,517
FY 2006 Pay Plan Adjustments (salary and benefits)	13,403
Supplies:	
Less supply line items due to Honeywell Project	(61,050)
Purchase Services:	
Vehicle Maintenance and Replacement Charges	24,687
Information Technology Charges	38,383
Capital:	
No Change	<u>-</u>
Total Summary of Changes	(116,219)

**CITY OF ROWLETT  
METER SERVICES  
FISCAL YEAR 2004 - 2005 ORGANIZATIONAL CHART**



**FULL-TIME = 4**

CITY OF ROWLETT  
FY 2005-06 BUDGET

PROGRAM INFORMATION

DEPARTMENT: UTILITIES NON-DEPARTMENTAL  
PROGRAM:

FUND: UTILITY  
PROGRAM CODE: 6069

PURPOSE AND DESCRIPTION

**Purpose and Description:** The Non-Departmental program accounts for certain Utility Fund expenditures that do not clearly fit under the responsibility of an operational department.

STRATEGIES AND GOALS

Provide for payment of utilities debt service.

Provide for interfund transfer to the General Fund for payment in lieu of property tax, franchise fee, and reimbursement of

Provide shared financial support to the City's Economic Development activities, in conjunction with the General Fund.

OBJECTIVES

N/A.

**CITY OF ROWLETT  
FY 2005-06 BUDGET**

DEPARTMENT: UTILITIES NON-DEPARTMENTAL  
PROGRAM:

FUND: UTILITY  
PROGRAM CODE: 6069

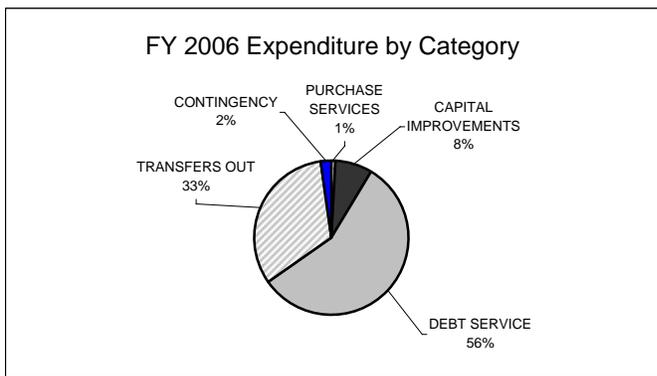
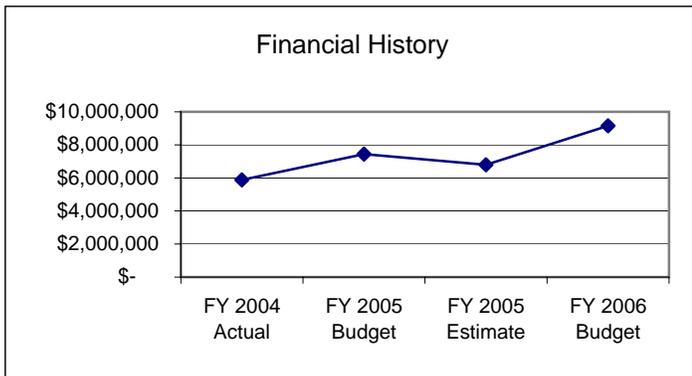
**FINANCIAL SUMMARY**

Description	FY 2003-04 Actual	FY 2004-05			FY 2005-06 Approved	Approved/ Orig. Bdgt. % Inc/Dec
		Original Budget	Amended Budget	Estimate		
Personnel Costs	\$ -	\$ 90,804	\$ -	\$ -	\$ -	-100.0%
Supplies	-	-	37,260	43,253	-	0.0%
Purchase Services	99,429	10,500	5,000	-	77,761	640.6%
Capital Outlay	6,000	-	-	-	-	0.0%
Capital Improvements	1,771,947	700,000	776,048	700,000	700,000	0.0%
Debt Service	2,211,818	4,156,636	4,162,136	3,768,680	5,191,626	24.9%
Transfers Out	1,787,081	2,285,589	2,285,589	2,285,589	2,981,771	30.5%
Contingency	-	200,000	147,565	-	200,000	0.0%
<b>Total</b>	<b>\$ 5,876,275</b>	<b>\$ 7,443,529</b>	<b>\$ 7,413,598</b>	<b>\$ 6,797,522</b>	<b>\$ 9,151,158</b>	<b>22.9%</b>

**POSITION SUMMARY**

Description	FY 2003-04 Actual	FY 2004-05			FY 2005-06 Approved	Approved/ Orig. Bdgt. % Inc/Dec
		Original Budget	Amended Budget	Estimate		
<b>By Status:</b>						
Full-Time	-	-	-	-	-	0.0%
Continuous Part-Time	-	-	-	-	-	0.0%
Seasonal	-	-	-	-	-	0.0%
<b>Total</b>	<b>-</b>	<b>-</b>	<b>-</b>	<b>-</b>	<b>-</b>	<b>0.0%</b>
<b>By Classification:</b>						
Elected/Appointed Officials	-	-	-	-	-	0.0%
Administrative	-	-	-	-	-	0.0%
Supervisory	-	-	-	-	-	0.0%
Clerical	-	-	-	-	-	0.0%
Operational	-	-	-	-	-	0.0%
Maintenance	-	-	-	-	-	0.0%
<b>Total</b>	<b>-</b>	<b>-</b>	<b>-</b>	<b>-</b>	<b>-</b>	<b>0.0%</b>

**ACTIVITY TRENDS**



**CITY OF ROWLETT  
UTILITY FUND NON-DEPARTMENTAL BUDGET RECONCILIATION  
CHANGE FROM FY 2005 APPROVED BUDGET TO FY 2006 APPROVED BUDGET**

Total Change in Personnel Services	(90,804)
Total Change in Purchase Services	67,261
Total Change in Debt Service	1,034,990
Total Change in Transfers Out	696,182
Total Change in Expenditures	<u>1,707,629</u>
Summary of Changes:	
Personnel Services:	
Less FY 2005 pay plan	(90,804)
Purchase Services:	
Annual Honeywell Verification and Maintenance Agreement	28,534
Add Utility Rate Study	7,500
Debt Service:	
Bond Principal Increase	472,138
Bond Interest Increase	45,349
Transfers Out:	
Decrease In Lieu of Franchise Fee	(535,564)
Increase In Lieu of Tax	25,071
Increase - General and Administrative Transfer	463,264
Increase - Transfer to CIP	700,000
Increase - Transfer to Economic Development	43,411
Increase - Transfer for Honeywell project	512,002
Information Technology Charges	41,727
Total Summary of Changes	<u>1,712,628</u>

**CITY OF ROWLETT  
PROGRAM INFORMATION**

DEPARTMENT:  
PROGRAM: DEPARTMENTAL SUMMARY

FUND: GENERAL DEBT SERVICE  
PROGRAM CODE:

**PURPOSE AND DESCRIPTION**

The City of Rowlett maintains two major funds in this category. The General Fund Debt Service Fund is used to pay principal and interest on General Obligation (GO's), Certificates of Obligation (CO's), and other long-term tax-supported debt. The debt is paid from ad valorem property taxes (for which the rate is set each September), PID assessments, and golf course rents.

The Golf Fund is used to account for early retirement of certain golf course debt. Funds come from assessments on new housing construction in the WaterView subdivision.

**STRATEGIES AND GOALS**

N/A

**NEW PROGRAMS AND SERVICES**

N/A

**CITY OF ROWLETT  
DEBT SERVICE FUND  
FY 2005-06 BUDGET REVENUE AND EXPENDITURE SUMMARY**

Description	FY 2003-04 Actual	FY 2004-05			FY 2005-06 Approved	Approved/ Orig. Bdgt. % Inc/Dec
		Original Budget	Amended Budget	Estimate		
Revenues:						
Beginning Resources	\$ 1,608,700	\$ 1,430,400	\$ 1,304,238	\$ 1,304,238	\$ 1,000,381	-30.1%
Current Revenues:						
Tax Revenues	4,865,169	5,842,703	5,842,703	5,842,703	6,832,564	16.9%
Franchise Fees	-	-	-	-	-	0.0%
Licenses and Permits	-	-	-	-	-	0.0%
Charges for Services	-	-	-	-	-	0.0%
Fines & Forfeitures	-	-	-	-	-	0.0%
Other	5,134,506	215,350	215,350	245,350	224,060	4.0%
Transfers In	395,386	542,694	542,694	542,694	597,585	10.1%
Total Current Revenues	<u>10,395,061</u>	<u>6,600,747</u>	<u>6,600,747</u>	<u>6,630,747</u>	<u>7,654,209</u>	<u>16.0%</u>
Total Available Resources	<u>12,003,761</u>	<u>8,031,147</u>	<u>7,904,985</u>	<u>7,934,985</u>	<u>8,654,590</u>	<u>7.8%</u>
Expenditures:						
Personnel Services	-	-	-	-	-	0.0%
Supplies	-	-	-	-	-	0.0%
Purchase Services	54,319	54,319	54,319	37,660	39,500	-27.3%
Capital Outlay	-	-	-	-	-	0.0%
Capital Improvements	-	-	-	-	-	0.0%
Debt Service	10,645,204	6,896,944	6,896,944	6,896,944	7,949,778	15.3%
Transfers Out	-	-	-	-	-	0.0%
Contingency	-	-	-	-	-	0.0%
Total Expenditures	<u>10,699,523</u>	<u>6,951,263</u>	<u>6,951,263</u>	<u>6,934,604</u>	<u>7,989,278</u>	<u>14.9%</u>
Ending Resources	<u>\$ 1,304,238</u>	<u>\$ 1,079,884</u>	<u>\$ 953,722</u>	<u>\$ 1,000,381</u>	<u>\$ 665,312</u>	<u>-38.4%</u>

**CITY OF ROWLETT  
FY 2005-06 BUDGET**

DEPARTMENT: PROGRAM:	FUND: GENERAL DEBT SERVICE PROGRAM CODE:
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**FINANCIAL SUMMARY**

Description	FY 2003-04 Actual	FY 2004-05			FY 2005-06 Approved	Approved/ Orig. Bdgt. % Inc/Dec
		Original Budget	Amended Budget	Estimate		
Personnel Costs		\$ -	\$ -	\$ -	\$ -	0.0%
Supplies		-	-	-	-	0.0%
Purchase Services	54,319	16,500	16,500	21,160	23,000	39.4%
Capital Outlay	-	-	-	-	-	0.0%
Debt Service	10,645,204	6,896,944	6,896,944	6,913,444	7,966,278	15.5%
<b>Total</b>	<b>\$ 10,699,523</b>	<b>\$ 6,913,444</b>	<b>\$ 6,913,444</b>	<b>\$ 6,934,604</b>	<b>\$ 7,989,278</b>	<b>15.6%</b>

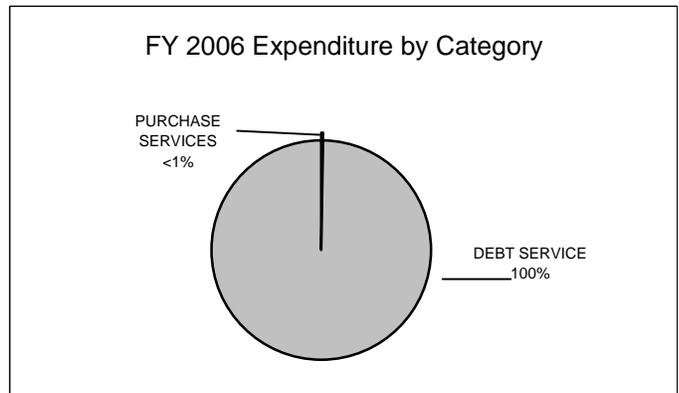
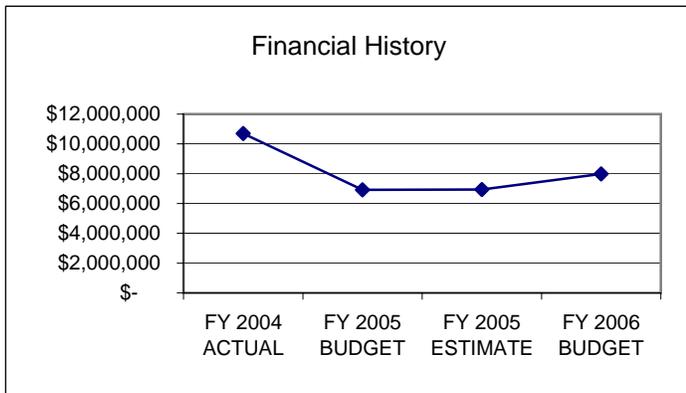
**POSITION SUMMARY**

Description	FY 2003-04 Actual	FY 2004-05			FY 2005-06 Approved	Approved/ Orig. Bdgt. % Inc/Dec
		Original Budget	Amended Budget	Estimate		
By Status:						
Full-Time	-	-	-	-	-	0.0%
Continuous Part-Time	-	-	-	-	-	0.0%
Seasonal	-	-	-	-	-	0.0%
<b>Total</b>	<b>-</b>	<b>-</b>	<b>-</b>	<b>-</b>	<b>-</b>	<b>0.0%</b>

By Classification:

Elected/Appointed Officials	-	-	-	-	-	0.0%
Administrative	-	-	-	-	-	0.0%
Supervisory	-	-	-	-	-	0.0%
Clerical	-	-	-	-	-	0.0%
Operational	-	-	-	-	-	0.0%
Maintenance	-	-	-	-	-	0.0%
<b>Total</b>	<b>-</b>	<b>-</b>	<b>-</b>	<b>-</b>	<b>-</b>	<b>0.0%</b>

**ACTIVITY TRENDS**



**CITY OF ROWLETT  
DEBT SERVICE FUND  
FY 2005-06 REVENUE DETAIL**

Description	FY 2003-04 Actual	FY 2004-05			FY 2005-06 Approved	Approved/ Orig. Bdgt. % Inc/Dec
		Original Budget	Amended Budget	Estimate		
<b>Tax Revenues:</b>						
Current Taxes	\$ 4,240,679	\$ 5,245,891	\$ 5,245,891	\$ 5,245,891	\$ 6,234,564	18.8%
Delinquent Taxes	451,038	500,000	500,000	500,000	500,000	0.0%
Delinquent Prior	115,235	64,800	64,800	64,800	65,000	0.3%
Penalties and Interest	58,217	32,012	32,012	32,012	33,000	3.1%
<b>Total</b>	<b>4,865,169</b>	<b>5,842,703</b>	<b>5,842,703</b>	<b>5,842,703</b>	<b>6,832,564</b>	<b>16.9%</b>
<b>Other:</b>						
Lakewood Pointe PID	190,350	190,350	190,350	190,350	192,560	0.0%
Proceeds from Refunding	4,922,653	-	-	-	-	0.0%
Interest Income	21,503	25,000	25,000	55,000	31,500	26.0%
<b>Total</b>	<b>5,134,506</b>	<b>215,350</b>	<b>215,350</b>	<b>245,350</b>	<b>224,060</b>	<b>4.0%</b>
<b>Internal Transfers:</b>						
Refuse Fund	-	-	-	-	83,144	0.0%
Golf Fund	395,386	542,694	542,694	542,694	514,441	-5.2%
<b>Total</b>	<b>395,386</b>	<b>542,694</b>	<b>542,694</b>	<b>542,694</b>	<b>597,585</b>	<b>10.1%</b>
<b>Total Revenues &amp; Transfers In</b>	<b>\$ 10,395,061</b>	<b>\$ 6,600,747</b>	<b>\$ 6,600,747</b>	<b>\$ 6,630,747</b>	<b>\$ 7,654,209</b>	<b>16.0%</b>

**CITY OF ROWLETT  
GENERAL DEBT SERVICE BUDGET RECONCILIATION  
CHANGE FROM FY 2005 APPROVED BUDGET TO FY 2006 APPROVED BUDGET**

Total Change in Purchase Services	6,500
Total Change in Debt Service	<u>1,069,334</u>
Total Change in Expenditures	<u>\$ 1,075,834</u>
Summary of Changes:	
Purchase Services:	
Increase in Appraisal Costs	20,000
Increase in Accounting costs	3,000
Debt Service:	
Bond Interest decreases - existing debt service	(80,584)
New debt service	<u>1,133,418</u>
Total Summary of Changes	<u>\$ 1,075,834</u>

**CITY OF ROWLETT  
PROGRAM INFORMATION**

DEPARTMENT:  
PROGRAM:

FUND: GOLF  
PROGRAM CODE:

**PURPOSE AND DESCRIPTION**

The Golf Fund is used to account for early retirement of certain golf course debt. Funds come from assessments on new housing construction in the WaterView subdivision.

**STRATEGIES AND GOALS**

N/A

**NEW PROGRAMS AND SERVICES**

N/A

**CITY OF ROWLETT  
GOLF FUND  
FY 2005-06 BUDGET REVENUE AND EXPENDITURE SUMMARY**

Description	FY 2003-04 Actual	FY 2004-05			FY 2005-06 Approved	Approved/ Orig. Bdgt. % Inc/Dec
		Original Budget	Amended Budget	Estimate		
Revenues:						
Beginning Resources	\$ 137,017	\$ 161,273	\$ 213,201	\$ 213,201	\$ 192,961	19.6%
Current Revenues:						
Tax Revenues	-	-	-	-	-	0.0%
Franchise Fees	-	-	-	-	-	0.0%
Licenses and Permits	-	-	-	-	-	0.0%
Charges for Services	-	-	-	-	-	0.0%
Fines & Forfeitures	-	-	-	-	-	0.0%
Other	526,570	565,954	565,954	572,454	582,654	3.0%
Transfers In	-	-	-	-	-	0.0%
Total Current Revenues	<u>526,570</u>	<u>565,954</u>	<u>565,954</u>	<u>572,454</u>	<u>582,654</u>	<u>3.0%</u>
Total Available Resources	<u>663,587</u>	<u>727,227</u>	<u>779,155</u>	<u>785,655</u>	<u>775,615</u>	<u>6.7%</u>
Expenditures:						
Personnel Services	-	-	-	-	-	0.0%
Supplies	-	-	-	-	-	0.0%
Purchase Services	-	-	-	-	-	0.0%
Capital Outlay	-	-	-	-	-	0.0%
Capital Improvements	-	-	-	-	-	0.0%
Debt Service	55,000	50,000	50,000	50,000	50,000	0.0%
Transfers Out	395,386	542,694	542,694	542,694	514,441	-5.2%
Contingency	-	-	-	-	-	0.0%
Total Expenditures	<u>450,386</u>	<u>592,694</u>	<u>592,694</u>	<u>592,694</u>	<u>564,441</u>	<u>-4.8%</u>
Ending Resources	<u>\$ 213,201</u>	<u>\$ 134,533</u>	<u>\$ 186,461</u>	<u>\$ 192,961</u>	<u>\$ 211,174</u>	<u>57.0%</u>

**CITY OF ROWLETT  
FY 2005-06 BUDGET**

DEPARTMENT:	FUND: GOLF
PROGRAM:	PROGRAM CODE:

**FINANCIAL SUMMARY**

Description	FY 2003-04 Actual	FY 2004-05			FY 2005-06 Approved	Approved/ Orig. Bdgt. % Inc/Dec
		Original Budget	Amended Budget	Estimate		
Personnel Costs	\$ -	\$ -	\$ -	\$ -	\$ -	0.0%
Supplies	-	-	-	-	-	0.0%
Purchase Services	-	-	-	-	-	0.0%
Capital Outlay	-	-	-	-	-	0.0%
Debt Service	55,000	50,000	50,000	50,000	50,000	0.0%
Transfers Out	395,386	542,694	542,694	542,694	514,441	-5.2%
<b>Total</b>	<b>\$ 450,386</b>	<b>\$ 592,694</b>	<b>\$ 592,694</b>	<b>\$ 592,694</b>	<b>\$ 564,441</b>	<b>-4.8%</b>

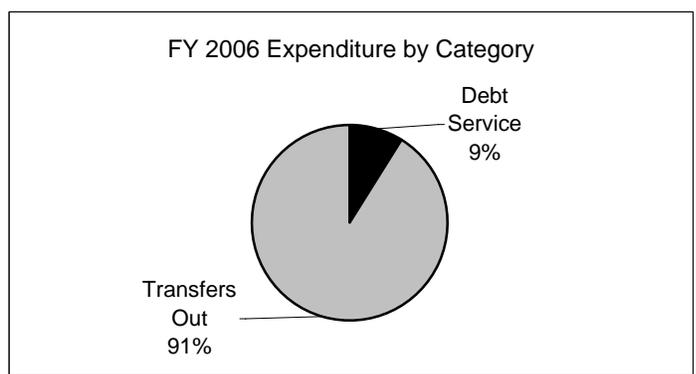
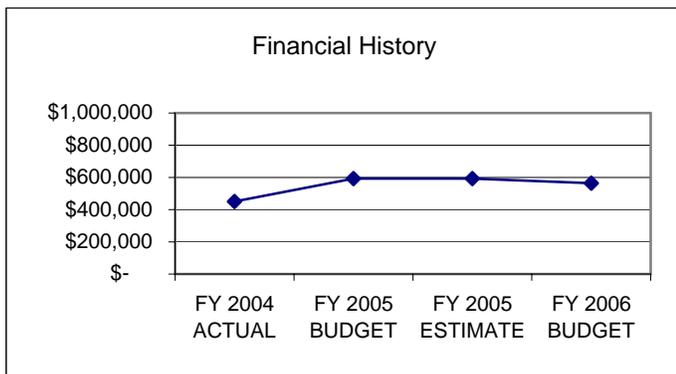
**POSITION SUMMARY**

Description	FY 2003-04 Actual	FY 2004-05			FY 2005-06 Approved	Approved/ Orig. Bdgt. % Inc/Dec
		Original Budget	Amended Budget	Estimate		
By Status:						
Full-Time	-	-	-	-	-	0.0%
Continuous Part-Time	-	-	-	-	-	0.0%
Seasonal	-	-	-	-	-	0.0%
<b>Total</b>	<b>-</b>	<b>-</b>	<b>-</b>	<b>-</b>	<b>-</b>	<b>0.0%</b>

By Classification:

Elected/Appointed Officials	-	-	-	-	-	0.0%
Administrative	-	-	-	-	-	0.0%
Supervisory	-	-	-	-	-	0.0%
Clerical	-	-	-	-	-	0.0%
Operational	-	-	-	-	-	0.0%
Maintenance	-	-	-	-	-	0.0%
<b>Total</b>	<b>-</b>	<b>-</b>	<b>-</b>	<b>-</b>	<b>-</b>	<b>0.0%</b>

**ACTIVITY TRENDS**



**CITY OF ROWLETT  
GOLF FUND  
FY 2005-06 BUDGET REVENUE SUMMARY**

Description	FY 2003-04 Actual	FY 2004-05			FY 2005-06 Approved	Approved/ Orig. Bdgt. % Inc/Dec
		Original Budget	Amended Budget	Estimate		
Other						
Interest Income	\$ 6,331	\$ 3,500	\$ 3,500	\$ 10,000	\$ 11,450	227.1%
Rentals/Leases	453,688	512,454	512,454	512,454	521,204	1.7%
Golf Course Impact Fees	66,551	50,000	50,000	50,000	50,000	0.0%
Debt Proceeds	-	-	-	-	-	0.0%
Total Current Revenues	<u>\$ 526,570</u>	<u>\$ 565,954</u>	<u>\$ 565,954</u>	<u>\$ 572,454</u>	<u>\$ 582,654</u>	<u>3.0%</u>

**CITY OF ROWLETT  
GOLF FUND BUDGET RECONCILIATION  
CHANGE FROM FY 2005 APPROVED BUDGET TO FY 2006 APPROVED BUDGET**

Total Change in Personnel Services	\$ -
Total Change in Supplies	-
Total Change in Purchase Services	-
Total Change in Transfers Out	(28,253)
Total Change in Expenditures	<u>\$ (28,253)</u>
Summary of Changes:	
Transfers Out:	
Less Lease Payment	<u>(28,253)</u>
Total Summary of Changes	\$ (28,253)

**CITY OF ROWLETT  
PROGRAM INFORMATION**

DEPARTMENT:  
PROGRAM:

FUND: ECONOMIC DEVELOPMENT  
PROGRAM CODE: 6502

**PURPOSE AND DESCRIPTION**

**Purpose:** Nurture existing businesses and attract new business to expand commercial tax base and dining, retail, entertainment, and employment opportunities

**Description:** The Economic Development Department raises the awareness of the City of Rowlett locally, regionally, and nationally. The department promotes the positive demographics and aspects of the City as a place to live, work, and do business. The department expands and diversifies the tax base and eases the tax burden on homeowners by retaining and expanding existing business, as well as, encouraging new retail, commercial, and industrial growth.

**STRATEGIES AND GOALS**

- #B-1 Promote well-planned development of the President George Bush Turnpike (PGBT) corridor, Northshore Development district, Tax Increment Financing (TIF) district, and historic downtown district.  
*Identify and target appropriate industries and uses for each special district*  
*Brand and market each special district area*
- #B-2 Identify and promote partnership opportunities for development of commercial waterfront entertainment businesses and unique destination venues.  
*Continue implementation of the Economic Development Strategic Plan*
- #B-3 Create a regional identity, throughout the business community, of a proactive "can-do" City and a "what can we do to make it work" management mentality.  
*Be the information resource for the development community and existing businesses*  
*Promote and publicize development advantages*
- #B-5 Promote a diverse mix of businesses that helps to create a community that is self sustaining.  
*Identify commercial leakage and recruit businesses to fill the void*

**Community Development Strategy**

- #D-1 Clarify and make more efficient the development process while continuing to raise development standards, protect green space, maximize commercial and retail zoning opportunities, and ensure such development complements the neighborhoods throughout the community.  
*Continue economic incentive programs*
- #D-4 Monitor and forecast demographic changes in our community including social and socio-economic evolutions.  
*Track residential and commercial trends*

**NEW PROGRAMS AND SERVICES**

N/A

**CITY OF ROWLETT  
ECONOMIC DEVELOPMENT FUND  
FY 2005-06 BUDGET REVENUE AND EXPENDITURE SUMMARY**

Account Title	FY 2003-04 Actual	FY 2004-05			FY 2005-06 Approved	Approved/ Orig. Bdgt. % Inc/Dec
		Original Budget	Amended Budget	Estimate		
Revenues:						
Beginning Resources	\$ 142,949	\$ 129,265	\$ 129,265	\$ 137,923	\$ 32,788	-74.6%
Current Revenues:						
Tax Revenues	-	-	-	-	-	0.0%
Franchise Fees	-	-	-	-	-	0.0%
Licenses and Permits	90,850	111,680	111,680	65,000	65,000	-41.8%
Charges for Services	-	-	-	-	-	0.0%
Fines & Forfeitures	-	-	-	-	-	0.0%
Other	2,485	2,500	2,500	6,000	5,000	100.0%
Transfers In	313,684	215,732	215,732	215,732	349,234	61.9%
Total Current Revenues	<u>407,019</u>	<u>329,912</u>	<u>329,912</u>	<u>286,732</u>	<u>419,234</u>	<u>27.1%</u>
Total Available Resources	<u>549,968</u>	<u>459,177</u>	<u>459,177</u>	<u>424,655</u>	<u>452,022</u>	<u>-1.6%</u>
Expenditures:						
Personnel Services	139,616	145,563	145,563	144,344	156,484	7.5%
Supplies	2,765	3,500	3,500	3,668	3,000	-14.3%
Purchase Services	269,664	307,700	307,700	243,855	274,749	-10.7%
Capital Outlay	-	-	-	-	-	0.0%
Capital Improvements	-	-	-	-	-	0.0%
Debt Service	-	-	-	-	-	0.0%
Transfers Out	-	-	-	-	-	0.0%
Contingency	-	-	-	-	-	0.0%
Total Expenditures	<u>412,045</u>	<u>456,763</u>	<u>456,763</u>	<u>391,867</u>	<u>434,233</u>	<u>-4.9%</u>
Ending Resources	<u>\$ 137,923</u>	<u>\$ 2,414</u>	<u>\$ 2,414</u>	<u>\$ 32,788</u>	<u>\$ 17,789</u>	<u>636.9%</u>

**CITY OF ROWLETT  
ECONOMIC DEVELOPMENT FUND  
FY 2005-06 REVENUE DETAIL**

Account Title	FY 2003-04 Actual	FY 2004-05			FY 2005-06 Approved	Approved/ Orig. Bdgt. % Inc/Dec
		Original Budget	Amended Budget	Estimate		
Licenses and Permits:						
Building Permits	90,850	111,680	111,680	65,000	65,000	-41.8%
Other:						
Interest Income	2,485	2,500	2,500	6,000	5,000	100.0%
Total	2,485	2,500	2,500	6,000	5,000	100.0%
Transfers In:						
General Fund	95,942	52,026	52,026	52,026	142,117	173.2%
Utility Fund	217,742	163,706	163,706	163,706	207,117	26.5%
Total	313,684	215,732	215,732	215,732	349,234	61.9%
Total Current Revenues	407,019	329,912	329,912	286,732	419,234	27.1%

**CITY OF ROWLETT  
FY 2005-06 BUDGET**

DEPARTMENT:	FUND: ECONOMIC DEVELOPMENT
PROGRAM:	PROGRAM CODE: 6502

**FINANCIAL SUMMARY**

Account Title	FY 2003-04 Actual	FY 2004-05			FY 2005-06 Approved	Approved/ Orig. Bdgt. % Inc/Dec
		Original Budget	Amended Budget	Estimate		
Personnel Costs	\$ 139,616	\$ 145,563	\$ 145,563	\$ 144,344	\$ 156,484	7.5%
Supplies	2,765	3,500	3,500	3,668	3,000	-14.3%
Purchase Services	269,664	307,700	307,700	243,855	274,749	-10.7%
Capital Outlay	-	-	-	-	-	0.0%
<b>Total</b>	<b>\$ 412,045</b>	<b>\$ 456,763</b>	<b>\$ 456,763</b>	<b>\$ 391,867</b>	<b>\$ 434,233</b>	<b>-4.9%</b>

**POSITION SUMMARY**

Account Title	FY 2003-04 Actual	FY 2004-05			FY 2005-06 Approved	Approved/ Orig. Bdgt. % Inc/Dec
		Original Budget	Amended Budget	Estimate		

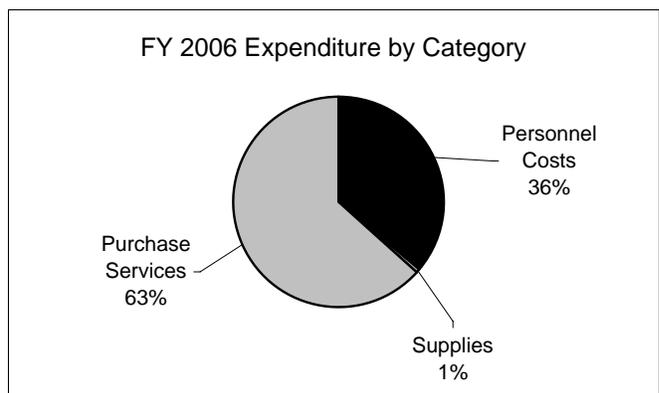
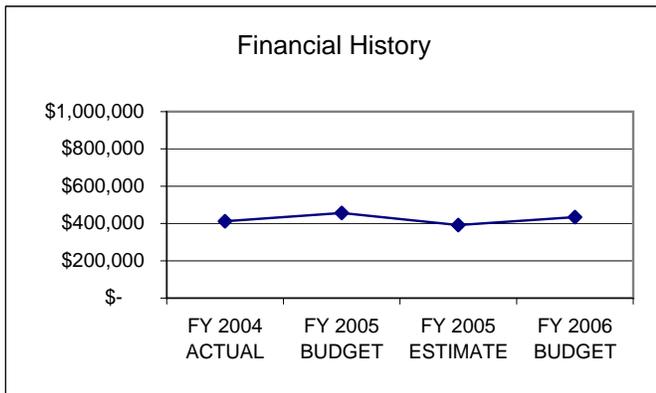
By Status:

Full-Time	2.00	2.00	2.00	2.00	2.00	0.0%
Continuous Part-Time	-	-	-	-	-	0.0%
Seasonal	-	-	-	-	-	0.0%
<b>Total</b>	<b>2.00</b>	<b>2.00</b>	<b>2.00</b>	<b>2.00</b>	<b>2.00</b>	<b>0.0%</b>

By Classification:

Elected/Appointed Officials	-	-	-	-	-	0.0%
Administrative	1.00	1.00	1.00	1.00	1.00	0.0%
Supervisory	-	-	-	-	-	0.0%
Clerical	-	-	-	-	-	0.0%
Operational	1.00	1.00	1.00	1.00	1.00	0.0%
Maintenance	-	-	-	-	-	0.0%
<b>Total</b>	<b>2.00</b>	<b>2.00</b>	<b>2.00</b>	<b>2.00</b>	<b>2.00</b>	<b>0.0%</b>

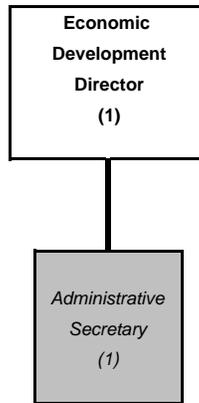
**ACTIVITY TRENDS**



**CITY OF ROWLETT  
ECONOMIC DEVELOPMENT FUND BUDGET RECONCILIATION  
CHANGE FROM FY 2005 APPROVED BUDGET TO FY 2006 APPROVED BUDGET**

Total Change in Personnel Services	\$ 10,921
Total Change in Supplies	(500)
Total Change in Purchase Services	(32,951)
Total Change in Capital	-
Total Change in Expenditures	<u>\$ (22,530)</u>
Summary of Changes:	
Personnel Services:	
FY 2005 Pay Plan Adjustments (salary and benefits)	3,698
FY 2006 Pay Plan Adjustments (salary and benefits)	7,228
Supplies:	
Miscellaneous Changes	(500)
Purchase Services:	
Travel/Training increases	2,900
Advertising increases	5,300
General Business Development	50,000
Less Unified Development Code	(100,000)
Information Technology Charges	<u>7,499</u>
Total Summary of Changes	\$ (23,875)

**CITY OF ROWLETT  
ECONOMIC DEVELOPMENT  
FISCAL YEAR 2005-06 ORGANIZATIONAL CHART**



**FULL-TIME = 2**

**CITY OF ROWLETT  
PROGRAM INFORMATION**

DEPARTMENT:  
PROGRAM:

FUND: HOTEL/MOTEL  
PROGRAM CODE: 6059

**PURPOSE AND DESCRIPTION**

**Purpose and Description:** The Hotel/Motel Fund accounts for funds collected through occupancy taxes charged on lodging at the one motel currently in the city. These funds must be used to enhance and promote tourism and the convention and hotel industry. Funds must be used within five categories allowed by state law: convention center or visitor information center operations; facilitating convention registration; tourism-related advertising and promotions of the city or vicinity; programs which enhance the arts, and historical restoration or preservation.

**STRATEGIES AND GOALS**

N/A

**NEW PROGRAMS AND SERVICES**

N/A

**CITY OF ROWLETT  
HOTEL/MOTEL FUND  
FY 2005-06 BUDGET REVENUE AND EXPENDITURE SUMMARY**

Description	FY 2003-04 Actual	FY 2004-05			FY 2005-06 Approved	Approved/ Orig. Bdgt. % Inc/Dec
		Original Budget	Amended Budget	Estimate		
Revenues:						
Beginning Resources	\$ 9,222	\$ 23,285	\$ 23,285	\$ 35,225	\$ 37,905	62.8%
Current Revenues:						
Tax Revenues	47,351	48,000	48,000	47,000	46,000	-4.2%
Franchise Fees	-	-	-	-	-	0.0%
Licenses and Permits	-	-	-	-	-	0.0%
Charges for Services	-	-	-	-	-	0.0%
Fines & Forfeitures	-	-	-	-	-	0.0%
Other	-	200	200	2,180	2,000	100.0%
Transfers In	-	-	-	-	-	0.0%
Total Current Revenues	<u>47,351</u>	<u>48,200</u>	<u>48,200</u>	<u>49,180</u>	<u>48,000</u>	<u>-0.4%</u>
Total Available Resources	<u>56,573</u>	<u>71,485</u>	<u>71,485</u>	<u>84,405</u>	<u>85,905</u>	<u>20.2%</u>
Expenditures:						
Personnel Services	-	-	-	-	-	0.0%
Supplies	-	-	-	-	-	0.0%
Purchase Services	21,348	46,500	46,500	46,500	46,500	0.0%
Capital Outlay	-	-	-	-	-	0.0%
Capital Improvements	-	-	-	-	-	0.0%
Debt Service	-	-	-	-	-	0.0%
Transfers Out	-	-	-	-	-	0.0%
Contingency	-	-	-	-	-	0.0%
Total Expenditures	<u>21,348</u>	<u>46,500</u>	<u>46,500</u>	<u>46,500</u>	<u>46,500</u>	<u>0.0%</u>
Ending Resources	<u>\$ 35,225</u>	<u>\$ 24,985</u>	<u>\$ 24,985</u>	<u>\$ 37,905</u>	<u>\$ 39,405</u>	<u>57.7%</u>

**CITY OF ROWLETT  
FY 2005-06 BUDGET**

DEPARTMENT:	FUND: HOTEL/MOTEL
PROGRAM:	PROGRAM CODE: 6059

**FINANCIAL SUMMARY**

Description	FY 2003-04 Actual	FY 2004-05			FY 2005-06 Approved	Approved/ Orig. Bdgt. % Inc/Dec
		Original Budget	Amended Budget	Estimate		
Personnel Costs	\$ -	\$ -	\$ -	\$ -	\$ -	0.0%
Supplies	-	-	-	-	-	0.0%
Purchase Services	21,348	46,500	46,500	46,500	46,500	0.0%
Capital Outlay	-	-	-	-	-	0.0%
<b>Total</b>	<b>\$ 21,348</b>	<b>\$ 46,500</b>	<b>\$ 46,500</b>	<b>\$ 46,500</b>	<b>\$ 46,500</b>	<b>0.0%</b>

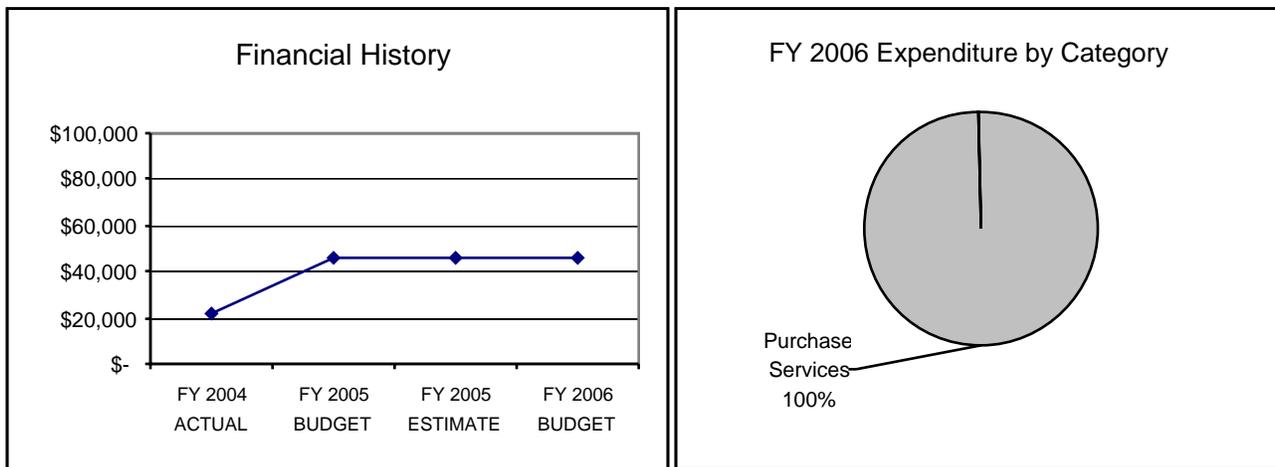
**POSITION SUMMARY**

Description	FY 2003-04 Actual	FY 2004-05			FY 2005-06 Approved	Approved/ Orig. Bdgt. % Inc/Dec
		Original Budget	Amended Budget	Estimate		
<b>By Status:</b>						
Full-Time	-	-	-	-	-	0.0%
Continuous Part-Time	-	-	-	-	-	0.0%
Seasonal	-	-	-	-	-	0.0%
<b>Total</b>	<b>-</b>	<b>-</b>	<b>-</b>	<b>-</b>	<b>-</b>	<b>0.0%</b>

**By Classification:**

Elected/Appointed Officials	-	-	-	-	-	0.0%
Administrative	-	-	-	-	-	0.0%
Supervisory	-	-	-	-	-	0.0%
Clerical	-	-	-	-	-	0.0%
Operational	-	-	-	-	-	0.0%
Maintenance	-	-	-	-	-	0.0%
<b>Total</b>	<b>-</b>	<b>-</b>	<b>-</b>	<b>-</b>	<b>-</b>	<b>0.0%</b>

**ACTIVITY TRENDS**



**CITY OF ROWLETT  
HOTEL/MOTEL FUND  
FY 2005-06 REVENUE DETAIL**

Description	FY 2003-04 Actual	FY 2004-05			FY 2005-06 Approved	Approved/ Orig. Bdgt. % Inc/Dec
		Original Budget	Amended Budget	Estimate		
Tax Revenues:						
Hotel/Motel Tax	54,748	48,000	48,000	47,000	46,000	-4.2%
Other:						
Miscellaneous	80	-	-	180	-	0.0%
Interest Income	476	200	200	2,000	2,000	0.0%
	556	200	200	2,180	2,000	100.0%
Total Current Revenues	55,304	48,200	48,200	49,180	48,000	-0.4%

**CITY OF ROWLETT  
PROGRAM INFORMATION**

DEPARTMENT:  
PROGRAM:

FUND: TIF  
PROGRAM CODE:

**PURPOSE AND DESCRIPTION**

The Tax Increment Financing (TIF) Fund accounts for funds received from the incremental tax collected and any expenditures made for projects within the TIF Zone.

**STRATEGIES AND GOALS**

N/A

**NEW PROGRAMS AND SERVICES**

N/A

**CITY OF ROWLETT  
TAX INCREMENT FINANCING (TIF) FUND  
FY 2005-06 BUDGET REVENUE AND EXPENDITURE SUMMARY**

Description	FY 2003-04 Actual	FY 2004-05			FY 2005-06 Approved	Approved/ Orig. Bdgt. % Inc/Dec
		Original Budget	Amended Budget	Estimate		
Revenues:						
Beginning Resources	\$ -	\$ -	\$ -	\$ -	\$ 16,517	100.0%
Current Revenues:						
Tax Revenues	3,949	-	-	16,517	102,040	100.0%
Franchise Fees	-	-	-	-	-	0.0%
Licenses and Permits	-	-	-	-	-	0.0%
Charges for Services	-	-	-	-	-	0.0%
Fines & Forfeitures	-	-	-	-	-	0.0%
Other	3,949	-	-	-	-	0.0%
Transfer In	-	-	-	-	-	0.0%
Total Current Revenues	<u>7,898</u>	<u>-</u>	<u>-</u>	<u>16,517</u>	<u>102,040</u>	<u>100.0%</u>
Total Available Resources	<u>7,898</u>	<u>-</u>	<u>-</u>	<u>16,517</u>	<u>118,557</u>	<u>100.0%</u>
Expenditures:						
Personnel Services	-	-	-	-	-	0.0%
Supplies	-	-	-	-	-	0.0%
Purchase Services	-	-	-	-	-	0.0%
Capital Outlay	-	-	-	-	-	0.0%
Capital Improvements	-	-	-	-	-	0.0%
Debt Service	-	-	-	-	-	0.0%
Transfers Out	-	-	-	-	-	0.0%
Contingency	-	-	-	-	-	0.0%
Total Expenditures	<u>-</u>	<u>-</u>	<u>-</u>	<u>-</u>	<u>-</u>	<u>0.0%</u>
Ending Resources	<u>\$ 7,898</u>	<u>\$ -</u>	<u>\$ -</u>	<u>\$ 16,517</u>	<u>\$ 118,557</u>	<u>100.0%</u>

**CITY OF ROWLETT  
FY 2005-06 BUDGET**

DEPARTMENT:	FUND: TIF
PROGRAM:	PROGRAM CODE: 4046

**FINANCIAL SUMMARY**

Description	FY 2003-04 Actual	FY 2004-05			FY 2005-06 Approved	Approved/ Orig. Bdgt. % Inc/Dec
		Original Budget	Amended Budget	Estimate		
Personnel Costs	\$ -	\$ -	\$ -	\$ -	\$ -	0.0%
Supplies	-	-	-	-	-	0.0%
Purchase Services	-	-	-	-	-	0.0%
Capital Outlay	-	-	-	-	-	0.0%
<b>Total</b>	<b>\$ -</b>	<b>\$ -</b>	<b>\$ -</b>	<b>\$ -</b>	<b>\$ -</b>	<b>0.0%</b>

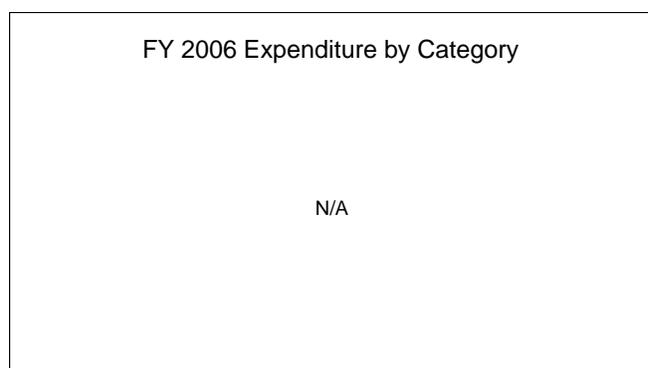
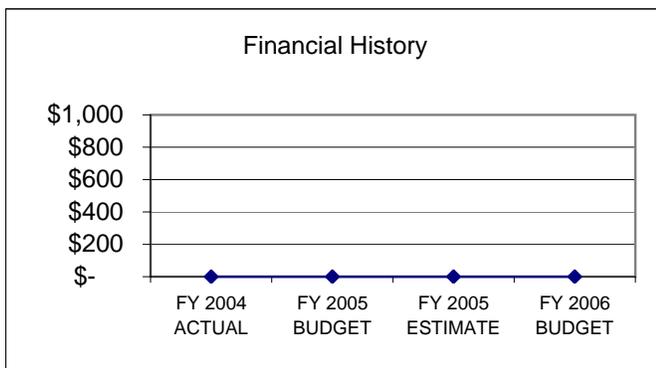
**POSITION SUMMARY**

Description	FY 2003-04 Actual	FY 2004-05			FY 2005-06 Approved	Approved/ Orig. Bdgt. % Inc/Dec
		Original Budget	Amended Budget	Estimate		
<b>By Status:</b>						
Full-Time	-	-	-	-	-	0.0%
Continuous Part-Time	-	-	-	-	-	0.0%
Seasonal	-	-	-	-	-	0.0%
<b>Total</b>	<b>-</b>	<b>-</b>	<b>-</b>	<b>-</b>	<b>-</b>	<b>0.0%</b>

**By Classification:**

Elected/Appointed Officials	-	-	-	-	-	0.0%
Administrative	-	-	-	-	-	0.0%
Supervisory	-	-	-	-	-	0.0%
Clerical	-	-	-	-	-	0.0%
Operational	-	-	-	-	-	0.0%
Maintenance	-	-	-	-	-	0.0%
<b>Total</b>	<b>-</b>	<b>-</b>	<b>-</b>	<b>-</b>	<b>-</b>	<b>0.0%</b>

**ACTIVITY TRENDS**



**CITY OF ROWLETT  
TAX INCREMENT FINANCING (TIF) FUND  
FY 2005-06 REVENUE DETAIL**

Description	FY 2003-04 Actual	FY 2004-05			FY 2005-06 Approved	Approved/ Orig. Bdgt. % Inc/Dec
		Original Budget	Amended Budget	Estimate		
Tax Revenues:						
Property Tax	\$ 3,949	\$ -	\$ -	\$ 16,517	\$ 102,040	100.0%
Total Current Revenues	<u>\$ 3,949</u>	<u>\$ -</u>	<u>\$ -</u>	<u>\$ 16,517</u>	<u>\$ 102,040</u>	<u>100.0%</u>

**CITY OF ROWLETT  
PROGRAM INFORMATION**

DEPARTMENT:  
PROGRAM:

FUND: FLEET SERVICES  
PROGRAM CODE:

**PURPOSE AND DESCRIPTION**

**Purpose:** The mission of the Fleet Services Fund is to maintain the City's fleet and equipment in a manner that maximizes their use in service to the citizens of Rowlett and promotes employee and citizen safety.

**Description:** Fleet Services provides comprehensive vehicle and equipment maintenance services for City employees. The fleet is made up of units of all departments and divisions from police patrol cars to fire trucks and tractors to dump trucks.

**STRATEGIES AND GOALS**

- Acquire and maintain all fleet units in a way to set an example of high quality of standards and safety in providing necessary services.

**NEW PROGRAMS AND SERVICES**

- Fleet Services improvements  
*Create Internal Service Fund and establish a level allocation to ensure timely replacement of equipment*  
*Add Fleet Technician and software to assist in tracking vehicle viability and expense*

**CITY OF ROWLETT  
FLEET SERVICES FUND  
FY 2005-06 BUDGET REVENUE AND EXPENDITURE SUMMARY**

Description	FY 2003-04 Actual	FY 2004-05			FY 2005-06 Approved	Approved/ Orig. Bdgt. % Inc/Dec
		Original Budget	Amended Budget	Estimate		
Revenues:						
Beginning Resources	\$ -	\$ -	\$ -	\$ -	\$ -	100.0%
Current Revenues:						
Tax Revenues	-	-	-	-	-	0.0%
Franchise Fees	-	-	-	-	-	0.0%
Licenses and Permits	-	-	-	-	-	0.0%
Charges for Services	-	-	-	-	1,372,735	100.0%
Fines & Forfeitures	-	-	-	-	-	0.0%
Other	-	-	-	-	-	0.0%
Transfers In	-	-	-	-	-	0.0%
Total Current Revenues	-	-	-	-	1,372,735	100.0%
Total Available Resources	-	-	-	-	1,372,735	100.0%
Expenditures:						
Personnel Services	-	-	-	-	136,339	100.0%
Supplies	-	-	-	-	312,350	100.0%
Purchase Services	-	-	-	-	366,792	100.0%
Capital Outlay	-	-	-	-	516,025	100.0%
Capital Improvements	-	-	-	-	-	0.0%
Debt Service	-	-	-	-	-	0.0%
Transfers Out	-	-	-	-	-	0.0%
Contingency	-	-	-	-	-	0.0%
Total Expenditures	-	-	-	-	1,331,506	100.0%
Ending Resources	\$ -	\$ -	\$ -	\$ -	\$ 41,229	100.0%

**CITY OF ROWLETT  
FLEET SERVICES FUND  
FY 2005-06 REVENUE DETAIL**

Description	FY 2003-04 Actual	FY 2004-05			FY 2005-06 Approved	Approved/ Orig. Bdgt. % Inc/Dec
		Original Budget	Amended Budget	Estimate		
Revenues						
Transfer in from General Fund	-	-	-	-	946,474	100.0%
Transfer in from Utility Fund	-	-	-	-	356,483	100.0%
Transfer in from Drainage Fund	-	-	-	-	69,778	100.0%
Total Current Revenues	-	-	-	-	1,372,735	100.0%

**CITY OF ROWLETT  
FY 2005-06 BUDGET**

DEPARTMENT:	FUND: FLEET SERVICES
PROGRAM:	PROGRAM CODE: 3545

**FINANCIAL SUMMARY**

Description	FY 2003-04 Actual	FY 2004-05			FY 2005-06 Approved	Approved/ Orig. Bdgt. % Inc/Dec
		Original Budget	Amended Budget	Estimate		
Personnel Costs	\$ -	\$ -	\$ -	\$ -	\$ 136,339	100.0%
Supplies	-	-	-	-	312,350	100.0%
Purchase Services	-	-	-	-	366,792	100.0%
Capital Outlay	-	-	-	-	516,025	100.0%
Transfers Out	-	-	-	-	-	100.0%
<b>Total</b>	<b>\$ -</b>	<b>\$ -</b>	<b>\$ -</b>	<b>\$ -</b>	<b>\$ 1,331,506</b>	<b>100.0%</b>

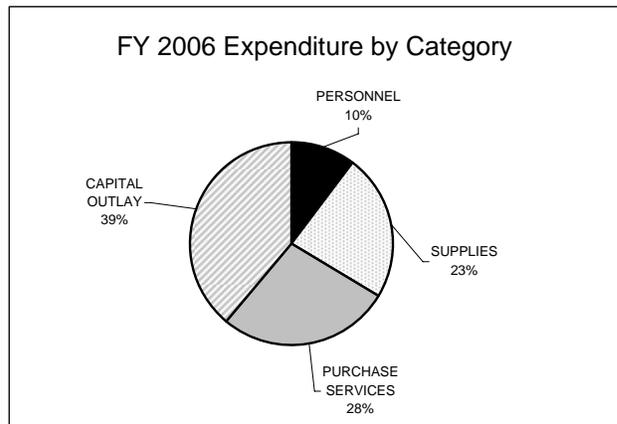
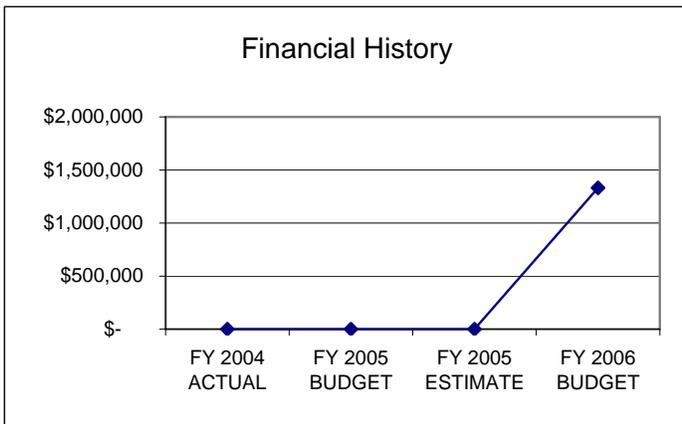
**POSITION SUMMARY**

Description	FY 2003-04 Actual	FY 2004-05			FY 2005-06 Approved	Approved/ Orig. Bdgt. % Inc/Dec
		Original Budget	Amended Budget	Estimate		
<b>By Status:</b>						
Full-Time	-	-	-	-	3.00	100.0%
Continuous Part-Time	-	-	-	-	-	0.0%
Seasonal	-	-	-	-	-	0.0%
<b>Total</b>	<b>-</b>	<b>-</b>	<b>-</b>	<b>-</b>	<b>3.00</b>	<b>100.0%</b>

**By Classification:**

Elected/Appointed Officials	-	-	-	-	-	0.0%
Administrative	-	-	-	-	-	0.0%
Supervisory	-	-	-	-	-	0.0%
Clerical	-	-	-	-	-	0.0%
Operational	-	-	-	-	3.00	100.0%
Maintenance	-	-	-	-	-	0.0%
<b>Total</b>	<b>-</b>	<b>-</b>	<b>-</b>	<b>-</b>	<b>3.00</b>	<b>100.0%</b>

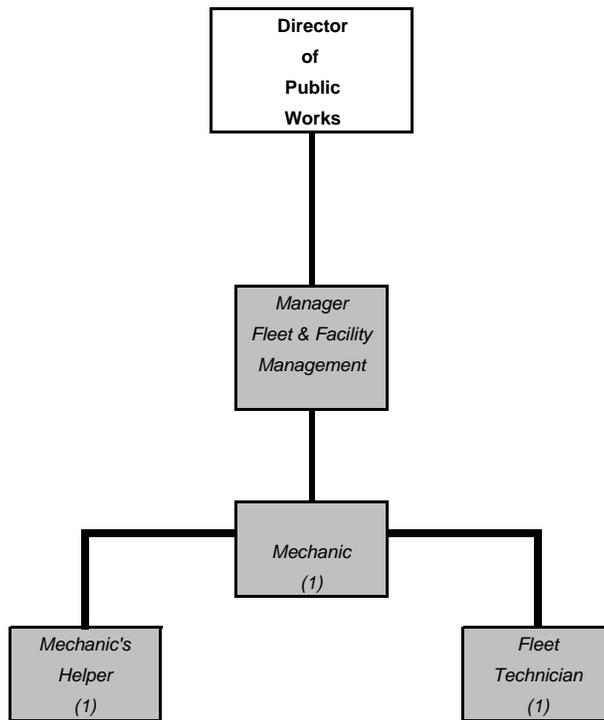
**ACTIVITY TRENDS**



**CITY OF ROWLETT  
FLEET SERVICES FUND BUDGET RECONCILIATION  
CHANGE FROM FY 2005 APPROVED BUDGET TO FY 2006 APPROVED BUDGET**

Total Change in Personnel Services	\$ 40,423
Total Change in Supplies	63,880
Total Change in Contractual Services	214,383
Total Change in Capital	<u>489,525</u>
Total Change in Expenditures	\$ 808,211
Summary of Changes:	
Personnel Services:	
Add 1 Administrative Technician for Fleet Management Program	34,149
General Pay Plan and Benefits Adjustment	6,125
Supplies:	
Add Fleet Management Software for Fleet Management Program	63,000
Purchase Services:	
Transfer Fire Vehicle Lease Payments to Vehicle Maintenance	201,558
Increased Training and Registration	6,280
Information Technology Charges	7,654
Capital:	
Consolidation of Citywide Fleet Replacement (see following list)	516,025
Offsetting one time expense from FY 2005	<u>(26,500)</u>
Total Summary of Changes	\$ 808,291

**CITY OF ROWLETT  
FLEET SERVICES  
FISCAL YEAR 2005-06 ORGANIZATIONAL CHART**



FULL-TIME = 3

**CITY OF ROWLETT  
PROGRAM INFORMATION**

DEPARTMENT: PROGRAM:	FUND: INFORMATION TECHNOLOGY PROGRAM CODE: 0560
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**PURPOSE AND DESCRIPTION**

**Purpose:** The Information Technology (IT) Department provides centralized support for all computer and telecommunication systems throughout the City.

**Description:** Information Technology is responsible for the acquisition, implementation and support for all of the City's major computer and microcomputer systems, local and wide area networks, and all facets of the telecommunication systems. IT also provides coordination with vendors for website updates, citywide help desk support, and coordination of computer training.

**STRATEGIES AND GOALS**

**Financial Management Strategy**

#E-4 Explore and implement technology improvements to create more efficient financial processes and reports.

**Infrastructure Strategy**

#F-1 Determine and implement methods to further the advancement of technology in our daily operations in order to improve communication between the City government, residents, and businesses.  
*Fully develop citizen access to services through website/Internet*

**Delivery of Services Strategy**

#G-6 Develop a technology master plan.

**NEW PROGRAMS AND SERVICES**

- Microsoft Enterprise Agreement
- Replace 51 Older PC's (without monitors)
- Replace Older Network Hardware
- Fleet Management System (software only)
- Public Works Work Order System
- Paperless Agenda
- Purchasing Procurement Tracking
- Utility Billing Audio-Tel System
- Records Management Software
- Fire Pre-Incident Planning Software
- Implement H.T.E. Planning, Code & Building Inspections Software
- Upgrade 100 Users to Microsoft Windows XP and Office XP
- Technology Acquisitions for New Fire Station # 1 and EOC
- Obtain Inventory & Analyze Computer Printing Costs
- Take over Library Server & Network Support
- Form Internal IT Steering Committee
- Develop IT Disaster Recovery Plan
- Develop IT Policies & Procedures
- Develop IT 5-Year Strategic Plan
- GISD Fiber Optic Network

**CITY OF ROWLETT  
INFORMATION TECHNOLOGY  
FY 2005-06 BUDGET REVENUE AND EXPENDITURE SUMMARY**

Description	FY 2003-04 Actual	FY 2004-05			FY 2005-06 Approved	Approved/ Orig. Bdgt. % Inc/Dec
		Original Budget	Amended Budget	Estimate		
Revenues:						
Beginning Resources	\$ -	\$ -	\$ -	\$ -	\$ -	0.0%
Current Revenues:						
Tax Revenues	-	-	-	-	-	0.0%
Franchise Fees	-	-	-	-	-	0.0%
Licenses and Permits	-	-	-	-	-	0.0%
Charges for Services	-	-	-	-	1,367,454	100.0%
Fines & Forfeitures	-	-	-	-	-	0.0%
Other	-	-	-	-	-	0.0%
Transfers In	-	-	-	-	-	0.0%
Total Current Revenues	-	-	-	-	1,367,454	100.0%
Total Available Resources	-	-	-	-	1,367,454	100.0%
Expenditures:						
Personnel Services	-	-	-	-	452,396	100.0%
Supplies	-	-	-	-	261,223	100.0%
Purchase Services	-	-	-	-	652,614	100.0%
Capital Outlay	-	-	-	-	-	0.0%
Capital Improvements	-	-	-	-	-	0.0%
Debt Service	-	-	-	-	-	0.0%
Transfers Out	-	-	-	-	-	0.0%
Contingency	-	-	-	-	-	0.0%
Total Expenditures	-	-	-	-	1,366,233	100.0%
Ending Resources	\$ -	\$ -	\$ -	\$ -	\$ 1,221	100.0%

**CITY OF ROWLETT  
INFORMATION TECHNOLOGY  
FY 2005-06 REVENUE DETAIL**

Description	FY 2003-04 Actual	FY 2004-05			FY 2005-06 Approved	Approved/ Orig. Bdgt. % Inc/Dec
		Original Budget	Amended Budget	Estimate		
Revenues:						
Transfer in from General Fund	-	-	-	-	784,322	100.0%
Transfer in from Utility Fund	-	-	-	-	549,804	100.0%
Transfer in from Drainage Fund	-	-	-	-	18,175	100.0%
Transfer in from Economic Dev.	-	-	-	-	7,499	100.0%
Transfer in from Vehicle Maint.	-	-	-	-	7,654	100.0%
<b>Total Current Revenues</b>	<b>-</b>	<b>-</b>	<b>-</b>	<b>-</b>	<b>1,367,454</b>	<b>100.0%</b>

**CITY OF ROWLETT  
FY 2005-06 BUDGET**

DEPARTMENT:	FUND: INFORMATION TECHNOLOGY
PROGRAM:	PROGRAM CODE: 3545

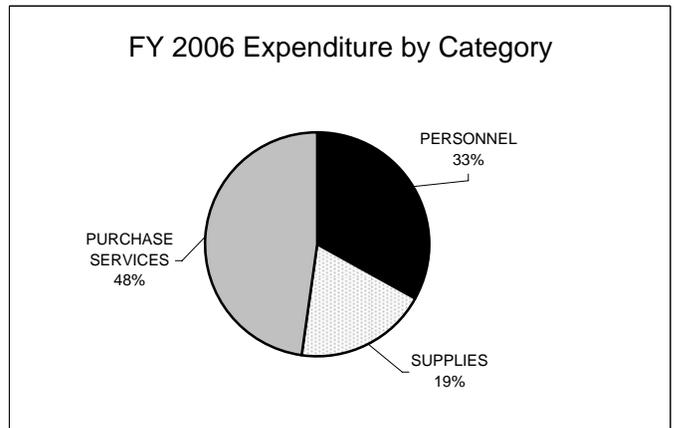
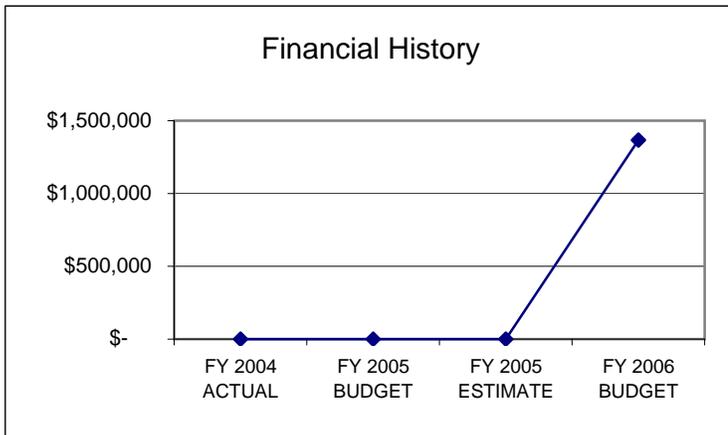
**FINANCIAL SUMMARY**

Description	FY 2003-04 Actual	FY 2004-05			FY 2005-06 Approved	Approved/ Orig. Bdgt. % Inc/Dec
		Original Budget	Amended Budget	Estimate		
Personnel Costs	\$ -	\$ -	\$ -	\$ -	\$ 452,396	100.0%
Supplies	-	-	-	-	261,223	100.0%
Purchase Services	-	-	-	-	652,614	100.0%
Capital Outlay	-	-	-	-	-	0.0%
Transfers Out	-	-	-	-	-	0.0%
<b>Total</b>	<b>\$ -</b>	<b>\$ -</b>	<b>\$ -</b>	<b>\$ -</b>	<b>\$ 1,366,233</b>	<b>100.0%</b>

**POSITION SUMMARY**

Description	FY 2003-04 Actual	FY 2004-05			FY 2005-06 Approved	Approved/ Orig. Bdgt. % Inc/Dec
		Original Budget	Amended Budget	Estimate		
<b>By Status:</b>						
Full-Time	-	-	-	-	7.00	100.0%
Continuous Part-Time	-	-	-	-	-	0.0%
Seasonal	-	-	-	-	-	100.0%
<b>Total</b>	<b>-</b>	<b>-</b>	<b>-</b>	<b>-</b>	<b>7.00</b>	<b>100.0%</b>
<b>By Classification:</b>						
Elected/Appointed Officials	-	-	-	-	-	0.0%
Administrative	-	-	-	-	-	0.0%
Supervisory	-	-	-	-	1.00	100.0%
Clerical	-	-	-	-	1.00	0.0%
Operational	-	-	-	-	5.00	100.0%
Maintenance	-	-	-	-	-	0.0%
<b>Total</b>	<b>-</b>	<b>-</b>	<b>-</b>	<b>-</b>	<b>7.00</b>	<b>100.0%</b>

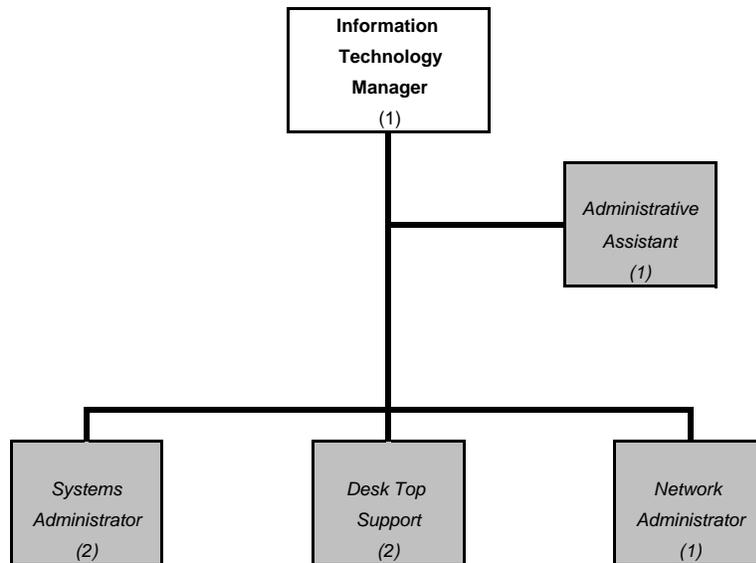
**ACTIVITY TRENDS**



**CITY OF ROWLETT  
INFORMATION TECHNOLOGY FUND BUDGET RECONCILIATION  
CHANGE FROM FY 2005 APPROVED BUDGET TO FY 2006 APPROVED BUDGET**

Total Change in Personnel Services	170,185
Total Change in Supplies	187,079
Total Change in Purchase Services	250,360
Total Change in Capital	-
Total Change in Expenditures	<u>607,624</u>
Summary of Changes:	
Personnel Services:	
FY 2005 Pay Plan Adjustments (salary and benefits)	13,066
FY 2006 Pay Plan Adjustments (salary and benefits)	34,752
Add Systems Administrator position	76,936
Transfer in Administrative Assistant from Neighborhood Services	45,431
Supplies:	
Computer and replacement plan (51 units)	40,800
Add Supplies for System Administrator position	4,722
Cisco Catalysts replacement	32,104
Miscellaneous hardware	15,500
Monitor replacements	8,400
Paperless agenda program (City Council)	23,000
Procurement Software module (Purchasing)	14,760
Audiotel software (Utility Billing)	21,952
Work Order program (Public Works)	55,000
Less contingency amount	(35,000)
Purchase Services:	
Citywide Telephones (transferred in)	68,840
e-gov Initiative	70,000
Increase in citywide maintenance agreements	30,830
Microsoft Licensing agreement	<u>90,000</u>
Total Summary of Changes	611,093

**CITY OF ROWLETT  
INFORMATION TECHNOLOGY  
FISCAL YEAR 2005-06 ORGANIZATIONAL CHART**



**FULL-TIME = 7**

**CITY OF ROWLETT  
PROGRAM INFORMATION**

DEPARTMENT: PROGRAM:	FUND: POLICE SEIZURE PROGRAM CODE:
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**PURPOSE AND DESCRIPTION**

The Police Seizure Fund provides funding to support law enforcement, investigative and public safety services to the citizens of Rowlett. This fund provides equipment to the Rowlett Police Department that are not part of the General Fund budget. The sources of funds for these expenditures include forfeits and seizures of money and property from criminal investigations, and are awarded by the appropriate court.

**STRATEGIES AND GOALS**

N/A

**NEW PROGRAMS AND SERVICES**

- Equipment to convert Crime Scene Photography from film to digital format
- Patrol Rifle Weapons Storage Cabinets
- Two (2) Ultralyte hand-held laser speed radars

**CITY OF ROWLETT  
POLICE SEIZURE FUND  
FY 2005-06 BUDGET REVENUE AND EXPENDITURE SUMMARY**

Description	FY 2003-04 Actual	FY 2004-05			FY 2005-06 Approved	Approved/ Orig. Bdgt. % Inc/Dec
		Original Budget	Amended Budget	Estimate		
Revenues:						
Beginning Resources	\$ 86,498	\$ -	\$ -	\$ 86,767	\$ 152,167	100.0%
Current Revenues:						
Tax Revenues	-	-	-	-	-	0.0%
Franchise Fees	-	-	-	-	-	0.0%
Licenses and Permits	-	-	-	-	-	0.0%
Charges for Services	-	-	-	-	-	0.0%
Fines & Forfeitures	17,420	-	-	80,000	-	0.0%
Other	481	-	-	700	-	0.0%
Transfers In	-	-	-	-	-	0.0%
Total Current Revenues	<u>17,901</u>	<u>-</u>	<u>-</u>	<u>80,700</u>	<u>-</u>	<u>0.0%</u>
Total Available Resources	<u>104,399</u>	<u>-</u>	<u>-</u>	<u>167,467</u>	<u>152,167</u>	<u>100.0%</u>
Expenditures:						
Personnel Services	-	-	-	-	-	0.0%
Supplies	12,488	-	-	300	50,000	100.0%
Purchase Services	5,144	-	-	15,000	-	0.0%
Capital Outlay	-	-	-	-	-	0.0%
Capital Improvements	-	-	-	-	-	0.0%
Debt Service	-	-	-	-	-	0.0%
Transfers Out	-	-	-	-	-	0.0%
Contingency	-	-	-	-	-	0.0%
Total Expenditures	<u>17,632</u>	<u>-</u>	<u>-</u>	<u>15,300</u>	<u>50,000</u>	<u>100.0%</u>
Ending Resources	<u>\$ 86,767</u>	<u>\$ -</u>	<u>\$ -</u>	<u>\$ 152,167</u>	<u>\$ 102,167</u>	<u>100.0%</u>

**CITY OF ROWLETT  
POLICE SEIZURE FUND  
FY 2005-06 REVENUE DETAIL**

Description	FY 2003-04 Actual	FY 2004-05			FY 2005-06 Approved	Approved/ Orig. Bdgt. % Inc/Dec
		Original Budget	Amended Budget	Estimate		
Revenues						
Interest Earnings	481	-	-	700	-	0.0%
Funds Awarded by Judgment	13,437	-	-	10,000	-	0.0%
Federal Funds Awarded	3,983	-	-	70,000	-	0.0%
<b>Total Current Revenues</b>	<b>17,901</b>	<b>-</b>	<b>-</b>	<b>80,700</b>	<b>-</b>	<b>0.0%</b>

**CITY OF ROWLETT  
FY 2005-06 BUDGET**

DEPARTMENT:	FUND: POLICE SEIZURE
PROGRAM:	PROGRAM CODE: 3545

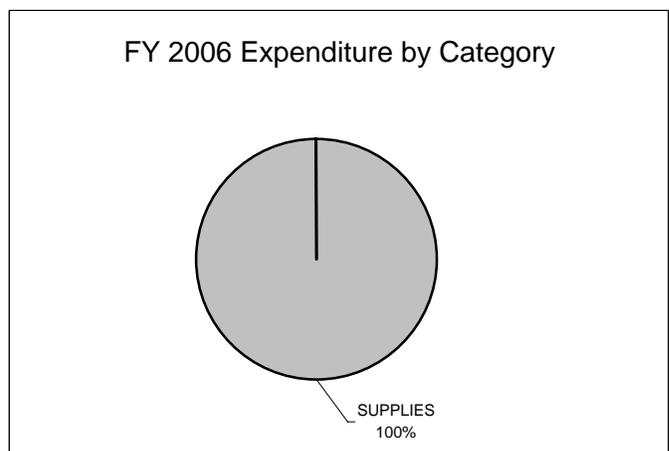
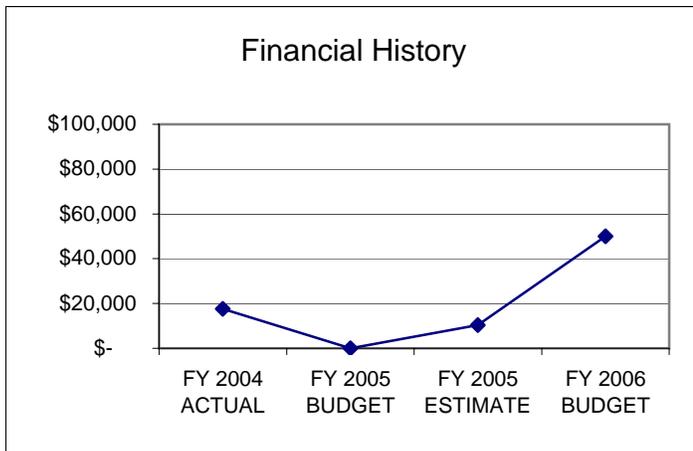
**FINANCIAL SUMMARY**

Description	FY 2003-04 Actual	FY 2004-05			FY 2005-06 Approved	Approved/ Orig. Bdgt. % Inc/Dec
		Original Budget	Amended Budget	Estimate		
Personnel Costs	\$ -	\$ -	\$ -	\$ -	\$ -	0.0%
Supplies	12,488	-	-	300	50,000	100.0%
Purchase Services	5,144	-	-	10,000	-	0.0%
Capital Outlay	-	-	-	-	-	0.0%
Transfers Out	-	-	-	-	-	0.0%
<b>Total</b>	<b>\$ 17,632</b>	<b>\$ -</b>	<b>\$ -</b>	<b>\$ 10,300</b>	<b>\$ 50,000</b>	<b>100.0%</b>

**POSITION SUMMARY**

Description	FY 2003-04 Actual	FY 2004-05			FY 2005-06 Approved	Approved/ Orig. Bdgt. % Inc/Dec
		Original Budget	Amended Budget	Estimate		
<b>By Status:</b>						
Full-Time	-	-	-	-	-	0.0%
Continuous Part-Time	-	-	-	-	-	0.0%
Seasonal	-	-	-	-	-	0.0%
<b>Total</b>	<b>-</b>	<b>-</b>	<b>-</b>	<b>-</b>	<b>-</b>	<b>0.0%</b>
<b>By Classification:</b>						
Elected/Appointed Officials	-	-	-	-	-	0.0%
Administrative	-	-	-	-	-	0.0%
Supervisory	-	-	-	-	-	0.0%
Clerical	-	-	-	-	-	0.0%
Operational	-	-	-	-	-	0.0%
Maintenance	-	-	-	-	-	0.0%
<b>Total</b>	<b>-</b>	<b>-</b>	<b>-</b>	<b>-</b>	<b>-</b>	<b>0.0%</b>

**ACTIVITY TRENDS**



**CITY OF ROWLETT  
PROGRAM INFORMATION**

DEPARTMENT:  
PROGRAM:

FUND: GRANTS  
PROGRAM CODE: 4046

**PURPOSE AND DESCRIPTION**

The Grant Fund is used to account for Community Development Block Grant revenues channeled to us from Dallas County. These funds are used only for projects eligible for Federal CDBG funds.

**STRATEGIES AND GOALS**

N/A

**NEW PROGRAMS AND SERVICES**

N/A

**CITY OF ROWLETT  
GRANTS FUND  
FY 2005-06 BUDGET REVENUE AND EXPENDITURE SUMMARY**

Description	FY 2003-04 Actual	FY 2004-05			FY 2005-06 Approved	Approved/ Orig. Bdgt. % Inc/Dec
		Original Budget	Amended Budget	Estimate		
Revenues:						
Beginning Resources	\$ 7,779	\$ 5,451	\$ (11,107)	\$ (11,107)	\$ 5,673	4.1%
Current Revenues:						
Tax Revenues	-	-	-	-	-	0.0%
Franchise Fees	-	-	-	-	-	0.0%
Licenses and Permits	-	-	-	-	-	0.0%
Charges for Services	-	-	-	-	-	0.0%
Fines & Forfeitures	-	-	-	-	-	0.0%
Other	193,924	-	65,000	81,780	-	0.0%
Transfer In	-	-	-	-	-	0.0%
Total Current Revenues	<u>193,924</u>	<u>-</u>	<u>65,000</u>	<u>81,780</u>	<u>-</u>	<u>0.0%</u>
Total Available Resources	<u>201,703</u>	<u>5,451</u>	<u>53,893</u>	<u>70,673</u>	<u>5,673</u>	<u>4.1%</u>
Expenditures:						
Personnel Services	-	-	-	-	-	0.0%
Supplies	-	-	-	-	-	0.0%
Purchase Services	212,810	-	81,780	65,000	-	0.0%
Capital Outlay	-	-	-	-	-	0.0%
Capital Improvements	-	-	-	-	-	0.0%
Debt Service	-	-	-	-	-	0.0%
Transfers Out	-	-	-	-	-	0.0%
Contingency	-	-	-	-	-	0.0%
Total Expenditures	<u>212,810</u>	<u>-</u>	<u>81,780</u>	<u>65,000</u>	<u>-</u>	<u>0.0%</u>
Ending Resources	<u>\$ (11,107)</u>	<u>\$ 5,451</u>	<u>\$ (27,887)</u>	<u>\$ 5,673</u>	<u>\$ 5,673</u>	<u>4.1%</u>

**CITY OF ROWLETT  
FY 2005-06 BUDGET**

DEPARTMENT:	FUND: GRANTS
PROGRAM:	PROGRAM CODE: 4046

**FINANCIAL SUMMARY**

Description	FY 2002-03 Actual	FY 2003-04			FY 2005-06 Approved	Approved/ Orig. Bdgt. % Inc/Dec
		Original Budget	Amended Budget	Estimate		
Personnel Costs	\$ -	\$ -	\$ -	\$ -	\$ -	0.0%
Supplies	-	-	-	-	-	0.0%
Purchase Services	212,810	-	81,780	65,000	-	0.0%
Capital Outlay	-	-	-	-	-	0.0%
<b>Total</b>	<b>\$ 212,810</b>	<b>\$ -</b>	<b>\$ 81,780</b>	<b>\$ 65,000</b>	<b>\$ -</b>	<b>0.0%</b>

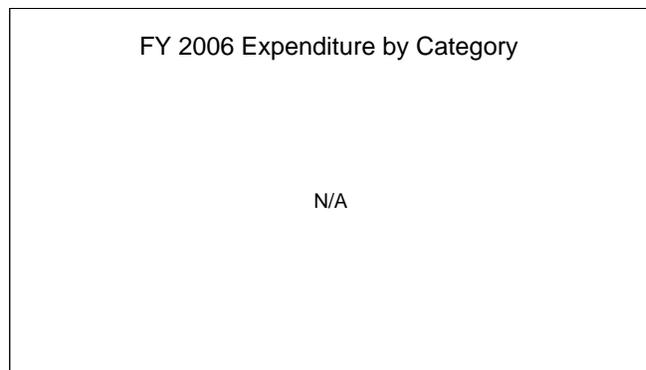
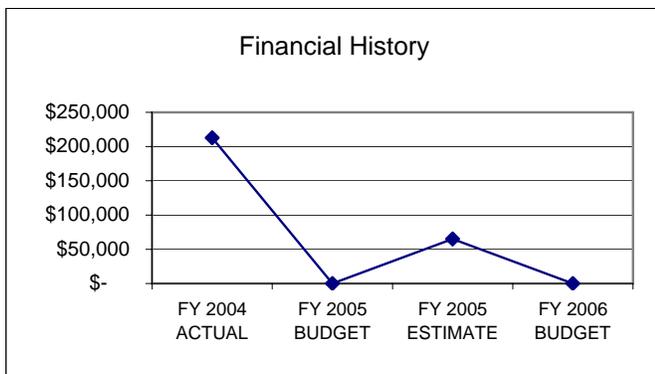
**POSITION SUMMARY**

Description	FY 2003-04 Actual	FY 2004-05			FY 2005-06 Approved	Approved/ Orig. Bdgt. % Inc/Dec
		Original Budget	Amended Budget	Estimate		
<b>By Status:</b>						
Full-Time	-	-	-	-	-	0.0%
Continuous Part-Time	-	-	-	-	-	0.0%
Seasonal	-	-	-	-	-	0.0%
<b>Total</b>	<b>-</b>	<b>-</b>	<b>-</b>	<b>-</b>	<b>-</b>	<b>0.0%</b>

**By Classification:**

Elected/Appointed Officials	-	-	-	-	-	0.0%
Administrative	-	-	-	-	-	0.0%
Supervisory	-	-	-	-	-	0.0%
Clerical	-	-	-	-	-	0.0%
Operational	-	-	-	-	-	0.0%
Maintenance	-	-	-	-	-	0.0%
<b>Total</b>	<b>-</b>	<b>-</b>	<b>-</b>	<b>-</b>	<b>-</b>	<b>0.0%</b>

**ACTIVITY TRENDS**



**CITY OF ROWLETT  
GRANTS FUND  
FY 2005-06 REVENUE DETAIL**

Description	FY 2003-04 Actual	FY 2004-05			FY 2005-06 Approved	Approved/ Orig. Bdgt. % Inc/Dec
		Original Budget	Amended Budget	Estimate		
Other:						
CDBG	\$ 45,137	\$ -	\$ 65,000	\$ 81,780	\$ -	0.0%
Interest Income	46	-	-	-	-	0.0%
<b>Total Current Revenues</b>	<b>\$ 45,183</b>	<b>\$ -</b>	<b>\$ 65,000</b>	<b>\$ 81,780</b>	<b>\$ -</b>	<b>0.0%</b>

**CITY OF ROWLETT  
PROGRAM INFORMATION**

DEPARTMENT:  
PROGRAM:

FUND: DRAINAGE  
PROGRAM CODE: 4564

**PURPOSE AND DESCRIPTION**

**Purpose:** The mission of the Drainage Utility division is to provide storm water management for our community, including providing adequate storm water runoff to prevent flooding, clearing drainage ditches and inlets to eliminate standing water, and educating citizens on ways to prevent water pollution in area waterways and Lake Ray Hubbard.

**Description:** The mission of the Drainage Utility division is to provide storm water management for our community, including providing adequate storm water runoff to prevent flooding, clearing drainage ditches and inlets to eliminate standing water, and educating citizens on ways to prevent water pollution in area waterways and Lake Ray Hubbard.

**STRATEGIES AND GOALS**

**Infrastructure Strategy**

#F-2 Pursue practices to enhance the public works system to forecast long term needs, increase reliability and security, reduce risks, and manage costs.

**NEW PROGRAMS AND SERVICES**

N/A

**CITY OF ROWLETT  
DRAINAGE FUND  
FY 2005-06 BUDGET REVENUE AND EXPENDITURE SUMMARY**

Account Title	FY 2003-04 Actual	FY 2004-05			FY 2005-06 Approved	Approved/ Orig. Bdgt. % Inc/Dec
		Original Budget	Amended Budget	Estimate		
Revenues:						
Beginning Resources	\$ 49,267	\$ 183,500	\$ 183,500	\$ 278,475	\$ 332,734	81.3%
Current Revenues:						
Tax Revenues	-	-	-	-	-	0.0%
Franchise Fees	-	-	-	-	-	0.0%
Licenses and Permits	-	-	-	-	-	0.0%
Charges for Services	491,348	483,160	483,160	493,239	690,638	42.9%
Fines & Forfeitures	-	-	-	-	-	0.0%
Other	2,589	1,500	1,500	8,000	9,160	510.7%
Transfer In	-	-	-	-	-	0.0%
Total Current Revenues	<u>493,937</u>	<u>484,660</u>	<u>484,660</u>	<u>501,239</u>	<u>699,798</u>	<u>44.4%</u>
Total Available Resources	<u>543,204</u>	<u>668,160</u>	<u>668,160</u>	<u>779,714</u>	<u>1,032,532</u>	<u>54.5%</u>
Expenditures:						
Personnel Services	80,145	89,943	89,943	87,015	94,470	5.0%
Supplies	7,956	12,900	12,900	12,750	12,920	0.2%
Purchase Services	176,628	240,240	240,240	254,215	327,553	36.3%
Capital Outlay	-	95,000	95,000	93,000	-	-100.0%
Capital Improvements	-	-	-	-	-	0.0%
Debt Service	-	-	-	-	-	0.0%
Transfers Out	-	-	-	-	281,207	100.0%
Contingency	-	-	-	-	-	0.0%
Total Expenditures	<u>264,729</u>	<u>438,083</u>	<u>438,083</u>	<u>446,980</u>	<u>716,150</u>	<u>63.5%</u>
Ending Resources	<u>\$ 278,475</u>	<u>\$ 230,077</u>	<u>\$ 230,077</u>	<u>\$ 332,734</u>	<u>\$ 316,382</u>	<u>37.5%</u>

**CITY OF ROWLETT  
DRAINAGE FUND  
FY 2005-06 REVENUE DETAIL**

Account Title	FY 2003-04 Actual	FY 2004-05			FY 2005-06 Approved	Approved/ Orig. Bdgt. % Inc/Dec
		Original Budget	Amended Budget	Estimate		
Charges for Services						
Residential	418,705	411,511	411,511	419,253	425,542	3.4%
Commercial	72,643	71,649	71,649	73,986	75,096	4.8%
Placeholder for Rate Adjustment	-	-	-	-	190,000	100.0%
	<u>491,348</u>	<u>483,160</u>	<u>483,160</u>	<u>493,239</u>	<u>690,638</u>	<u>42.9%</u>
Other						
Interest Income	<u>2,589</u>	<u>1,500</u>	<u>1,500</u>	<u>8,000</u>	<u>9,160</u>	<u>510.7%</u>
Total Current Revenues	<u>493,937</u>	<u>484,660</u>	<u>484,660</u>	<u>501,239</u>	<u>699,798</u>	<u>44.4%</u>

**CITY OF ROWLETT  
FY 2005-06 BUDGET**

DEPARTMENT:	FUND: DRAINAGE
PROGRAM:	PROGRAM CODE: 4564

**FINANCIAL SUMMARY**

Account Title	FY 2003-04 Actual	FY 2004-05			FY 2005-06 Approved	Approved/ Orig. Bdgt. % Inc/Dec
		Original Budget	Amended Budget	Estimate		
Personnel Costs	\$ 80,145	\$ 89,943	\$ 89,943	\$ 87,015	\$ 94,470	5.0%
Supplies	7,956	12,900	12,900	12,750	12,920	0.2%
Purchase Services	176,628	240,240	240,240	254,215	327,553	36.3%
Capital Outlay	-	95,000	95,000	93,000	-	-100.0%
Transfers Out	-	-	-	-	281,207	100.0%
<b>Total</b>	<b>\$ 264,729</b>	<b>\$ 438,083</b>	<b>\$ 438,083</b>	<b>\$ 446,980</b>	<b>\$ 716,150</b>	<b>63.5%</b>

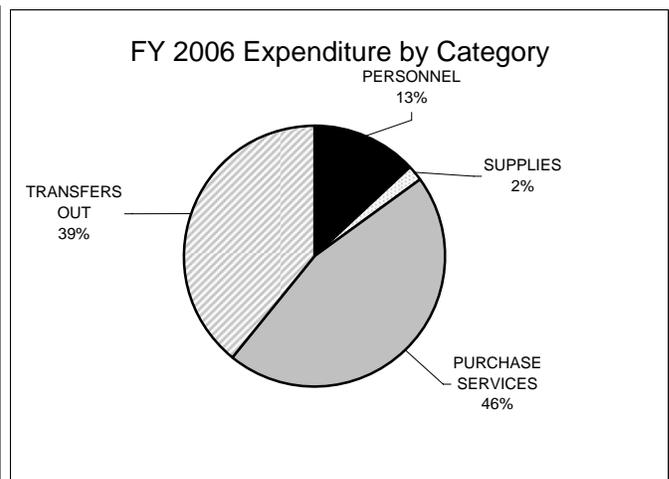
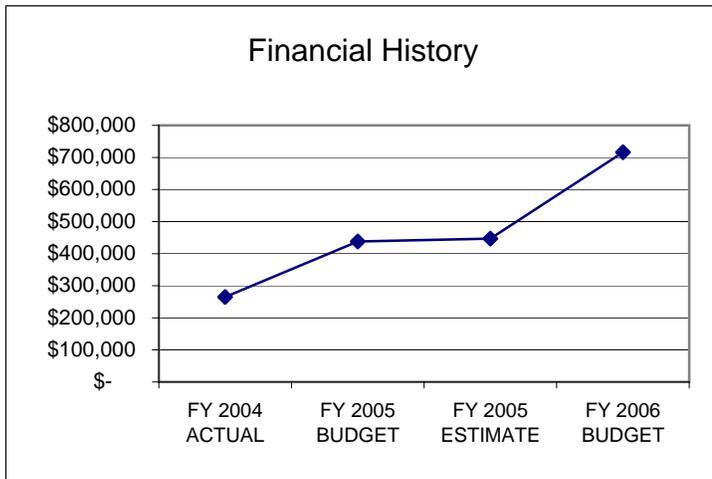
**POSITION SUMMARY**

Account Title	FY 2003-04 Actual	FY 2004-05			FY 2005-06 Approved	Approved/ Orig. Bdgt. % Inc/Dec
		Original Budget	Amended Budget	Estimate		
<b>By Status:</b>						
Full-Time	2.00	2.00	2.00	2.00	2.00	0.0%
Continuous Part-Time	-	-	-	-	-	0.0%
Seasonal	-	-	-	-	-	0.0%
<b>Total</b>	<b>2.00</b>	<b>2.00</b>	<b>2.00</b>	<b>2.00</b>	<b>2.00</b>	<b>0.0%</b>

**By Classification:**

Elected/Appointed Officials	-	-	-	-	-	0.0%
Administrative	-	-	-	-	-	0.0%
Supervisory	-	-	-	-	-	0.0%
Clerical	-	-	-	-	-	0.0%
Operational	2.00	2.00	2.00	2.00	2.00	0.0%
Maintenance	-	-	-	-	-	0.0%
<b>Total</b>	<b>2.00</b>	<b>2.00</b>	<b>2.00</b>	<b>2.00</b>	<b>2.00</b>	<b>0.0%</b>

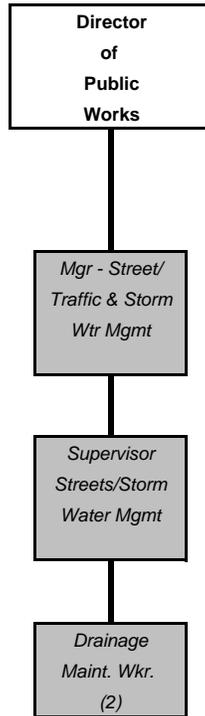
**ACTIVITY TRENDS**



**CITY OF ROWLETT  
DRAINAGE FUND BUDGET RECONCILIATION  
CHANGE FROM FY 2005 APPROVED BUDGET TO FY 2006 APPROVED BUDGET**

Total Change in Personnel Services	\$ 4,527
Total Change in Supplies	20
Total Change in Purchase Services	87,313
Total Change in Capital	(95,000)
Total Change in Capital	<u>281,207</u>
Total Change in Transfers Out	
Total Change in Expenditures	\$ 278,067
Summary of Changes:	
Personnel Services:	
FY 2005 Pay Plan Adjustments (salary and benefits)	1,644
FY 2006 Pay Plan Adjustments (salary and benefits)	2,883
Supplies:	
Miscellaneous Changes	20
Purchase Services:	
Vehicle Maintenance and Replacement Charges	69,778
Information Technology Charges	18,175
Capital:	
Less Lease payment for Gradall Machine	(95,000)
Transfers Out:	
General and Administrative Transfer	<u>281,207</u>
Total Summary of Changes	\$ 278,707

**CITY OF ROWLETT  
DRAINAGE  
FISCAL YEAR 2005-06 ORGANIZATIONAL CHART**



FULL-TIME = 2

**CITY OF ROWLETT  
PROGRAM INFORMATION**

DEPARTMENT:  
PROGRAM:

FUND: REFUSE  
PROGRAM CODE:

**PURPOSE AND DESCRIPTION**

The Refuse Fund contracts with a firm to collect solid waste and recyclables for disposal or processing in an efficient manner. The contractor collects solid waste and recyclables from customers and disposes the material at the designated landfill or recycling facility.

**STRATEGIES AND GOALS**

#F-2 Pursue practices to enhance the contract administration and monitoring system to forecast long term needs, increase reliability and security, reduce risks, and manage costs.

**NEW PROGRAMS AND SERVICES**

Funding for Citizen Landfill use

**CITY OF ROWLETT  
REFUSE FUND  
FY 2005-06 BUDGET REVENUE AND EXPENDITURE SUMMARY**

Description	FY 2003-04 Actual	FY 2004-05			FY 2005-06 Approved	Approved/ Orig. Bdgt. % Inc/Dec
		Original Budget	Amended Budget	Estimate		
Revenues:						
Beginning Resources	\$ 48,117	\$ 491,536	\$ 491,536	\$ 199,024	\$ 359,928	-26.8%
Current Revenues:						
Tax Revenues	-	-	-	-	-	0.0%
Franchise Fees	-	-	-	-	-	0.0%
Licenses and Permits	-	-	-	-	-	0.0%
Charges for Services	2,962,200	3,412,894	3,412,894	3,422,894	3,525,281	3.3%
Fines & Forfeitures	-	-	-	-	-	0.0%
Other	304,335	4,700	4,700	7,000	7,870	67.4%
Transfers In	-	-	-	-	-	0.0%
<b>Total Current Revenues</b>	<b>3,266,535</b>	<b>3,417,594</b>	<b>3,417,594</b>	<b>3,429,894</b>	<b>3,533,151</b>	<b>3.4%</b>
<b>Total Available Resources</b>	<b>3,314,652</b>	<b>3,909,130</b>	<b>3,909,130</b>	<b>3,628,918</b>	<b>3,893,079</b>	<b>-0.4%</b>
Expenditures:						
Personnel Services	-	-	-	-	-	0.0%
Supplies	-	-	-	-	-	0.0%
Purchase Services	2,195,628	2,123,339	2,123,339	2,248,990	2,336,217	10.0%
Capital Outlay	-	-	-	-	-	0.0%
Capital Improvements	-	-	-	-	45,000	0.0%
Debt Service	-	-	-	-	-	0.0%
Transfers Out	920,000	1,020,000	1,020,000	1,020,000	1,070,372	4.9%
Reserves	-	200,000	200,000	-	200,000	0.0%
<b>Total Expenditures</b>	<b>3,115,628</b>	<b>3,343,339</b>	<b>3,343,339</b>	<b>3,268,990</b>	<b>3,651,589</b>	<b>9.2%</b>
<b>Ending Resources</b>	<b>\$ 199,024</b>	<b>\$ 565,791</b>	<b>\$ 565,791</b>	<b>\$ 359,928</b>	<b>\$ 241,490</b>	<b>-57.3%</b>

**CITY OF ROWLETT  
FY 2005-06 BUDGET**

DEPARTMENT:	FUND: REFUSE
PROGRAM:	PROGRAM CODE:

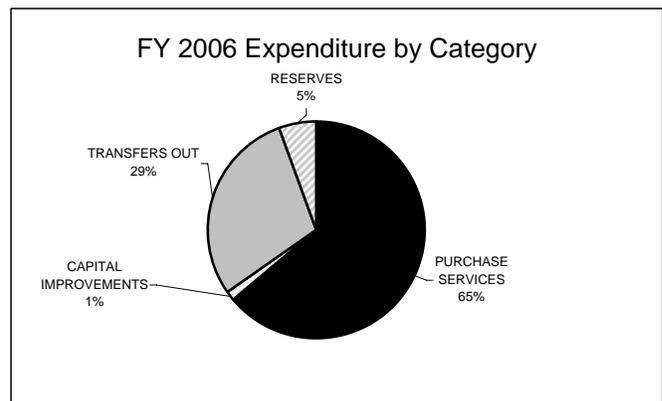
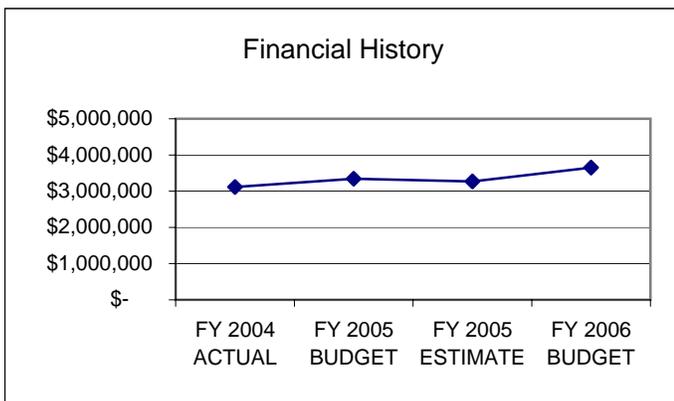
**FINANCIAL SUMMARY**

Description	FY 2003-04 Actual	FY 2004-05			FY 2005-06 Approved	Approved/ Orig. Bdgt. % Inc/Dec
		Original Budget	Amended Budget	Estimate		
Personnel Costs	\$ -	\$ -	\$ -	\$ -	\$ -	0.0%
Supplies	-	-	-	-	-	0.0%
Purchase Services	2,195,628	2,123,339	2,123,339	2,248,990	2,336,217	10.0%
Capital Outlay	-	-	-	-	-	100.0%
Capital Improvements	-	-	-	-	45,000	100.0%
Debt Service	-	-	-	-	-	0.0%
Transfers Out	920,000	1,020,000	1,020,000	1,020,000	1,070,372	4.9%
Reserves	-	200,000	200,000	-	200,000	0.0%
<b>Total</b>	<b>\$ 3,115,628</b>	<b>\$ 3,343,339</b>	<b>\$ 3,343,339</b>	<b>\$ 3,268,990</b>	<b>\$ 3,651,589</b>	<b>9.2%</b>

**POSITION SUMMARY**

Description	FY 2003-04 Actual	FY 2004-05			FY 2005-06 Approved	Approved/ Orig. Bdgt. % Inc/Dec
		Original Budget	Amended Budget	Estimate		
<b>By Status:</b>						
Full-Time	-	-	-	-	-	0.0%
Continuous Part-Time	-	-	-	-	-	0.0%
Seasonal	-	-	-	-	-	0.0%
<b>Total</b>	<b>-</b>	<b>-</b>	<b>-</b>	<b>-</b>	<b>-</b>	<b>0.0%</b>
<b>By Classification:</b>						
Elected/Appointed Officials	-	-	-	-	-	0.0%
Administrative	-	-	-	-	-	0.0%
Supervisory	-	-	-	-	-	0.0%
Clerical	-	-	-	-	-	0.0%
Operational	-	-	-	-	-	0.0%
Maintenance	-	-	-	-	-	0.0%
<b>Total</b>	<b>-</b>	<b>-</b>	<b>-</b>	<b>-</b>	<b>-</b>	<b>0.0%</b>

**ACTIVITY TRENDS**



**CITY OF ROWLETT  
REFUSE FUND  
FY 2005-06 REVENUE DETAIL**

Description	FY 2003-04 Actual	FY 2004-05			FY 2005-06 Approved	Approved/ Orig. Bdgt. % Inc/Dec
		Original Budget	Amended Budget	Estimate		
<b>Charges for Services:</b>						
Miscellaneous Refuse	10,959	-	-	10,000	10,000	100.0%
Residential	2,376,794	2,766,056	2,766,056	2,766,056	2,849,038	3.0%
Commercial	574,447	646,838	646,838	646,838	666,243	3.0%
	<u>2,962,200</u>	<u>3,412,894</u>	<u>3,412,894</u>	<u>3,422,894</u>	<u>3,525,281</u>	<u>3.3%</u>
<b>Other:</b>						
Interest Income	1,054	3,500	3,500	6,000	6,870	96.3%
Overpayment to IESI - Refund	115,877	-	-	-	-	0.0%
Transfer in From Utility Fund	186,241	-	-	-	-	0.0%
NCTCOG Grant		-	-	-	-	0.0%
Discounts Earned	1,163	1,200	1,200	1,000	1,000	-16.7%
	<u>304,335</u>	<u>4,700</u>	<u>4,700</u>	<u>7,000</u>	<u>7,870</u>	<u>67.4%</u>
<b>Total Current Revenues</b>	<u><u>3,266,535</u></u>	<u><u>3,417,594</u></u>	<u><u>3,417,594</u></u>	<u><u>3,429,894</u></u>	<u><u>3,533,151</u></u>	<u><u>3.4%</u></u>

**CITY OF ROWLETT  
REFUSE FUND BUDGET RECONCILIATION  
CHANGE FROM FY 2005 APPROVED BUDGET TO FY 2006 APPROVED BUDGET**

Total Change in Purchase Services	212,878
Total Change in Transfers Out	50,372
Total Change in Capital Improvements	45,000
Total Change in Expenditures	<u>\$ 308,250</u>
<b>Summary of Changes:</b>	
<b>Purchase Services:</b>	
2% Projected Growth in Residential and Commercial Customer Base	93,621
2.02% Rate increase from IESI	44,257
Citizen landfill use solution	40,000
Fuel Surcharge	36,000
<b>Transfer Out:</b>	
General and Administrative Transfer Out	242,228
Transfer to Debt Service - Alley Improvements	83,144
Less Transfer to General Fund for Alley Repairs	(275,000)
Capital Improvements	<u>45,000</u>
<b>Total Summary of Changes</b>	<u>\$ 309,250</u>

**CITY OF ROWLETT  
PROGRAM INFORMATION**

DEPARTMENT:  
PROGRAM:

FUND: WET ZONE WATER PARK  
PROGRAM CODE: 3545

**PURPOSE AND DESCRIPTION**

The Wet Zone Water Park Fund has been moved as a division of the Parks and Recreation Department in the General Fund for Fiscal Year 2005-2006.

**STRATEGIES AND GOALS**

N/A

**NEW PROGRAMS AND SERVICES**

N/A

**CITY OF ROWLETT  
WET ZONE FUND  
FY 2005-06 BUDGET REVENUE AND EXPENDITURE SUMMARY**

Description	FY 2003-04 Actual	FY 2004-05			FY 2005-06 Approved	Approved/ Orig. Bdgt. % Inc/Dec
		Original Budget	Amended Budget	Estimate		
Revenues:						
Beginning Resources	\$ (374,316)	\$ (149,819)	\$ (19,306)	\$ (165,181)	\$ -	-100.0%
Current Revenues:						
Tax Revenues	-	-	-	-	-	0.0%
Franchise Fees	-	-	-	-	-	0.0%
Licenses and Permits	-	-	-	-	-	0.0%
Charges for Services	297,885	755,035	755,035	536,000	-	-100.0%
Fines & Forfeitures	-	-	-	-	-	0.0%
Other	-	-	-	-	-	0.0%
Transfers In	571,997	-	-	-	-	0.0%
Total Current Revenues	<u>869,882</u>	<u>755,035</u>	<u>755,035</u>	<u>536,000</u>	-	-100.0%
Total Available Resources	<u>495,566</u>	<u>605,216</u>	<u>735,729</u>	<u>370,819</u>	-	-100.0%
Expenditures:						
Personnel Services	294,300	317,983	317,983	317,983	-	-100.0%
Supplies	58,626	67,100	67,100	70,818	-	-100.0%
Purchase Services	155,343	167,425	167,425	174,192	-	-100.0%
Capital Outlay	-	-	-	-	-	0.0%
Capital Improvements	-	-	-	-	-	0.0%
Debt Service	-	-	-	-	-	0.0%
Transfers Out	152,478	186,344	186,344	186,344	-	-100.0%
Contingency	-	-	-	-	-	0.0%
Total Expenditures	<u>660,747</u>	<u>738,852</u>	<u>738,852</u>	<u>749,337</u>	-	-100.0%
Ending Resources	<u>\$ (165,181)</u>	<u>\$ (133,636)</u>	<u>\$ (3,123)</u>	<u>\$ (378,518)</u>	\$ -	-100.0%

**CITY OF ROWLETT  
WET ZONE FUND  
FY 2005-06 REVENUE DETAIL**

Description	FY 2003-04 Actual	FY 2004-05			FY 2005-06 Approved	Approved/ Orig. Bdgt. % Inc/Dec
		Original Budget	Amended Budget	Estimate		
<b>Charges for Services:</b>						
Facility Rentals	16,575	8,500	8,500	8,500	-	-100.0%
Gift Shop Sales	15,538	25,000	25,000	25,000	-	-100.0%
Swimming Lessons	24,135	22,000	22,000	30,000	-	-100.0%
Aerobics	6,064	6,000	6,000	6,500	-	-100.0%
Special Events	3,975	3,500	3,500	3,500	-	-100.0%
Birthday Parties	7,540	19,000	19,000	19,000	-	-100.0%
Admissions	173,791	602,094	602,094	372,559	-	-100.0%
Concessions-Lease Income	10,922	22,941	22,941	22,941	-	-100.0%
Season Pass	39,345	45,000	45,000	47,000	-	-100.0%
Interest Income	-	-	-	-	-	0.0%
Miscellaneous	-	1,000	1,000	1,000	-	-100.0%
<b>Total Current Revenues</b>	<b>297,885</b>	<b>755,035</b>	<b>755,035</b>	<b>536,000</b>	<b>-</b>	<b>-100.0%</b>
<b>Internal Transfers:</b>						
Transfer from General Fund	571,997	-	-	-	-	0.0%
<b>Total Current Revenues</b>	<b>869,882</b>	<b>755,035</b>	<b>755,035</b>	<b>536,000</b>	<b>-</b>	<b>-100.0%</b>

**CITY OF ROWLETT  
FY 2005-06 BUDGET**

DEPARTMENT:	FUND: WET ZONE WATER PARK
PROGRAM:	PROGRAM CODE: 3545

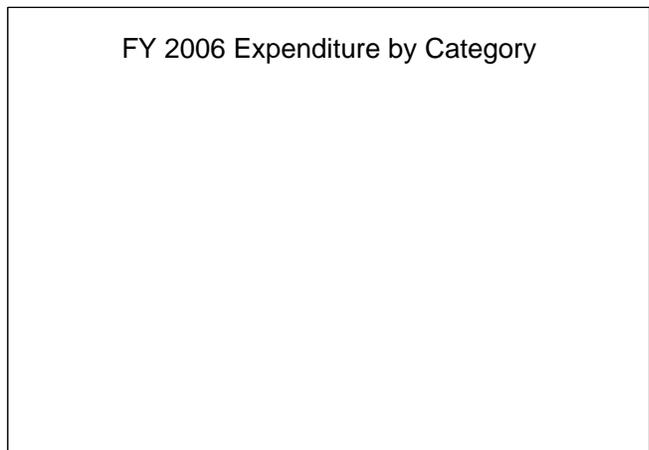
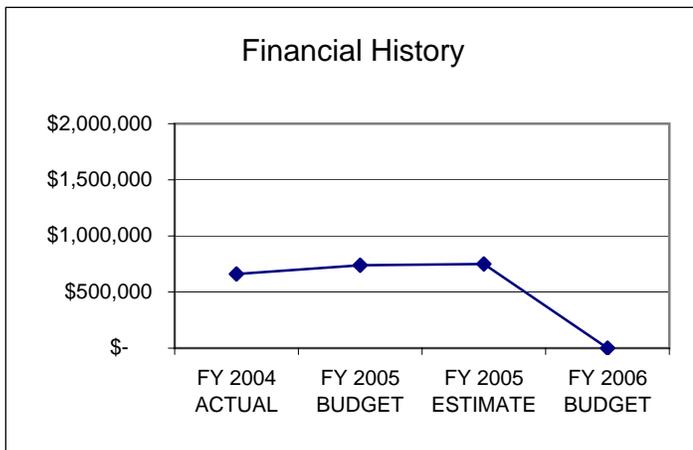
**FINANCIAL SUMMARY**

Description	FY 2003-04 Actual	FY 2004-05			FY 2005-06 Approved	Approved/ Orig. Bdgt. % Inc/Dec
		Original Budget	Amended Budget	Estimate		
Personnel Costs	\$ 294,300	\$ 317,983	\$ 317,983	\$ 317,983	\$ -	-100.0%
Supplies	58,626	67,100	67,100	70,818	-	-100.0%
Purchase Services	155,343	167,425	167,425	174,192	-	-100.0%
Capital Outlay	-	-	-	-	-	0.0%
Transfers Out	152,478	186,344	186,344	186,344	-	-100.0%
<b>Total</b>	<b>\$ 660,747</b>	<b>\$ 738,852</b>	<b>\$ 738,852</b>	<b>\$ 749,337</b>	<b>\$ -</b>	<b>-100.0%</b>

**POSITION SUMMARY**

Description	FY 2003-04 Actual	FY 2004-05			FY 2005-06 Approved	Approved/ Orig. Bdgt. % Inc/Dec
		Original Budget	Amended Budget	Estimate		
<b>By Status:</b>						
Full-Time	1.00	1.00	1.00	1.00	-	-100.0%
Continuous Part-Time	-	-	-	-	-	0.0%
Seasonal	75.00	75.00	75.00	75.00	-	-100.0%
<b>Total</b>	<b>76.00</b>	<b>76.00</b>	<b>76.00</b>	<b>76.00</b>	<b>-</b>	<b>-100.0%</b>
<b>By Classification:</b>						
Elected/Appointed Officials	-	-	-	-	-	0.0%
Administrative	-	-	-	-	-	0.0%
Supervisory	1.00	1.00	1.00	1.00	-	-100.0%
Clerical	-	-	-	-	-	0.0%
Operational	75.00	75.00	75.00	75.00	-	-100.0%
Maintenance	-	-	-	-	-	0.0%
<b>Total</b>	<b>76.00</b>	<b>76.00</b>	<b>76.00</b>	<b>76.00</b>	<b>-</b>	<b>-100.0%</b>

**ACTIVITY TRENDS**



# Rowlett

T E X A S

## **CITY OF ROWLETT FIVE-YEAR CAPITAL IMPROVEMENTS PROGRAM OVERVIEW**

This section of the budget illustrates the five-year plan for Capital Improvements. It includes all capital projects regardless of Fund that the costs for the project are budgeted in.

### **DEVELOPMENT OF THE FIVE-YEAR CAPITAL IMPROVEMENTS PROGRAM**

Although relatively simple in theory, the development of a five-year capital program is often complex in practice for several reasons. First, many of the benefits of a capital project or expenditure is often of an intangible nature and are not readily quantifiable. Second, their value is common or social, involving the entire municipality. Finally, their value is not easily ascertainable in financial terms. The factor of common value and the lack of quantifiable benefits is the very reasons many such projects or activities are assumed by the public sector.

The City of Rowlett contracted with a consultant to help formulate a Five Year Program. This plan assigned scoring criteria to determine the prioritization of each project. The City of Rowlett Five Year Capital Improvements Program consists of a comprehensive listing of carefully selected and coordinated capital improvements, which have been identified as necessary to accomplish the City's long-range goals and policies, balanced against realistic revenue projections. The development of the five-year plan is an annual process, which includes identification of needed projects through public solicitation and council and staff input, development of appropriate financing mechanisms, recommendations from the City Manager and staff, and evaluation and final approval from Council.

### **IMPACT ON THE OPERATING BUDGET**

During the development of the five-year plan, an evaluation of how capital expenditure decisions will affect annual operations and the City's operating budget must be considered. Such an evaluation for annual, recurrent expenditures for plant improvements and equipment is generally not that difficult, as the appropriations for such recurrent expenditures generally represent a relatively consistent proportion or percentage of the City's annual operating budget and is financed on a "pay as you go" basis out of annual operating funds.

However, the impact of large, non-recurrent capital expenditures on the City's annual operating budget is more difficult, as such expenditures generally require additional funding over and above the fiscal capacity of the City's annual operating budget. Therefore, careful scrutiny of such non-recurrent expenditures is critical the financial health and stability of the City for the following reasons:

1. Due to their relatively larger cost and longer life, capital expenditures for long-range public improvements may have to be financed on a "pay as you use" basis through the issuance of long-term debt that coincides with the projected life of the improvement.

**CITY OF ROWLETT  
FIVE-YEAR CAPITAL IMPROVEMENTS PROGRAM  
OVERVIEW**

2. Such capital expenditures, therefore, may require a consistent application of effort and funds over a span of years.
3. The political and economic impacts of investments in long-range capital improvements extend far into the future.
4. Decisions to invest in long-range capital improvements are often irreversible, except at considerable financial and managerial cost to the City.
5. Such capital investment decisions may significantly alter or influence the City's ability to grow and prosper.

As a result of these considerations, the City has analyzed the projects included in this five year plan and determined that the impact on the City's operating budget is minimal for most projects. In developing the individual proposals, each project was evaluated to determine its financial impact on the City's operating budget. Obviously, if the City built a new facility, there would be a corresponding increase in utilities, janitorial services, repairs and maintenance, etc., although they may be offset by other savings if it were a replacement facility.

**2006 – 2010 FIVE YEAR CAPITAL IMPROVEMENTS PROGRAM**

The Five Year Capital Improvements Program for 2006-2010 totals \$140.2 million representing projects in public works, public safety, parks and recreation, water and wastewater and capital equipment.

**CITY OF ROWLETT  
SUMMARY OF FIVE YEAR  
CAPITAL IMPROVEMENTS PLAN (with priority rankings)**

Five Year Plan  
Fiscal Year Ending

Project Number	Project Title	Ranking	Adopted FY ending 2004	Amended FY ending 2005	Revisions FY ending 2005	Total FY ending 2005	Five Year Plan Fiscal Year Ending					TOTAL
							2006	2007	2008	2009	2010	
<b>GENERAL FUND</b>												
tba	CC-Imp other than Buildings	90	5,000			5,000	-	-	-	-	-	-
FA030503	City Facility Roof Covering Repl	90				-	-	40,000	40,000	40,000	40,000	160,000
ST030350	Misc. Alley Improvements	90	330,682			330,682	-	-	-	-	-	-
tba	Parks-Imp other than Buildings	90	14,426			14,426	-	-	-	-	-	-
ST030418	Roadway Landscaping	90				-	-	50,000	50,000	50,000	50,000	200,000
ST030384	Traffic Signals-Undesignated	90	29,369			29,369	-	150,000	150,000	150,000	150,000	600,000
	Total Fund		379,477	-	-	379,477	-	240,000	240,000	240,000	240,000	960,000
<b>CAPITAL PROJECTS FUNDS</b>												
ST030350	Alley Improvements	100				-	1,006,600	1,006,600	1,006,600	1,006,600	1,006,600	5,033,000
ST060570	Misc. Concrete/Asphalt <60 PCI	100				-	2,000,000	2,000,000	2,000,000	2,000,000	2,000,000	10,000,000
ST030424	Chaha/Rowlett Rd Intersection Imp	100				-	647,629	-	-	-	-	647,629
FA030429	Community Center Expansion	100	2,347,147	204,839		2,551,986	-	-	-	-	-	-
PK030536	Community Park Access Road	100	170,536	292,985		463,521	-	-	-	-	-	-
ST030541	Dennis St.	100	66,780			66,780	-	-	-	-	-	-
FA030025	Expansion of Dev Services Bldg	100	89,378			89,378	-	-	-	-	-	-
FA030035	Fire Station #1	100	2,759,289			2,759,289	-	-	-	-	-	-
FA030407	Fire Station #4	100	653,998			653,998	-	-	-	-	-	-
ST030225	Hickox Road Recon-Phase I	100	3,329,040			3,329,040	-	-	-	-	-	-
ST030477	Irrigation Rowlett Rd - North to South City Limit	100	215,200			215,200	-	-	-	-	-	-
ST030198	Liberty Grove & Chiesa Recon	100	4,572,015			4,572,015	-	-	-	-	-	-
CO030376	Main Street Project w/Coyle House	100	5,308,966			5,308,966	200,000	-	-	-	-	200,000
ST030199	Miller Road Recon-Phase I	100	4,659,558			4,659,558	-	-	-	-	-	-
FA030400	Police Property Storage	100	-			-	-	-	-	-	-	-
ST030537	Roadway Landscaping (Dalrock/Princeton)	100	68,197			68,197	-	-	-	-	-	-
ST030544	Rowlett Rd @ SH66 Intersection	100	1,180,982			1,180,982	-	-	-	-	-	-
ST030540	Rowlett Rd Recon-Phase I	100	27,320	368,000		395,320	4,650,000	-	-	-	-	4,650,000
ST050571	Rowlett Rd. Signals Improvements	100				-	160,000	-	-	-	-	160,000
ST050572	SH 66 Signalization Improvements	100				-	300,000	-	-	-	-	300,000
SP030531	Tollway - ROW Acquisition	100	2,000,000			2,000,000	-	-	-	-	-	-
ST050573	CDBG Projects	93				-	475,000	250,000	250,000	350,000	350,000	1,675,000
tba	Alley Repairs	90	169,931			169,931	-	-	-	-	-	-
ST030555	Dalrock Road Irrigation/Monuments	90	73,255			73,255	-	-	-	-	-	-
PK030472	Park Improvements	90	132,401			132,401	-	-	-	-	-	-
ST050574	Traffic Signals-Dalrock & Chiesa	90	160,000			160,000	-	-	-	-	-	-
tba	Traffic Signals-Undesignated	90	107,579			107,579	-	-	-	-	-	-
ST030413	Miller Road Recon-Phase II	89				-	-	2,000,000	2,000,000	-	-	4,000,000
ST030206	Liberty Grove Recon-Phase I	67				-	-	-	-	-	276,600	276,600
CO030369	Rowlett Road Imp-Phase 2	65	250,000			250,000	2,735,500	1,619,500	-	-	-	4,355,000
CO030364	Point Royal Estates Subdivision Imp	64				-	2,150,000	-	-	-	-	2,150,000
CO030368	Rowlett Road Imp-Phase 3	64				-	2,622,900	2,076,100	-	-	-	4,699,000
ST030233	Chaha Road Reconstruction	63				-	-	365,000	1,332,300	1,100,800	-	2,798,100
ST030379	Freedom Drive Extension	63				-	37,500	212,500	-	-	-	250,000
FA030405	Fire Station #2 Exp & Remodel	62				-	1,210,000	-	-	-	-	1,210,000
ST030231	Hickox Road Recon-Phase 2	62				-	416,250	-	-	1,179,375	1,179,375	2,775,000
ST030410	Hickox Road Recon-Phase 3	61				-	341,550	-	-	836,375	1,099,075	2,277,000
CO030360	Kenwood Heights Sub Imp #1	61				-	2,693,950	-	-	-	-	2,693,950
CO030361	Kenwood Heights Sub Imp #2	61				-	687,000	1,370,000	-	-	-	2,057,000
CO030362	Kenwood Heights Sub Imp #3	61				-	559,500	-	2,250,500	-	-	2,810,000
ST050575	Kyle Street (Rowlett to Smartt)	58				-	-	-	-	135,000	765,000	900,000
ST050576	Smartt Street (Miller to Kyle)	56				-	-	-	-	82,500	467,500	550,000
tba	Fire Rescue Trucks	57				-	-	494,515	-	600,000	-	1,094,515
FA030051	Library Expansion	52				-	-	500,000	5,046,211	-	-	5,546,211
tba	Katy RR Park	46				-	-	-	25,000	740,000	-	765,000
FA030398	Performing Arts Theater	46	147,865			147,865	-	-	-	-	-	-
FA030029	Public Works Parking Lot	45				-	-	-	-	-	250,000	250,000
tba	Human Resources Training Center	44				-	-	-	-	50,000	-	50,000
tba	Springfield Park Playground	44				-	-	165,000	-	-	-	165,000
tba	Wave Pool w/ Lazy River	44				-	-	200,000	1,450,000	-	-	1,650,000
PK030425	Park Land Purchase/Acquisition	43	560,218			560,218	500,000	250,000	300,000	1,500,000	2,550,000	2,550,000
FA030028	Public Works facility offices	42				-	-	250,000	-	-	-	250,000
tba	Dexham Road Landscape	41				-	45,000	-	-	-	-	45,000
tba	Herfurth Park Tennis Parking Lots	41				-	-	142,127	-	-	-	142,127
tba	Lakeside Park North Access	41				-	-	-	500,000	180,000	690,000	1,370,000
tba	Miller Road Irrigation-Landscape	41				-	-	-	-	-	76,000	76,000
tba	Miller Road Median @ Dalrock	41				-	-	-	-	-	45,500	45,500
tba	Paddle Point Park	41				-	-	15,000	45,000	345,000	-	405,000
tba	Rowlett Road Landscape	41				-	-	-	-	-	44,000	44,000
tba	Springfield Park RC Flying Field	41				-	-	-	167,936	-	-	167,936
tba	Sunset Park & Muddy Creek Trail, Ph. 1	41				-	-	-	241,589	820,000	-	1,061,589
tba	Trail System Design & Dev.	41				-	-	635,000	635,000	635,000	635,000	2,540,000
tba	Woodside Irrigation-Landscape	41				-	-	-	-	-	27,500	27,500
	Total Fund		29,049,655	865,824	-	29,915,479	22,938,379	13,551,342	17,450,136	10,360,650	10,412,150	74,712,657
<b>TIF FUND</b>												
tba	Tollway - DT/MU Water Imp	100				-	-	2,000,000	-	-	-	2,000,000
SP030531	Tollway - ROW Acquisition	100				-	-	20,000,000	-	-	-	20,000,000
tba	Tollway - TR District Water Imp	100				-	-	1,250,000	-	-	-	1,250,000
	Total Fund		-	-	-	-	-	23,250,000	-	-	-	23,250,000
<b>CDBG FUND</b>												
ST050573	Christine Street			65,000		65,000	-	-	-	-	-	-
	Total Fund		-	65,000	-	65,000	-	-	-	-	-	-
<b>REFUSE FUND</b>												
tba	Env. Learning Center, Ph. 3	41				-	45,000	45,000	690,000	690,000	-	1,470,000
	Total Fund		-	-	-	-	45,000	45,000	690,000	690,000	-	1,470,000

**CITY OF ROWLETT  
SUMMARY OF FIVE YEAR  
CAPITAL IMPROVEMENTS PLAN (with priority rankings)**

Project Number	Project Title	Ranking	Adopted FY ending 2004	Amended FY ending 2005	Revisions FY ending 2005	Total FY ending 2005	Five Year Plan					TOTAL
							Fiscal Year Ending					
							2006	2007	2008	2009	2010	
<b>GOLF COURSE FUND</b>												
tba	Course Improvements	NR	488,677			488,677	-	-	-	-	-	-
	Total Fund		488,677	-	-	488,677	-	-	-	-	-	-
<b>UTILITY ENTERPRISE FUND</b>												
WA030002	20" Waterview/16"Dalrock Line	100				-	245,850	1,393,150	-	-	-	1,639,000
tba	Emergency Sewer Line-Hwy 66-Phase I	100	700,000			700,000	-	-	-	-	-	-
SS050564	Emergency Sewer Line-Hwy 66-Phase II & III	100	2,300,000			2,300,000	-	-	-	-	-	-
SS030548	Ext from Dalrock to Elm Grove	100	762,942			762,942	-	-	-	-	-	-
ST030225	Hickox Road Recon-Phase I utility relocations	100				-	300,000	-	-	-	-	300,000
ST030198	Liberty Grove Rd & Chiesa Rd Recon utility rel	100				-	300,000	-	-	-	-	300,000
CO030376	Main Street Project-Utility Imp	100	323,504			323,504	-	-	-	-	-	-
SS060569	Miller Rd 36" Sanitary Sewer	100				-	900,000	-	-	-	-	900,000
ST030199	Miller Rd Recon-Phase I utility relocations	100	650,000	70,000		720,000	-	-	-	-	-	-
WA030447	Misc. Water Line Repair & Replacement	100	229,898			229,898	350,000	500,000	725,000	1,000,000	1,000,000	3,575,000
WA030003	Oversizing cost of 12" waterline along Castle	100	50,000			50,000	-	-	-	-	-	-
	Oversizing cost of waterline for Waterview PH1	n/a			112,160	112,160	-	-	-	-	-	-
SS030016	Rowlett Creek Meter Stations	100	225,000			225,000	-	-	-	-	-	-
ST030544	Rowlett Rd @ Hwy 66 Int utility relocations	100	75,000			75,000	-	-	-	-	-	-
ST030540	Rowlett Road Imp-Phase I	100	350,000			350,000	-	-	-	-	-	-
SS030183	Sewer Pipe - LRH E/Dalrock	100	282,612			282,612	-	-	-	-	-	-
SS040562	Toler Road Sewer	100	600,000			600,000	-	-	-	-	-	-
SS030442	Misc. Sewer Line Repair & Replacement	90	175,000			175,000	350,000	500,000	725,000	1,000,000	1,000,000	3,575,000
WA030325	Water Tank Refurbishing	90	1,046,000			1,046,000	350,000	350,000	350,000	350,000	350,000	1,750,000
ST030413	Miller Road Recon-Phase II Utilities	89				-	-	400,000	-	-	-	400,000
WA030003	12" Castle Waterline	75				-	-	64,800	-	-	-	64,800
WA030001	30" NE Line - 16" Merritt Interconn	65	468,300			468,300	2,653,700	-	-	-	-	2,653,700
WA030053	36" Castle/Toler/Hickox Line	65	750,285			750,285	2,004,000	-	-	-	-	2,004,000
CO030369	Rowlett Road Imp-Phase 2	65				-	-	225,000	-	-	-	225,000
SS030012	Eastside Lift Station	64				-	275,000	125,000	-	-	-	400,000
CO030364	Point Royal Estates	64	1,000,000			1,000,000	200,000	-	-	-	-	200,000
CO030368	Rowlett Road Imp-Phase 3	64				-	-	861,000	-	-	-	861,000
ST030233	Chaha Road Recon-Utilities	63				-	-	-	350,000	-	-	350,000
WA030389	30" W. Waterview/16" Princeton Line	62				-	110,100	623,900	-	-	-	734,000
WA030070	Davis Drive/Shipman Waterline	62				-	-	-	-	230,000	-	230,000
SS030011	Dexham Road Lift Station	62	375,000			375,000	2,125,000	-	-	-	-	2,125,000
WA030390	12" Dexham-Miller Waterline	61	800,000			800,000	-	-	-	-	-	-
SS030010	Dexham Road Sewer Line	61	90,000			90,000	510,000	-	-	-	-	510,000
CO030360	Kenwood Heights Sub Imp #1	61			700,000	700,000	-	-	-	-	-	-
CO030361	Kenwood Heights Sub Imp #2	61				-	-	560,000	-	-	-	560,000
CO030362	Kenwood Heights Sub Imp #3	61				-	-	-	920,000	-	-	920,000
WA030006	Kirby Road - Elevated Storage Tank	59	3,070,000			3,070,000	-	-	-	-	-	-
SS030015	Merritt Road Sewer Line	59				-	-	500,000	2,200,000	-	-	2,700,000
SS030014	Muddy Creek Sewer Line	59	2,502,000			2,502,000	-	-	-	-	-	-
WA030052	Rowlett Rd Pump Station Two-Phase 1	59	4,089,000			4,089,000	-	-	-	-	-	-
SS030013	Rowlett Road Lift Station	59	2,085,000			2,085,000	-	-	-	-	-	-
SS030008	SH 66 East Sewer Line	59				-	555,000	1,572,500	1,572,500	-	-	3,700,000
SS030165	Liberty Grove/Raney SS	58				-	-	-	-	1,320,000	-	1,320,000
SS030154	Vue Du Lac Subdivision Sewer	58				-	-	-	-	366,000	-	366,000
WA030061	Princeton Road Waterline	57				-	-	-	-	125,000	-	125,000
SS030167	Lakeview Meadows Estates Sewer	56				-	-	-	-	1,340,000	-	1,340,000
WA030057	Chiesa Road Waterline #1	52				-	-	-	-	450,000	-	450,000
WA030060	Chiesa Road Waterline #2	52				-	-	-	-	-	620,000	620,000
WA030054	Dalrock Road Waterline	52				-	-	-	400,000	1,350,000	-	1,750,000
WA100568	Dalrock Road Waterline Replace	52				-	-	-	-	-	1,620,000	1,620,000
WA030065	Scenic Drive Waterline	52				-	-	-	-	-	300,000	300,000
SS030554	South Rowlett Road Lift Station	52				-	-	-	-	780,000	-	780,000
SS030017	Springfield Meter Station Upgrade	51				-	-	75,000	425,000	-	-	500,000
	Total Fund		22,999,541	70,000	812,160	23,881,701	11,228,650	7,750,350	7,267,500	6,581,000	7,020,000	39,847,500
	Total All Funds		52,917,350	1,000,824	812,160	54,730,334	34,212,029	44,836,692	25,647,636	17,871,650	17,672,150	140,240,157
<b>FUNDING SOURCES (ALL FUNDS):</b>												
<b>SOURCES OF FUNDS:</b>												
	Current Revenues		1,149,693	-	-	1,149,693	1,095,000	1,635,000	2,040,000	2,590,000	2,590,000	9,950,000
	Debt Financing - GO's & CO's		26,246,104	-	-	26,246,104	21,775,145	36,706,342	18,050,136	10,960,650	10,322,150	97,814,423
	Debt Financing - Revenue Bonds		21,598,643	-	-	21,598,643	6,999,706	5,995,350	5,042,500	3,831,000	4,270,000	26,138,556
	Federal Sources		16,780	-	-	16,780	588,000	-	-	-	-	588,000
	DART		1,372,652	-	-	1,372,652	-	-	-	-	-	-
	TxDOT		1,149,408	-	-	1,149,408	60,000	-	-	-	-	60,000
	CDBG		-	65,000	-	65,000	207,367	95,000	90,000	90,000	90,000	572,367
	Impact Fees		1,053,388	292,985	-	1,346,373	400,000	405,000	425,000	400,000	400,000	2,030,000
	Donations		-	-	-	-	-	-	-	-	-	-
	Other		330,682	642,839	812,160	1,785,681	3,086,811	-	-	-	-	3,086,811
	Total Sources		52,917,350	1,000,824	812,160	54,730,334	34,212,029	44,836,692	25,647,636	17,871,650	17,672,150	140,240,157
<b>USES OF FUNDS:</b>												
	Alley Improvements		-	-	-	-	1,006,600	1,006,600	1,006,600	1,006,600	1,006,600	5,033,000
	Land/Site Acquisition		2,560,218	-	-	2,560,218	-	20,500,000	250,000	300,000	1,500,000	22,550,000
	Streets & Roadways		20,036,726	725,985	-	20,762,711	20,721,779	9,893,100	8,082,800	5,734,050	6,580,550	51,012,279
	Park Improvements		302,937	-	-	302,937	-	957,127	1,614,525	2,720,000	1,325,000	6,616,652
	Public Safety		3,413,287	-	-	3,413,287	1,210,000	494,515	-	600,000	-	2,304,515
	Library		-	-	-	-	-	500,000	5,046,211	-	-	5,546,211
	Recreation		-	-	-	-	-	200,000	1,450,000	-	-	1,650,000
	Utility Improvements		22,999,541	70,000	812,160	23,881,701	11,228,650	11,000,350	7,267,500	6,581,000	7,020,000	43,097,500
	Leasehold Improvements		3,092,493	204,839	-	3,297,332	45,000	85,000	730,000	730,000	40,000	1,630,000
	Other		512,148	-	-	512,148	-	200,000	200,000	200,000	200,000	800,000
	Total Uses		52,917,350	1,000,824	812,160	54,730,334	34,212,029	44,836,692	25,647,636	17,871,650	17,672,150	140,240,157

**CITY OF ROWLETT  
CAPITAL IMPROVEMENT PROGRAM INFORMATION**

**PROJECT NAME: MISCELLANEOUS ALLEY IMPROVEMENTS**  
**PROJECT NUMBER: ST030352**

**Description:** Miscellaneous alley improvements throughout the city. The alleys chosen for reconstruction each year are based on pavement conditioning index. The priority is given to the alleys with the worst rating. The alleys for 2006 include Mariner, Pebble Beach 2, Brownlee, Deerwood, Grant, Linda Vista and Willowbrook.

NO IMAGE AVAILABLE

**Justification:** Pavement condition index is less than 65.

**FINANCIAL INFORMATION**

	Project to Date	2006	2007	2008	2009	2010	Project Total
<b>Impact on Operating Budget</b>							
Personnel	-	-	-	-	-	-	-
Operations and Maintenance	-	-	-	-	-	-	-
Capital	-	-	-	-	-	-	-
Totals	-	-	-	-	-	-	-
<b>Project Costs</b>							
Preliminary Engineering Report	-	-	-	-	-	-	-
Land/Right of Way	-	-	-	-	-	-	-
Design/Survey	-	-	-	-	-	-	-
Construction	-	110,000	896,600	-	-	-	1,006,600
Equipment and Furniture	-	-	-	-	-	-	-
Contingency	-	-	-	-	-	-	-
Totals	-	110,000	896,600	-	-	-	1,006,600
<b>Project Funding</b>							
G.O. Bonds	-	-	-	-	-	-	-
Certificates of Obligation	-	1,006,600	-	-	-	-	1,006,600
Impact Fees	-	-	-	-	-	-	-
Utility Revenue Bonds	-	-	-	-	-	-	-
Grants	-	-	-	-	-	-	-
Special Districts	-	-	-	-	-	-	-
Annual Revenues	-	-	-	-	-	-	-
Park Pro Rata	-	-	-	-	-	-	-
Other	-	-	-	-	-	-	-
Totals	-	1,006,600	-	-	-	-	1,006,600

<b>Project Schedule</b>	<b>Start Date</b>	<b>End Date</b>	<b>CIP Rank:</b>	90
Preliminary Engineering Report	-	-	<b>Council Goal:</b>	3
Land/Right of Way	-	-	<b>Project Manager:</b>	Shawn Poe, P.E.
Design/Survey	1/2006	8/2006	<b>Estimator:</b>	Patrick Baugh
Construction	10/2006	5/2007		

**CITY OF ROWLETT  
CAPITAL IMPROVEMENT PROGRAM INFORMATION**

**PROJECT NAME: MISCELLANEOUS CONCRETE/ASPHALT STREET RECONSTRUCTION  
PROJECT NUMBER: ST060570**

**Description:** This project is for the reconstruction of miscellaneous concrete and asphalt streets with a pavement condition index of less than 60. Each year, funds will be budgeted in the CIP to reconstruct the chosen streets based on the rating of each street with a priority being given to the lowest rated streets. The reconstruction will be like for like (asphalt for asphalt and concrete for concrete). The number of streets will be limited to the amount of funding budgeted each year. For 2006, the streets to be reconstructed are Garner, Lorrene, Industrial, Schrade, Misty, Chaha, Miami, Commerce, Dalrock and Salzburg.

NO IMAGE AVAILABLE

**Justification:** Replace concrete and asphalt streets that have a pavement condition index of less than 60.

**FINANCIAL INFORMATION**

	Project to Date	2006	2007	2008	2009	2010	Project Total
<b><u>Impact on Operating Budget</u></b>							
Personnel	-	-	-	-	-	-	-
Operations and Maintenance	-	-	-	-	-	-	-
Capital	-	-	-	-	-	-	-
<b>Totals</b>	-	-	-	-	-	-	-
<b><u>Project Costs</u></b>							
Preliminary Engineering Report	-	-	-	-	-	-	-
Land/Right of Way	-	-	-	-	-	-	-
Design/Survey	-	-	-	-	-	-	-
Construction	-	2,000,000	-	-	-	-	2,000,000
Equipment and Furniture	-	-	-	-	-	-	-
Contingency	-	-	-	-	-	-	-
<b>Totals</b>	-	2,000,000	-	-	-	-	2,000,000
<b><u>Project Funding</u></b>							
G.O. Bonds	-	-	-	-	-	-	-
Certificates of Obligation	-	2,000,000	-	-	-	-	2,000,000
Impact Fees	-	-	-	-	-	-	-
Utility Revenue Bonds	-	-	-	-	-	-	-
Grants	-	-	-	-	-	-	-
Special Districts	-	-	-	-	-	-	-
Annual Revenues	-	-	-	-	-	-	-
Park Pro Rata	-	-	-	-	-	-	-
Other	-	-	-	-	-	-	-
<b>Totals</b>	-	2,000,000	-	-	-	-	2,000,000

<b>Project Schedule</b>	<b>Start Date</b>	<b>End Date</b>	<b>CIP Rank:</b> n/a
Preliminary Engineering Report	-	-	<b>Council Goal:</b> n/a
Land/Right of Way	-	-	<b>Project Manager:</b> Shawn Poe, P.E.
Design/Survey	10/2005	4/2006	<b>Estimator:</b> n/a
Construction	10/2005	10/2006	

**CITY OF ROWLETT  
CAPITAL IMPROVEMENT PROGRAM INFORMATION**

**PROJECT NAME: CHAHA/ROWLETT ROAD INTERSECTION IMPROVEMENTS**  
**PROJECT NUMBER: ST030424**

**Description:** This project is an intersection improvement. A left turn lane will be installed for westbound Chaha traffic. This project is being funded with a 50-50 TxDOT CMAQ grant. The engineering is complete. The construction will occur in FY2006.



**Justification:** Intersection Improvement.

**FINANCIAL INFORMATION**

	Project to Date	2006	2007	2008	2009	2010	Project Total
<b><u>Impact on Operating Budget</u></b>							
Personnel	-	-	-	-	-	-	-
Operations and Maintenance	-	-	-	-	-	-	-
Capital	-	-	-	-	-	-	-
Totals	-	-	-	-	-	-	-
<b><u>Project Costs</u></b>							
Preliminary Engineering Report	-	-	-	-	-	-	-
Land/Right of Way	-	-	-	-	-	-	-
Design/Survey	-	-	-	-	-	-	-
Construction	-	647,629	-	-	-	-	647,629
Equipment and Furniture	-	-	-	-	-	-	-
Contingency	-	-	-	-	-	-	-
Totals	-	647,629	-	-	-	-	647,629
<b><u>Project Funding</u></b>							
G.O. Bonds	-	-	-	-	-	-	-
Certificates of Obligation	-	647,629	-	-	-	-	647,629
Impact Fees	-	-	-	-	-	-	-
Utility Revenue Bonds	-	-	-	-	-	-	-
Grants	-	-	-	-	-	-	-
Special Districts	-	-	-	-	-	-	-
Annual Revenues	-	-	-	-	-	-	-
Park Pro Rata	-	-	-	-	-	-	-
Other	-	-	-	-	-	-	-
Totals	-	647,629	-	-	-	-	647,629

<b>Project Schedule</b>	<b>Start Date</b>	<b>End Date</b>	<b>CIP Rank:</b>	100
Preliminary Engineering Report	-	-	<b>Council Goal:</b>	3,6
Land/Right of Way	-	-	<b>Project Manager:</b>	Shawn Poe, P.E.
Design/Survey	-	3/2005	<b>Estimator:</b>	Patrick Baugh
Construction	1/2006	8/2006		

**CITY OF ROWLETT  
CAPITAL IMPROVEMENT PROGRAM INFORMATION**

**PROJECT NAME: MAIN STREET PROJECT**  
**PROJECT NUMBER: CO030376**

**Description:** The project consists of paving, drainage, utility and streetscape improvements. The paving improvements include reconstruction of Main Street from Rowlett Rd. to Skyline, all of Coyle St., Commerce St. from Dennis to Coyle and Oliver from Dennis to Main. The Utilities consist of approximately 3600' of 6" sanitary sewer replacement, 500' of 18" sanitary sewer replacement and 2500' of 12" water line replacement. The drainage improvements will be inlet construction and enclosed storm drains throughout the area. Streetscape and landscape improvements are also included.



**Justification:** The revitalization of the downtown area has been a focus of the community and the City Council in recent years. The citizens of Rowlett show the interest and need for a central focus point in the community.

**FINANCIAL INFORMATION**

	Project to Date	2006	2007	2008	2009	2010	Project Total
<b>Impact on Operating Budget</b>							
Personnel	-	-	-	-	-	-	-
Operations and Maintenance	-	-	-	-	-	-	-
Capital	-	-	-	-	-	-	-
<b>Totals</b>	-	-	-	-	-	-	-
<b>Project Costs</b>							
Preliminary Engineering Report	-	-	-	-	-	-	-
Land/Right of Way	-	-	-	-	-	-	-
Design/Survey	1,100,000	-	-	-	-	-	1,100,000
Construction	6,258,059	2,100,000	-	-	-	-	8,358,059
Equipment and Furniture	-	-	-	-	-	-	-
Contingency	-	-	-	-	-	-	-
<b>Totals</b>	<b>7,358,059</b>	<b>2,100,000</b>	-	-	-	-	<b>9,458,059</b>
<b>Project Funding</b>							
G.O. Bonds	-	-	-	-	-	-	-
Certificates of Obligation	4,488,913	200,000	-	-	-	-	4,688,913
Impact Fees	-	-	-	-	-	-	-
Utility Revenue Bonds	1,500,000	-	-	-	-	-	1,500,000
Grants	1,149,408	-	-	-	-	-	1,149,408
Special Districts	-	-	-	-	-	-	-
Annual Revenues	-	-	-	-	-	-	-
Park Pro Rata	-	-	-	-	-	-	-
Other	2,119,738	-	-	-	-	-	2,119,738
<b>Totals</b>	<b>9,258,059</b>	<b>200,000</b>	-	-	-	-	<b>9,458,059</b>

<b>Project Schedule</b>	<b>Start Date</b>	<b>End Date</b>	<b>CIP Rank:</b>	100
Preliminary Engineering Report	3/2003	4/2003	<b>Council Goal:</b>	1,3,5,6,7,8
Land/Right of Way	5/2003	1/2005	<b>Project Manager:</b>	Shawn Poe, P.E.
Design/Survey	2/2003	7/2004	<b>Estimator:</b>	Freese and Nichols, Inc.
Construction	11/2003	4/2006		

**CITY OF ROWLETT  
CAPITAL IMPROVEMENT PROGRAM INFORMATION**

**PROJECT NAME: ROWLETT ROAD RECONSTRUCTION - PHASE I**  
**PROJECT NUMBER: CO030549**

**Description:** This project includes reconstruction of the existing four-lane roadway from 300' south of the intersection of SH 66 / Lakeview Parkway to Century. The proposed roadway will be a 6-lane divided concrete roadway with curbs and underground storm drain. The project will also include approximately 1700 linear feet of 12 inch sanitary sewer line replacement and 1,100 linear feet of 8 inch sanitary sewer line replacement. The engineering was completed in 2005 and the right-of-way acquisition will be complete in the beginning of fiscal year 2006. Construction will start in fiscal year 2006 and extend into fiscal year 2007.



**Justification:** Thoroughfare Plan and Utility Master Plan.

**FINANCIAL INFORMATION**

	Project to Date	2006	2007	2008	2009	2010	Project Total
<b>Impact on Operating Budget</b>							
Personnel	-	-	-	-	-	-	-
Operations and Maintenance	-	-	-	-	-	-	-
Capital	-	-	-	-	-	-	-
Totals	-	-	-	-	-	-	-
<b>Project Costs</b>							
Preliminary Engineering Report	-	-	-	-	-	-	-
Land/Right of Way	-	-	-	-	-	-	-
Design/Survey	-	-	-	-	-	-	-
Construction	-	4,650,000	-	-	-	-	4,650,000
Equipment and Furniture	-	-	-	-	-	-	-
Contingency	-	-	-	-	-	-	-
Totals	-	4,650,000	-	-	-	-	4,650,000
<b>Project Funding</b>							
G.O. Bonds	-	-	-	-	-	-	-
Certificates of Obligation	-	4,650,000	-	-	-	-	4,650,000
Impact Fees	-	-	-	-	-	-	-
Utility Revenue Bonds	-	-	-	-	-	-	-
Grants	-	-	-	-	-	-	-
Special Districts	-	-	-	-	-	-	-
Annual Revenues	-	-	-	-	-	-	-
Park Pro Rata	-	-	-	-	-	-	-
Other	-	-	-	-	-	-	-
Totals	-	4,650,000	-	-	-	-	4,650,000

<b>Project Schedule</b>	<b>Start Date</b>	<b>End Date</b>	<b>CIP Rank:</b>	100.0
Preliminary Engineering Report	-	-	<b>Council Goal:</b>	n/a
Land/Right of Way	8/2005	12/2005	<b>Project Manager:</b>	Shawn Poe, P.E.
Design/Survey	1/2004	10/2005	<b>Estimator:</b>	Patrick Baugh
Construction	2/2006	12/2006		

**CITY OF ROWLETT  
CAPITAL IMPROVEMENT PROGRAM INFORMATION**

**PROJECT NAME: ROWLETT ROAD SIGNAL IMPROVEMENTS**  
**PROJECT NUMBER: ST050571**

**Description:** Traffic signal upgrades to the Rowlett Road traffic signals. Improvements will include installing uninterrupted power supplies, spread spectrum capability, and a sequencing program so the signals are coordinated. This project is a cooperative effort with NCTCOG and the City's cost is \$32,000.

NO IMAGE AVAILABLE

**Justification:** Improves traffic flow and decrease delay for motorist.

**FINANCIAL INFORMATION**

	Project to Date	2006	2007	2008	2009	2010	Project Total
<b><u>Impact on Operating Budget</u></b>							
Personnel	-	-	-	-	-	-	-
Operations and Maintenance	-	-	-	-	-	-	-
Capital	-	-	-	-	-	-	-
Totals	-	-	-	-	-	-	-
<b><u>Project Costs</u></b>							
Preliminary Engineering Report	-	-	-	-	-	-	-
Land/Right of Way	-	-	-	-	-	-	-
Design/Survey	-	18,000	-	-	-	-	18,000
Construction	-	142,000	-	-	-	-	142,000
Equipment and Furniture	-	-	-	-	-	-	-
Contingency	-	-	-	-	-	-	-
Totals	-	160,000	-	-	-	-	160,000
<b><u>Project Funding</u></b>							
G.O. Bonds	-	-	-	-	-	-	-
Certificates of Obligation	-	32,000	-	-	-	-	32,000
Impact Fees	-	-	-	-	-	-	-
Utility Revenue Bonds	-	-	-	-	-	-	-
Grants	-	128,000	-	-	-	-	128,000
Special Districts	-	-	-	-	-	-	-
Annual Revenues	-	-	-	-	-	-	-
Park Pro Rata	-	-	-	-	-	-	-
Other	-	-	-	-	-	-	-
Totals	-	160,000	-	-	-	-	160,000

<b>Project Schedule</b>	<b>Start Date</b>	<b>End Date</b>	<b>CIP Rank:</b> n/a
Preliminary Engineering Report	-	-	<b>Council Goal:</b> n/a
Land/Right of Way	-	-	<b>Project Manager:</b> Shawn Poe, P.E.
Design/Survey	10/2005	5/2006	<b>Estimator:</b> n/a
Construction	6/2006	10/2006	

**CITY OF ROWLETT  
CAPITAL IMPROVEMENT PROGRAM INFORMATION**

**PROJECT NAME: STATE HIGHWAY 66 SIGNALIZATION IMPROVEMENTS**  
**PROJECT NUMBER: ST050572**

**Description:** Traffic signal upgrades along SH 66. This is a joint TxDOT / City project. All funding for this project is through a grant from TxDOT. The progression has already been implemented by TxDOT. Other improvements include installing uninterrupted power supplies and spread spectrum communication software so the signals can be monitored from a remote location.

NO IMAGE AVAILABLE

**Justification:** Improve traffic flow and decrease delays for motorists. These improvements will allow more efficient maintenance capabilities.

**FINANCIAL INFORMATION**

	Project to Date	2006	2007	2008	2009	2010	Project Total
<b><u>Impact on Operating Budget</u></b>							
Personnel	-	-	-	-	-	-	-
Operations and Maintenance	-	-	-	-	-	-	-
Capital	-	-	-	-	-	-	-
Totals	-	-	-	-	-	-	-
<b><u>Project Costs</u></b>							
Preliminary Engineering Report	-	-	-	-	-	-	-
Land/Right of Way	-	-	-	-	-	-	-
Design/Survey	-	300,000	-	-	-	-	300,000
Construction	-	-	-	-	-	-	-
Equipment and Furniture	-	-	-	-	-	-	-
Contingency	-	-	-	-	-	-	-
Totals	-	300,000	-	-	-	-	300,000
<b><u>Project Funding</u></b>							
G.O. Bonds	-	-	-	-	-	-	-
Certificates of Obligation	-	-	-	-	-	-	-
Impact Fees	-	-	-	-	-	-	-
Utility Revenue Bonds	-	-	-	-	-	-	-
Grants	-	300,000	-	-	-	-	300,000
Special Districts	-	-	-	-	-	-	-
Annual Revenues	-	-	-	-	-	-	-
Park Pro Rata	-	-	-	-	-	-	-
Other	-	-	-	-	-	-	-
Totals	-	300,000	-	-	-	-	300,000

<b>Project Schedule</b>	<b>Start Date</b>	<b>End Date</b>	<b>CIP Rank:</b> n/a
Preliminary Engineering Report	-	-	<b>Council Goal:</b> n/a
Land/Right of Way	-	-	<b>Project Manager:</b> Shawn Poe, P.E.
Design/Survey	-	-	<b>Estimator:</b> n/a
Construction	1/2006	10/2006	

**CITY OF ROWLETT  
CAPITAL IMPROVEMENT PROGRAM INFORMATION**

**PROJECT NAME: CHRISTINE STREET RECONSTRUCTION**  
**PROJECT NUMBER: ST050573**

**Description:** Reconstruct Christine Street to a 31 foot concrete road with curb and gutter along with the installation of an underground storm drain system. This project is funded partially by a Community Development Block Grant (CDBG). The City's cost is \$332,635. The engineering will be funded in FY 2005 and the construction will be funded in FY 2006.

NO IMAGE AVAILABLE

**Justification:** Replace the asphalt roadway with borrow ditch.

**FINANCIAL INFORMATION**

	Project to Date	2006	2007	2008	2009	2010	Project Total
<b>Impact on Operating Budget</b>							
Personnel	-	-	-	-	-	-	-
Operations and Maintenance	-	-	-	-	-	-	-
Capital	-	-	-	-	-	-	-
Totals	-	-	-	-	-	-	-
<b>Project Costs</b>							
Preliminary Engineering Report	-	-	-	-	-	-	-
Land/Right of Way	-	-	-	-	-	-	-
Design/Survey	-	65,000	-	-	-	-	65,000
Construction	-	475,000	-	-	-	-	475,000
Equipment and Furniture	-	-	-	-	-	-	-
Contingency	-	-	-	-	-	-	-
Totals	-	540,000	-	-	-	-	540,000
<b>Project Funding</b>							
G.O. Bonds	-	-	-	-	-	-	-
Certificates of Obligation	-	332,635	-	-	-	-	332,635
Impact Fees	-	-	-	-	-	-	-
Utility Revenue Bonds	-	-	-	-	-	-	-
Grants	99,000	108,365	-	-	-	-	207,365
Special Districts	-	-	-	-	-	-	-
Annual Revenues	-	-	-	-	-	-	-
Park Pro Rata	-	-	-	-	-	-	-
Other	-	-	-	-	-	-	-
Totals	99,000	441,000	-	-	-	-	540,000

<b>Project Schedule</b>	<b>Start Date</b>	<b>End Date</b>	<b>CIP Rank:</b>
Preliminary Engineering Report	-	-	n/a
Land/Right of Way	-	-	<b>Council Goal:</b> n/a
Design/Survey	5/2005	11/2005	<b>Project Manager:</b> Shawn Poe, P.E.
Construction	2/2006	10/2006	<b>Estimator:</b> n/a

**CITY OF ROWLETT  
CAPITAL IMPROVEMENT PROGRAM INFORMATION**

**PROJECT NAME: ROWLETT ROAD IMPROVEMENTS PHASE 2**  
**PROJECT NUMBER: CO030369**

**Description:** Reconstruction to 6-lane divided concrete roadway from Rowlett Road from Century to Miller Road. Project included new bridge north of Miller Road across Long Branch. The intersection of Rowlett Road and Miller Road will be constructed as part of the Miller Road project (\$250,000 from this project budget will be used to construct the intersection). The engineering and right-of-way acquisition will occur in 2006 with the construction taking place in 2007.



**Justification:** The sewer lines are substandard and the pavement condition index is less than 65.

**FINANCIAL INFORMATION**

	Project to Date	2006	2007	2008	2009	2010	Project Total
<b><u>Impact on Operating Budget</u></b>							
Personnel	-	-	-	-	-	-	-
Operations and Maintenance	-	-	-	-	-	-	-
Capital	-	-	-	-	-	-	-
Totals	-	-	-	-	-	-	-
<b><u>Project Costs</u></b>							
Preliminary Engineering Report	-	-	-	-	-	-	-
Land/Right of Way	-	-	-	-	-	-	-
Design/Survey	-	474,500	-	-	-	-	474,500
Construction	-	250,000	4,105,500	-	-	-	4,355,500
Equipment and Furniture	-	-	-	-	-	-	-
Contingency	-	-	-	-	-	-	-
Totals	-	724,500	4,105,500	-	-	-	4,830,000
<b><u>Project Funding</u></b>							
G.O. Bonds	-	-	-	-	-	-	-
Certificates of Obligation	-	2,735,500	1,619,500	-	-	-	4,355,000
Impact Fees	-	-	-	-	-	-	-
Utility Revenue Bonds	-	-	225,000	-	-	-	225,000
Grants	-	-	-	-	-	-	-
Special Districts	-	-	-	-	-	-	-
Annual Revenues	-	-	-	-	-	-	-
Park Pro Rata	-	-	-	-	-	-	-
Other	-	-	-	-	-	-	-
Totals	-	2,735,500	1,844,500	-	-	-	4,580,000

<b>Project Schedule</b>	<b>Start Date</b>	<b>End Date</b>	<b>CIP Rank:</b>	65.2
Preliminary Engineering Report	-	-	<b>Council Goal:</b>	1,3,5,6
Land/Right of Way	6/2006	12/2006	<b>Project Manager:</b>	Shawn Poe, P.E.
Design/Survey	12/2005	7/2006	<b>Estimator:</b>	Freese and Nichols, Inc.
Construction	3/2007	9/2007		

**CITY OF ROWLETT  
CAPITAL IMPROVEMENT PROGRAM INFORMATION**

**PROJECT NAME: POINT ROYAL ESTATES SUBDIVISION IMPROVEMENTS  
PROJECT NUMBER: CO030364**

**Description:** The project will consist of approximately 6,500 feet of 8" sanitary sewer construction to replace the existing septic system and approximately 6,550 feet of 8 inch water line replacement. The project will also include the concrete reconstruction of Point Royal Drive, Ashe Bend, Cedar View, and Pecan Drive.



**Justification:** The existing water lines are substandard, the sewer system does not meet Texas Commission on Environmental Quality requirements and Point Royal Drive and Pecan Drive have a pavement condition index of less than 65.

**FINANCIAL INFORMATION**

	Project to Date	2006	2007	2008	2009	2010	Project Total
<b><u>Impact on Operating Budget</u></b>							
Personnel	-	-	-	-	-	-	-
Operations and Maintenance	-	-	-	-	-	-	-
Capital	-	-	-	-	-	-	-
Totals	-	-	-	-	-	-	-
<b><u>Project Costs</u></b>							
Preliminary Engineering Report	-	-	-	-	-	-	-
Land/Right of Way	-	-	-	-	-	-	-
Design/Survey	181,000	300,000	-	-	-	-	481,000
Construction	-	1,640,000	1,229,000	-	-	-	2,869,000
Equipment and Furniture	-	-	-	-	-	-	-
Contingency	-	-	-	-	-	-	-
Totals	181,000	1,940,000	1,229,000	-	-	-	3,350,000
<b><u>Project Funding</u></b>							
G.O. Bonds	-	-	-	-	-	-	-
Certificates of Obligation	-	2,150,000	-	-	-	-	2,150,000
Impact Fees	-	-	-	-	-	-	-
Utility Revenue Bonds	1,000,000	200,000	-	-	-	-	1,200,000
Grants	-	-	-	-	-	-	-
Special Districts	-	-	-	-	-	-	-
Annual Revenues	-	-	-	-	-	-	-
Park Pro Rata	-	-	-	-	-	-	-
Other	-	-	-	-	-	-	-
Totals	1,000,000	2,350,000	-	-	-	-	3,350,000

<b>Project Schedule</b>	<b>Start Date</b>	<b>End Date</b>	<b>CIP Rank:</b>	63.6
Preliminary Engineering Report	5/2005	6/2005	<b>Council Goal:</b>	3
Land/Right of Way	-	-	<b>Project Manager:</b>	Shawn Poe, P.E.
Design/Survey	6/2005	11/2005	<b>Estimator:</b>	Darin Jennings
Construction	1/2006	8/2006		

**CITY OF ROWLETT  
CAPITAL IMPROVEMENT PROGRAM INFORMATION**

**PROJECT NAME: ROWLETT ROAD IMPROVEMENTS PHASE 3  
PROJECT NUMBER: CO030368**

**Description:** Sewer line replacement of approximately 240 linear feet of 15 inch sanitary sewer, 500 linear feet of 12 inch sanitary sewer and 2,569 linear feet of 10 inch sanitary sewer to replae existing 8 inch line. Replacement of approximately 6,400 linear feet of 16 inch water line to replace existing 8 inch line. Street reconstruction to 4 lane divided concrete from Miller Road to southern city limits. The engineering and a portion of the construction is budgeted in 2006 with the remainder of the construction occurring in 2007.



**Justification:** Water line and sewer line identified in master plans. Sewer is substandard and street pavement condition index is less than 65.

**FINANCIAL INFORMATION**

	Project to Date	2006	2007	2008	2009	2010	Project Total
<b><u>Impact on Operating Budget</u></b>							
Personnel	-	-	-	-	-	-	-
Operations and Maintenance	-	-	-	-	-	-	-
Capital	-	-	-	-	-	-	-
Totals	-	-	-	-	-	-	-
<b><u>Project Costs</u></b>							
Preliminary Engineering Report	-	-	-	-	-	-	-
Land/Right of Way	-	-	-	-	-	-	-
Design/Survey	-	834,000	-	-	-	-	834,000
Construction	-	-	4,726,000	-	-	-	4,726,000
Equipment and Furniture	-	-	-	-	-	-	-
Contingency	-	-	-	-	-	-	-
Totals	-	834,000	4,726,000	-	-	-	5,560,000
<b><u>Project Funding</u></b>							
G.O. Bonds	-	-	-	-	-	-	-
Certificates of Obligation	-	2,622,900	2,076,100	-	-	-	4,699,000
Impact Fees	-	-	-	-	-	-	-
Utility Revenue Bonds	-	-	861,000	-	-	-	861,000
Grants	-	-	-	-	-	-	-
Special Districts	-	-	-	-	-	-	-
Annual Revenues	-	-	-	-	-	-	-
Park Pro Rata	-	-	-	-	-	-	-
Other	-	-	-	-	-	-	-
Totals	-	2,622,900	2,937,100	-	-	-	5,560,000

<b>Project Schedule</b>	<b>Start Date</b>	<b>End Date</b>	<b>CIP Rank:</b>	<b>64</b>
Preliminary Engineering Report	-	-	<b>Council Goal:</b>	<b>3,6</b>
Land/Right of Way	-	-	<b>Project Manager:</b>	<b>Shawn Poe, P.E.</b>
Design/Survey	12/2005	7/2006	<b>Estimator:</b>	<b>Freese and Nichols, Inc.</b>
Construction	9/2006	7/2007		<b>Master Plans</b>

**CITY OF ROWLETT  
CAPITAL IMPROVEMENT PROGRAM INFORMATION**

**PROJECT NAME: FREEDOM DRIVE EXTENSION  
PROJECT NUMBER: ST030379**

**Description:** Extend Freedom Drive from Big A Road to Lakeview Parkway. The engineering is budgeted for FY 2006 and the construction is scheduled for FY 2007. The intersection of this roadway as State Highway 66 will align with Martin Drive and a traffic signal will be installed on State Highway 66.



**Justification:** Need for future development.

**FINANCIAL INFORMATION**

	Project to Date	2006	2007	2008	2009	Project 2010
<b><u>Impact on Operating Budget</u></b>						
Personnel	-	-	-	-	-	-
Operations and Maintenance	-	-	-	-	-	-
Capital	-	-	-	-	-	-
Totals	-	-	-	-	-	-
<b><u>Project Costs</u></b>						
Preliminary Engineering Report	-	-	-	-	-	-
Land/Right of Way	-	-	-	-	-	-
Design/Survey	-	-	-	-	-	-
Construction	-	37,500	212,500	-	-	250,000
Equipment and Furniture	-	-	-	-	-	-
Contingency	-	-	-	-	-	-
Totals	-	37,500	212,500	-	-	250,000
<b><u>Project Funding</u></b>						
G.O. Bonds	-	-	-	-	-	-
Certificates of Obligation	-	37,500	212,500	-	-	250,000
Impact Fees	-	-	-	-	-	-
Utility Revenue Bonds	-	-	-	-	-	-
Grants	-	-	-	-	-	-
Special Districts	-	-	-	-	-	-
Annual Revenues	-	-	-	-	-	-
Park Pro Rata	-	-	-	-	-	-
Other	-	-	-	-	-	-
Totals	-	37,500	212,500	-	-	250,000

<b>Project Schedule</b>	<b>Start Date</b>	<b>End Date</b>	<b>CIP Rank:</b>	63.2
Preliminary Engineering Report	-	-	<b>Council Goal:</b>	3
Land/Right of Way	8/2006	12/2006	<b>Project Manager:</b>	Shawn Poe, P.E.
Design/Survey	1/2006	7/2006	<b>Estimator:</b>	Freese and Nichols, Inc.
Construction	1/2007	8/2008		

**CITY OF ROWLETT  
CAPITAL IMPROVEMENT PROGRAM INFORMATION**

**PROJECT NAME: FIRE STATION #2  
PROJECT NUMBER: FA030405**

**Description:** This project consists of enlarging the sleeping quarters, showers/restrooms, and dining area. There would be an additional 600-700 square feet added to the back of the existing station and approximately another 600-700 square feet to the front. In addition, the current floor space both upstairs and down would be remodeled, including the conversion of some of the upstairs into workout space.

**Justification:** With the manpower additions in the past few years, overcrowding at this station has become a problem. Existing square footage is below the minimum ordinarily set aside for the size staff working here. Further, some structural concerns need to be evaluated. No enlargement of the apparatus bays will be required, however, an addition to the bay roof would allow for proper ventilation of the summer heat.



**FINANCIAL INFORMATION**

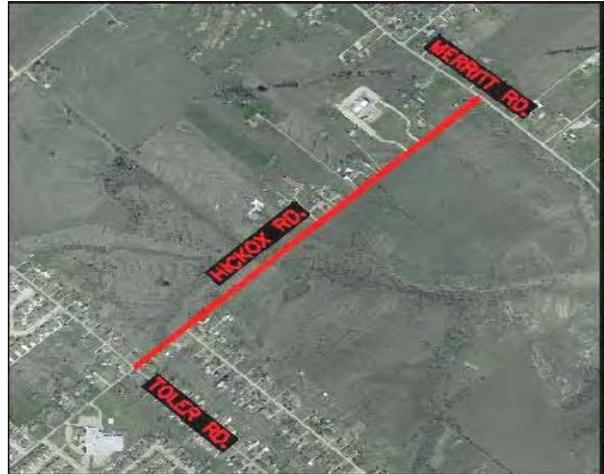
	Project to Date	2006	2007	2008	2009	2010	Project Total
<b><u>Impact on Operating Budget</u></b>							
Personnel	-	-	-	-	-	-	-
Operations and Maintenance	-	-	-	-	-	-	-
Capital	-	-	-	-	-	-	-
<b>Totals</b>	-	-	-	-	-	-	-
<b><u>Project Costs</u></b>							
Preliminary Engineering Report	-	-	-	-	-	-	-
Land/Right of Way	-	-	-	-	-	-	-
Design/Survey	-	181,500	-	-	-	-	181,500
Construction	-	1,028,500	-	-	-	-	1,028,500
Equipment and Furniture	-	-	-	-	-	-	-
Contingency	-	-	-	-	-	-	-
<b>Totals</b>	-	1,210,000	-	-	-	-	1,210,000
<b><u>Project Funding</u></b>							
G.O. Bonds	-	-	-	-	-	-	-
Certificates of Obligation	-	1,210,000	-	-	-	-	1,210,000
Impact Fees	-	-	-	-	-	-	-
Utility Revenue Bonds	-	-	-	-	-	-	-
Grants	-	-	-	-	-	-	-
Special Districts	-	-	-	-	-	-	-
Annual Revenues	-	-	-	-	-	-	-
Park Pro Rata	-	-	-	-	-	-	-
Other	-	-	-	-	-	-	-
<b>Totals</b>	-	1,210,000	-	-	-	-	1,210,000

<b>Project Schedule</b>	<b>Start Date</b>	<b>End Date</b>	<b>CIP Rank:</b> 62.4
Preliminary Engineering Report	10/2006	12/2006	<b>Council Goal:</b> n/a
Land/Right of Way	-	-	<b>Project Manager:</b> Shawn Poe, P.E.
Design/Survey	1/2007	5/2007	<b>Estimator:</b> Patrick Baugh
Construction	4/2007	9/2007	

**CITY OF ROWLETT  
CAPITAL IMPROVEMENT PROGRAM INFORMATION**

**PROJECT NAME: HICKOX ROAD RECONSTRUCTION - PHASE 2  
PROJECT NUMBER: ST030231**

**Description:** Hickox Road Reconstruction from Toler Road to Merritt Road. Hickox will be reconstructed to a 4 lane divided concrete road with underground storm drain system. The engineering and right of way is budgeted in FY 2006. However, the construction is not budgeted until FY 2009. The construction could be moved up if funds become available prior to FY 2009.



**Justification:** Low pavement condition index rating.

**FINANCIAL INFORMATION**

	Project to Date	2006	2007	2008	2009	2010	Project Total
<b><u>Impact on Operating Budget</u></b>							
Personnel	-	-	-	-	-	-	-
Operations and Maintenance	-	-	-	-	-	-	-
Capital	-	-	-	-	-	-	-
<b>Totals</b>	-	-	-	-	-	-	-
<b><u>Project Costs</u></b>							
Preliminary Engineering Report	-	-	-	-	-	-	-
Land/Right of Way	-	-	-	-	-	-	-
Design/Survey	-	416,250	-	-	-	-	416,250
Construction	-	-	-	-	1,179,375	1,179,375	2,358,750
Equipment and Furniture	-	-	-	-	-	-	-
Contingency	-	-	-	-	-	-	-
<b>Totals</b>	-	416,250	-	-	1,179,375	1,179,375	2,775,000
<b><u>Project Funding</u></b>							
G.O. Bonds	-	-	-	-	-	-	-
Certificates of Obligation	-	416,250	-	-	1,179,375	1,179,375	2,775,000
Impact Fees	-	-	-	-	-	-	-
Utility Revenue Bonds	-	-	-	-	-	-	-
Grants	-	-	-	-	-	-	-
Special Districts	-	-	-	-	-	-	-
Annual Revenues	-	-	-	-	-	-	-
Park Pro Rata	-	-	-	-	-	-	-
Other	-	-	-	-	-	-	-
<b>Totals</b>	-	416,250	-	-	1,179,375	1,179,375	2,775,000

<b>Project Schedule</b>	<b>Start Date</b>	<b>End Date</b>	<b>CIP Rank:</b> 61.6
Preliminary Engineering Report	-	-	<b>Council Goal:</b> 3
Land/Right of Way	8/2006	2/2007	<b>Project Manager:</b> Shawn Poe, P.E.
Design/Survey	1/2006	9/2006	<b>Estimator:</b> Freese and Nichols, Inc.
Construction	10/2009	9/2010	

**CITY OF ROWLETT  
CAPITAL IMPROVEMENT PROGRAM INFORMATION**

**PROJECT NAME: HICKOX ROAD RECONSTRUCTION - PHASE 3  
PROJECT NUMBER: ST030410**

**Description:** Hickox Road Reconstruction from Merritt Road to the end of Misty Lane. Hickox will be reconstructed to a standard residential 2 lane concrete road with underground storm drain system. The engineering is budgeted in FY 2006. However, the construction is not budgeted until FY 2009. The construction could be moved up if funds become available prior to FY 2009.



**Justification:** Low Pavement Condition Index rating.

**FINANCIAL INFORMATION**

	Project to Date	2006	2007	2008	2009	2010	Project Total
<b><u>Impact on Operating Budget</u></b>							
Personnel	-	-	-	-	-	-	-
Operations and Maintenance	-	-	-	-	-	-	-
Capital	-	-	-	-	-	-	-
<b>Totals</b>	-	-	-	-	-	-	-
<b><u>Project Costs</u></b>							
Preliminary Engineering Report	-	-	-	-	-	-	-
Land/Right of Way	-	-	-	-	-	-	-
Design/Survey	-	-	-	-	-	-	-
Construction	-	341,550	-	-	836,375	1,099,075	2,277,000
Equipment and Furniture	-	-	-	-	-	-	-
Contingency	-	-	-	-	-	-	-
<b>Totals</b>	-	341,550	-	-	836,375	1,099,075	2,277,000
<b><u>Project Funding</u></b>							
G.O. Bonds	-	-	-	-	-	-	-
Certificates of Obligation	-	341,550	-	-	836,375	1,099,075	2,277,000
Impact Fees	-	-	-	-	-	-	-
Utility Revenue Bonds	-	-	-	-	-	-	-
Grants	-	-	-	-	-	-	-
Special Districts	-	-	-	-	-	-	-
Annual Revenues	-	-	-	-	-	-	-
Park Pro Rata	-	-	-	-	-	-	-
Other	-	-	-	-	-	-	-
<b>Totals</b>	-	341,550	-	-	836,375	1,099,075	2,277,000

<b>Project Schedule</b>	<b>Start Date</b>	<b>End Date</b>	<b>CIP Rank:</b> 61.2
Preliminary Engineering Report	-	-	<b>Council Goal:</b> 3
Land/Right of Way	-	-	<b>Project Manager:</b> Shawn Poe, P.E.
Design/Survey	1/2007	9/2007	<b>Estimator:</b> Freese and Nichols, Inc.
Construction	10/2009	9/2010	

**CITY OF ROWLETT  
CAPITAL IMPROVEMENT PROGRAM INFORMATION**

**PROJECT NAME: KENWOOD HEIGHTS SUBDIVISION IMPROVEMENTS PHASE 1  
PROJECT NUMBER: CO030360**

**Description:** The project will consist of approximately 4,150 feet of 8 inch water line replacement, 7,700 feet of 8 inch sanitary sewer, and drainage improvements and concrete reconstruction of Locust, Pine, Will Way, Maple Lane (Locust to Kenwood) and Cypress Drive. The City Council amended the 2004-2005 budget to move forward the engineering of this project. The engineering for all three phases will be completed as one task and the construction of phase one will be separate from the construction of phases two and three.



**Justification:** The current water line and sewer lines are substandard. The pavement condition index is less than 65 for the included streets and the current drainage system is insufficient for in the area.

**FINANCIAL INFORMATION**

	Project to Date	2006	2007	2008	2009	2010	Project Total
<b><u>Impact on Operating Budget</u></b>							
Personnel	-	-	-	-	-	-	-
Operations and Maintenance	-	-	-	-	-	-	-
Capital	-	-	-	-	-	-	-
<b>Totals</b>	-	-	-	-	-	-	-
<b><u>Project Costs</u></b>							
Preliminary Engineering Report	-	-	-	-	-	-	-
Land/Right of Way	-	-	-	-	-	-	-
Design/Survey	20,000	326,447	-	-	-	-	346,447
Construction	-	-	3,047,503	-	-	-	3,047,503
Equipment and Furniture	-	-	-	-	-	-	-
Contingency	-	-	-	-	-	-	-
<b>Totals</b>	20,000	326,447	3,047,503	-	-	-	3,393,950
<b><u>Project Funding</u></b>							
G.O. Bonds	-	-	-	-	-	-	-
Certificates of Obligation	-	2,693,950	-	-	-	-	2,693,950
Impact Fees	-	-	-	-	-	-	-
Utility Revenue Bonds	700,000	-	-	-	-	-	700,000
Grants	-	-	-	-	-	-	-
Special Districts	-	-	-	-	-	-	-
Annual Revenues	-	-	-	-	-	-	-
Park Pro Rata	-	-	-	-	-	-	-
Other	-	-	-	-	-	-	-
<b>Totals</b>	700,000	2,693,950	-	-	-	-	3,393,950

<b>Project Schedule</b>	<b>Start Date</b>	<b>End Date</b>	<b>CIP Rank:</b> 61.2
Preliminary Engineering Report			<b>Council Goal:</b> 3
Land/Right of Way			<b>Project Manager:</b> Shawn Poe, P.E.
Design/Survey	8/2005	8/2006	<b>Estimator:</b> Freese and Nichols, Inc.
Construction	11/2006	9/2007	

**CITY OF ROWLETT  
CAPITAL IMPROVEMENT PROGRAM INFORMATION**

**PROJECT NAME: KENWOOD HEIGHTS SUBDIVISION IMPROVEMENTS PHASE 2  
PROJECT NUMBER: CO030361**

**Description:** The project will consist of approximately 5,400 feet of 8 inch sanitary sewer replacement, 5,400 of 8 inch water line replacement, drainage improvements and the concrete reconstruction of Maple Lane (Kenwood to Rowlett Road), Maple Court, Holly Lane, Oak Lane, Kenwood (Cypress to Rowlett Road) and Magnolia Lane (Mapel to Kenwood). The engineering for all three phases will be completed as one task and the construction of phase one will be separate from phases two and three. The construction of phases two and three will be one project.



**Justification:** The current water line and sewer lines are substandard. The pavement condition index is less than 65 for the included streets and the current drainage system is insufficient in the area.

**FINANCIAL INFORMATION**

	Project to Date	2006	2007	2008	2009	2010	Project Total
<b>Impact on Operating Budget</b>							
Personnel	-	-	-	-	-	-	-
Operations and Maintenance	-	-	-	-	-	-	-
Capital	-	-	-	-	-	-	-
Totals	-	-	-	-	-	-	-
<b>Project Costs</b>							
Preliminary Engineering Report	-	-	-	-	-	-	-
Land/Right of Way	-	-	-	-	-	-	-
Design/Survey	-	346,447	-	2,043,498	227,055	-	2,617,000
Construction	-	-	-	-	-	-	-
Equipment and Furniture	-	-	-	-	-	-	-
Contingency	-	-	-	-	-	-	-
Totals	-	346,447	-	2,043,498	227,055	-	2,617,000
<b>Project Funding</b>							
G.O. Bonds	-	-	-	-	-	-	-
Certificates of Obligation	-	687,000	1,370,000	-	-	-	2,057,000
Impact Fees	-	-	-	-	-	-	-
Utility Revenue Bonds	-	-	-	560,000	-	-	560,000
Grants	-	-	-	-	-	-	-
Special Districts	-	-	-	-	-	-	-
Annual Revenues	-	-	-	-	-	-	-
Park Pro Rata	-	-	-	-	-	-	-
Other	-	-	-	-	-	-	-
Totals	-	687,000	1,370,000	560,000	-	-	2,617,000

Project Schedule	Start Date	End Date	CIP Rank:	61.2
Preliminary Engineering Report	-	-	Council Goal:	3
Land/Right of Way	-	-	Project Manager:	Shawn Poe, P.E.
Design/Survey	8/2005	8/2006	Estimator:	Freese and Nichols, Inc.
Construction	10/2007	11/2008		

**CITY OF ROWLETT  
CAPITAL IMPROVEMENT PROGRAM INFORMATION**

**PROJECT NAME: KENWOOD HEIGHTS SUBDIVISION IMPROVEMENTS PHASE 3  
PROJECT NUMBER: CO030362**

**Description:** The project will consist of approximately 7,200 of 8 inch sanitary sewer replacement, 7,450 feet of 8 inch water line replacement, drainage improvements and the concrete reconstruction of Magnolia Lane (Locust to Kenwood), Cedar Lane, Redwood Lane, Mimosa Lane, Magnolia Court and Kenwood Court. The engineering for all three phases will be completed as one task and the construction of phase one will be separate from the construction of phases 2 and 3. The construction of phases 2 and 3 will be one project.



**Justification:** The current water line and sewer lines are substandard. The pavement condition index is less than 65 for the included streets and the current drainage system is insufficient in the area.

**FINANCIAL INFORMATION**

	Project to Date	2006	2007	2008	2009	2010	Project Total
<b><u>Impact on Operating Budget</u></b>							
Personnel	-	-	-	-	-	-	-
Operations and Maintenance	-	-	-	-	-	-	-
Capital	-	-	-	-	-	-	-
Totals	-	-	-	-	-	-	-
<b><u>Project Costs</u></b>							
Preliminary Engineering Report	-	-	-	-	-	-	-
Land/Right of Way	-	-	-	-	-	-	-
Design/Survey	346,447	-	-	-	-	-	346,447
Construction	-	3,383,553	-	-	-	-	3,383,553
Equipment and Furniture	-	-	-	-	-	-	-
Contingency	-	-	-	-	-	-	-
Totals	346,447	3,383,553	-	-	-	-	3,730,000
<b><u>Project Funding</u></b>							
G.O. Bonds	-	-	-	-	-	-	-
Certificates of Obligation	-	559,500	-	-	-	-	559,500
Impact Fees	-	-	-	-	-	-	-
Utility Revenue Bonds	-	920,000	-	-	-	-	920,000
Grants	-	-	-	-	-	-	-
Special Districts	-	-	-	-	-	-	-
Annual Revenues	-	-	-	-	-	-	-
Park Pro Rata	-	-	-	-	-	-	-
Other	-	-	-	-	-	-	-
Totals	-	1,479,500	-	-	-	-	1,479,500

<b>Project Schedule</b>	<b>Start Date</b>	<b>End Date</b>	<b>CIP Rank:</b> 61.2
Preliminary Engineering Report	-	-	<b>Council Goal:</b> 3
Land/Right of Way	-	-	<b>Project Manager:</b> Shawn Poe, P.E.
Design/Survey	8/2005	8/2006	<b>Estimator:</b> Freese and Nichols, Inc.
Construction	10/2007	11/2008	

**CITY OF ROWLETT  
CAPITAL IMPROVEMENT PROGRAM INFORMATION**

**PROJECT NAME: DEXHAM ROAD LANDSCAPE**  
**PROJECT NUMBER: PK050585**

**Description:** Landscaping enhancements on Dexham Road north of State Highway 66.

**Justification:** Beautification of medians and rights of way.

NO IMAGE AVAILABLE

**FINANCIAL INFORMATION**

	Project to Date	2006	2007	2008	2009	Project 2010
<b><u>Impact on Operating Budget</u></b>						
Personnel	-	-	-	-	-	-
Operations and Maintenance	-	-	-	-	-	-
Capital	-	-	-	-	-	-
Totals	-	-	-	-	-	-
<b><u>Project Costs</u></b>						
Preliminary Engineering Report	-	-	-	-	-	-
Land/Right of Way	-	-	-	-	-	-
Design/Survey	-	-	-	-	-	-
Construction	-	45,000	-	-	-	45,000
Equipment and Furniture	-	-	-	-	-	-
Contingency	-	-	-	-	-	-
Totals	-	45,000	-	-	-	45,000
<b><u>Project Funding</u></b>						
G.O. Bonds	-	45,000	-	-	-	45,000
Certificates of Obligation	-	-	-	-	-	-
Impact Fees	-	-	-	-	-	-
Utility Revenue Bonds	-	-	-	-	-	-
Grants	-	-	-	-	-	-
Special Districts	-	-	-	-	-	-
Annual Revenues	-	-	-	-	-	-
Park Pro Rata	-	-	-	-	-	-
Other	-	-	-	-	-	-
Totals	-	45,000	-	-	-	45,000

<b>Project Schedule</b>	<b>Start Date</b>	<b>End Date</b>	<b>CIP Rank:</b> n/a
Preliminary Engineering Report	-	-	<b>Council Goal:</b> n/a
Land/Right of Way	-	-	<b>Project Manager:</b> n/a
Design/Survey	-	-	<b>Estimator:</b> n/a
Construction	-	-	

**CITY OF ROWLETT  
CAPITAL IMPROVEMENT PROGRAM INFORMATION**

**PROJECT NAME: 20" WATERVIEW / 16" DALROCK WATER LINE  
PROJECT NUMBER: WA030002**

**Description:** 20 inch transmission water line through Water View and 16 inch waterline from Liberty Grove to Dalrock. The engineering is budgeted in FY 2006 with construction budgeted in FY 2007.



**Justification:** Identified in Water Master Plan.

**FINANCIAL INFORMATION**

	Project to Date	2006	2007	2008	2009	2010	Project Total
<b><u>Impact on Operating Budget</u></b>							
Personnel	-	-	-	-	-	-	-
Operations and Maintenance	-	-	-	-	-	-	-
Capital	-	-	-	-	-	-	-
<b>Totals</b>	-	-	-	-	-	-	-
<b><u>Project Costs</u></b>							
Preliminary Engineering Report	-	-	-	-	-	-	-
Land/Right of Way	-	-	-	-	-	-	-
Design/Survey	245,850	-	-	-	-	-	245,850
Construction	-	1,393,150	-	-	-	-	1,393,150
Equipment and Furniture	-	-	-	-	-	-	-
Contingency	-	-	-	-	-	-	-
<b>Totals</b>	<b>245,850</b>	<b>1,393,150</b>	-	-	-	-	<b>1,639,000</b>
<b><u>Project Funding</u></b>							
G.O. Bonds	-	-	-	-	-	-	-
Certificates of Obligation	-	-	-	-	-	-	-
Impact Fees	-	-	-	-	-	-	-
Utility Revenue Bonds	245,850	1,393,150	-	-	-	-	1,639,000
Grants	-	-	-	-	-	-	-
Special Districts	-	-	-	-	-	-	-
Annual Revenues	-	-	-	-	-	-	-
Park Pro Rata	-	-	-	-	-	-	-
Other	-	-	-	-	-	-	-
<b>Totals</b>	<b>245,850</b>	<b>1,393,150</b>	-	-	-	-	<b>1,639,000</b>

<b>Project Schedule</b>	<b>Start Date</b>	<b>End Date</b>	<b>CIP Rank:</b>	90.0
Preliminary Engineering Report	-	-	<b>Council Goal:</b>	n/a
Land/Right of Way	6/2006	9/2006	<b>Project Manager:</b>	Shawn Poe, P.E.
Design/Survey	1/2006	9/2006	<b>Estimator:</b>	Water Master Plan
Construction	10/2006	9/2007		

**CITY OF ROWLETT  
CAPITAL IMPROVEMENT PROGRAM INFORMATION**

**PROJECT NAME: HICOX ROAD RECONSTRUCTION - PHASE I UTILITY RELOCATIONS  
PROJECT NUMBER: ST030225**

**Description:** Hickox Road reconstruction from Rowlett Road to Toler Road. Hickox will be a concrete curb and gutter four lane divided roadway from Rowlett to Bluebell and from Bluebonnet to Toler. Sidewalks will be installed on each side of the roadway along with street lighting. Underground storm drainage and waterline improvements are also included in this project.



**Justification:** Pavement condition index rating

**FINANCIAL INFORMATION**

	Project to Date	2006	2007	2008	2009	2010	Project Total
<b><u>Impact on Operating Budget</u></b>							
Personnel	-	-	-	-	-	-	-
Operations and Maintenance	-	-	-	-	-	-	-
Capital	-	-	-	-	-	-	-
Totals	-	-	-	-	-	-	-
<b><u>Project Costs</u></b>							
Preliminary Engineering Report	-	-	-	-	-	-	-
Land/Right of Way	-	-	-	-	-	-	-
Design/Survey	392,500	-	-	-	-	-	392,500
Construction	-	3,000,000	532,500	-	-	-	3,532,500
Equipment and Furniture	-	-	-	-	-	-	-
Contingency	-	-	-	-	-	-	-
Totals	392,500	3,000,000	532,500	-	-	-	3,925,000
<b><u>Project Funding</u></b>							
G.O. Bonds	2,610,581	-	-	-	-	-	2,610,581
Certificates of Obligation	-	1,014,419	-	-	-	-	1,014,419
Impact Fees	-	-	-	-	-	-	-
Utility Revenue Bonds	-	-	300,000	-	-	-	300,000
Grants	-	-	-	-	-	-	-
Special Districts	-	-	-	-	-	-	-
Annual Revenues	-	-	-	-	-	-	-
Park Pro Rata	-	-	-	-	-	-	-
Other	-	-	-	-	-	-	-
Totals	2,610,581	1,014,419	300,000	-	-	-	3,925,000

<b>Project Schedule</b>	<b>Start Date</b>	<b>End Date</b>	<b>CIP Rank:</b>	100.0
Preliminary Engineering Report	-	-	<b>Council Goal:</b>	3
Land/Right of Way	1/2005	9/2005	<b>Project Manager:</b>	Shawn Poe, P.E.
Design/Survey	1/2004	7/2005	<b>Estimator:</b>	Freese and Nichols, Inc.
Construction	11/2006	11/2007		

**CITY OF ROWLETT  
CAPITAL IMPROVEMENT PROGRAM INFORMATION**

**PROJECT NAME: LIBERTY GROVE & CHIESA ROAD UTILITY RELOCATIONS**  
**PROJECT NUMBER: n/a**

**Description:** Utility relocations prior to expansion of Liberty Grove from Princeton to Chiesa Road and expansion of Chiesa Road from SH-66 to Bobbie Lane.

NO IMAGE AVAILABLE

**Justification:** Liberty Grove has become a major north-south route for traffic and the existing two lanes are insufficient to efficiently handle the increasing volume of traffic.

**FINANCIAL INFORMATION**

	Project to Date	2006	2007	2008	2009	2010	Project Total
<b><u>Impact on Operating Budget</u></b>							
Personnel	-	-	-	-	-	-	-
Operations and Maintenance	-	-	-	-	-	-	-
Capital	-	-	-	-	-	-	-
<b>Totals</b>	-	-	-	-	-	-	-
<b><u>Project Costs</u></b>							
Preliminary Engineering Report	-	-	-	-	-	-	-
Land/Right of Way	-	-	-	-	-	-	-
Design/Survey	-	-	-	-	-	-	-
Construction	-	300,000	-	-	-	-	300,000
Equipment and Furniture	-	-	-	-	-	-	-
Contingency	-	-	-	-	-	-	-
<b>Totals</b>	-	300,000	-	-	-	-	300,000
<b><u>Project Funding</u></b>							
G.O. Bonds	-	-	-	-	-	-	-
Certificates of Obligation	-	300,000	-	-	-	-	300,000
Impact Fees	-	-	-	-	-	-	-
Utility Revenue Bonds	-	-	-	-	-	-	-
Grants	-	-	-	-	-	-	-
Special Districts	-	-	-	-	-	-	-
Annual Revenues	-	-	-	-	-	-	-
Park Pro Rata	-	-	-	-	-	-	-
Other	-	-	-	-	-	-	-
<b>Totals</b>	-	300,000	-	-	-	-	300,000

<b>Project Schedule</b>	<b>Start Date</b>	<b>End Date</b>	<b>CIP Rank:</b> 61.2
Preliminary Engineering Report			<b>Council Goal:</b> 3
Land/Right of Way			<b>Project Manager:</b> Shawn Poe, P.E.
Design/Survey	8/2005	8/2006	<b>Estimator:</b> Freese and Nichols, Inc.
Construction	11/2006	9/2007	

**CITY OF ROWLETT  
CAPITAL IMPROVEMENT PROGRAM INFORMATION**

**PROJECT NAME: MILLER ROAD 36" SANITARY SEWER  
PROJECT NUMBER: SS060569**

**Description:** Replace existing 24 inch sanitary sewer along Miller Road from University to Dexham Road with a 36 inch sanitary sewer to accommodate future flows. This project needs to occur prior to the reconstruction of Miller Road.

NO IMAGE AVAILABLE

**Justification:** Accommodate future sewer flows.

**FINANCIAL INFORMATION**

	Project to Date	2006	2007	2008	2009	2010	Project Total
<b><u>Impact on Operating Budget</u></b>							
Personnel	-	-	-	-	-	-	-
Operations and Maintenance	-	-	-	-	-	-	-
Capital	-	-	-	-	-	-	-
<b>Totals</b>	-	-	-	-	-	-	-
<b><u>Project Costs</u></b>							
Preliminary Engineering Report	-	-	-	-	-	-	-
Land/Right of Way	-	-	-	-	-	-	-
Design/Survey	-	-	-	-	-	-	-
Construction	-	900,000	-	-	-	-	900,000
Equipment and Furniture	-	-	-	-	-	-	-
Contingency	-	-	-	-	-	-	-
<b>Totals</b>	-	900,000	-	-	-	-	900,000
<b><u>Project Funding</u></b>							
G.O. Bonds	-	-	-	-	-	-	-
Certificates of Obligation	-	-	-	-	-	-	-
Impact Fees	-	-	-	-	-	-	-
Utility Revenue Bonds	-	900,000	-	-	-	-	900,000
Grants	-	-	-	-	-	-	-
Special Districts	-	-	-	-	-	-	-
Annual Revenues	-	-	-	-	-	-	-
Park Pro Rata	-	-	-	-	-	-	-
Other	-	-	-	-	-	-	-
<b>Totals</b>	-	900,000	-	-	-	-	900,000

<b>Project Schedule</b>	<b>Start Date</b>	<b>End Date</b>	<b>CIP Rank:</b>	n/a
Preliminary Engineering Report	-	-	<b>Council Goal:</b>	n/a
Land/Right of Way	-	-	<b>Project Manager:</b>	Shawn Poe, P.E.
Design/Survey	-	-	<b>Estimator:</b>	n/a
Construction	1/2006	9/2006		

**CITY OF ROWLETT  
CAPITAL IMPROVEMENT PROGRAM INFORMATION**

**PROJECT NAME: MISCELLANEOUS WATER LINE REPAIR AND REPLACEMENT  
PROJECT NUMBER: WA030449**

**Description:** Repair and replacement of miscellaneous water lines throughout the city.

NO IMAGE AVAILABLE

**Justification:** Annual replacement program.

**FINANCIAL INFORMATION**

	Project to Date	2006	2007	2008	2009	2010	Project Total
<b><u>Impact on Operating Budget</u></b>							
Personnel	-	-	-	-	-	-	-
Operations and Maintenance	-	-	-	-	-	-	-
Capital	-	-	-	-	-	-	-
<b>Totals</b>	-	-	-	-	-	-	-
<b><u>Project Costs</u></b>							
Preliminary Engineering Report	-	-	-	-	-	-	-
Land/Right of Way	-	-	-	-	-	-	-
Design/Survey	-	-	-	-	-	-	-
Construction	-	250,000	-	-	-	-	250,000
Equipment and Furniture	-	-	-	-	-	-	-
Contingency	-	-	-	-	-	-	-
<b>Totals</b>	-	250,000	-	-	-	-	250,000
<b><u>Project Funding</u></b>							
G.O. Bonds	-	-	-	-	-	-	-
Certificates of Obligation	-	250,000	-	-	-	-	250,000
Impact Fees	-	-	-	-	-	-	-
Utility Revenue Bonds	-	-	-	-	-	-	-
Grants	-	-	-	-	-	-	-
Special Districts	-	-	-	-	-	-	-
Annual Revenues	-	-	-	-	-	-	-
Park Pro Rata	-	-	-	-	-	-	-
Other	-	-	-	-	-	-	-
<b>Totals</b>	-	250,000	-	-	-	-	250,000

<b>Project Schedule</b>	<b>Start Date</b>	<b>End Date</b>	<b>CIP Rank:</b>	90.0
Preliminary Engineering Report	-	-	<b>Council Goal:</b>	n/a
Land/Right of Way	-	-	<b>Project Manager:</b>	Shawn Poe, P.E.
Design/Survey	-	-	<b>Estimator:</b>	Patrick Baugh
Construction	10/2005	9/2006		

**CITY OF ROWLETT  
CAPITAL IMPROVEMENT PROGRAM INFORMATION**

**PROJECT NAME: MISCELLANEOUS SEWER LINE REPAIR AND REPLACEMENT  
PROJECT NUMBER: SS030444**

**Description:** Repair and replacement of miscellaneous sewer lines throughout the city. The cost to oversize sewer lines in conjunction with developments will also be funded using this budget line item.

NO IMAGE AVAILABLE

**Justification:** Annual replacement program.

**FINANCIAL INFORMATION**

	Project to Date	2006	2007	2008	2009	2010	Project Total
<b><u>Impact on Operating Budget</u></b>							
Personnel	-	-	-	-	-	-	-
Operations and Maintenance	-	-	-	-	-	-	-
Capital	-	-	-	-	-	-	-
<b>Totals</b>	-	-	-	-	-	-	-
<b><u>Project Costs</u></b>							
Preliminary Engineering Report	-	-	-	-	-	-	-
Land/Right of Way	-	-	-	-	-	-	-
Design/Survey	-	-	-	-	-	-	-
Construction	-	350,000	-	-	-	-	350,000
Equipment and Furniture	-	-	-	-	-	-	-
Contingency	-	-	-	-	-	-	-
<b>Totals</b>	-	350,000	-	-	-	-	350,000
<b><u>Project Funding</u></b>							
G.O. Bonds	-	-	-	-	-	-	-
Certificates of Obligation	-	-	-	-	-	-	-
Impact Fees	-	-	-	-	-	-	-
Utility Revenue Bonds	-	350,000	-	-	-	-	350,000
Grants	-	-	-	-	-	-	-
Special Districts	-	-	-	-	-	-	-
Annual Revenues	-	-	-	-	-	-	-
Park Pro Rata	-	-	-	-	-	-	-
Other	-	-	-	-	-	-	-
<b>Totals</b>	-	350,000	-	-	-	-	350,000

<b>Project Schedule</b>	<b>Start Date</b>	<b>End Date</b>	<b>CIP Rank:</b>	90.0
Preliminary Engineering Report	-	-	<b>Council Goal:</b>	n/a
Land/Right of Way	-	-	<b>Project Manager:</b>	Shawn Poe, P.E.
Design/Survey	-	-	<b>Estimator:</b>	Patrick Baugh
Construction	10/2005	9/2006		

**CITY OF ROWLETT  
CAPITAL IMPROVEMENT PROGRAM INFORMATION**

**PROJECT NAME: WATER TANK REFURBISHING  
PROJECT NUMBER: WA030327**

**Description:** Painting and maintenance of miscellaneous elevated and ground storage tanks in various locations throughout the City.

NO IMAGE AVAILABLE

**Justification:** Scheduled Maintenance

**FINANCIAL INFORMATION**

	Project to Date	2006	2007	2008	2009	2010	Project Total
<b><u>Impact on Operating Budget</u></b>							
Personnel	-	-	-	-	-	-	-
Operations and Maintenance	-	-	-	-	-	-	-
Capital	-	-	-	-	-	-	-
<b>Totals</b>	-	-	-	-	-	-	-
<b><u>Project Costs</u></b>							
Preliminary Engineering Report	-	-	-	-	-	-	-
Land/Right of Way	-	-	-	-	-	-	-
Design/Survey	-	-	-	-	-	-	-
Construction	-	350,000	-	-	-	-	350,000
Equipment and Furniture	-	-	-	-	-	-	-
Contingency	-	-	-	-	-	-	-
<b>Totals</b>	-	350,000	-	-	-	-	350,000
<b><u>Project Funding</u></b>							
G.O. Bonds	-	-	-	-	-	-	-
Certificates of Obligation	-	-	-	-	-	-	-
Impact Fees	-	-	-	-	-	-	-
Utility Revenue Bonds	-	350,000	-	-	-	-	350,000
Grants	-	-	-	-	-	-	-
Special Districts	-	-	-	-	-	-	-
Annual Revenues	-	-	-	-	-	-	-
Park Pro Rata	-	-	-	-	-	-	-
Other	-	-	-	-	-	-	-
<b>Totals</b>	-	350,000	-	-	-	-	350,000

<b>Project Schedule</b>	<b>Start Date</b>	<b>End Date</b>	<b>CIP Rank:</b>	90.0
Preliminary Engineering Report	-	-	<b>Council Goal:</b>	n/a
Land/Right of Way	-	-	<b>Project Manager:</b>	Shawn Poe, P.E.
Design/Survey	-	-	<b>Estimator:</b>	Patrick Baugh
Construction	10/2005	9/2006		

**CITY OF ROWLETT  
CAPITAL IMPROVEMENT PROGRAM INFORMATION**

**PROJECT NAME: 30" NE LINE - 16" MERRITT CONNECTOR  
PROJECT NUMBER: WA030001**

**Description:** 30 inch transmission water line along Merritt Road and east to Princeton Road. A 16 inch connection at Merrit Road is also included.

NO IMAGE AVAILABLE

**Justification:** Identified in Water Master Plan.

**FINANCIAL INFORMATION**

	Project to Date	2006	2007	2008	2009	2010	Project Total
<b><u>Impact on Operating Budget</u></b>							
Personnel	-	-	-	-	-	-	-
Operations and Maintenance	-	-	-	-	-	-	-
Capital	-	-	-	-	-	-	-
Totals	-	-	-	-	-	-	-
<b><u>Project Costs</u></b>							
Preliminary Engineering Report	-	-	-	-	-	-	-
Land/Right of Way	-	-	-	-	-	-	-
Design/Survey	-	468,300	-	-	-	-	468,300
Construction	-	-	2,653,700	-	-	-	2,653,700
Equipment and Furniture	-	-	-	-	-	-	-
Contingency	-	-	-	-	-	-	-
Totals	-	468,300	2,653,700	-	-	-	3,122,000
<b><u>Project Funding</u></b>							
G.O. Bonds	-	-	-	-	-	-	-
Certificates of Obligation	468,300	2,653,700	-	-	-	-	3,122,000
Impact Fees	-	-	-	-	-	-	-
Utility Revenue Bonds	-	-	-	-	-	-	-
Grants	-	-	-	-	-	-	-
Special Districts	-	-	-	-	-	-	-
Annual Revenues	-	-	-	-	-	-	-
Park Pro Rata	-	-	-	-	-	-	-
Other	-	-	-	-	-	-	-
Totals	468,300	2,653,700	-	-	-	-	3,122,000

<b>Project Schedule</b>	<b>Start Date</b>	<b>End Date</b>	<b>CIP Rank:</b>	64.6
Preliminary Engineering Report	-	-	<b>Council Goal:</b>	n/a
Land/Right of Way	8/2006	2/2007	<b>Project Manager:</b>	Shawn Poe, P.E.
Design/Survey	3/2006	10/2006	<b>Estimator:</b>	Water Master Plan
Construction	3/2007	10/2007		

**CITY OF ROWLETT  
CAPITAL IMPROVEMENT PROGRAM INFORMATION**

**PROJECT NAME: 36" CASTLE/TOLER/HICOX LINE  
PROJECT NUMBER: WA030053**

**Description:** 36 inch transmission water line along Castle Drive and Toler Road, and a 30 inch transmission water line along Hickox Road.

NO IMAGE AVAILABLE

**Justification:** Identified in Water Master Plan.

**FINANCIAL INFORMATION**

	Project to Date	2006	2007	2008	2009	2010	Project Total
<b><u>Impact on Operating Budget</u></b>							
Personnel	-	-	-	-	-	-	-
Operations and Maintenance	-	-	-	-	-	-	-
Capital	-	-	-	-	-	-	-
Totals	-	-	-	-	-	-	-
<b><u>Project Costs</u></b>							
Preliminary Engineering Report	-	-	-	-	-	-	-
Land/Right of Way	-	-	-	-	-	-	-
Design/Survey	-	396,000	-	-	-	-	396,000
Construction	-	-	-	2,358,285	-	-	2,358,285
Equipment and Furniture	-	-	-	-	-	-	-
Contingency	-	-	-	-	-	-	-
Totals	-	396,000	-	2,358,285	-	-	2,754,285
<b><u>Project Funding</u></b>							
G.O. Bonds	-	-	-	-	-	-	-
Certificates of Obligation	-	-	-	-	-	-	-
Impact Fees	-	-	-	-	-	-	-
Utility Revenue Bonds	750,285	2,004,000	-	-	-	-	2,754,285
Grants	-	-	-	-	-	-	-
Special Districts	-	-	-	-	-	-	-
Annual Revenues	-	-	-	-	-	-	-
Park Pro Rata	-	-	-	-	-	-	-
Other	-	-	-	-	-	-	-
Totals	750,285	2,004,000	-	-	-	-	2,754,285

<b>Project Schedule</b>	<b>Start Date</b>	<b>End Date</b>	<b>CIP Rank:</b>	64.6
Preliminary Engineering Report	-	-	<b>Council Goal:</b>	n/a
Land/Right of Way	7/2006	1/2007	<b>Project Manager:</b>	Shawn Poe, P.E.
Design/Survey	1/2006	9/2006	<b>Estimator:</b>	Water Master Plan
Construction	1/2007	10/2007		

**CITY OF ROWLETT  
CAPITAL IMPROVEMENT PROGRAM INFORMATION**

**PROJECT NAME: EASTSIDE LIFT STATION  
PROJECT NUMBER: SS030012**

**Description:** In order to meet the future flow of the east half of the city, four new pumps will need to be installed in the Eastside lift station. This project will be engineered in FY 2006 and constructed in part of FY 2006 and FY 2007.



**Justification:** Identified in Wastewater Master Plan.

**FINANCIAL INFORMATION**

	Project to Date	2006	2007	2008	2009	2010	Project Total
<b><u>Impact on Operating Budget</u></b>							
Personnel	-	-	-	-	-	-	-
Operations and Maintenance	-	-	-	-	-	-	-
Capital	-	-	-	-	-	-	-
<b>Totals</b>	-	-	-	-	-	-	-
<b><u>Project Costs</u></b>							
Preliminary Engineering Report	-	-	-	-	-	-	-
Land/Right of Way	-	-	-	-	-	-	-
Design/Survey	-	60,000	215,000	-	-	-	275,000
Construction	-	-	125,000	-	-	-	125,000
Equipment and Furniture	-	-	-	-	-	-	-
Contingency	-	-	-	-	-	-	-
<b>Totals</b>	-	60,000	340,000	-	-	-	400,000
<b><u>Project Funding</u></b>							
G.O. Bonds	-	-	-	-	-	-	-
Certificates of Obligation	-	-	-	-	-	-	-
Impact Fees	-	-	-	-	-	-	-
Utility Revenue Bonds	-	275,000	125,000	-	-	-	400,000
Grants	-	-	-	-	-	-	-
Special Districts	-	-	-	-	-	-	-
Annual Revenues	-	-	-	-	-	-	-
Park Pro Rata	-	-	-	-	-	-	-
Other	-	-	-	-	-	-	-
<b>Totals</b>	-	275,000	125,000	-	-	-	400,000

<b>Project Schedule</b>	<b>Start Date</b>	<b>End Date</b>	<b>CIP Rank:</b>	64.2
Preliminary Engineering Report			<b>Council Goal:</b>	n/a
Land/Right of Way	1/2006	8/2006	<b>Project Manager:</b>	Shawn Poe, P.E.
Design/Survey	1/2006	6/2006	<b>Estimator:</b>	Wastewater Master Plan
Construction	8/2006	-		

**CITY OF ROWLETT  
CAPITAL IMPROVEMENT PROGRAM INFORMATION**

**PROJECT NAME: 30" W. WATERVIEW / 16" PRINCETON LINE  
PROJECT NUMBER: WA030389**

**Description:** 30 inch transmission line in the Waterview area and a 16 inch water main along Princeton Drive. This project will be engineered in FY 2006 and constructed in FY 2007.



**Justification:** Water Master Plan.

**FINANCIAL INFORMATION**

	Project to Date	2006	2007	2008	2009	2010	Project Total
<b><u>Impact on Operating Budget</u></b>							
Personnel	-	-	-	-	-	-	-
Operations and Maintenance	-	-	-	-	-	-	-
Capital	-	-	-	-	-	-	-
Totals	-	-	-	-	-	-	-
<b><u>Project Costs</u></b>							
Preliminary Engineering Report	-	-	-	-	-	-	-
Land/Right of Way	-	-	-	-	-	-	-
Design/Survey	-	110,100	-	-	-	-	110,100
Construction	-	-	623,900	-	-	-	623,900
Equipment and Furniture	-	-	-	-	-	-	-
Contingency	-	-	-	-	-	-	-
Totals	-	110,100	623,900	-	-	-	734,000
<b><u>Project Funding</u></b>							
G.O. Bonds	-	-	-	-	-	-	-
Certificates of Obligation	-	-	-	-	-	-	-
Impact Fees	-	-	-	-	-	-	-
Utility Revenue Bonds	-	110,100	623,900	-	-	-	734,000
Grants	-	-	-	-	-	-	-
Special Districts	-	-	-	-	-	-	-
Annual Revenues	-	-	-	-	-	-	-
Park Pro Rata	-	-	-	-	-	-	-
Other	-	-	-	-	-	-	-
Totals	-	110,100	623,900	-	-	-	734,000

<b>Project Schedule</b>	<b>Start Date</b>	<b>End Date</b>	<b>CIP Rank:</b>	62.4
Preliminary Engineering Report	10/2005	12/2005	<b>Council Goal:</b>	n/a
Land/Right of Way	1/2006	9/2006	<b>Project Manager:</b>	Shawn Poe, P.E.
Design/Survey	1/2006	9/2006	<b>Estimator:</b>	Water Master Plan
Construction	10/2006	9/2007		

**CITY OF ROWLETT  
CAPITAL IMPROVEMENT PROGRAM INFORMATION**

**PROJECT NAME: DEXHAM ROAD LIFT STATION**  
**PROJECT NUMBER: SS030011**

**Description:** A new 5,300 gpm (7.6 MGD) lift station is to be constructed adjacent to the existing Dexham Road lift station. The new lift station will replace the existing Dexham Road lift station and serve approximately 75% of the city's southwest quadrant future wastewater flow. The engineering was budgeted in FY 2005 and the construction is budgeted and will begin in FY 2006.



**Justification:** Identified in Wastewater Master Plan.

**FINANCIAL INFORMATION**

	Project to Date	2006	2007	2008	2009	2010	Project Total
<b><u>Impact on Operating Budget</u></b>							
Personnel	-	-	-	-	-	-	-
Operations and Maintenance	-	-	-	-	-	-	-
Capital	-	-	-	-	-	-	-
<b>Totals</b>	-	-	-	-	-	-	-
<b><u>Project Costs</u></b>							
Preliminary Engineering Report	-	-	-	-	-	-	-
Land/Right of Way	-	-	-	-	-	-	-
Design/Survey	375,000	-	-	-	-	-	375,000
Construction	-	1,416,667	708,333	-	-	-	2,125,000
Equipment and Furniture	-	-	-	-	-	-	-
Contingency	-	-	-	-	-	-	-
<b>Totals</b>	<b>375,000</b>	<b>1,416,667</b>	<b>708,333</b>	<b>-</b>	<b>-</b>	<b>-</b>	<b>2,500,000</b>
<b><u>Project Funding</u></b>							
G.O. Bonds	-	-	-	-	-	-	-
Certificates of Obligation	375,000	2,125,000	-	-	-	-	2,500,000
Impact Fees	-	-	-	-	-	-	-
Utility Revenue Bonds	-	-	-	-	-	-	-
Grants	-	-	-	-	-	-	-
Special Districts	-	-	-	-	-	-	-
Annual Revenues	-	-	-	-	-	-	-
Park Pro Rata	-	-	-	-	-	-	-
Other	-	-	-	-	-	-	-
<b>Totals</b>	<b>375,000</b>	<b>2,125,000</b>	<b>-</b>	<b>-</b>	<b>-</b>	<b>-</b>	<b>2,500,000</b>

<b>Project Schedule</b>	<b>Start Date</b>	<b>End Date</b>	<b>CIP Rank:</b>	61.8
Preliminary Engineering Report	3/2005	6/2005	<b>Council Goal:</b>	n/a
Land/Right of Way	11/2005	6/2006	<b>Project Manager:</b>	Shawn Poe, P.E.
Design/Survey	5/2005	12/2005	<b>Estimator:</b>	Wastewater Master Plan
Construction	8/2006	2/2007		

**CITY OF ROWLETT  
CAPITAL IMPROVEMENT PROGRAM INFORMATION**

**PROJECT NAME: DEXHAM ROAD SEWER LINE  
PROJECT NUMBER: SS030010**

**Description:** Approximately 1,600 linear feet of 36 inch sanitary sewer line is proposed from Miller Road to the Dexham Road lift station. The new line will replace the existing 24 inch line in order to meet future flow conditions. Funds for the design were budgeted in 2005, however the funds for the actual construction are budgeted in 2006.



**Justification:** Identified in Wastewater Master Plan.

**FINANCIAL INFORMATION**

	Project to Date	2006	2007	2008	2009	2010	Project Total
<b><u>Impact on Operating Budget</u></b>							
Personnel	-	-	-	-	-	-	-
Operations and Maintenance	-	-	-	-	-	-	-
Capital	-	-	-	-	-	-	-
<b>Totals</b>	-	-	-	-	-	-	-
<b><u>Project Costs</u></b>							
Preliminary Engineering Report	-	-	-	-	-	-	-
Land/Right of Way	-	-	-	-	-	-	-
Design/Survey	60,000	30,000	-	-	-	-	90,000
Construction	-	410,000	100,000	-	-	-	510,000
Equipment and Furniture	-	-	-	-	-	-	-
Contingency	-	-	-	-	-	-	-
<b>Totals</b>	<b>60,000</b>	<b>440,000</b>	<b>100,000</b>	<b>-</b>	<b>-</b>	<b>-</b>	<b>600,000</b>
<b><u>Project Funding</u></b>							
G.O. Bonds	-	-	-	-	-	-	-
Certificates of Obligation	-	-	-	-	-	-	-
Impact Fees	-	-	-	-	-	-	-
Utility Revenue Bonds	90,000	510,000	-	-	-	-	600,000
Grants	-	-	-	-	-	-	-
Special Districts	-	-	-	-	-	-	-
Annual Revenues	-	-	-	-	-	-	-
Park Pro Rata	-	-	-	-	-	-	-
Other	-	-	-	-	-	-	-
<b>Totals</b>	<b>90,000</b>	<b>510,000</b>	<b>-</b>	<b>-</b>	<b>-</b>	<b>-</b>	<b>600,000</b>

<b>Project Schedule</b>	<b>Start Date</b>	<b>End Date</b>	<b>CIP Rank:</b>	61.4
Preliminary Engineering Report	3/2005	6/2005	<b>Council Goal:</b>	n/a
Land/Right of Way	12/2005	6/2006	<b>Project Manager:</b>	Shawn Poe, P.E.
Design/Survey	5/2005	10/2005	<b>Estimator:</b>	Wastewater Master Plan
Construction	7/2006	1/2007		

**CITY OF ROWLETT  
CAPITAL IMPROVEMENT PROGRAM INFORMATION**

**PROJECT NAME: SH66 EAST SEWER LINE  
PROJECT NUMBER: SS030008**

**Description:** Approximately 13,000 linear feet of 15 inch sanitary sewer line is proposed along State Highway 66 to the trunk line south of Eastside lift station. This new line will replace the existing 10 inch line in order to meet existing and future flow conditions. The engineering is budgeted in fiscal year 2006 with construction to start in fiscal year 2007 and be completed in early fiscal year 2008.



**Justification:** Identified in the Wastewater Master Plan.

**FINANCIAL INFORMATION**

	Project to Date	2006	2007	2008	2009	2010	Project Total
<b>Impact on Operating Budget</b>							
Personnel	-	-	-	-	-	-	-
Operations and Maintenance	-	-	-	-	-	-	-
Capital	-	-	-	-	-	-	-
<b>Totals</b>	-	-	-	-	-	-	-
<b>Project Costs</b>							
Preliminary Engineering Report	-	-	-	-	-	-	-
Land/Right of Way	-	-	-	-	-	-	-
Design/Survey	-	555,000	-	-	-	-	555,000
Construction	-	-	1,572,500	1,572,500	-	-	3,145,000
Equipment and Furniture	-	-	-	-	-	-	-
Contingency	-	-	-	-	-	-	-
<b>Totals</b>	-	555,000	1,572,500	1,572,500	-	-	3,700,000
<b>Project Funding</b>							
G.O. Bonds	-	-	-	-	-	-	-
Certificates of Obligation	-	-	-	-	-	-	-
Impact Fees	-	-	-	-	-	-	-
Utility Revenue Bonds	-	555,000	1,572,500	1,572,500	-	-	3,700,000
Grants	-	-	-	-	-	-	-
Special Districts	-	-	-	-	-	-	-
Annual Revenues	-	-	-	-	-	-	-
Park Pro Rata	-	-	-	-	-	-	-
Other	-	-	-	-	-	-	-
<b>Totals</b>	-	555,000	1,572,500	1,572,500	-	-	3,700,000

Project Schedule	Start Date	End Date	CIP Rank:	59.0
Preliminary Engineering Report	-	-	Council Goal:	n/a
Land/Right of Way	9/2006	3/2007	Project Manager:	Shawn Poe, P.E.
Design/Survey	2/2006	9/2006	Estimator:	Wastewater Master Plan
Construction	6/2007	3/2008		

# Rowlett

T E X A S

**CITY OF ROWLETT  
GENERAL OBLIGATION DEBT SERVICE**

The City of Rowlett issues general obligation bonds for a term of generally twenty years, for the purpose of constructing major capital improvements that include municipal facilities, parks and streets.

The Debt Service Fund accounts for the accumulation of resources for, and the payment of, general long-term debt principal and interest. The resources of this fund are generated by a tax levy based upon property values. Payments of principal and interest are made for general obligation bonds, certificates of obligation, and tax notes.

Current outstanding debt including principal and interest equals \$131,197,009. This includes general obligation refunded issues, improvements, certificates of obligation, and tax notes issued during 1994 through 2005. The projected 2005-06 requirements are estimated at \$6,732,400. The total amount of outstanding debt represents 4.41% of assessed value.

The State of Texas limits the ad valorem tax rate to \$2.50 per \$100 valuation. Rowlett's rate of \$.747173 falls well under this limit. The city currently operates with the following general obligation debt ratios:

Net debt per capita: \$2,511

Net debt to assessed value: 3.07%

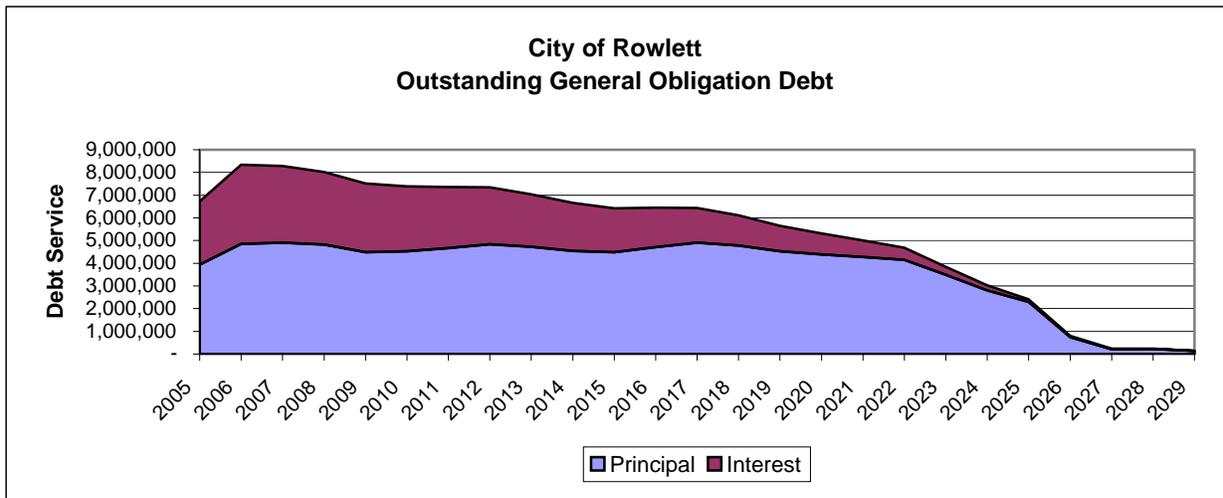
The following table reflects the allocation of the property tax levy between Debt Service and General Fund operations for FY 2005-06 and previous years:

	<u>2000-01</u>	<u>2001-02</u>	<u>2002-03</u>	<u>2003-04</u>	<u>2004-05</u>	<u>2005-06</u>
Debt Service	0.193360	0.187596	0.206873	0.177733	0.202811	0.245394
General Fund	<u>0.446640</u>	<u>0.452404</u>	<u>0.433127</u>	<u>0.462267</u>	<u>0.474134</u>	<u>0.501779</u>
Total Tax Rate	0.640000	0.640000	0.640000	0.640000	0.676945	0.747173

The tables on the following pages detail each current outstanding bond issue that is owed by the City. The tables show the date of issue, the years remaining on the payment schedule, and the amount of principal and interest in each year. The first table is a summary of all outstanding issues.

**CITY OF ROWLETT  
OUTSTANDING GENERAL OBLIGATION AND TAX SUPPORTED DEBT  
AGGREGATE DEBT SERVICE  
AS OF SEPTEMBER 30, 2005**

Date	Principal	Interest	Total P&I
2005	3,945,000.00	2,787,399.66	6,732,399.66
2006	4,850,000.00	3,484,915.23	8,334,915.23
2007	4,900,000.00	3,378,970.05	8,278,970.05
2008	4,820,000.00	3,199,454.55	8,019,454.55
2009	4,485,000.00	3,031,861.55	7,516,861.55
2010	4,525,000.00	2,866,395.80	7,391,395.80
2011	4,665,000.00	2,692,647.30	7,357,647.30
2012	4,840,000.00	2,505,766.05	7,345,766.05
2013	4,720,000.00	2,313,556.80	7,033,556.80
2014	4,540,000.00	2,120,305.80	6,660,305.80
2015	4,480,000.00	1,934,412.41	6,414,412.41
2016	4,705,000.00	1,741,848.14	6,446,848.14
2017	4,900,000.00	1,535,986.14	6,435,986.14
2018	4,780,000.00	1,325,767.02	6,105,767.02
2019	4,525,000.00	1,121,767.65	5,646,767.65
2020	4,385,000.00	924,385.53	5,309,385.53
2021	4,275,000.00	726,676.90	5,001,676.90
2022	4,155,000.00	532,760.14	4,687,760.14
2023	3,485,000.00	361,847.76	3,846,847.76
2024	2,800,000.00	224,621.01	3,024,621.01
2025	2,300,000.00	116,638.51	2,416,638.51
2026	750,000.00	55,997.13	805,997.13
2027	215,000.00	29,737.50	244,737.50
2028	225,000.00	16,878.13	241,878.13
2029	135,000.00	3,290.63	138,290.63
<b>Total</b>	<b>\$ 92,405,000.00</b>	<b>\$ 39,033,887.39</b>	<b>\$ 131,438,887.39</b>



**CITY OF ROWLETT  
COMBINATION TAX AND LIMITED SURPLUS REVENUE  
CERTIFICATES OF OBLIGATION, SERIES 2005**

Original Issue: \$22,170,000

Interest Rate: Various - 3.000% to 4.500%

Date	Principal	Interest	Total P&I
2006 \$	770,000.00	\$ 804,172.19	\$ 1,574,172.19
2007	790,000.00	854,928.76	1,644,928.76
2008	815,000.00	830,853.76	1,645,853.76
2009	840,000.00	805,398.76	1,645,398.76
2010	870,000.00	778,031.26	1,648,031.26
2011	900,000.00	748,706.26	1,648,706.26
2012	930,000.00	717,243.76	1,647,243.76
2013	965,000.00	681,668.76	1,646,668.76
2014	1,005,000.00	642,268.76	1,647,268.76
2015	1,045,000.00	601,268.76	1,646,268.76
2016	1,090,000.00	558,568.76	1,648,568.76
2017	1,130,000.00	513,462.51	1,643,462.51
2018	1,180,000.00	465,818.76	1,645,818.76
2019	1,225,000.00	415,450.01	1,640,450.01
2020	1,280,000.00	362,218.76	1,642,218.76
2021	1,340,000.00	301,518.76	1,641,518.76
2022	1,405,000.00	237,284.38	1,642,284.38
2023	1,465,000.00	173,587.50	1,638,587.50
2024	1,530,000.00	106,200.00	1,636,200.00
2025	1,595,000.00	35,887.50	1,630,887.50
<b>Total</b>	<b>\$ 22,170,000.00</b>	<b>\$ 10,634,537.97</b>	<b>\$ 32,804,537.97</b>

**CITY OF ROWLETT  
GENERAL OBLIGATION  
REFUNDING BONDS, SERIES 2005**

Original Issue: \$8,615,000

Interest Rate: Various - 3.000% to 4.500%

Date	Principal	Interest	Total P&I
2005 \$	-	\$ 113,895.83	\$ 113,895.83
2006	250,000.00	337,937.50	587,937.50
2007	260,000.00	330,287.50	590,287.50
2008	690,000.00	316,037.50	1,006,037.50
2009	440,000.00	299,087.50	739,087.50
2010	585,000.00	282,250.00	867,250.00
2011	605,000.00	259,156.25	864,156.25
2012	630,000.00	232,125.00	862,125.00
2013	660,000.00	204,750.00	864,750.00
2014	685,000.00	177,850.00	862,850.00
2015	715,000.00	149,850.00	864,850.00
2016	745,000.00	120,650.00	865,650.00
2017	775,000.00	88,312.50	863,312.50
2018	615,000.00	57,037.50	672,037.50
2019	640,000.00	28,800.00	668,800.00
2020	320,000.00	7,200.00	327,200.00
<b>Total</b>	<b>\$ 8,615,000.00</b>	<b>\$ 3,005,227.08</b>	<b>\$ 11,620,227.08</b>

**CITY OF ROWLETT  
COMBINATION TAX AND LIMITED SURPLUS REVENUE  
CERTIFICATES OF OBLIGATION, SERIES 2004**

Original Issue: \$4,420,000

Interest Rate: Various - 2.000% to 4.875%

<b>Date</b>	<b>Principal</b>	<b>Interest</b>	<b>Total P&amp;I</b>
2005 \$	150,000.00	\$ 162,675.50	\$ 312,675.50
2006	135,000.00	174,750.00	309,750.00
2007	140,000.00	171,825.00	311,825.00
2008	150,000.00	168,187.50	318,187.50
2009	150,000.00	163,875.00	313,875.00
2010	155,000.00	158,718.75	313,718.75
2011	160,000.00	152,812.50	312,812.50
2012	165,000.00	146,718.75	311,718.75
2013	170,000.00	140,225.00	310,225.00
2014	175,000.00	133,325.00	308,325.00
2015	180,000.00	126,225.00	306,225.00
2016	195,000.00	118,725.00	313,725.00
2017	195,000.00	110,803.13	305,803.13
2018	215,000.00	101,943.76	316,943.76
2019	225,000.00	92,043.76	317,043.76
2020	230,000.00	81,806.26	311,806.26
2021	240,000.00	71,231.26	311,231.26
2022	250,000.00	60,206.26	310,206.26
2023	260,000.00	48,568.76	308,568.76
2024	275,000.00	36,025.01	311,025.01
2025	110,000.00	26,812.51	136,812.51
2026	115,000.00	21,328.13	136,328.13
2027	120,000.00	15,600.00	135,600.00
2028	125,000.00	9,628.13	134,628.13
2029	135,000.00	3,290.63	138,290.63
<b>Total</b>	<b>\$ 4,420,000.00</b>	<b>\$ 2,497,350.60</b>	<b>\$ 6,917,350.60</b>

**CITY OF ROWLETT  
TAX NOTES  
SERIES 2004**

Original Issue: \$620,000

Interest Rate: Various - 3.000% to 5.000%

<b>Date</b>	<b>Principal</b>	<b>Interest</b>	<b>Total P&amp;I</b>
2005	165,000.00	18,965.00	183,965.00
2006	130,000.00	14,217.50	144,217.50
2007	100,000.00	9,937.50	109,937.50
2008	70,000.00	5,875.00	75,875.00
2009	45,000.00	2,625.00	47,625.00
2010	20,000.00	500.00	20,500.00
<b>Total</b>	<b>\$ 530,000.00</b>	<b>\$ 52,120.00</b>	<b>\$ 582,120.00</b>

**CITY OF ROWLETT  
GENERAL OBLIGATION BONDS  
SERIES 2004 A**

Original Issue: \$6,080,000

Interest Rate: Various - 2.000% to 4.750%

Date	Principal	Interest	Total P&I
2005	\$ 235,000.00	\$ 217,913.54	\$ 452,913.54
2006	220,000.00	233,387.50	453,387.50
2007	225,000.00	228,656.25	453,656.25
2008	230,000.00	222,962.50	452,962.50
2009	235,000.00	216,275.00	451,275.00
2010	245,000.00	208,156.25	453,156.25
2011	255,000.00	198,781.25	453,781.25
2012	260,000.00	189,125.00	449,125.00
2013	275,000.00	178,750.00	453,750.00
2014	285,000.00	167,550.00	452,550.00
2015	295,000.00	155,950.00	450,950.00
2016	305,000.00	143,950.00	448,950.00
2017	320,000.00	131,250.00	451,250.00
2018	335,000.00	117,112.50	452,112.50
2019	350,000.00	100,825.00	450,825.00
2020	365,000.00	83,862.50	448,862.50
2021	385,000.00	66,987.50	451,987.50
2022	400,000.00	49,325.00	449,325.00
2023	420,000.00	30,612.50	450,612.50
2024	440,000.00	10,450.00	450,450.00
<b>Total</b>	<b>\$ 6,080,000.00</b>	<b>\$ 2,951,882.29</b>	<b>\$ 9,031,882.29</b>

**CITY OF ROWLETT  
GENERAL OBLIGATION REFUNDING BONDS  
SERIES 2004**

Original Issue: \$4,885,000

Interest Rate: Various - 3.500% to 5.000%

Date	Principal	Interest	Total P&I
2005	270,000.00	192,145.00	462,145.00
2006	280,000.00	182,520.00	462,520.00
2007	290,000.00	172,545.00	462,545.00
2008	300,000.00	162,220.00	462,220.00
2009	310,000.00	151,545.00	461,545.00
2010	325,000.00	140,432.50	465,432.50
2011	335,000.00	128,547.50	463,547.50
2012	345,000.00	115,450.00	460,450.00
2013	365,000.00	101,250.00	466,250.00
2014	375,000.00	86,262.50	461,262.50
2015	395,000.00	69,687.50	464,687.50
2016	415,000.00	50,425.00	465,425.00
2017	430,000.00	30,375.00	460,375.00
2018	450,000.00	10,350.00	460,350.00
<b>Total</b>	<b>\$ 4,885,000.00</b>	<b>\$ 1,593,755.00</b>	<b>\$ 6,478,755.00</b>

**CITY OF ROWLETT  
COMBINATION TAX AND LIMITED SURPLUS REVENUES  
CERTIFICATES OF OBLIGATION, SERIES 2003**

Original Issue: \$7,060,000

Interest Rate: Various - 2.000% to 5.000%

Date	Principal	Interest	Total P&I
2005	255,000.00	293,426.26	548,426.26
2006	265,000.00	285,982.51	550,982.51
2007	270,000.00	279,288.76	549,288.76
2008	280,000.00	271,376.26	551,376.26
2009	290,000.00	262,101.26	552,101.26
2010	300,000.00	251,026.26	551,026.26
2011	310,000.00	238,826.26	548,826.26
2012	325,000.00	226,126.26	551,126.26
2013	335,000.00	212,675.01	547,675.01
2014	350,000.00	198,286.26	548,286.26
2015	365,000.00	182,864.38	547,864.38
2016	385,000.00	166,217.50	551,217.50
2017	400,000.00	148,455.00	548,455.00
2018	420,000.00	129,590.00	549,590.00
2019	440,000.00	109,375.00	549,375.00
2020	460,000.00	87,712.50	547,712.50
2021	485,000.00	64,375.00	549,375.00
2022	510,000.00	39,500.00	549,500.00
2023	535,000.00	13,375.00	548,375.00
<b>Total</b>	<b>\$ 6,980,000.00</b>	<b>\$ 3,460,579.48</b>	<b>\$ 10,440,579.48</b>

**CITY OF ROWLETT  
GENERAL OBLIGATION BONDS  
SERIES 2003 - A**

Original Issue: \$3,815,000

Interest Rate: Various - 2.250% to 5.000%

Date	Principal	Interest	Total P&I
2005	140,000.00	160,407.50	300,407.50
2006	145,000.00	156,326.25	301,326.25
2007	150,000.00	152,632.50	302,632.50
2008	150,000.00	148,320.00	298,320.00
2009	155,000.00	143,357.50	298,357.50
2010	165,000.00	137,345.00	302,345.00
2011	170,000.00	130,645.00	300,645.00
2012	175,000.00	123,745.00	298,745.00
2013	185,000.00	116,406.25	301,406.25
2014	190,000.00	108,530.00	298,530.00
2015	200,000.00	100,117.50	300,117.50
2016	210,000.00	91,017.50	301,017.50
2017	220,000.00	81,287.50	301,287.50
2018	230,000.00	70,935.00	300,935.00
2019	240,000.00	59,887.50	299,887.50
2020	250,000.00	48,093.75	298,093.75
2021	265,000.00	35,375.00	300,375.00
2022	280,000.00	21,750.00	301,750.00
2023	295,000.00	7,375.00	302,375.00
<b>Total</b>	<b>\$ 3,815,000.00</b>	<b>\$ 1,893,553.75</b>	<b>\$ 5,708,553.75</b>

**CITY OF ROWLETT  
GENERAL OBLIGATION REFUNDING BONDS  
SERIES 2003**

Original Issue: \$8,050,000

Interest Rate: Various - 2.150% to 4.500%

Date	Principal	Interest	Total P&I
2005	720,000.00	273,827.50	993,827.50
2006	900,000.00	248,087.50	1,148,087.50
2007	575,000.00	218,587.50	793,587.50
2008	790,000.00	191,287.50	981,287.50
2009	825,000.00	160,018.75	985,018.75
2010	860,000.00	127,350.00	987,350.00
2011	875,000.00	92,650.00	967,650.00
2012	900,000.00	54,900.00	954,900.00
2013	520,000.00	22,950.00	542,950.00
2014	250,000.00	5,625.00	255,625.00
<b>Total</b>	<b>\$ 7,215,000.00</b>	<b>\$ 1,395,283.75</b>	<b>\$ 8,610,283.75</b>

**CITY OF ROWLETT  
GENERAL OBLIGATION BONDS  
SERIES 2002**

Original Issue: \$6,385,000

Interest Rate: Various - 3.000% to 5.000%

Date	Principal	Interest	Total P&I
2005	230,000.00	236,418.76	466,418.76
2006	240,000.00	229,368.76	469,368.76
2007	245,000.00	222,093.76	467,093.76
2008	255,000.00	214,275.01	469,275.01
2009	260,000.00	205,581.26	465,581.26
2010	270,000.00	195,968.76	465,968.76
2011	285,000.00	185,562.51	470,562.51
2012	295,000.00	174,687.51	469,687.51
2013	305,000.00	163,056.26	468,056.26
2014	315,000.00	150,656.26	465,656.26
2015	330,000.00	137,343.76	467,343.76
2016	345,000.00	122,784.38	467,784.38
2017	360,000.00	107,137.50	467,137.50
2018	380,000.00	90,487.50	470,487.50
2019	395,000.00	72,803.13	467,803.13
2020	415,000.00	53,812.51	468,812.51
2021	435,000.00	33,353.13	468,353.13
2022	455,000.00	11,375.00	466,375.00
<b>Total</b>	<b>\$ 5,815,000.00</b>	<b>\$ 2,606,765.76</b>	<b>\$ 8,421,765.76</b>

**CITY OF ROWLETT  
COMBINATION TAX AND LIMITED SURPLUS REVENUE  
CERTIFICATES OF OBLIGATION, SERIES 2002**

Original Issue: \$5,170,000

Interest Rate: Various - 3.000% to 5.000%

<b>Date</b>	<b>Principal</b>	<b>Interest</b>	<b>Total P&amp;I</b>
2005	185,000.00	190,550.00	375,550.00
2006	190,000.00	184,925.00	374,925.00
2007	200,000.00	179,075.00	379,075.00
2008	205,000.00	172,743.75	377,743.75
2009	210,000.00	165,737.50	375,737.50
2010	220,000.00	157,937.50	377,937.50
2011	225,000.00	149,593.75	374,593.75
2012	235,000.00	140,968.75	375,968.75
2013	245,000.00	131,662.50	376,662.50
2014	255,000.00	121,662.50	376,662.50
2015	265,000.00	110,931.25	375,931.25
2016	280,000.00	99,175.00	379,175.00
2017	290,000.00	86,525.00	376,525.00
2018	305,000.00	73,137.50	378,137.50
2019	320,000.00	58,875.00	378,875.00
2020	335,000.00	43,518.75	378,518.75
2021	350,000.00	27,031.25	377,031.25
2022	370,000.00	9,250.00	379,250.00
<b>Total</b>	<b>\$ 4,685,000.00</b>	<b>\$ 2,103,300.00</b>	<b>\$ 6,788,300.00</b>

**CITY OF ROWLETT  
COMBINATION TAX AND LIMITED SURPLUS REVENUE  
CERTIFICATES OF OBLIGATION, SERIES 2001**

Original Issue: \$1,490,000

Interest Rate: Various - 4.000% to 5.000%

<b>Date</b>	<b>Principal</b>	<b>Interest</b>	<b>Total P&amp;I</b>
2005	55,000.00	59,306.26	114,306.26
2006	55,000.00	57,106.26	112,106.26
2007	60,000.00	54,806.26	114,806.26
2008	60,000.00	52,406.26	112,406.26
2009	65,000.00	49,873.76	114,873.76
2010	65,000.00	47,176.26	112,176.26
2011	70,000.00	44,323.76	114,323.76
2012	75,000.00	41,223.76	116,223.76
2013	75,000.00	37,961.26	112,961.26
2014	80,000.00	34,511.26	114,511.26
2015	85,000.00	30,745.63	115,745.63
2016	90,000.00	26,642.50	116,642.50
2017	90,000.00	22,345.00	112,345.00
2018	95,000.00	17,905.00	112,905.00
2019	100,000.00	13,187.50	113,187.50
2020	105,000.00	8,125.00	113,125.00
2021	110,000.00	2,750.00	112,750.00
<b>Total</b>	<b>\$ 1,335,000.00</b>	<b>\$ 600,395.73</b>	<b>\$ 1,935,395.73</b>

**CITY OF ROWLETT  
GENERAL OBLIGATION BONDS  
SERIES 2001**

Original Issue: \$2,805,000

Interest Rate: Various - 4.000% to 5.000%

Date	Principal	Interest	Total P&I
2005	105,000.00	112,021.26	217,021.26
2006	110,000.00	107,721.26	217,721.26
2007	110,000.00	103,321.26	213,321.26
2008	115,000.00	98,821.26	213,821.26
2009	120,000.00	94,061.26	214,061.26
2010	125,000.00	88,976.26	213,976.26
2011	130,000.00	83,588.76	213,588.76
2012	135,000.00	77,923.76	212,923.76
2013	145,000.00	71,831.26	216,831.26
2014	150,000.00	65,266.26	215,266.26
2015	155,000.00	58,306.88	213,306.88
2016	165,000.00	50,762.50	215,762.50
2017	175,000.00	42,602.50	217,602.50
2018	180,000.00	34,082.50	214,082.50
2019	190,000.00	25,131.25	215,131.25
2020	200,000.00	15,500.00	215,500.00
2021	210,000.00	5,250.00	215,250.00
<b>Total</b>	<b>\$ 2,520,000.00</b>	<b>\$ 1,135,168.23</b>	<b>\$ 3,655,168.23</b>

**CITY OF ROWLETT  
LIMITED TAX NOTES  
SERIES 2000**

Original Issue: \$485,000

Interest Rate: Various - 5.050% to 6.250%

Date	Principal	Interest	Total P&I
2005	75,000.00	10,351.25	85,351.25
2006	80,000.00	6,417.50	86,417.50
2007	85,000.00	2,188.75	87,188.75
<b>Total</b>	<b>\$ 240,000.00</b>	<b>\$ 18,957.50</b>	<b>\$ 258,957.50</b>

**CITY OF ROWLETT  
GENERAL OBLIGATION BONDS  
SERIES 2000**

Original Issue: \$3,660,000

Interest Rate: Various - 5.100% to 6.750%

Date	Principal	Interest	Total P&I
2005	65,000.00	113,900.00	178,900.00
2006	70,000.00	31,077.50	101,077.50
2007	75,000.00	26,183.75	101,183.75
2008	175,000.00	17,746.25	192,746.25
2009	185,000.00	5,920.00	190,920.00
<b>Total</b>	<b>\$ 570,000.00</b>	<b>\$ 194,827.50</b>	<b>\$ 764,827.50</b>

**CITY OF ROWLETT  
COMBINATION TAX & SPECIAL ASSESSMENT REVENUE  
CERTIFICATES OF OBLIGATION  
SERIES 1999D**

Original Issue: \$1,150,000

Interest Rate: Various - 4.400% to 4.600%

Date	Principal	Interest	Total P&I
2005	180,000.00	12,560.00	192,560.00
2006	185,000.00	4,255.00	189,255.00
<b>Total</b>	<b>\$ 365,000.00</b>	<b>\$ 16,815.00</b>	<b>\$ 381,815.00</b>

**CITY OF ROWLETT  
GENERAL OBLIGATION BONDS  
SERIES 1999**

Original Issue: \$3,065,000

Interest Rate: Various - 4.800% to 5.500%

Date	Principal	Interest	Total P&I
2005	115,000.00	72,677.00	187,677.00
2006	125,000.00	9,305.00	134,305.00
2007	130,000.00	3,152.50	133,152.50
<b>Total</b>	<b>\$ 370,000.00</b>	<b>\$ 85,134.50</b>	<b>\$ 455,134.50</b>

**CITY OF ROWLETT  
COMBINATION TAX AND LIMITED SURPLUS REVENUE  
CERTIFICATES OF OBLIGATION  
SERIES 1999C**

Original Issue: \$1,190,000

Interest Rate: Various - 4.700% to 5.500%

Date	Principal	Interest	Total P&I
2005	45,000.00	28,606.25	73,606.25
2006	45,000.00	3,552.50	48,552.50
2007	50,000.00	1,225.00	51,225.00
<b>Total</b>	<b>\$ 140,000.00</b>	<b>\$ 33,383.75</b>	<b>\$ 173,383.75</b>

**CITY OF ROWLETT  
COMBINATION TAX AND LIMITED SURPLUS REVENUE  
CERTIFICATES OF OBLIGATION  
SERIES 1999B**

Original Issue: \$500,000  
Interest Rate: 7.100%

Date	Principal	Interest	Total P&I
2005	-	5,680.00	5,680.00
2006	-	5,680.00	5,680.00
2007	-	5,680.00	5,680.00
2008	-	5,680.00	5,680.00
2009	-	5,680.00	5,680.00
2010	-	5,680.00	5,680.00
2011	-	5,680.00	5,680.00
2012	-	5,680.00	5,680.00
2013	80,000.00	5,680.00	85,680.00
<b>Total</b>	<b>\$ 80,000.00</b>	<b>\$ 51,120.00</b>	<b>\$ 131,120.00</b>

**CITY OF ROWLETT  
COMBINATION TAX AND LIMITED SURPLUS REVENUE  
CERTIFICATES OF OBLIGATION  
TAXABLE SERIES 1999A**

Original Issue: \$1,270,000  
Interest Rate: 7.250%

Date	Principal	Interest	Total P&I
2005	20,000.00	90,625.00	110,625.00
2006	25,000.00	89,175.00	114,175.00
2007	25,000.00	87,362.50	112,362.50
2008	25,000.00	85,550.00	110,550.00
2009	30,000.00	83,737.50	113,737.50
2010	30,000.00	81,562.50	111,562.50
2011	30,000.00	79,387.50	109,387.50
2012	35,000.00	77,212.50	112,212.50
2013	35,000.00	74,675.00	109,675.00
2014	40,000.00	72,137.50	112,137.50
2015	40,000.00	69,237.50	109,237.50
2016	45,000.00	66,337.50	111,337.50
2017	50,000.00	63,075.00	113,075.00
2018	50,000.00	59,450.00	109,450.00
2019	55,000.00	55,825.00	110,825.00
2020	60,000.00	51,837.50	111,837.50
2021	65,000.00	47,487.50	112,487.50
2022	70,000.00	42,775.00	112,775.00
2023	70,000.00	37,700.00	107,700.00
2024	80,000.00	32,625.00	112,625.00
2025	85,000.00	26,825.00	111,825.00
2026	90,000.00	20,662.50	110,662.50
2027	95,000.00	14,137.50	109,137.50
2028	100,000.00	7,250.00	107,250.00
<b>Total</b>	<b>\$ 1,250,000.00</b>	<b>\$ 1,416,650.00</b>	<b>\$ 2,666,650.00</b>

**CITY OF ROWLETT  
GENERAL OBLIGATION TAXABLE  
SERIES 1997A**

Original Issue: \$6,500,000  
Interest Rate: 1.690%

<b>Date</b>	<b>Principal</b>	<b>Interest</b>	<b>Total P&amp;I</b>
2005	80,000.00	162,424.00	242,424.00
2006	90,000.00	160,368.00	250,368.00
2007	115,000.00	158,055.00	273,055.00
2008	140,000.00	155,099.50	295,099.50
2009	160,000.00	151,501.50	311,501.50
2010	180,000.00	147,389.50	327,389.50
2011	200,000.00	142,763.50	342,763.50
2012	215,000.00	137,623.50	352,623.50
2013	230,000.00	132,098.00	362,098.00
2014	245,000.00	126,187.00	371,187.00
2015	265,000.00	119,890.50	384,890.50
2016	285,000.00	113,080.00	398,080.00
2017	305,000.00	105,755.50	410,755.50
2018	325,000.00	97,917.00	422,917.00
2019	345,000.00	89,564.50	434,564.50
2020	365,000.00	80,698.00	445,698.00
2021	390,000.00	71,317.50	461,317.50
2022	415,000.00	61,294.50	476,294.50
2023	440,000.00	50,629.00	490,629.00
2024	475,000.00	39,321.00	514,321.00
2025	510,000.00	27,113.50	537,113.50
2026	545,000.00	14,006.50	559,006.50
<b>Total</b>	<b>\$ 6,320,000.00</b>	<b>\$ 2,344,097.00</b>	<b>\$ 8,664,097.00</b>

**CITY OF ROWLETT  
COMBINATION TAX & REVENUE CERTIFICATES OF OBLIGATION  
SERIES 1997**

Original Issue: \$2,165,000  
Interest Rate: Various: 5.100% - 5.750%

<b>Date</b>	<b>Principal</b>	<b>Interest</b>	<b>Total P&amp;I</b>
2005	90,000.00	52,002.50	142,002.50
2006	95,000.00	7,917.50	102,917.50
2007	100,000.00	2,700.00	102,700.00
<b>Total</b>	<b>\$ 285,000.00</b>	<b>\$ 62,620.00</b>	<b>\$ 347,620.00</b>

**CITY OF ROWLETT  
GENERAL OBLIGATION REFUNDING & IMPROVEMENT BONDS  
SERIES 1997**

Original Issue: \$6,030,000  
Interest Rate: Various: 5.100% - 5.750%

Date	Principal	Interest	Total P&I
2005	415,000.00	188,471.25	603,471.25
2006	445,000.00	150,665.00	595,665.00
2007	905,000.00	114,437.50	1,019,437.50
2008	370,000.00	80,012.50	450,012.50
2009	165,000.00	65,485.00	230,485.00
2010	110,000.00	57,895.00	167,895.00
2011	115,000.00	51,622.50	166,622.50
2012	120,000.00	45,012.50	165,012.50
2013	130,000.00	37,917.50	167,917.50
2014	140,000.00	30,187.50	170,187.50
2015	145,000.00	21,993.75	166,993.75
2016	150,000.00	13,512.50	163,512.50
2017	160,000.00	4,600.00	164,600.00
<b>Total</b>	<b>\$ 3,370,000.00</b>	<b>\$ 861,812.50</b>	<b>\$ 4,231,812.50</b>

**CITY OF ROWLETT  
GENERAL OBLIGATION BONDS  
SERIES 1996**

Original Issue: \$3,325,000  
Interest Rate: Various: 5.000% - 5.300%

Date	Principal	Interest	Total P&I
2005	170,000.00	14,050.00	184,050.00
<b>Total</b>	<b>\$ 170,000.00</b>	<b>\$ 14,050.00</b>	<b>\$ 184,050.00</b>

**CITY OF ROWLETT  
COMBINATION TAX & REVENUE CERTIFICATES OF OBLIGATION  
SERIES 1995**

Original Issue: \$2,075,000  
Interest Rate: Various: 5.000% - 6.400%

Date	Principal	Interest	Total P&I
2005	115,000.00	2,875.00	117,875.00
<b>Total</b>	<b>\$ 115,000.00</b>	<b>\$ 2,875.00</b>	<b>\$ 117,875.00</b>

**CITY OF ROWLETT  
GENERAL OBLIGATION BONDS  
SERIES 1995**

Original Issue: \$1,145,000  
Interest Rate: 5.000%

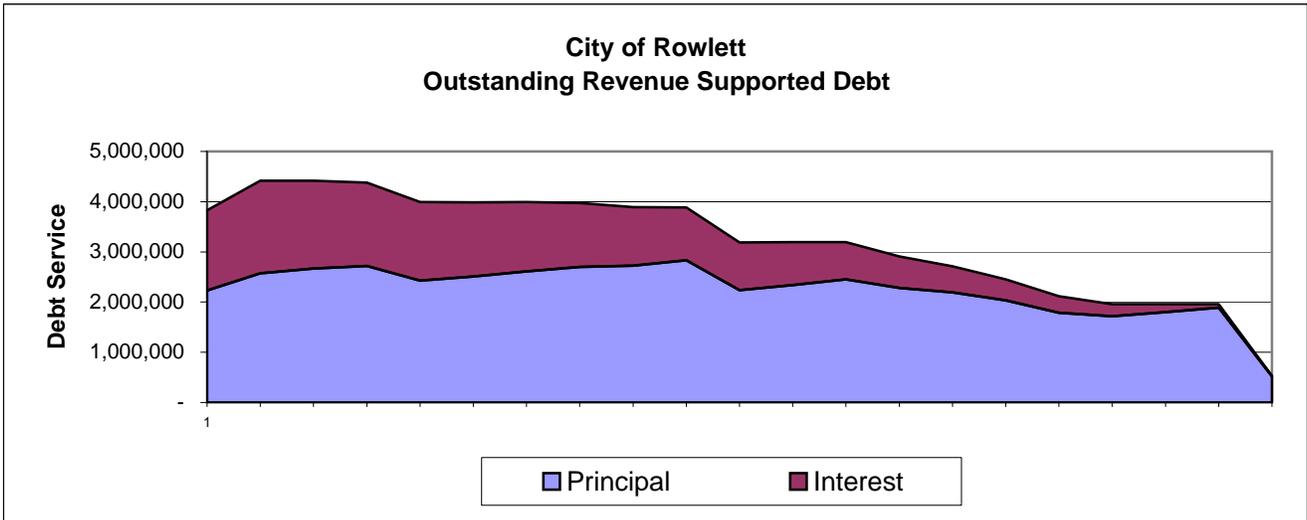
Date	Principal	Interest	Total P&I
2005	65,000.00	1,625.00	66,625.00
<b>Total</b>	<b>\$ 65,000.00</b>	<b>\$ 1,625.00</b>	<b>\$ 66,625.00</b>

# Rowlett

T E X A S

**CITY OF ROWLETT  
 OUTSTANDING REVENUE SUPPORTED DEBT  
 AGGREGATE DEBT SERVICE  
 AS OF SEPTEMBER 30, 2005**

<b>Date</b>	<b>Principal</b>	<b>Interest</b>	<b>Total P&amp;I</b>
2005	2,230,000.00	1,597,645.28	3,827,645.28
2006	2,570,000.00	1,849,231.43	4,419,231.43
2007	2,665,000.00	1,751,191.27	4,416,191.27
2008	2,720,000.00	1,659,575.02	4,379,575.02
2009	2,425,000.00	1,568,125.02	3,993,125.02
2010	2,510,000.00	1,477,495.02	3,987,495.02
2011	2,610,000.00	1,380,012.52	3,990,012.52
2012	2,700,000.00	1,273,431.27	3,973,431.27
2013	2,725,000.00	1,164,057.52	3,889,057.52
2014	2,835,000.00	1,051,822.52	3,886,822.52
2015	2,240,000.00	947,335.02	3,187,335.02
2016	2,340,000.00	850,910.02	3,190,910.02
2017	2,450,000.00	741,980.02	3,191,980.02
2018	2,280,000.00	628,269.39	2,908,269.39
2019	2,195,000.00	520,379.38	2,715,379.38
2020	2,035,000.00	418,701.25	2,453,701.25
2021	1,790,000.00	326,980.00	2,116,980.00
2022	1,715,000.00	242,470.00	1,957,470.00
2023	1,800,000.00	157,671.88	1,957,671.88
2024	1,890,000.00	68,453.13	1,958,453.13
2025	520,000.00	11,375.00	531,375.00
<b>Total</b>	<b>\$ 47,245,000.00</b>	<b>\$ 19,687,111.96</b>	<b>\$ 66,932,111.96</b>



**CITY OF ROWLETT  
WATERWORKS AND SEWER SYSTEM REVENUE REFUNDING BONDS  
SERIES 2005**

**Original Issue: \$7,180,000**

**Interest Rate: Various: 3.000% - 4.500%**

<b>Date</b>	<b>Principal</b>	<b>Interest</b>	<b>Total P&amp;I</b>
2005	-	-	-
2006	235,000.00	294,576.42	529,576.42
2007	255,000.00	274,541.26	529,541.26
2008	265,000.00	266,741.26	531,741.26
2009	270,000.00	258,446.26	528,446.26
2010	280,000.00	249,506.26	529,506.26
2011	290,000.00	239,956.26	529,956.26
2012	300,000.00	229,026.26	529,026.26
2013	315,000.00	217,198.76	532,198.76
2014	325,000.00	204,058.76	529,058.76
2015	340,000.00	189,946.26	529,946.26
2016	355,000.00	176,046.26	531,046.26
2017	370,000.00	161,361.26	531,361.26
2018	385,000.00	145,835.63	530,835.63
2019	400,000.00	129,495.00	529,495.00
2020	415,000.00	112,276.25	527,276.25
2021	435,000.00	94,105.00	529,105.00
2022	455,000.00	74,970.00	529,970.00
2023	475,000.00	54,796.88	529,796.88
2024	495,000.00	33,578.13	528,578.13
2025	520,000.00	11,375.00	531,375.00
<b>Total</b>	<b>\$ 7,180,000.00</b>	<b>\$ 3,417,837.17</b>	<b>\$ 10,597,837.17</b>

**CITY OF ROWLETT  
WATERWORKS AND SEWER SYSTEM REVENUE REFUNDING BONDS  
SERIES 2005**

**Original Issue: \$7,630,000**

**Interest Rate: Various: 3.000% - 5.000%**

<b>Date</b>	<b>Principal</b>	<b>Interest</b>	<b>Total P&amp;I</b>
2005	-	118,518.33	118,518.33
2006	55,000.00	312,900.00	367,900.00
2007	60,000.00	311,175.00	371,175.00
2008	225,000.00	306,900.00	531,900.00
2009	385,000.00	297,750.00	682,750.00
2010	595,000.00	281,562.50	876,562.50
2011	615,000.00	258,850.00	873,850.00
2012	635,000.00	233,850.00	868,850.00
2013	670,000.00	207,750.00	877,750.00
2014	700,000.00	181,225.00	881,225.00
2015	720,000.00	153,700.00	873,700.00
2016	755,000.00	124,200.00	879,200.00
2017	785,000.00	89,475.00	874,475.00
2018	535,000.00	56,475.00	591,475.00
2019	565,000.00	28,975.00	593,975.00
2020	330,000.00	7,425.00	337,425.00
<b>Total</b>	<b>\$ 7,630,000.00</b>	<b>\$ 2,970,730.83</b>	<b>\$ 10,600,730.83</b>

**CITY OF ROWLETT  
WATERWORKS AND SEWER SYSTEM REVENUE BONDS  
SERIES 2004 A**

Original Issue: \$18,585,000

Interest Rate: Various: 2.000% - 5.000%

Date	Principal	Interest	Total P&I
2005	665,000.00	762,503.19	1,427,503.19
2006	650,000.00	780,475.00	1,430,475.00
2007	665,000.00	766,493.75	1,431,493.75
2008	680,000.00	749,662.50	1,429,662.50
2009	705,000.00	726,212.50	1,431,212.50
2010	730,000.00	697,512.50	1,427,512.50
2011	760,000.00	667,712.50	1,427,712.50
2012	790,000.00	636,712.50	1,426,712.50
2013	825,000.00	604,412.50	1,429,412.50
2014	860,000.00	569,637.50	1,429,637.50
2015	895,000.00	532,343.75	1,427,343.75
2016	935,000.00	492,287.50	1,427,287.50
2017	985,000.00	446,625.00	1,431,625.00
2018	1,035,000.00	396,125.00	1,431,125.00
2019	1,085,000.00	343,125.00	1,428,125.00
2020	1,140,000.00	287,500.00	1,427,500.00
2021	1,200,000.00	229,000.00	1,429,000.00
2022	1,260,000.00	167,500.00	1,427,500.00
2023	1,325,000.00	102,875.00	1,427,875.00
2024	1,395,000.00	34,875.00	1,429,875.00
<b>Total</b>	<b>\$ 18,585,000.00</b>	<b>\$ 9,993,590.69</b>	<b>\$ 28,578,590.69</b>

**CITY OF ROWLETT  
WATERWORKS AND SEWER SYSTEM REVENUE REFUNDING BONDS  
SERIES 2004**

Original Issue: \$7,910,000

Interest Rate: Various: 2.000% - 4.500%

Date	Principal	Interest	Total P&I
2004	-	70,862.50	70,862.50
2005	625,000.00	277,200.00	902,200.00
2006	645,000.00	261,275.00	906,275.00
2007	660,000.00	241,700.00	901,700.00
2008	685,000.00	220,668.75	905,668.75
2009	700,000.00	197,287.50	897,287.50
2010	720,000.00	172,437.50	892,437.50
2011	750,000.00	144,837.50	894,837.50
2012	775,000.00	113,368.75	888,368.75
2013	805,000.00	80,800.00	885,800.00
2014	840,000.00	47,900.00	887,900.00
2015	165,000.00	27,593.75	192,593.75
2016	170,000.00	20,368.75	190,368.75
2017	180,000.00	12,600.00	192,600.00
2018	190,000.00	4,275.00	194,275.00
<b>Total</b>	<b>\$ 7,910,000.00</b>	<b>\$ 1,893,175.00</b>	<b>\$ 9,803,175.00</b>

**CITY OF ROWLETT  
WATERWORKS AND SEWER SYSTEM REVENUE REFUNDING BONDS  
SERIES 2003**

**Original Issue: \$3,300,000**

**Interest Rate: Various: 2.500% - 4.000%**

<b>Date</b>	<b>Principal</b>	<b>Interest</b>	<b>Total P&amp;I</b>
2005	455,000.00	64,850.00	519,850.00
2006	470,000.00	52,150.00	522,150.00
2007	480,000.00	38,475.00	518,475.00
2008	460,000.00	22,625.00	482,625.00
2009	90,000.00	12,887.50	102,887.50
2010	90,000.00	9,400.00	99,400.00
2011	95,000.00	5,700.00	100,700.00
2012	95,000.00	1,900.00	96,900.00
<b>Total</b>	<b>\$ 2,235,000.00</b>	<b>\$ 207,987.50</b>	<b>\$ 2,442,987.50</b>

**CITY OF ROWLETT  
WATERWORKS AND SEWER SYSTEM REVENUE BONDS  
SERIES 2001**

**Original Issue: \$2,105,000**

**Interest Rate: Various: 4.000% - 5.000%**

<b>Date</b>	<b>Principal</b>	<b>Interest</b>	<b>Total P&amp;I</b>
2005	75,000.00	84,261.26	159,261.26
2006	80,000.00	81,161.26	161,161.26
2007	85,000.00	77,861.26	162,861.26
2008	85,000.00	74,461.26	159,461.26
2009	90,000.00	70,916.26	160,916.26
2010	95,000.00	67,076.26	162,076.26
2011	100,000.00	62,956.26	162,956.26
2012	105,000.00	58,573.76	163,573.76
2013	110,000.00	53,896.26	163,896.26
2014	110,000.00	49,001.26	159,001.26
2015	120,000.00	43,751.26	163,751.26
2016	125,000.00	38,007.51	163,007.51
2017	130,000.00	31,918.76	161,918.76
2018	135,000.00	25,558.76	160,558.76
2019	145,000.00	18,784.38	163,784.38
2020	150,000.00	11,500.00	161,500.00
2021	155,000.00	3,875.00	158,875.00
<b>Total</b>	<b>\$ 1,895,000.00</b>	<b>\$ 853,560.77</b>	<b>\$ 2,748,560.77</b>

**CITY OF ROWLETT  
WATERWORKS AND SEWER SYSTEM REVENUE BONDS  
SERIES 2000**

Original Issue: \$4,170,000

Interest Rate: Various: 5.000% - 6.750%

Date	Principal	Interest	Total P&I
2005	145,000.00	126,542.50	271,542.50
2006	155,000.00	37,046.25	192,046.25
2007	165,000.00	26,246.25	191,246.25
2008	175,000.00	14,963.75	189,963.75
2009	185,000.00	4,625.00	189,625.00
<b>Total</b>	<b>\$ 825,000.00</b>	<b>\$ 209,423.75</b>	<b>\$ 1,034,423.75</b>

**CITY OF ROWLETT  
WATERWORKS AND SEWER SYSTEM REVENUE BONDS  
SERIES 1999**

Original Issue: \$3,220,000

Interest Rate: Various: 4.850% - 5.450%

Date	Principal	Interest	Total P&I
2005	125,000.00	80,438.75	205,438.75
2006	130,000.00	17,032.50	147,032.50
2007	135,000.00	10,378.75	145,378.75
2008	145,000.00	3,552.50	148,552.50
<b>Total</b>	<b>\$ 535,000.00</b>	<b>\$ 111,402.50</b>	<b>\$ 646,402.50</b>

**CITY OF ROWLETT  
WATERWORKS AND SEWER SYSTEM REVENUE BONDS  
SERIES 1997**

Original Issue: \$3,450,000

Interest Rate: Various: 5.100% - 5.800%

Date	Principal	Interest	Total P&I
2005	140,000.00	83,331.25	223,331.25
2006	150,000.00	12,615.00	162,615.00
2007	160,000.00	4,320.00	164,320.00
<b>Total</b>	<b>\$ 450,000.00</b>	<b>\$ 100,266.25</b>	<b>\$ 550,266.25</b>

# Rowlett

T E X A S

**CITY OF ROWLETT  
FY 2005-06 PERSONNEL SUMMARY BY DIVISION**

DIVISION	FY 2003-04			FY 2004-05						FY 2005-06			
	Actual			Budget			Estimate			Approved			
	FT	PT	SEAS	FT	PT	SEAS	FT	PT	SEAS	FT	PT	SEAS	
<b><u>GENERAL FUND</u></b>													
City Council	-	7.00	-	-	7.00	-	-	-	7.00	-	-	7.00	-
City Manager	5.00	-	-	5.00	-	-	5.00	-	-	5.00	-	-	
City Secretary	3.00	-	-	3.00	-	-	3.00	-	-	3.00	-	-	
Accounting	11.00	-	-	11.00	-	-	11.00	-	-	10.00	-	-	
Municipal Court	7.00	-	-	7.00	-	-	7.00	-	-	9.00	-	-	
Purchasing	2.00	-	-	2.00	-	-	2.00	-	-	2.00	1.00	-	
Police	96.00	-	9.00	96.00	-	11.00	96.00	-	11.00	100.00	-	11.00	
Fire Rescue	73.00	1.00	-	73.00	1.00	-	73.00	1.00	-	77.00	-	-	
Animal Services	5.00	-	-	5.00	-	-	5.00	-	-	5.00	-	-	
Fire Marshal	2.00	-	-	2.00	-	-	2.00	-	-	-	-	-	
Building Inspections	5.00	-	-	5.00	-	-	5.00	-	-	5.00	-	-	
Neighborhood Svcs	5.00	-	-	4.00	-	-	3.00	-	-	4.00	2.00	-	
Parks Administration	2.00	-	-	2.00	-	-	2.00	-	-	3.00	-	-	
Parks and Maint. Ops	10.00	-	-	10.00	-	-	12.00	-	-	10.00	-	-	
Comm. Athletic	3.00	2.00	-	3.00	2.00	-	1.00	-	-	2.00	-	-	
Community Centre	4.00	8.00	-	4.00	8.00	-	4.00	8.00	-	5.00	8.00	-	
Wet Zone	-	-	-	-	-	-	-	-	-	2.00	-	80.00	
Urban Forestry	1.00	-	-	1.00	-	-	1.00	-	-	3.00	-	-	
Library	14.00	1.00	-	14.00	1.00	-	14.00	1.00	-	14.00	2.00	-	
Public Info. Office	2.00	-	-	3.00	-	-	3.00	-	-	3.00	-	-	
Bldgs and Grounds	5.00	3.00	-	5.00	3.00	-	5.00	3.00	-	6.00	3.00	-	
Streets	17.00	-	-	17.00	-	-	17.00	-	-	17.00	-	-	
Vehicle Maintenance	2.00	-	-	2.00	-	-	2.00	-	-	-	-	-	
Traffic Maintenance	2.00	-	-	2.00	-	-	2.00	-	-	2.00	-	-	
Public Works Admin.	3.00	-	-	3.00	-	-	3.00	-	-	3.00	-	-	
Planning	6.00	-	-	7.00	-	-	7.00	-	-	7.00	-	-	
GIS	2.00	-	-	2.00	-	-	2.00	-	-	3.00	-	-	
Human Resources	3.00	-	-	5.00	-	-	5.00	-	-	5.00	-	-	
<b>Total General Fund</b>	<b>290.00</b>	<b>22.00</b>	<b>9.00</b>	<b>293.00</b>	<b>22.00</b>	<b>11.00</b>	<b>292.00</b>	<b>20.00</b>	<b>11.00</b>	<b>305.00</b>	<b>23.00</b>	<b>91.00</b>	

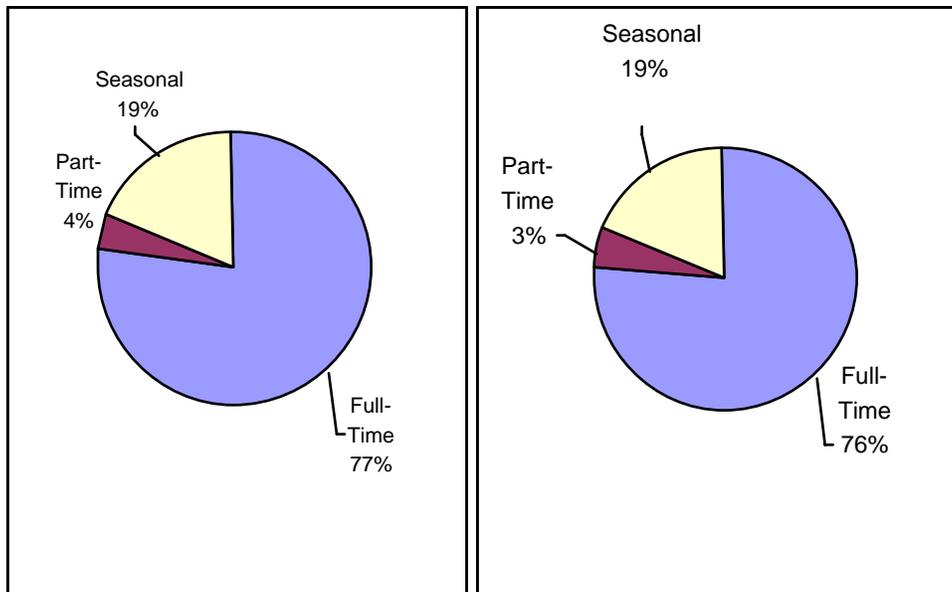
**CITY OF ROWLETT  
FY 2005-06 PERSONNEL SUMMARY**

DIVISION	FY 2003-04			FY 2004-05						FY 2005-06		
	FT	PT	SEAS	Budget			Estimate			Approved		
				FT	PT	SEAS	FT	PT	SEAS	FT	PT	SEAS
<b><u>UTILITY FUND</u></b>												
Info. Technology	5.00	-	-	5.00	-	-	6.00	-	-	-	-	-
Water Operations	13.00	-	-	13.00	-	-	13.00	-	-	13.00	-	-
Wastewater Ops	14.00	-	-	14.00	-	-	14.00	-	-	14.00	-	-
City Engineer Admin.	4.00	-	-	7.00	-	-	7.00	-	-	7.00	-	-
Utility Billing	7.00	-	-	7.00	-	-	7.00	-	-	6.00	-	-
Meter Services	8.00	-	-	8.00	-	-	8.00	-	-	4.00	-	-
<b>Total Utility Fund</b>	<b>51.00</b>	<b>-</b>	<b>-</b>	<b>54.00</b>	<b>-</b>	<b>-</b>	<b>55.00</b>	<b>-</b>	<b>-</b>	<b>44.00</b>	<b>-</b>	<b>-</b>
<b><u>DRAINAGE FUND</u></b>												
Drainage	2.00	-	-	2.00	-	-	2.00	-	-	2.00	-	-
<b><u>WET ZONE FUND</u></b>												
Wet Zone	1.00	-	75.00	1.00	-	75.00	1.00	-	75.00	-	-	-
<b><u>ECONOMIC DEVELOPMENT FUND</u></b>												
Econ. Development	2.00	-	-	2.00	-	-	2.00	-	-	2.00	-	-
<b><u>FLEET SERVICES FUND</u></b>												
Vehicle Maintenance	-	-	-	-	-	-	-	-	-	3.00	-	-
<b><u>INFORMATION TECHNOLOGY FUND</u></b>												
Information Technology	-	-	-	-	-	-	-	-	-	7.00	-	-
<b>CITY TOTAL</b>	<b>346.00</b>	<b>22.00</b>	<b>84.00</b>	<b>352.00</b>	<b>22.00</b>	<b>86.00</b>	<b>352.00</b>	<b>20.00</b>	<b>86.00</b>	<b>363.00</b>	<b>23.00</b>	<b>91.00</b>

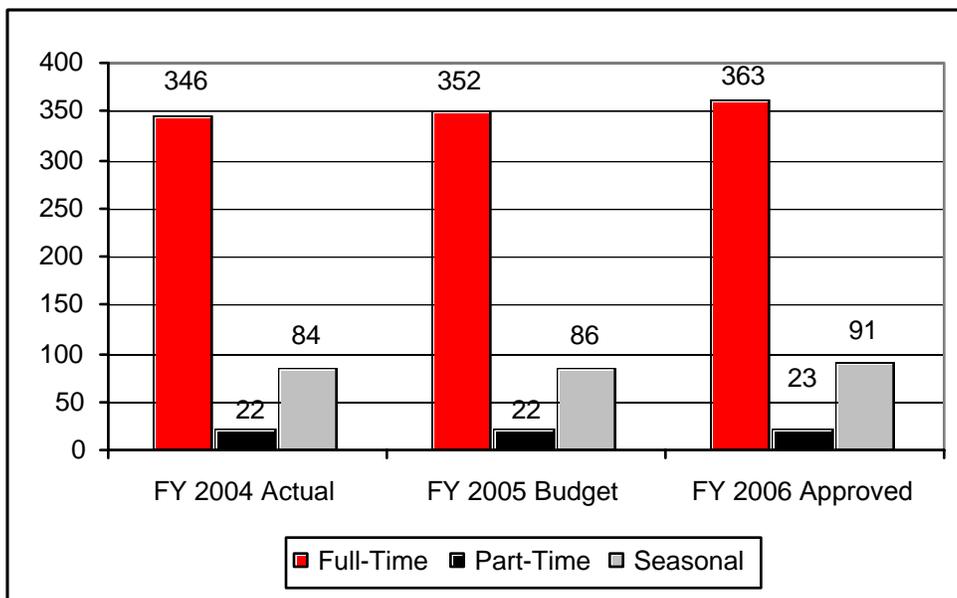
**CITY OF ROWLETT  
EMPLOYEE SUMMARY**

**FY 2004-05 BUDGET**

**FY 2005-06 APPROVED**



**EMPLOYEES  
FULL-TIME AND PART-TIME**



**CITY OF ROWLETT  
FY 2005-06 PERSONNEL DETAIL**

Position	FY 2003-04 Actual	FY 2004-05		FY 2005-06 Approved	Increase/ Decrease
		Budget	Estimate		
<b>GENERAL FUND</b>					
<b><u>City Council</u></b>					
<i>Elected</i>					
Mayor	1.00	1.00	1.00	1.00	-
Councilmembers	6.00	6.00	6.00	6.00	-
Total Part-Time	7.00	7.00	7.00	7.00	-
<b><u>City Manager</u></b>					
<i>Full-Time</i>					
City Manager	1.00	1.00	1.00	1.00	-
Deputy City Manager	-	-	1.00	1.00	1.00
Assistant City Manager	2.00	2.00	1.00	-	(2.00)
Assistant to the City Manager	1.00	1.00	1.00	2.00	1.00
Administrative Assistant	1.00	1.00	1.00	1.00	-
Total Full-Time	5.00	5.00	5.00	5.00	-
<b><u>City Secretary</u></b>					
<i>Full-Time</i>					
City Secretary	1.00	1.00	1.00	1.00	-
Assistant City Secretary	1.00	1.00	1.00	1.00	-
Secretary I	1.00	1.00	1.00	1.00	-
Total Full-Time	3.00	3.00	3.00	3.00	-
<b><u>Accounting</u></b>					
<i>Full-Time</i>					
Director of Financial Services	1.00	1.00	1.00	1.00	-
Assistant Finance Director	1.00	1.00	1.00	1.00	-
Administrative Assistant	1.00	1.00	1.00	1.00	-
Senior Accountant	2.00	2.00	2.00	2.00	-
Accountant II	1.00	1.00	1.00	1.00	-
Accounting Specialist IV	-	1.00	1.00	1.00	-
Accounting Specialist III	2.00	1.00	1.00	1.00	-
Accounting Specialist II	-	-	-	1.00	1.00
Accounting Specialist I	2.00	2.00	2.00	1.00	(1.00)
Budget Officer	1.00	1.00	1.00	-	(1.00)
Total Full-Time	11.00	11.00	11.00	10.00	(1.00)
<b><u>Municipal Court</u></b>					
<i>Full-Time</i>					
Administrator	1.00	1.00	1.00	1.00	-
Warrant Officer	-	-	-	1.00	1.00
Juvenile Caseworker	-	-	-	1.00	1.00
Chief Clerk	1.00	1.00	1.00	1.00	-
Senior Clerk	1.00	1.00	1.00	1.00	-
Court Clerk	4.00	4.00	4.00	4.00	-
Total Full-Time	7.00	7.00	7.00	9.00	2.00

**CITY OF ROWLETT  
FY 2005-06 PERSONNEL DETAIL**

Position	FY 2003-04 Actual	FY 2004-05		FY 2005-06 Approved	Increase/ Decrease
		Budget	Estimate		
<b><u>Purchasing</u></b>					
<i>Full-Time</i>					
Purchasing Agent	1.00	1.00	1.00	1.00	-
Purchasing Assistant	1.00	1.00	1.00	1.00	-
Total Full-Time	2.00	2.00	2.00	2.00	-
<i>Part-Time</i>					
Administrative Technician	-	-	-	1.00	1.00
Total Part-Time	-	-	-	1.00	1.00
<b><u>Police</u></b>					
<i>Full-Time</i>					
Police Chief	1.00	1.00	1.00	1.00	-
Assistant Police Chief	1.00	1.00	1.00	1.00	-
Lieutenant	5.00	5.00	5.00	5.00	-
Sergeant	5.00	5.00	5.00	5.00	-
Corporal	3.00	3.00	3.00	3.00	-
School Resource Officer	5.00	5.00	5.00	5.00	-
Detectives / Investigators	8.00	8.00	8.00	9.00	1.00
Traffic Officer	2.00	2.00	2.00	2.00	-
Patrol Officer	35.00	35.00	35.00	38.00	3.00
Crime Prevention Officer	1.00	1.00	1.00	1.00	-
Administrative Assistant	1.00	1.00	1.00	1.00	-
Dispatcher Supervisor	3.00	3.00	3.00	3.00	-
Dispatchers	12.00	12.00	12.00	12.00	-
Records Supervisor	1.00	1.00	1.00	1.00	-
Secretary II	1.00	1.00	1.00	1.00	-
Records Clerk	2.00	2.00	2.00	2.00	-
Property/Evidence Technician	1.00	1.00	1.00	1.00	-
Detention Officer	9.00	9.00	9.00	9.00	-
Total Full-Time	96.00	96.00	96.00	100.00	4.00
<i>Seasonal</i>					
Crossing Guards	9.00	11.00	11.00	11.00	-
Total Seasonal	9.00	11.00	11.00	11.00	-
<b><u>Fire Rescue</u></b>					
<i>Full-Time</i>					
Fire Chief	1.00	1.00	1.00	1.00	-
Assistant Fire Chief	1.00	1.00	1.00	1.00	-
Deputy Chief of Training	1.00	1.00	1.00	1.00	-
Administrative Assistant	1.00	1.00	1.00	1.00	-
Captain	9.00	9.00	9.00	9.00	-
Driver/Engineer	9.00	9.00	9.00	9.00	-
Firefighter	51.00	51.00	51.00	51.00	-
Emergency Med. Services Coord.	-	-	-	1.00	1.00
Emergency Management Coord.	-	-	-	1.00	1.00
Fire Marshal	-	-	-	1.00	1.00
Fire Investigator	-	-	-	1.00	1.00
Total Full-Time	73.00	73.00	73.00	77.00	4.00

**CITY OF ROWLETT  
FY 2005-06 PERSONNEL DETAIL**

Position	FY 2003-04 Actual	FY 2004-05		FY 2005-06 Approved	Increase/ Decrease
		Budget	Estimate		
<b><u>Fire Rescue (continued)</u></b>					
<i>Part-Time</i>					
Emergency Services Trainer	1.00	1.00	1.00	-	(1.00)
Total Part-Time	1.00	1.00	1.00	-	(1.00)
<b><u>Animal Services</u></b>					
<i>Full-Time</i>					
Animal Control Supervisor	1.00	1.00	1.00	1.00	-
Animal Control Officer	2.00	2.00	2.00	2.00	-
Shelter Attendant II	1.00	1.00	1.00	1.00	-
Shelter Attendant I	1.00	1.00	1.00	1.00	-
Total Full-Time	5.00	5.00	5.00	5.00	-
<b><u>Fire Marshal</u></b>					
<i>Full-Time</i>					
Fire Marshal	1.00	1.00	1.00	-	(1.00)
Fire Investigator	1.00	1.00	1.00	-	(1.00)
Total Full-Time	2.00	2.00	2.00	-	(2.00)
<b><u>Building Inspections</u></b>					
<i>Full-Time</i>					
Chief Building Official	1.00	1.00	1.00	1.00	-
Building Inspector II	2.00	2.00	2.00	2.00	-
Building Inspector I	1.00	1.00	1.00	1.00	-
Administrative Assistant	1.00	1.00	1.00	1.00	-
Total Full-Time	5.00	5.00	5.00	5.00	-
<b><u>Neighborhood Services</u></b>					
<i>Full-Time</i>					
Code Enforcement Officer II	1.00	1.00	1.00	1.00	-
Code Enforcement Officer I	2.00	2.00	2.00	2.00	-
Health Officer	-	-	-	1.00	1.00
Zoning Inspector	1.00	-	-	-	-
Administrative Secretary	1.00	1.00	-	-	(1.00)
Total Full-Time	5.00	4.00	3.00	4.00	-
<i>Part-Time</i>					
Code Enforcement Officers	-	-	-	2.00	2.00
Total Part-Time	-	-	-	2.00	2.00
<b><u>Parks Administration</u></b>					
<i>Full-Time</i>					
Director	1.00	1.00	1.00	1.00	-
Park Planning & Cap. Proj. Mgr	-	-	-	1.00	1.00
Administrative Assistant	1.00	1.00	1.00	1.00	-
Total Full-Time	2.00	2.00	2.00	3.00	1.00

**CITY OF ROWLETT  
FY 2005-06 PERSONNEL DETAIL**

Position	FY 2003-04 Actual	FY 2004-05		FY 2005-06 Approved	Increase/ Decrease
		Budget	Estimate		
<b><u>Parks and Maintenance Operations</u></b>					
<i>Full-Time</i>					
Superintendent	1.00	1.00	1.00	1.00	-
Foreman	1.00	1.00	1.00	-	(1.00)
Maintenance Worker I	3.00	3.00	5.00	4.00	1.00
Maintenance Worker II	1.00	1.00	1.00	1.00	-
Maintenance Worker III	2.00	2.00	2.00	2.00	-
Custodian	1.00	1.00	1.00	1.00	-
Parks Mechanic	1.00	1.00	1.00	1.00	-
Total Full-Time	10.00	10.00	12.00	10.00	-
<b><u>Community Athletic Programs</u></b>					
<i>Full-Time</i>					
Superintendent	1.00	1.00	1.00	1.00	-
Athletic Coordinator	-	-	-	1.00	1.00
Maintenance Worker I	2.00	2.00	-	-	(2.00)
Total Full-Time	3.00	3.00	1.00	2.00	(1.00)
<i>Part-Time</i>					
Skate Zone Attendant	2.00	2.00	-	-	(2.00)
Total Part-Time	2.00	2.00	-	-	(2.00)
<b><u>Community Centre</u></b>					
<i>Full-Time</i>					
Centre Manager	1.00	1.00	1.00	1.00	-
Assistant Centre Manager	1.00	1.00	1.00	1.00	-
Recreation Programmer	-	-	-	1.00	1.00
Recreation Specialist II	2.00	2.00	2.00	2.00	-
Total Full-Time	4.00	4.00	4.00	5.00	1.00
<i>Part-Time</i>					
Recreation Specialist I	5.00	8.00	8.00	8.00	-
Total Part-Time	8.00	8.00	8.00	8.00	-
<b><u>Wet Zone</u></b>					
<i>Full-Time</i>					
Pool Manager	-	-	-	1.00	1.00
Operations Manager	-	-	-	1.00	1.00
Total Full-Time	-	-	-	2.00	2.00
<i>Seasonal</i>					
Cashier	-	-	-	10.00	10.00
Lifeguard	-	-	-	60.00	60.00
Concessions	-	-	-	5.00	5.00
Custodian	-	-	-	5.00	5.00
	-	-	-	80.00	80.00

**CITY OF ROWLETT  
FY 2005-06 PERSONNEL DETAIL**

Position	FY 2003-04 Actual	FY 2004-05		FY 2005-06 Approved	Increase/ Decrease
		Budget	Estimate		
<b><u>Urban Forestry</u></b>					
<i>Full-Time</i>					
Superintendent	-	-	-	1.00	1.00
Maintenance Worker I	1.00	1.00	1.00	2.00	1.00
Total Full-Time	1.00	1.00	1.00	3.00	2.00
<b><u>Library</u></b>					
<i>Full-Time</i>					
Director	1.00	1.00	1.00	1.00	-
Assistant Director	-	-	-	1.00	1.00
Librarian II	2.00	2.00	2.00	1.00	(1.00)
Librarian I	3.00	3.00	3.00	3.00	-
Administrative Assistant	1.00	1.00	1.00	1.00	-
Library Assistant	5.00	5.00	5.00	5.00	-
Library Aid	2.00	2.00	2.00	2.00	-
Total Full-Time	14.00	14.00	14.00	14.00	-
<i>Part-Time</i>					
Library Assistant	1.00	1.00	1.00	1.00	-
Librarian	-	-	-	1.00	1.00
Total Part-Time	1.00	1.00	1.00	2.00	1.00
<b><u>Public Information Office</u></b>					
<i>Full-Time</i>					
Communications Manager	1.00	1.00	1.00	1.00	-
Production Assistant	-	1.00	1.00	1.00	-
Secretary II	1.00	1.00	1.00	1.00	-
Total Full-Time	2.00	3.00	3.00	3.00	-
<b><u>Building and Grounds</u></b>					
<i>Full-Time</i>					
Custodian	3.00	3.00	3.00	4.00	1.00
Building Maintenance Worker	2.00	2.00	2.00	2.00	-
Total Full-Time	5.00	5.00	5.00	6.00	1.00
<i>Part-Time</i>					
Custodian	3.00	3.00	3.00	3.00	-
Total Part-Time	3.00	3.00	3.00	3.00	-
<b><u>Streets</u></b>					
<i>Full-Time</i>					
Superintendent	1.00	1.00	1.00	1.00	-
Supervisor	1.00	1.00	1.00	1.00	-
Crew Leader	2.00	2.00	2.00	4.00	2.00
Maintenance Worker	13.00	13.00	13.00	11.00	(2.00)
Total Full-Time	17.00	17.00	17.00	17.00	-

**CITY OF ROWLETT  
FY 2005-06 PERSONNEL DETAIL**

Position	FY 2003-04 Actual	FY 2004-05		FY 2005-06 Approved	Increase/ Decrease
		Budget	Estimate		
<b><u>Vehicle Maintenance</u></b>					
<i>Full-Time</i>					
Mechanic	1.00	1.00	1.00	-	(1.00)
Technician	1.00	1.00	1.00	-	(1.00)
Total Full-Time	2.00	2.00	2.00	-	(2.00)
<b><u>Traffic Maintenance</u></b>					
<i>Full-Time</i>					
Traffic Control Technician	2.00	2.00	2.00	2.00	-
Total Full-Time	2.00	2.00	2.00	2.00	-
<b><u>Public Works Administration</u></b>					
<i>Full-Time</i>					
Director	1.00	1.00	1.00	1.00	-
Administrative Secretary	1.00	1.00	1.00	1.00	-
Administrative Assistant	1.00	1.00	1.00	1.00	-
Total Full-Time	3.00	3.00	3.00	3.00	-
<b><u>Planning</u></b>					
<i>Full-Time</i>					
Director	1.00	1.00	1.00	1.00	-
Administrative Assistant	1.00	1.00	1.00	1.00	-
Secretary II	1.00	1.00	1.00	1.00	-
Zoning Inspector	-	1.00	1.00	1.00	-
Senior Planner	1.00	1.00	1.00	1.00	-
Planner II	2.00	2.00	2.00	2.00	-
Total Full-Time	6.00	7.00	7.00	7.00	-
<b><u>GIS</u></b>					
<i>Full-Time</i>					
GIS Manager	-	1.00	1.00	1.00	-
GIS Analyst	1.00	-	-	-	-
GIS Technician	1.00	1.00	1.00	2.00	1.00
Total Full-Time	2.00	2.00	2.00	3.00	1.00
<b><u>Human Resources</u></b>					
<i>Full-Time</i>					
Director	1.00	1.00	1.00	1.00	-
Administrative Secretary	1.00	2.00	2.00	2.00	-
HR Technician	1.00	1.00	1.00	1.00	-
Safety Officer	-	1.00	1.00	1.00	-
Total Full-Time	3.00	5.00	5.00	5.00	-
<b>GENERAL FUND FT TOTAL</b>	290.00	293.00	292.00	305.00	12.00
<b>GENERAL FUND PT TOTAL</b>	22.00	22.00	20.00	23.00	1.00
<b>GENERAL FUND SEAS TOTAL</b>	9.00	11.00	11.00	91.00	80.00

**CITY OF ROWLETT  
FY 2005-06 PERSONNEL DETAIL**

Position	FY 2003-04 Actual	FY 2004-05		FY 2005-06 Approved	Increase/ Decrease
		Budget	Estimate		
<b>UTILITY FUND</b>					
<b><u>Information Technology</u></b>					
<i>Full-Time</i>					
IT Manager	1.00	1.00	1.00	-	(1.00)
Systems Administrator	1.00	2.00	2.00	-	(2.00)
Desk Top Support	2.00	1.00	1.00	-	(1.00)
Network Administrator I	1.00	1.00	1.00	-	(1.00)
Administrative Assistant	-	-	1.00	-	-
Total Full-Time	5.00	5.00	6.00	-	(5.00)
<b><u>Water Operations</u></b>					
<i>Full-Time</i>					
Superintendent	1.00	1.00	1.00	1.00	-
Crewleader	2.00	2.00	2.00	2.00	-
Utility Worker	10.00	10.00	10.00	10.00	-
Total Full-Time	13.00	13.00	13.00	13.00	-
<b><u>Wastewater Operations</u></b>					
<i>Full-Time</i>					
Superintendent	1.00	1.00	1.00	1.00	-
Crewleader	2.00	2.00	2.00	2.00	-
Electrician	1.00	1.00	1.00	1.00	-
Electrician Helper	1.00	1.00	1.00	1.00	-
Water Quality Technician	1.00	1.00	1.00	1.00	-
Utility Worker	8.00	8.00	8.00	8.00	-
Total Full-Time	14.00	14.00	14.00	14.00	-
<b><u>City Engineer</u></b>					
<i>Full-Time</i>					
City Engineer	1.00	1.00	1.00	1.00	-
Assistant City Engineer	1.00	1.00	1.00	1.00	-
Utilities Engineer	1.00	1.00	1.00	1.00	-
Administrative Secretary	1.00	1.00	1.00	1.00	-
Inspectors	-	3.00	3.00	3.00	-
Total Full-Time	4.00	7.00	7.00	7.00	-
<b><u>Utility Billing</u></b>					
<i>Full-Time</i>					
Supervisor	1.00	1.00	1.00	1.00	-
Senior Clerk	2.00	2.00	2.00	2.00	-
Clerk	4.00	4.00	4.00	3.00	(1.00)
Total Full-Time	7.00	7.00	7.00	6.00	(1.00)

**CITY OF ROWLETT  
FY 2005-06 PERSONNEL DETAIL**

Position	FY 2003-04 Actual	FY 2004-05		FY 2005-06 Approved	Increase/ Decrease
		Budget	Estimate		
<b><u>Meter Services</u></b>					
<i>Full-Time</i>					
Supervisor	1.00	1.00	1.00	1.00	-
Crewleader	1.00	1.00	1.00	1.00	-
Meter Shop Technician	1.00	1.00	1.00	1.00	-
Meter Reader II	1.00	1.00	1.00	1.00	-
Meter Reader I	4.00	4.00	4.00	-	(4.00)
Total Full-Time	8.00	8.00	8.00	4.00	(4.00)
<b>UTILITY FUND FT TOTAL</b>	<b>51.00</b>	<b>54.00</b>	<b>55.00</b>	<b>44.00</b>	<b>(10.00)</b>
<b><u>DRAINAGE FUND</u></b>					
<i>Full-Time</i>					
Equipment Operator	1.00	1.00	1.00	1.00	-
Maintenance Worker II	1.00	1.00	1.00	1.00	-
Total Full-Time	2.00	2.00	2.00	2.00	-
<b><u>WET ZONE FUND</u></b>					
<i>Full-Time</i>					
Pool Manager	1.00	1.00	1.00	-	(1.00)
Total Full-Time	1.00	1.00	1.00	-	(1.00)
<i>Seasonal</i>					
Cashier	10.00	10.00	10.00	-	(10.00)
Lifeguard	60.00	60.00	60.00	-	(60.00)
Custodian	5.00	5.00	5.00	-	(5.00)
	75.00	75.00	75.00	-	(75.00)
<b><u>ECONOMIC DEVELOPMENT FUND</u></b>					
<i>Full-Time</i>					
Director	1.00	1.00	1.00	1.00	-
Administrative Secretary	1.00	1.00	1.00	1.00	-
Total Full-Time	2.00	2.00	2.00	2.00	-
<b><u>FLEET SERVICES FUND</u></b>					
<i>Full-Time</i>					
Mechanic	-	-	-	1.00	1.00
Technician	-	-	-	1.00	1.00
Fleet Technician	-	-	-	1.00	1.00
Total Full-Time	-	-	-	3.00	3.00

**CITY OF ROWLETT  
FY 2005-06 PERSONNEL DETAIL**

Position	FY 2003-04 Actual	FY 2004-05		FY 2005-06 Approved	Increase/ Decrease
		Budget	Estimate		
<b><u>INFORMATION TECHNOLOGY FUND</u></b>					
<i>Full-Time</i>					
IT Manager	-	-	-	1.00	1.00
Systems Administrator	-	-	-	2.00	2.00
Desk Top Support	-	-	-	2.00	2.00
Network Administrator I	-	-	-	1.00	1.00
Administrative Assistant	-	-	-	1.00	1.00
Total Full-Time	-	-	-	7.00	7.00
<b>CITYWIDE FULL-TIME TOTAL</b>	<b>346.00</b>	<b>352.00</b>	<b>352.00</b>	<b>363.00</b>	<b>11.00</b>
<b>CITYWIDE PART-TIME TOTAL</b>	<b>22.00</b>	<b>22.00</b>	<b>20.00</b>	<b>23.00</b>	<b>1.00</b>
<b>CITYWIDE SEASONAL TOTAL</b>	<b>84.00</b>	<b>86.00</b>	<b>86.00</b>	<b>91.00</b>	<b>5.00</b>

**CITY OF ROWLETT  
FY 2006 SUPPLEMENTAL REQUEST LIST**

<u>FUND</u>	<u>DEPARTMENT</u>	<u>DESCRIPTION</u>	<u>AMOUNT</u>
<b>YES ITEMS - ITEMS CURRENTLY FUNDED</b>			
General	City Secretary	Records Management Software	\$5,000
General	City Secretary	Off-site Storage	\$2,000
General	City Secretary	Upgrade Existing Employee	\$5,751
General	Accounting	Upgrade Fixed Asset Module	\$8,115
General	Accounting	Upgrade One Position To Assist With Fixed Assets	\$1,657
General	Purchasing	Administrative Technician-half Time Permanent	\$17,320
General	Municipal Court	Contract Ajudication (red light program)	\$20,000
General	Municipal Court	Juvenile Caseworker (grant funded)	\$66,005
General	Municipal Court	Warrant Officer/bailiff	\$113,510
General		Revised - Year 1 Of 5 Year Patrol Staffing Plan (3 Officers)	\$190,231
General	Police	1 Property Crime Detective	\$78,466
General	Police	Selective Traffic Enforcement Program (step)	\$50,000
General	Police	Shelving And File Cabinets For New Records Storage	\$8,780
General	Police	Replacement Ballistic Vests For Police Officers	\$3,000
General	Police	Printing Costs For Crime Prevention Brochures	\$2,000
General	Fire	Emergency Medical Services Coordinator	\$51,253
General	Fire	Emergency Management Coordinator	\$78,771
General	Fire	Motorola Xts 2500 Portable Radios	\$5,950
General	Fire	Motorola Mcs Mobile Radios (3)	\$7,200
General	Fire	S C B A-overall Air Pack Safety Upgrade Pkg.	\$19,845
General	Fire	Air Cylinder Protective Sleeve Covers	\$3,600
General	Fire	8 New Sets Of Bunker Gear	\$9,600
General	Fire	Air Pack Fifty Pak-alert S E Upgrade	\$4,050
General	Fire	Emergency Preparedness Manual	\$30,000
General	Neighborhood Services	Registered Sanitarian (Health Officer)	\$64,576
General	Neighborhood Services	2 Part Time Code Enforcement Officers	\$34,289
General	Neighborhood Services	Mobile Data Terminals	\$30,000
General	Parks Administration	Park Planning & Capital Projects Manager (6 month funding)	\$44,164
General	Parks Maint & Ops	Utility Vehicle	\$9,909
General	Parks Maint & Ops	Ball fields	\$18,000
General	Parks Maint & Ops	Contract Janitorial Service	\$26,000
General	Parks Maint & Ops	Chemicals	\$10,000
General	Parks Maint & Ops	Deep Tine Aeration Of Soccer Fields	\$5,400
General	Parks Maint & Ops	Resod Soccer Fields 4 And 5 Community Park	\$25,400
General	Community Athletic Programs	Athletic Coordinator	\$74,983
General	Community Centre	Furniture	\$50,000

**CITY OF ROWLETT  
FY 2006 SUPPLEMENTAL REQUEST LIST**

<b>FUND</b>	<b>DEPARTMENT</b>	<b>DESCRIPTION</b>	<b>AMOUNT</b>
<b>YES ITEMS - ITEMS CURRENTLY FUNDED</b>			
General	Community Centre	Recreation Programmer	\$49,378
General	Community Centre	Rcc Program Expansion	\$10,000
General	Community Centre	Instructor Fees	\$66,000
General	Wet Zone	Operations Manager (6 month funding)	\$25,479
General	Wet Zone	Food And Beverage Inhouse	\$69,000
General	Library	Library Books	\$40,000
General	Library	Audio-visual	\$5,000
General	Library	Promote Lib II To Assistant Library Director	\$18,820
General	Library	Part-time Librarian I	\$29,705
General	Building/Grounds	Community Center Expansion--floor Mats	\$2,000
General	Building/Grounds	Janitorial Resources	\$31,143
General	Building/Grounds	Liebert Air Conditioning Service For It Computer	\$3,900
General	Building/Grounds	New Buffer	\$1,800
General	Building/Grounds	Pullman-holt Carpet Extractor	\$1,900
General	Building/Grounds	Facility Needs Assessment	\$46,000
General	Streets	Craftco Crackseal Machine	\$35,600
General	Streets	Pavement Management Training	\$3,000
General	Streets	Arrow Board	\$4,500
General	Streets	Re-classify 2 Maint. Worker Ii To Crew Leaders	\$8,554
General	Planning	Lease For Replacement Of Plat Copier	\$7,248
General	Planning	Desktop Plotter For Color Maps	\$2,395
General	Planning	Training For 5 P&z Commissioners.	\$5,520
General	GIS	GIS Technician	\$47,913
General	HR	Employee Development	\$20,000
General	Non-Dept	Performance Measurement Program	\$40,000
Utility	Utility Billing	Postage Machine	\$6,196
Utility	Utility Billing	Postage Increases	\$12,043
Utility	Water	Shoring And Trench Safety Equipment	\$12,000
Utility	Water	Replacement Raw Water Pump	\$54,000
Utility	Water	Portable Ultrasonic Flowmeter	\$5,500
Utility	Wastewater	Trailer Mounted Emergency Generator	\$70,000
Utility	Wastewater	Replacement 6-ton Electric/hydraulic Crane	\$18,750
Utility	Wastewater	Spare Pump For Westside Lift Station	\$55,000
Utility	Engineering	Overtime	\$4,000
Utility	Engineering	Resident Project Representative	\$8,000
Utility	Engineering	Construction Plan Review	\$7,000
Police Seizure	Police	Converting To Digital Crime Scene Photography	\$5,060
Police Seizure	Police	Patrol Rifle Weapons Storage Cabinets	\$3,050
Police Seizure	Police	Hand Held Laser Radars	\$5,150
Drainage	Drainage	Drainage Master Study	\$190,000
Information Technology	IT	Systems Administrator	\$85,568
IT	Purchasing	Computer Software/procurement Tracking Module	\$14,760

**CITY OF ROWLETT  
FY 2006 SUPPLEMENTAL REQUEST LIST**

<u>FUND</u>	<u>DEPARTMENT</u>	<u>DESCRIPTION</u>	<u>AMOUNT</u>
<b>YES ITEMS - ITEMS CURRENTLY FUNDED</b>			
IT	Utility Billing	E Government Initiative	\$45,000
IT	Municipal Court	E Government Initiative	\$25,000
IT	City Council	Paperless Agenda	\$23,000
IT	Utility Billing	Audio Tel	\$21,952
IT	Public Works	Work Order Program	\$55,000
Refuse	Refuse	Citizen Landfill Use Solution	\$40,000
Fleet Services	Fleet Services	Fleet Management Program (1 position and software)	\$109,149
Fleet Services	Parks Maintenance	Replacement 1 Ton Pick Up Truck	\$32,000
Fleet Services	Parks Maintenance	Rep 1 Ton Truck With Utility Bed	\$33,500
Fleet Services	Parks Maintenance	Replacement 1 Ton Pick Up Truck	\$32,000
Fleet Services	Streets	Pothole Patcher Truck	\$40,000
Fleet Services	Wastewater	Replacement Truck With Service Body	\$36,500
Fleet Services	Streets	Steel Wheel Roller	\$15,000
Fleet Services	Parks Maintenance	1 Ton Pick Up Truck With Utility Bed	\$33,500
Fleet Services	Parks Maintenance	Model LI214 Load-n-lift Trailer	\$10,025
Fleet Services	Urban Forestry	Irrigation Truck With Utility Bed	\$33,500
Fleet Services	Traffic	Replace 1997 Model Ford F-150	\$26,000
Fleet Services	Streets	Replace 1994 F-150 Truck	\$36,500
Fleet Services	Streets	Utility Trailer	\$2,500

# Rowlett

T E X A S

**CITY OF ROWLETT  
FY 2005-06 BUDGET**

**STATISTICAL INFORMATION**

**CITY OF ROWLETT, TEXAS**

**GENERAL GOVERNMENTAL EXPENDITURES BY DEPARTMENT (UNAUDITED)  
LAST TEN FISCAL YEARS (1)**

<u>FISCAL YEAR</u>	<u>GENERAL GOVERNMENT</u>	<u>PUBLIC WORKS</u>	<u>PUBLIC SAFETY</u>	<u>CULTURE &amp; RECREATION (3)</u>
1995	\$ 1,391,325	\$ 1,855,123	\$ 4,655,683	n/a
1996	1,637,742	2,072,769	5,184,971	n/a
1997	2,012,394	2,380,405	5,695,145	n/a
1998	2,045,295	2,718,775	6,366,782	n/a
1999	2,438,975	2,803,920	7,377,236	n/a
2000	2,797,255	2,875,488	8,350,941	n/a
2001	2,998,886	4,281,756	9,628,639	n/a
2002	3,673,143	3,878,885	11,312,329	n/a
2003	3,636,159	2,014,640	12,931,415	2,505,666
2004	4,025,418	2,404,098	13,872,442	2,856,944

Source: City of Rowlett - Finance Department

(1) General and Debt Service Fund only

(2) Debt service represents principal and interest only

(3) Culture & Recreation and Development were included in General Government and Other Expenditures in prior years.

<u>DEVELOPMENT (3)</u>	<u>OTHER EXPENDITURES</u>	<u>DEBT SERVICE (2)</u>	<u>CAPITAL OUTLAY</u>	<u>TOTAL</u>
n/a	282,246 \$	1,530,435 \$	821,245 \$	10,536,057
n/a	209,895	1,868,246	319,445	11,293,068
n/a	235,343	2,106,562	682,662	13,112,511
n/a	202,552	2,829,467	568,994	14,731,865
n/a	249,709	3,369,382	906,254	17,145,476
n/a	241,442	4,069,248	543,258	18,877,632
n/a	297,139	4,479,983	376,121	22,062,524
n/a	728,849	4,603,881	1,038,938	25,236,025
1,351,759	134,188	5,387,253	786,041	28,747,121
1,311,215	125,402	5,547,751	564,247	30,707,517

**CITY OF ROWLETT, TEXAS**

**GENERAL GOVERNMENTAL REVENUES BY SELECTED SOURCE (UNAUDITED)  
LAST TEN FISCAL YEARS**

<u>FISCAL YEAR</u>	<u>TAXES</u>	<u>FRANCHISE FEES</u>	<u>LICENSES, PERMITS AND FEES</u>	<u>FINES</u>	<u>INTER- GOVERNMENTAL</u>
1995	\$ 7,011,799	\$ 1,143,687	\$ 676,698	\$ 263,029	\$ 38,459
1996	8,234,483	1,273,886	778,113	469,370	66,954
1997	9,001,384	1,399,670	560,752	498,981	118,497
1998	10,236,310	1,495,253	661,814	748,023	176,235
1999	11,317,073	1,661,325	1,336,398	662,371	320,219
2000	12,723,048	1,670,983	1,111,056	683,482	120,148
2001	14,710,190	2,209,372	1,299,881	806,023	216,115
2002	16,642,021	2,409,889	1,042,257	1,077,686	452,819
2003	19,101,455	2,233,351	932,851	997,664	299,230
2004	20,566,322	2,587,990	766,638	1,017,960	276,621

Source: City of Rowlett - Finance Department

(1) General and Debt Service Fund only

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<u>INTRA- GOVERNMENTAL</u>	<u>INTEREST</u>	<u>CHARGES FOR SERVICE</u>	<u>MISCELLANEOUS</u>	<u>TOTAL</u>
\$ 396,905	\$ 305,924	\$ 132,045	\$ 438,353	\$ 10,406,899
572,197	319,618	109,437	372,474	12,196,532
670,651	319,023	171,308	410,235	13,150,501
754,645	367,939	685,361	701,792	15,827,372
753,559	340,447	809,859	37,408	17,238,659
778,498	437,713	891,026	299,913	18,715,867
836,658	331,151	1,253,884	361,528	22,116,223
1,083,610	240,763	901,094	470,466	24,320,605
1,125,027	203,461	1,397,231	286,075	26,576,345
1,649,352	69,855	1,265,001	428,652	28,628,391

**CITY OF ROWLETT, TEXAS**

**GENERAL GOVERNMENTAL TAX REVENUE BY SOURCE (1) (UNAUDITED)  
LAST TEN FISCAL YEARS**

<u>FISCAL YEAR</u>	<u>PROPERTY TAX</u>	<u>SALES TAX</u>	<u>OTHER</u>	<u>TOTAL</u>
1995	\$ 5,782,232	\$ 1,229,567	\$ -	7,011,799
1996	6,837,941	1,396,542	-	8,234,483
1997	7,523,374	1,478,010	-	9,001,384
1998	8,593,461	1,642,849	-	10,236,310
1999	9,548,436	1,768,637	-	11,317,073
2000	10,653,840	2,069,208	-	12,723,048
2001	12,263,567	2,446,623	-	14,710,190
2002	13,968,939	2,673,082	-	16,642,021
2003	16,303,292	2,767,989	30,174	19,101,455
2004	17,436,453	3,097,455	32,414	20,566,322

Source: City of Rowlett - Finance Department

(1) General and Debt Service Fund only

**CITY OF ROWLETT, TEXAS**

**ASSESSED AND ESTIMATED ACTUAL VALUE OF TAXABLE PROPERTY (UNAUDITED)  
LAST TEN FISCAL YEARS**

<u>FISCAL YEAR</u>	<u>ASSESSED VALUE</u>	<u>ESTIMATED VALUE</u>	<u>PERCENTAGE OF TOTAL ASSESSED TO TOTAL ESTIMATED</u>
1995	\$ 1,005,791,979	\$ 1,005,791,979	100.00%
1996	1,121,661,528	1,121,661,528	100.00%
1997	1,235,538,148	1,235,538,148	100.00%
1998	1,371,343,322	1,371,343,322	100.00%
1999	1,473,304,948	1,473,304,948	100.00%
2000	1,658,195,561	1,658,195,561	100.00%
2001	1,787,822,991	1,787,822,991	100.00%
2002	2,164,112,939	2,164,112,939	100.00%
2003	2,440,386,248	2,440,386,248	100.00%
2004	2,686,223,792	2,686,223,792	100.00%

Source: City of Rowlett - Finance Department

**CITY OF ROWLETT, TEXAS**

**AD VALOREM TAX LEVIES AND COLLECTIONS (UNAUDITED)  
LAST TEN FISCAL YEARS**

<u>FISCAL YEAR</u>	<u>TOTAL TAX LEVY</u>	<u>CURRENT TAX COLLECTIONS</u>	<u>PERCENTAGE OF LEVY COLLECTED</u>	<u>DELINQUENT TAX COLLECTIONS</u>	<u>TOTAL TAX COLLECTIONS</u>
1995	\$ 5,733,618	\$ 5,696,874	99.36%	\$ 16,594	\$ 5,713,468
1996	6,776,455	6,730,903	99.33%	49,865	6,780,768
1997	7,497,178	7,390,578	98.58%	74,265	7,464,843
1998	8,534,696	8,435,875	98.84%	82,693	8,518,568
1999	9,426,228	9,374,969	99.46%	84,853	9,459,822
2000	10,610,760	10,489,090	98.85%	86,942	10,576,032
2001	12,232,018	11,981,403	97.95%	176,846	12,158,249
2002	13,854,728	13,575,094	97.98%	183,093	13,758,187
2003	16,137,934	15,767,490	97.70%	232,511	15,999,864
2004	17,191,832	16,848,678	98.00%	275,787	17,124,465

Source: City of Rowlett - Finance Department

PERCENTAGE OF TOTAL TAX COLLECTIONS TO TAX LEVY	OUTSTANDING DELINQUENT TAXES	PERCENTAGE OF DELINQUENT TAXES TO TAX LEVY
99.65% \$	231,984	4.05%
100.06%	227,671	3.36%
99.57%	260,006	3.47%
99.81%	276,134	3.24%
100.36%	323,329	3.43%
99.67%	358,057	3.37%
99.40%	431,826	3.53%
99.30%	456,404	3.29%
99.14%	521,256	3.23%
99.61%	536,574	3.12%

**CITY OF ROWLETT, TEXAS**

**RATIO OF NET GENERAL BONDED DEBT TO ASSESSED VALUE  
AND NET BONDED DEBT PER CAPITA (UNAUDITED)  
LAST TEN FISCAL YEARS**

<u>FISCAL YEAR</u>	<u>ESTIMATED POPULATION (c)</u>	<u>ASSESSED VALUE (a)</u>	<u>TOTAL GENERAL BONDED DEBT (b)</u>	<u>AMOUNT AVAILABLE IN DEBT SERVICE FUND</u>
1995	31,800	\$ 1,005,791,979	\$ 16,614,064	\$ 569,877
1996	34,400	1,121,661,528	19,605,000	667,455
1997	36,750	1,235,538,148	23,140,000	718,801
1998	38,700	1,371,343,322	34,485,000	718,208
1999	41,250	1,473,304,948	40,170,000	474,001
2000	44,503	1,658,195,561	42,405,000	1,011,544
2001	47,000	1,787,822,991	44,770,000	1,175,792
2002	48,500	2,164,112,939	53,805,000	1,295,017
2003	49,500	2,440,386,248	61,740,000	1,608,700
2004	50,800	2,686,223,792	59,385,000	1,304,239

Sources:

- (a) City of Rowlett - Finance Department
- (b) City of Rowlett - Finance Department
- (c) North Central Texas Council of Governments

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<u>NET GENERAL BONDED DEBT</u>	<u>PERCENTAGE OF NET BONDED DEBT TO ASSESSED VALUE</u>	<u>NET GENERAL BONDED DEBT PER CAPITA</u>
\$ 16,044,187	1.60%	\$ 505
18,937,545	1.69%	550
22,421,199	1.81%	610
33,703,792	2.46%	871
39,695,999	2.69%	962
41,393,456	2.50%	930
43,594,208	2.44%	952
52,509,983	2.43%	1,083
60,131,300	2.46%	1,215
58,080,761	2.16%	1,143

CITY OF ROWLETT, TEXAS

PROPERTY TAX RATES AND PERCENTAGE OF ASSESSED VALUATION -  
ALL DIRECT AND OVERLAPPING GOVERNMENTS (UNAUDITED)  
LAST TEN FISCAL YEARS

FISCAL YEAR	CITY OF ROWLETT			DALLAS COUNTY	DALLAS COUNTY HOSPITAL DISTRICT	DALLAS COUNTY COMMUNITY COLLEGE DISTRICT	GARLAND INDEPENDENT SCHOOL DISTRICT	ROCKWALL COUNTY	ROCKWALL INDEPENDENT SCHOOL DISTRICT
	GENERAL FUND	DEBT SERVICE FUND	TOTAL						
1995	0.42700	0.14620	0.57320	0.20240	0.19959	0.05206	1.44280	0.28200	1.40550
1996	0.44220	0.16280	0.60500	0.22250	0.19959	0.05206	1.44280	0.30500	1.52000
1997	0.43180	0.17320	0.60500	0.21640	0.19409	0.05200	1.44280	0.30500	1.49000
1998	0.44310	0.17690	0.62000	0.20730	0.18577	0.05000	1.48720	0.29670	1.49000
1999	0.44310	0.19690	0.64000	0.20317	0.17990	0.05000	1.54450	0.32020	1.49000
2000	0.44373	0.19627	0.64000	0.20170	0.19600	0.05000	1.47840	0.35360	1.52110
2001	0.44664	0.19336	0.64000	0.20167	0.25400	0.05000	1.40530	0.35360	1.57850
2002	0.45240	0.18760	0.64000	0.19600	0.25400	0.06000	1.45860	0.35000	1.84000
2003	0.43313	0.20687	0.64000	0.19600	0.25400	0.06000	1.45800	0.35000	1.83720
2004	0.46227	0.17773	0.64000	0.20390	0.25400	0.07780	1.55850	0.35070	1.88000

Tax rates are applied on each \$100 of assessed value and are levied on 100% of assessed value.

Source: City of Rowlett - Finance Department

**CITY OF ROWLETT, TEXAS**

**COMPUTATION OF LEGAL DEBT MARGIN (UNAUDITED)  
SEPTEMBER 30, 2004**

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As a home rule city, the City of Rowlett is not limited by law in the amount of debt it may issue. The City's Charter (Section 6.04) states:

The City Council shall have the power to levy, for general purposes, an ad valorem tax on real, personal, and mixed property within the territory of the City, not exempt from taxation by the Texas Constitution and the laws of the state, not to exceed a total of one dollar and twenty-five cents (\$1.25) per one hundred dollars (\$100.00) assessed valuation...

The City Charter (Section 7.01) also states:

The City shall have the right and power to borrow money for public purposes by whatever method it may deem to be in the public interest. The City shall have the right and power to issue tax bonds, revenue bonds, and any other evidences of indebtedness for permanent public improvements or for any other public purpose not prohibited by law or this Charter...

Article 11, Section 5 of the State of Texas Constitution states in part:

... but no tax for any purpose shall ever be lawful for any one year, which shall exceed two and one-half percent of the taxable property of such City...

The tax rate at September 30, 2004, is \$ 0.6400 per \$100 of assessed valuation, with assessed valuation being 100% of appraised value.

Source: City of Rowlett - Finance Department

**CITY OF ROWLETT, TEXAS**

**COMPUTATION OF DIRECT AND OVERLAPPING DEBT (UNAUDITED)  
SEPTEMBER 30, 2004**

<u>TAXING ENTITY</u>	<u>TOTAL TAX SUPPORTED DEBT</u>	<u>ESTIMATED % APPLICABLE</u>	<u>OVERLAPPING TAX SUPPORTED DEBT at 09/30/04</u>
City of Rowlett	\$ 59,385,000	100.00%	\$ 59,385,000
Dallas County	203,692,395	0.93%	1,894,339
Dallas County Community College District	110,500,000	0.93%	1,027,650
Dallas County Hospital District	-	0.93%	-
Garland Independent School District	380,554,340	11.48%	43,687,638
Rockwall County	12,895,000	9.96%	1,284,342
Rockwall Independent School District	187,753,638	10.82%	<u>20,314,944</u>
			<u>\$ 127,593,913</u>
Ratio of overlapping debt to 100% of City of Rowlett assessed valuation			<u>4.75%</u>
Per capita overlapping funded debt			<u>\$ 2,512</u>

Source: First Southwest Company

**CITY OF ROWLETT, TEXAS**

**RATIO OF ANNUAL DEBT SERVICE EXPENDITURES FOR  
GENERAL BONDED DEBT TO TOTAL GENERAL FUND EXPENDITURES (UNAUDITED)  
LAST TEN FISCAL YEARS**

<u>FISCAL YEAR</u>	<u>PRINCIPAL</u>	<u>INTEREST</u>	<u>TOTAL DEBT SERVICE</u>	<u>TOTAL GENERAL EXPENDITURES (1)</u>	<u>RATIO OF DEBT SERVICE TO GENERAL FUND EXPENDITURES</u>
1995	\$ 541,740	\$ 942,215	\$ 1,483,955	\$ 10,536,057	14.08%
1996	864,076	956,065	1,820,141	11,293,068	16.12%
1997	1,060,000	998,011	2,058,011	13,112,511	15.70%
1998	1,130,000	1,650,111	2,780,111	14,731,865	18.87%
1999	1,490,000	1,837,292	3,327,292	17,145,476	19.41%
2000	1,910,000	2,117,158	4,027,158	18,877,632	21.33%
2001	2,045,000	2,434,983	4,479,983	22,209,334	20.17%
2002	2,405,000	2,198,881	4,603,881	25,236,025	18.24%
2003	2,935,000	2,596,285	5,531,285	28,747,121	19.24%
2004	3,080,000	2,522,751	5,602,751	30,707,517	18.25%

(1) General and Debt Service Fund only

Source: City of Rowlett - Finance Department

**CITY OF ROWLETT, TEXAS**

**REVENUE BOND COVERAGE (UNAUDITED)  
LAST TEN FISCAL YEARS**

FISCAL YEAR	GROSS REVENUES (2)	OPERATING EXPENSES (3)	AVAILABLE FOR DEBT SERVICE	DEBT SERVICE REQUIREMENTS PRINCIPAL (1)	INTEREST (1)	TOTAL	COVERAGE
1995	\$ 7,350,573	\$ 4,925,004	\$ 2,425,569	\$ 749,101	\$ 426,125	\$ 1,175,226	2.06%
1996	8,065,006	5,104,215	2,960,791	754,222	404,344	1,158,566	2.56%
1997	8,122,996	5,491,357	2,631,639	626,000	860,212	1,486,212	1.77%
1998	9,272,627	5,582,183	3,690,444	945,250	444,478	1,389,728	2.66%
1999	9,504,047	5,655,444	3,848,603	1,062,000	492,983	1,554,983	2.48%
2000	10,984,464	6,654,628	4,329,836	1,217,750	583,043	1,800,793	2.40%
2001	11,463,057	6,851,824	4,611,233	1,264,750	571,284	1,836,034	2.51%
2002	14,088,657	10,878,762	3,209,895	1,261,053	532,964	1,794,017	1.79%
2003	11,277,476	9,192,428	2,085,048	1,251,111	481,319	1,732,430	1.20%
2004	15,881,854	10,325,264	5,556,590	1,246,176	417,569	1,663,745	3.34%

- (1) Debt service requirements are the average annual requirements.
- (2) Total revenues excluding interest income and including capital recovery fees.
- (3) Total expenses excluding depreciation, interest expense, and fiscal charges.

Source: City of Rowlett - Finance Department

**CITY OF ROWLETT, TEXAS**

**CONSTRUCTION ACTIVITY AND PROPERTY VALUES (UNAUDITED)  
LAST TEN FISCAL YEARS**

FISCAL YEAR	COMMERCIAL CONSTRUCTION		RESIDENTIAL CONSTRUCTION	
	PERMITS (a)	VALUE (a)	PERMITS (a)	VALUE (a)
1995	11	\$ 17,687,605	729	\$ 95,425,967
1996	23	9,091,373	721	98,064,624
1997	16	18,412,101	568	71,599,515
1998	19	15,524,400	607	82,462,182
1999	19	7,702,160	798	130,378,307
2000	21	20,839,905	797	138,006,558
2001	16	9,934,000	828	129,178,688
2002	8	7,516,000	695	118,827,629
2003	8	7,745,000	648	117,372,047
2004	9	7,977,547	464	91,376,561

(a) City of Rowlett - Planning/Building Inspection Department

CITY OF ROWLETT, TEXAS

PRINCIPAL TAXPAYERS (UNAUDITED)

SEPTEMBER 30, 2004

<u>TAXPAYER</u>	<u>TYPE OF BUSINESS</u>	<u>VALUATION</u>	<u>PERCENTAGE OF TOTAL ASSESSED VALUATION</u>
Lake Pointe Medical Center	Hospital	\$ 28,851,120	1.01%
Texas Utilities Electric Co	Electric Power Utility	27,784,650	0.97%
Wal Mart	Retail	19,197,590	0.67%
Verizon	Telecommunications Utility	14,442,180	0.50%
Randalls Food and Drug	Grocer	14,031,000	0.49%
Albertson's, Inc.	Grocer	12,272,880	0.43%
NEC Dalrock & SH66 LTD	Real Estate Developer	8,765,210	0.31%
Lake Pointe Partners Limited	Hospital (BPP)	8,451,920	0.29%
Lakeview Parkview	Apartment Homes	6,650,000	0.23%
Snapdragon Properties	Real Estate Developer	<u>5,800,420</u>	<u>0.20%</u>
		<u>\$ 146,246,970</u>	<u>5.10%</u>

Source: City of Rowlett - Finance Department - Data from Dallas Central Appraisal District

**CITY OF ROWLETT, TEXAS**

**MISCELLANEOUS STATISTICAL DATA (UNAUDITED)  
SEPTEMBER 30, 2004**

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Date of Incorporation	September 4, 1952
Date of City Charter Adoption	December 6, 1979
Form of Government	Council-manager
Population (2004 Estimate)	50,800
Area - square miles	19.5
Building Permits:	
Permits issued (fiscal year)	474
Value (fiscal year)	100,304,108
City Employees:	
Full-time	350
Part-time	15
Fire Protection:	
Number of stations	3
Number of employees	73
Police Protection:	
Number of stations	1
Number of employees	96
Recreation:	
Parks - number of acres:	
Developed	536
Undeveloped	274
Library:	
Volumes	71,701
Municipal Water System:	
Number of customers	18,236
Average daily consumption (gallons)	8,872,251
Miles of water mains	246
Municipal Sewer System:	
Number of customers	17,247
Miles of sewer mains	210

Source: City of Rowlett - Finance Department

**CITY OF ROWLETT, TEXAS**

**DEMOGRAPHIC STATISTICS (UNAUDITED)  
LAST TEN FISCAL YEARS**

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<u>FISCAL YEAR</u>	<u>POPULATION (a)</u>	<u>SCHOOL ENROLLMENT (b)</u>	<u>UNEMPLOYMENT RATE (c)</u>
1995	31,800	5,744	2.50%
1996	34,400	7,610	2.20%
1997	36,750	8,333	2.00%
1998	38,700	9,449	1.80%
1999	41,250	10,267	1.70%
2000	44,503	10,631	1.70%
2001	45,653	10,924	2.60%
2002	47,950	11,203	3.90%
2003	49,423	11,186	3.70%
2004	50,800	11,371	3.30%

(a) North Central Texas Council of Governments

(b) Garland Independent School District and Rockwall Independent School District. Totals include only students attending schools within City of Rowlett boundaries.

(c) Texas Workforce Commission

CITY OF ROWLETT, TEXAS

SCHEDULE OF INSURANCE IN FORCE (UNAUDITED)  
 SEPTEMBER 30, 2004

INSURING COMPANY	POLICY NUMBER	TERM	DESCRIPTION OF PROPERTY OR PERSONS COVERED	TYPE	AMOUNTS
Texas Municipal League	5135	10/01/03-10/1/2004		General Liability	\$ 2,000,000 Per Occurrence Limit \$ 4,000,000 Annual Aggregate \$ 2,500 Deductible
			City Vehicles	Automobile Liability and Property Damage, Uninsured Motorists	\$ 2,500 Deductible - Liability \$ 1,000,000 Per Occurrence
				Medical Payment Limit	\$25,000 - Each Person
				Automobile Physical Damage	\$500 Deductible \$10,000 - Each Occurrence
			Municipal Employees	Law Enforcement Liability	\$ 10,000 Deductible \$ 3,000,000 Per Occurrence \$ 6,000,000 Annual Aggregate
			Public Officials and Municipal Employees	Errors and Omissions Liability	\$ 10,000 Deductible \$ 3,000,000 Each Occurrence \$ 6,000,000 Annual Aggregate
			Mobile Equipment	Equipment Floater	\$ 1,000 Deductible \$1,176,782 Scheduled
			Boiler and Machinery	Comprehensive	\$1,000 Deductible \$100,000 per Occurrence
	Municipal Buildings and Contents	All Risks	\$ 1,000 Deductible \$ 45,784,154 Blanket Limit		
Texas Municipal League	5135	10/01/03-10/1/2004	Municipal Employees and Volunteer Firemen	Worker's Compensation	Statutory Requirements

# Rowlett

T E X A S

**CITY OF ROWLETT  
FY 2005-06 BUDGET  
HISTORY OF ROWLETT**

Daniel Rowlett led a small immigrant company of several families from Kentucky to Texas in 1835. They settled in the Tulip Bend area of the Red River near present day Bonham. For military service performed during the Texas revolution he earned a land grant located in Collin County, near present day Allen. A large creek ran through the land and came to be known as Rowlett's Creek. Daniel Rowlett became a leading citizen of Fannin County and never lived near the creek that bore his name. Rowlett is buried in the "Old English Cemetery" in Bonham.

The area now known as Rowlett was divided between two immigration companies: the W.S. Peters Colony and the Charles Mercer Colony. The Peters land was west of Rowlett Road. The Mercer Colony, while generally south of Peters, held a strip of eastern Dallas County east of Rowlett Road. American settlers began moving into this area in the 1840's. Dallas County was organized in 1846. French and German speaking settlers began arriving in Texas as early as 1844. They started colonies in central Texas before moving to the north in the 1850's.

The first post office was opened on April 5, 1880 and was named Morris for Postmaster Austin Morris. The name was later changed to Rowlett, recognizing Rowlett Creek, a major tributary of the east fork of the Trinity River. Railroads began to spread westward after the Civil War bringing new waves of settlers. The roots of many Texas towns were a railroad and a cotton gin. The Greenville & Dallas Railroad reached Rowlett in 1889. By the turn of the century, Rowlett was a thriving farm community, with many stores and services along with its own school and churches.

In 1921 the Bankhead Highway, the second transcontinental paved highway in America, reached Rowlett. It ran from Washington D.C. to San Diego. The city of Rowlett was incorporated in 1952 by a vote of 84 citizens.

In the 1960's Interstate Highway 30 was built providing a more direct route to Dallas, bypassing Rowlett. The completion of Lake Ray Hubbard in 1971 made Rowlett a lakefront community and growth became inevitable. From a population of 5,100 in 1978, Rowlett has grown to over 51,000 today.

The City has doubled in population over the past ten years. The North Central Texas Council of Governments provided a 2005 estimated population of 52,250. The City is primarily residential but has seen growth in its commercial development over the past few years. The City is actively pursuing all alternatives to realize a continued growth of its commercial tax base.

Operating under a Council-City Manager form of government, the City provides a full range of services. These services include police and fire protection; the construction and maintenance of roadways and infrastructure; recreational services; and general administrative services. In addition to general governmental activities, the City provides water and sewer, drainage and sanitation services. Sewage treatment is provided by the City of Garland and IESI Solid Waste Management ("IESI") provides sanitation collection. The North Texas Municipal Water District provides water for the City. Rowlett is one of the most dynamic communities in North Texas. As one of the fastest growing cities in the country, we see new faces and new developments everyday. Our community is rich with a history of volunteerism and therefore a great part of what you will see and experience in Rowlett has been made possible by the hard work of our citizens.

In the next few years the President George Bush Turnpike will come through the center of town. The tollway will bisect the largest Tax Increment Finance District in the State of Texas and certainly open doors to enormous commercial and retail development. DART (Dallas Area Rapid Transit) will extend its light rail system into downtown Rowlett around the end of the decade. The downtown revitalization underway now is designed to complement the rail station with retail uses, restaurants, and urban residential development.

**CITY OF ROWLETT  
FY 2005-06 BUDGET  
HISTORY OF ROWLETT**

Whether you are a visitor, a newcomer or a long-time resident or business person, there is much to discover in this fast-growing city. While Metroplex amenities are easily reached, Rowlett residents have plenty of reasons to stay close to home. The sparkling Lake Ray Hubbard offers boating, fishing, waterskiing, windsurfing or simply a beautiful area for a family outing. Another cool water spot is The Wet Zone, Rowlett's Family Water Park. Owned and operated by the city, the popular water park draws over 100,000 people each summer with its dynamic water rides, kiddie play areas, a lazy river, a beach entry pool, a lap pool, private party pavilions, swimming lessons and water aerobics.

Rowlett offers sports enthusiasts of all ages first-class ballparks, skate parks, walking and jogging trails and tennis, while golfers throughout the Metroplex praise the Waterview Golf Club. Throughout the year, Rowlett hosts exciting events such as the Annual Festival of Freedom the last weekend in June, which attracts crowds over 40,000 with headline entertainers, a carnival, business expo and art show. Other citywide events include the annual Main Street Pecan Fest on the second Saturday in October, and the Downtown Holiday Tree Lighting and Holiday Parade

Welcome to Rowlett!

**CITY OF ROWLETT  
FY 2005-06 BUDGET**

**BUDGET  
ORDINANCES**



City of Rowlett
Official Copy
Ordinance: 2005-561

City of Rowlett
4000 Main Street
P.O. Box 99
Rowlett, TX 75030
www.ci.rowlett.tx.us

File Number: 2005-561

Enactment Number: ORD-52-05

AN ORDINANCE OF THE CITY COUNCIL OF THE CITY OF ROWLETT, TEXAS, APPROVING AND ADOPTING A BUDGET FOR THE FISCAL YEAR OCTOBER 1, 2005 THROUGH SEPTEMBER 30, 2006; PROVING THAT EXPENDITURES FOR SAID FISCAL YEAR BE MADE IN ACCORDANCE WITH SAID BUDGET; PROVIDING A SEVERABILITY CLAUSE; AND PROVIDING AN EFFECTIVE DATE.

WHEREAS, an annual budget for the fiscal year beginning October 1, 2005 and ending September 30, 2006 has been duly created by the budget officer of the City of Rowlett, Texas in accordance with Chapter 102 of the LOCAL GOVERNMENT CODE; and

WHEREAS, the City Manager for the City of Rowlett filed the proposed budget in the office of the City Secretary on July 15, 2005 and the proposed budget was made available for public inspection in accordance with Chapter 102 of the LOCAL GOVERNMENT CODE; and

WHEREAS, two public hearings were held, in accordance with the applicable State law, by the City of Rowlett on September 6, 2005 and September 13, 2005, in accordance with Chapter 102 of the LOCAL GOVERNMENT CODE, following due publication of notice thereof, at which time all citizens and parties of interest were given the opportunity to be heard regarding the proposed 2005-2006 fiscal year budget; and

WHEREAS, after full and final consideration, it is the opinion of the City Council of the City of Rowlett that the 2005-2006 fiscal year budget of revenues and expenditures as hereinafter set forth should be adopted and approved.

NOW THEREFORE, BE IT RESOLVED BY THE CITY COUNCIL OF THE CITY OF ROWLETT, TEXAS:

Section 1: That the annual budget of revenues and expenditures necessary for conducting affairs of the City of Rowlett for the fiscal year 2005-2006 (attached hereto and incorporated herein as Attachment "1"), providing for a financial plan for the ensuing fiscal year is hereby approved and adopted.

Section 2: That expenditures during the fiscal year shall be made in accordance with this budget, unless otherwise authorized by proper amendment; said budget document shall be on file for public inspection in the office of the City Secretary. Upon approval of the budget, the budget officer shall file a true copy thereof with the County Clerk.

Section 3: That unless modified otherwise by the City Council, the remaining budget for all capital improvements from fiscal year 2004-2005 (attached hereto and incorporated herein as Attachment "2") not completed or started as of September 30, 2005, will be automatically carried over into fiscal year 2005-





# City of Rowlett

## Official Copy

Ordinance: 2005-559

City of Rowlett  
4000 Main Street  
P.O. Box 99  
Rowlett, TX 75030  
www.ci.rowlett.tx.us

File Number: 2005-559

Enactment Number: ORD-53-05

**AN ORDINANCE OF THE CITY COUNCIL OF THE CITY OF ROWLETT, TEXAS, ADOPTING THE TAX RATE AND LEVYING AD VALOREM TAXES FOR THE FISCAL YEAR 2005-2006 TO PROVIDE REVENUE FOR THE PAYMENT OF CURRENT EXPENDITURES; PROVIDING A SEVERABILITY CLAUSE; AND PROVIDING AN EFFECTIVE DATE.**

**WHEREAS**, following public notice duly posted and published in all things as required by law, public hearings were held, by and before the City Council of the City of Rowlett, the subject of which was the proposed tax rate for the City of Rowlett for Fiscal Year 2005-2006; and

**WHEREAS**, the City Council, upon full consideration of the matter, is of the opinion that the tax rate hereinafter set forth is proper and should be approved and adopted.

**NOW THEREFORE, BE IT RESOLVED BY THE CITY COUNCIL OF THE CITY OF ROWLETT, TEXAS:**

**Section 1:** That there is hereby levied and shall be assessed for the tax year 2005 on all taxable property, real, personal and mixed, situated within the corporate limits of the City of Rowlett, Texas, and not exempt by the CONSTITUTION of the State and valid State laws, a tax of \$0.747173 on each and every \$100 assessed valuation of taxable property apportioned and distributed as follows:

(a) \$0.501779 on each and every \$100 valuation of said property is hereby reviewed and assessed to provide revenue for maintenance and operations of the City government and current expenses thereof; and

(b) \$0.245394 on each and every \$100 valuation of said property is hereby reviewed and assessed for the purpose of creating a sinking fund to pay the interest principal on all outstanding bonds of the City, not otherwise provided for.

(c) Due to a change in state laws (Tax Code, Section 26.05, Section 1, Subsection b), the following statements are required to be included in the ordinance in a font larger than used in any other portion of the document:

**"THIS TAX RATE WILL RAISE MORE TAXES FOR MAINTENANCE AND OPERATIONS THAN LAST YEAR'S TAX RATE."**

**"THE TAX RATE WILL RAISE TAXES FOR MAINTENANCE AND OPERATIONS ON A \$100,000**

## HOME BY APPROXIMATELY \$70.23"

**Section 2:** That all ad valorem taxes shall become due and payable on October 1, 2005 and all ad valorem taxes for the year shall become delinquent if not paid prior to January 31, 2006.

**Section 3:** That a delinquent tax shall incur all penalty and interest authorized by law including a penalty of six percent (6%) on the amount of the tax for the first calendar month it is delinquent, plus one percent (1%) for each additional month or portion of a month the tax remains unpaid prior to July 1 of the year in which it becomes delinquent. A tax delinquent on July 1, 2004 incurs a total penalty of twelve percent (12%) of the amount of delinquent tax without regard to the number of months the tax has been delinquent. A delinquent tax shall also accrue interest at the rate of one percent (1%) for each month or portion of a month the tax remains unpaid. Taxes that remain delinquent on July 1, 2006 incur an additional penalty of twenty percent (20%) of the amount of taxes, penalty and interest due; such additional penalty is to defray costs of collection due to a contract with the City's tax collection attorney pursuant to Section 33.07 of the Texas Property Tax Code, as amended.

**Section 4:** That the City shall have available all the rights and remedies provided by law for the enforcement of the collection of taxes levied under this ordinance.

**Section 5:** That the tax roll as presented to the City Council, together with any supplements hereto, be and the same are hereby approved.

**Section 6:** That should any word, sentence, section, paragraph, subdivision, clause, phrase or section of this ordinance, be adjudged or held to be void or unconstitutional, the same shall not affect the validity of the remaining portions of said ordinance which shall remain in full force and effect.

**Section 7:** All ordinances of the City of Rowlett, Texas, in conflict with the provisions of this ordinance be, and the same are hereby, repealed; provided, however that all other provisions of said ordinances not in conflict with the provisions of this ordinance shall remain in full force and effect.

**Section 8:** This ordinance shall become effective immediately upon its passage.

I, Susie Quinn, City Secretary certify that this is a true copy of Ordinance No. 2005-559, passed by the City Council on 9/27/2005.

**Ayes:** 5 Mayor Johnson, Mayor Pro Tem Alberts, Deputy Mayor Pro Tem Bryan, Councilmember Sebastian and Councilmember Alsup

**Noes:** 2 Councilmember Maggiotto and Councilmember Rushing

Approved by Shane Johnson Date 9/27/05  
Mayor

Approved to Form by [Signature] Date 9/27/05  
City Attorney

Certified by [Signature] Date 9/27/05  
City Secretary



# Rowlett

T E X A S